

**SEPTEMBER 27, 2016**

**PORT ST. JOE, FLORIDA**

**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Sandy Quinn, Jr., and Jerry W. Barnes.

Others present were: County Attorney Jeremy Novak, Clerk Director of Finance & Management Rhonda Woodward, Clerk Budget & Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Kari Summers, Building Official George Knight, Central Services Director Lynn Lanier, Gulf County E.D.C. Director Chris Holley, Gulf County E.D.C. Staff Assistant Lianna Sigans, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, G.I.S. Coordinator Jessica Susich, Assistant Mosquito Control Director Austin Horton, County Planner Brett Lowry, Property Appraiser IT Tech Dennis Barfield, Jr., Public Works & Mosquito Control Director Mark Cothran, Assistant Public Works Director Lee Collinsworth, Sheriff Mike Harrison, T.D.C. Executive Director Jennifer Adams, and Veterans' Service Officer & S.H.I.P. Administrator Joe Paul.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Chairman McDaniel opened the meeting in prayer and led the Pledge of Allegiance to the Flag.

#### **DEATH – MURPHY**

Chairman McDaniel discussed the loss of former Patrolman (Florida Highway Patrol) and Gulf County Sheriff, Ken Murphy; reporting that visitation will be today at First Baptist Church (Port St. Joe) and the funeral will be held tomorrow at 11:00 a.m., ET.

#### **CONSENT AGENDA**

Chairman McDaniel called for public comment regarding the Consent Agenda. There was no public comment. County Attorney Novak requested the removal of Pages 108 & 109 from the Consent (Item #8 \* Gulf County Health Department Core Contract & Fee Schedule). Commissioner McLemore motioned to approve the Consent Agenda with the exclusion of Pages 108 & 109. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

1. Minutes – August 18, 2016 - Workshop  
– August 23, 2016 - Regular Meeting  
– August 31, 2016 - Emergency Meeting

- September 6, 2016 - Special Meeting
  - September 6, 2016 - Budget Hearing
2. Approval of Checks and Warrants for August, 2016 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
  3. Agreement – FL Department of Agriculture (FY 2016-17 Mosquito Control)
    - Medical Examiner Office (Amended Interlocal \* Medical Examiner Services)
    - Outpost Design (Addendum \* T.D.C. Website Design \* Bid #1213-19)
    - Raymond & Linda Kuharski, Sr. \* Parcel ID #02812-00R \* John & Carol Setterich \* Parcel ID #02921-000R \* Myra Weimorts \* Parcel ID #02805-000R \* Annie Mae Farmer \* Parcel ID #02857-000R \* Leon Dees \* Parcel ID #02861-000R \* Emerald Coast Federal Credit Union \* Parcel ID #02860-000R \* Rueben & Wanda Farmer \* Parcel ID #02858-000R \* Angus & Mary Peterson, Jr. \* Parcel ID #02859-000R \* William & Barbara Jeffcoat \* Parcel ID #02855-000R \* Heather & Lou Fox \* Parcel ID #02856-000R \* Donnie & Carolyn Young \* Parcel ID #02854-000R \* Rebekah & Timothy Rosenbeck \* Parcel ID #02857-050R (Limited Maintenance Agreements \* Ditch Maintenance \* White City Area)
  4. Appointment – Gulf County Economic Development Coalition (Reappoint – Kim Bodine \* Melissa Farrell \* Bo Patterson \* Steve Newman)
  5. Bid – Reject Bid #1516-32 & Re-advertise \* Printing of the 2017 Visitor Guide – T.D.C.
    - Award Bid #1516-34 \* S.H.I.P. Project – Waymon Hanlon (Vision Builders \* in the amount of \$36,600.00 \* low bidder)
    - Award Bid #1516-35 \* S.H.I.P. Project – Barbara Riley (Raymond Driesbach, LLC \* in the amount of \$38,886.00 \* low bidder)
    - Award Bid #1516-36 \* S.H.I.P. Project – Isaac Thomas, Jr. (Vision Builders \* in the amount of \$26,965.00 \* low bidder)
    - Award Bid #1516-37 \* S.H.I.P. Project – Robert Schuhmacher (Vision Builders \* in the amount of \$20,850.00 \* low bidder)
    - Award Bid #1516-38 \* Sale of a 2002 Chevrolet K1500 4X4 Pickup - Mosquito Control \* #70-614 \* VIN #1GCEK14T5 (Hal Keels \* in the amount of \$1,234.56 \* high bidder)

6. Billing Schedule – T.D.C. (Monthly Media \* FY 2016-17 \* not to exceed \$335,000.00)  
 – T.D.C. (No Luggage \* FY 2016-17 \* not to exceed \$229,500.00)
7. Budget Amendment #11 – General Fund (Amend the FY 2015-16 Budget for General Fund & Public Works Fund for Line Item Adjustments within Departmental Budgets), as follows:

**BUDGET AMENDMENT #11**

Amend the FY2015-16 Budget for General Fund and Public Works Fund for line item adjustments within departmental budgets and transfers between departments. This amendment is being requested to allocate funding for approved expenditures, but does not change the overall budget.

**General Fund**

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Reserves &amp; Transfers Out:</u></b>			
00158100-591000 GF Inter-Fund Transfer Out	3,713,149	122,000	3,835,149
<b><u>Expenditures:</u></b>			
<b><i>Board of County Commissioners:</i></b>			
00151100-544000 Rentals & Leases	7,160	800	7,960
00151100-546002 Repair & Maint- Equip	27,950	(8,000)	19,950
00151100-549002 Other Charges - PY Rev Rfd	0	6,900	6,900
00151100-551000 Office Supplies	2,000	200	2,200
00151100-552001 Oper Supp- Gas, Oil, & Lub	0	100	100
<b><i>County Administration:</i></b>			
00151100-549000 Other Current Charges & Obliga	100	100	200
00151100-552000 Operating Supplies	0	100	100
00151200-555000 Training	2,000	(200)	1,800
<b><i>Risk Management/Human Resource Department:</i></b>			
00151302-513000 Other Salaries & Wages	0	360	360
00151302-531000 Professional Services	300	5,250	5,550
00151302-540000 Travel & Per Diem	4,000	(1,500)	2,500
00151302-541000 Communications Services	1,500	(300)	1,200
00151302-542000 Freight & Postage Service	250	(100)	150
00151302-552000 Operating Supplies	4,225	(2,500)	1,725
00151302-555000 Training	1,100	2,100	3,200
<b><i>Insurance Department:</i></b>			
00151302-545000 Insurance	352,900	(1,000)	351,900
00151303-549000 Otr Curr Charges & Obliga	0	1,000	1,000

**Planning & Zoning Department:**

00151500-534000 Other Servcies	0	2,100	2,100
00151500-544000 Rentals & Leases	3,000	(1,400)	1,600
00151500-549001 Other Non-Promo Advting	3,200	1,100	1,600
00151500-552000 Operating Supplies	6,679	(2,000)	4,679
00151500-552002 Oper Sup-Tools & Small Equip	0	200	200

**GIS Services Department:**

00151501-531000 Professional Services	0	200	200
00151501-540000 Travel & Per Diem	5,500	(1,700)	3,800
00151501-541000 Communications Services	300	300	600
00151501-549001 Other Non-Promo Advting	0	300	300
00151501-551000 Office Supplies	325	300	625
00151501-552000 Operating Supplies	6,414	(2,000)	4,414
00151501-564000 Machinery & Equipment	0	2,600	2,600

**Information Technology Department:**

00151600-531000 Professional Services	0	130	130
00151600-534000 Other Services	0	1,000	1,000
00151600-540000 Travel & Per Diem	6,000	(3,000)	3,000
00151600-541000 Communications Services	6,857	(1,955)	4,902
00151600-549001 Other Non-Promo Advertising	0	225	225
00151600-552000 Operating Supplies	5,000	5,100	10,100
00151600-555000 Training	5,000	(4,000)	1,000
00151600-564000 Machinery & Equipment	2,000	2,500	4,500

**Supervisor of Elections:**

00151900-564000 Machinery & Equipment	125,672	(121,482)	4,190
00151900-564000-HAVA Machinery & Equip	0	118,172	118,172

**Fire Coordinator:**

00152200-534000 Other Services	0	200	200
00152200-540000 Travel & Per Diem	1,400	(400)	1,000
00152200-552000 Operating Supplies	900	200	1,100
00152200-554000 Books, Pub, Subs & Mbrships	700	800	1,500
00152200-555000 Training	800	(800)	0

**Building Department:**

00152400-531000 Professional Services	0	800	800
00152400-540000 Travel & Per Diem	3,000	(2,000)	1,000
00152400-541000 Communications Services	1,500	1,500	3,000
00152400-549000 Other Current Charges & Obliga	0	200	200
00152400-552000 Operating Supplies	1,500	1,000	2,500
00152400-552001 Oper Supp- Gas, Oil, & Lub	8,600	(1,500)	7,100

**Emergency Management:**

00152500-512000 Regular Salaries & Wages	89,449	(21,000)	68,449
00152500-523000 Life & Health Insurance	7,309	(6,600)	709
00152500-534000 Other Services	0	1,700	1,700
00152500-540000 Travel & Per Diem	9,800	(3,000)	6,800
00152500-541000 Comm Services	5,000	900	5,900
00152500-542000 Freight & Postage Service	150	100	250
00152500-544000 Rentals & Leases	150	50	200
00152500-546001 Repair & Maint- Build & Grnd	0	4,800	4,800

00152500-546002 Repair & Maint- Equipment	7,896	1,300	9,196
00152500-549000 Other Current Charges & Obliga	0	50	50
00152500-549001 Other Non-Promo Advertising	50	200	250
00152500-551000 Office Supplies	5,910	(4,500)	1,410
00152500-552000 Operating Supplies	15,000	(3,500)	11,500
00152500-552001 Oper Supp- Gas, Oil, & Lub	5,000	(1,000)	4,000
00152500-552002 Oper Supp- Tools & Sm Equip	0	5,100	5,100
00152500-562000 Buildings	15,000	14,700	29,700
00152500-564000 Machinery & Equipment	5,000	10,700	15,700

***Honeyville Community Emerg Center:***

00152502-543000 Utility Service	0	900	900
00152502-546001 Repair & Maint- Build & Grnd	275	5,100	5,375
00152502-552001 Oper Supp- Gas, Oil, & Lub	1,900	(900)	1,000

***Emergency Medical Services:***

00152600-546001 Repair & Maint- Build & Grnd	3,000	3,900	6,900
00152600-546002 Repair & Maint- Equipment	23,000	(3,900)	19,100

***Search & Rescue - Wewahitchka:***

00152601-546002 Repair & Maint- Equipment	3,000	(50)	2,950
00152601-549000 Other Current Charges & Obliga	0	50	50

***Extension Services***

00153700-531000 Professional Services	0	130	130
00153700-540000 Travel & Per Diem	2,000	(480)	1,520
00153700-542000 Freight & Postage Service	100	50	150
00153700-549001 Other Non-Promo Advertising	0	300	300

***Animal Control:***

00156200-534000 Other Services	0	100	300
00156200-541000 Communications Services	600	100	700
00156200-544000 Rentals & Leases	0	100	100
00156200-549000 Othr Current Charges & Obliga	2,000	(450)	1,550
00156200-554000 Books, Pub, Subs & Mbrships	0	150	150

***Gulf Co. Health Dept:***

00156202-546001 Repair & Maint- Build & Grnd	4,000	(1,225)	2,775
00156202-546002 Repair & Maint- Equipment	445	1,225	1,670
00156202-549000 Other Current Charges & Obliga	0	505	505
00156202-552000 Operating Supplies	1,000	(505)	495

***Public Assistance Services:***

00156400-546003 Repair & Maint- Commodity Prg	200	135	335
00156400-552001 Oper Supp- Gas Commodity Prg	200	(135)	65

***Parks & Recreation Facilities:***

00157200-546001 Repair & Maint- Build & Grnd	14,000	(5,100)	8,900
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***Dead Lakes Parks & Recreation:***

00157201-546001 Repair & Maint- Build & Grnd	5,000	4,500	9,500
00157201-552000 Operating Supplies	16,780	(4,500)	12,280

**Public Works Fund**

	<b>Original Budget</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
<b><u>Transfers In:</u></b>			
10438100-381000 PW Inter-Fund Transfer In	3,371,320	122,000	3,493,320
<b><u>Expenditures:</u></b>			
<b><i>PW Finance &amp; Administration:</i></b>			
10451300-512000 Regular Salaries & Wages	332,230	1,800	334,030
10451300-512001 Salaries- Tm Pay Annual Lv	15,120	(3,100)	12,020
10451300-512002 Salaries- Tm Pay Sick Lv	6,804	(1,800)	5,004
10451300-521000 FICA Taxes (Soc Sec Match)	21,954	(400)	21,554
10451300-522000 Retirement Contributions	54,130	1,300	55,430
10451300-523000 Life & Health Insurance	44,901	200	45,101
10451300-531000 Professional Services	0	100	100
10451300-534000 Other Services	2,000	700	2,700
10451300-541000 Communications Services	5,100	800	5,900
10451300-549001 Other Non-Promo Advertising	0	2,000	2,000
10451300-552000 Operating Supplies	3,700	3,000	6,700
10451300-562000 Buildings	18,317	(18,317)	0
10451300-562000-BLDG Buildings	100,000	18,317	118,317
10451300-564000 Machinery & Equipment	1,902	(1,902)	0
<b><i>PW Facility Maintenance:</i></b>			
10451900-512000 Regular Salaries & Wages	232,747	2,000	234,747
10451900-521000 FICA Taxes (Soc Sec Mth)	14,426	(400)	14,026
10451900-522000 Retirement Contributions	16,897	400	17,297
10451900-523000 Life & Health Insurance	49,418	100	49,518
10451900-531000 Professional Services	0	100	100
10451900-534000 Other Services	2,100	800	2,900
10451900-541000 Communications Services	2,300	300	2,600
10451900-543000 Utility Service	100,000	(6,000)	94,000
10451900-544000 Rentals & Leases	0	1,000	1,000
10451900-546001 Repair & Maint- Build & Grnd	14,646	6,000	20,646
10451900-552002 Oper Supp- Tools & Small Equip	3,400	300	3,700
<b><i>PW Fleet Maintenance:</i></b>			
10451901-512000 Regular Salaries & Wages	181,249	600	181,849
10451901-521000 FICA Taxes (Soc Sec Match)	11,235	(400)	10,835
10451901-522000 Retirement Contributions	13,159	2,000	15,159
10451901-523000 Life & Health Insurance	36,534	200	36,734
10451901-546002 Repair & Maint- Equipment	81,000	(1,500)	79,500
10451901-546003 Repair & Maint- Parts	45,290	(2,000)	43,290
10451901-549000 Other Current Chrgs & Obliga	100	300	400
10451901-552000 Operating Supplies	8,200	700	8,900
10451901-552002 Oper Supp- Tools & Sm Equip	5,000	1,800	6,800
10451901-564000 Machinery & Equipment	16,000	700	16,700
<b><i>PW Detention &amp; Correction:</i></b>			
10452300-512000 Regular Salaries & Wages	249,732	2,000	251,732
10452300-521000 FICA Taxes (Soc Sec Match)	15,484	(400)	15,084
10452300-522000 Retirement Contributions	19,936	400	20,336
10452300-523000 Life & Health Insurance	27,498	3,100	30,598
10452300-534000 Other Services	850	50	900

10452300-541000 Communications Services	2,500	(500)	2,000
10452300-544000 Rentals & Leases	0	400	400
10452300-546002 Repair & Maint- Equipment	22,000	(7,000)	15,000
10452300-546003 Repair & Maint- Parts	13,180	15,000	28,180
10452300-552000 Operating Supplies	25,000	(2,000)	23,000
10452300-552001 Oper Supp- Gas, Oil, & Lub	21,100	(1,000)	20,100
10452300-552002 Oper Supp- Tools & Sm Equip	10,200	7,000	17,200
10452300-564000 Machinery & Equipment	14,000	(2,000)	12,000

**PW Solid Waste:**

10453400-541000 Communications Services	175	200	375
10453400-546001 Repair & Maint- Build & Grnd	6,000	200	6,200
10453400-549000 Other Current Charges & Obliga	375	200	575
10453400-552000 Operating Supplies	2,100	(600)	1,500

**PW Stormwater Management:**

10453800-512000 Regular Salaries & Wages	8,565	(125)	8,440
10453800-523000 Life & Health Insurance	2,471	125	2,596

**PW Road & Street Facilities:**

10454100-512000 Regular Salaries & Wages	641,251	(29,198)	612,053
10454100-512001 Salaries- Term Pay Annual Lv	15,370	(10,450)	4,920
10454100-512002 Salaries- Term Pay Sick Leave	4,816	5,800	10,616
10454100-542000 Freight & Postage Service	0	100	100
10454100-544000 Rentals & Leases	0	2,000	2,000
10454100-546001 Repair & Maint- Build & Grnd	0	100	100
10454100-546002 Repair & Maint- Equipment	0	600	600
10454100-549000 Other Current Charges & Obliga	0	300	300
10454100-564000 Machinery & Equipment	0	122,000	122,000

**PW Mosquito Control:**

10456200-512000 Regular Salaries & Wages	143,557	(3,850)	139,707
10456200-522000 Retirement Contributions	12,337	1,700	14,037
10456200-523000 Life & Health Insurance	19,238	2,000	21,238
10456200-531000 Professional Services	500	150	650

**PW Courthouse Facilities:**

10471200-543000 Utility Service	2,000	6,000	8,000
10471200-546001 Repair & Maint- Build & Grnd	21,459	(7,300)	14,159
10471200-552000 Operating Supplies	17,900	6,300	24,200
10471200-552001 Oper Supp- Gas, Oil, & Lub	0	1,000	1,000

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 27<sup>th</sup> day of September, 2016.

(End)

- \*\*DELETE\*\*** 8. Contract – FL Department of Health in Gulf County (FY 2016-17 Core Contract & Fee Schedule)
9. Grant – FL Department of Agriculture FL Forest Service (Award \* Purchase Radios, Antennas, Speakers, Repeater, Masks, & Receivers \* South Gulf Fire Department \* amount approved \$24,332.00 with 50% Federal Share)

- FL Department of Health Emergency Medical Services (Amendment \* Purchase Type III Ambulance \* #M4258 \* Bid #1516-31 \* Adding New Radios, Accessories, & Installation)
  - FL Department of Health Emergency Medical Services (Application \* E.M.S. Employee Training & Classes \* #C50 \* in the amount of \$1,698.00)
10. Inventory – IT (Asset Transfer to E.M.S. \* #16-51 \* Dell Optiplex 780 Computer \* Serial #FM4TFN1 \* #16-54 \* Dell Optiplex 780 Computer \* Serial #4N4TFN1 \* #16-56 \* Dell Optiplex 780 Computer \* Serial #3N4FTN1 \* 16-57 \* Dell Optiplex 780 Computer \* Serial #JM4TFN1)
- IT (Asset Transfer to Gulf County Jail \* #16-14 \* Dell Optiplex 960 Computer \* Serial #57G19K1)
  - Emergency Management (Asset Transfer to Public Works \* #90-267 \* Samsung 42” Plasma TV \* Serial #WW3CEQ506443 \* #90-269 \* Samsung 42” Plasma TV \* Serial #WW3CEQ308426 \* #90-270 \* Samsung 42” Plasma TV \* Serial #WW3CEQ308489 \* #90-271 \* Samsung 42” Plasma TV \* Serial #WW3CEQ308498 \* #90-272 \* Samsung 42” Plasma TV \* Serial #WW3CEQ308499 \* #90-273 \* Samsung 42” Plasma TV \* Serial #WW3CEQ308523)
  - Emergency Management (Asset Disposal \* #90-299 \* Premier System ID Maker \* Serial #VIIDM2-629-4PRO)
  - Public Works (Asset Transfer to Gulf County Jail \* #70-641 \* 2003 F150 \* VIN #1FTRF18W23NA93891)
  - Public Works (Asset Disposal \* #75-147 \* 2006 52” Scag Mower \* Serial #A1000070)
  - Public Works (Asset Disposal \* #75-166 \* 2008 Trimstar Mower \* Serial #07090073 \* #75-174 \* 2009 Trimstar Mower \* Serial #09070582 \* #75-172 \* 2009 Trimstar Mower \* Serial #09060675 \* #75-141 \* Snapper Mower \* No Serial Number Given \* #75-148 \* Snapper Mower \* Serial #50220479 \* #75-167 \* 2010 Hustler Mower \* Serial #10033200 \* #75-699 \* 2005 Snapper Mower \* Serial #50125434 \* #75-168 \* 2008 Snapper \* Serial #50125701 \* #75-171 \* 2009 Snapper Mower \* Serial #50425728 \* #75-126 \* 2004 Scag Mower \* Serial #8100207)
  - Public Works (Asset Disposal \* #25-198 \* Dell Laptop \* Serial #KKJOOE-913781 \* #25-143 \* 1998 Ice Machine \* Serial #980561842)

- Public Works (Asset Disposal \* #70-753 \* 2009 Computer \* Serial #10693851 \* #70-754 \* 2009 Computer \* No Serial Number Given \* #70-794 \* Computer \* Serial #1736300M \* #70-861 \* 2003 Copier \* Serial #26506587 \* #70-723 \* 2006 Printer \* Serial #MY6\*4BC800T \* #70-662 \* Solid Waste Container \* Serial #03100621 \* #70-473 \* 1993 Glass Breaker \* Serial #G233 \* #100-583 \* 1988 Chevrolet Van \* VIN #JGNEG25ZX57125673 \* #70-796 \* 2000 Chevrolet Van \* VIN #1GAHG39J5Y1152317 \* #70-348 \* 1986 Forklift \* Serial #70E483 \* #100-347 \* 1987 Homemade Trailer \* No Serial Number Given \* #100-537 \* 1985 CAT Loader \* Serial #41Y02395 \* #70-796)

11. Invoice – Sunbelt Fire – Masks for Overstreet Fire Department (Invoice #97356 \* \$17,532.84)

12. Plan – Gulf County Flood Response

13. Purchase Request – First Communications (37 XPR 7550 Portable Radios with Accessories \* \$30,227.15 \* State Contract \* to be paid from St. Joe Fire Control District Fund #106)

14. Refund Request – Gulf County Tax Collector (Parcel ID #03450-003R \* \$63.53)

15. Request – Chief Administrator (\$50.00 per Employee Increase to Insurance Allocation \* FY 2016-17)

- Mosquito Control (Funds from the Sale of a 2002 Chevrolet K1500 4X4 Pickup – Mosquito Control \* #70-614 \* VIN #1GCEK14T5 \* Bid #1516-38 \* be deposited in Fund #10336400-364000)

- Mosquito Control (Chairman to Sign Certified Budget Documents & Other Required Mosquito Control Documents)

16. Resolution – General Fund (FY 2015-16), as follows:

### **RESOLUTION NO. 2016-36**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida, has restricted reserves in the General Fund for Landfill Closure; and

**WHEREAS**, said reserves are needed to reimburse Public Works Solid Waste Department for current year approved landfill closure expenditures incurred through 9/20/16 Fiscal Year 2015-16;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

The 2015-16 Fiscal Year Budget is to be amended, as follows:

**General Fund**

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Reserves &amp; Transfers Out:</u></b>			
00158100-591000 GF Inter-Fund Transfer Out	3,835,149	324,253	4,159,402
00159800-599001 GF Resv- CCF Restricted	713,665	(324,253)	389,412

**Public Works Fund**

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Transfers In:</u></b>			
10438100-381000 PW Inter-Fund Transfer In	3,493,320	324,253	3,817,573
<b><u>Expenditures:</u></b>			
<b><u>Pub Wk Solid Waste</u></b>			
10453400-531000-CLOSE Professional Services	473,507	317,770	791,277
10453400-552000-CLOSE Operating Supplies	556	3,416	3,972
10453400-552001-CLOSE OS-Gas, Oil & Lub	10,957	3,067	14,024

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners, this 27<sup>th</sup> day of September, 2016.  
(End)

– Amending FY 2015-16 Budget (Unanticipated Revenue in Various Funds), as follows:

**RESOLUTION NO. 2016-37**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida has restricted reserves in the General Fund for Landfill Closure; and

**WHEREAS**, said reserves are needed to reimburse Public Works Solid Waste Department for current year approved landfill closure expenditures incurred through 9/20/16 Fiscal Year 2015-16;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

The 2015-16 Fiscal Year Budget is to be amended, as follows:

**General Fund**

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Reserves &amp; Transfers Out:</u></b>			
00158100-591000 GF Inter-Fund Transfer Out	3,835,149	324,253	4,159,402
00159800-599001 GF Resv- CCF Restricted	713,665	(324,253)	389,412

**Public Works Fund**

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Transfers In:</u></b>			
10438100-381000 PW Inter-Fund Transfer In	3,493,320	324,253	3,817,573
<b><u>Expenditures:</u></b>			
<b><i>Pub Wk Solid Waste</i></b>			
10453400-531000-CLOSE Professional Services	473,507	317,770	791,277
10453400-552000-CLOSE Operating Supplies	556	3,416	3,972
10453400-552001-CLOSE Oper Supp- Gas, Oil, & Lub	10,957	3,067	14,024

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners, this 27<sup>th</sup> day of September, 2016.  
(End)

– Issuance of Temporary Building Permits for Property Owners (Hurricane Hermine & Coastal Erosion), as follows:

**RESOLUTION NO. 2016-38**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, AUTHORIZING THE ADMINISTRATION AND BUILDING DEPARTMENT OFFICIALS FOR THE PROPER REVIEW AND ISSUANCE OF TEMPORARY BUILDING PERMITS UPON PROPER APPLICATION FROM THOSE GULF COUNTY PROPERTY OWNERS AFFECTED BY THE RECENT LOCAL EMERGENCY DECLARATION FOR HURRICANE HERMINE AND THE COASTAL EROSION, PUBLIC SAFETY AND PROPERTY PROTECTION; PROVIDING FOR AN EFFECTIVE DATE.**

\*Complete Resolution on file with Clerk\*

(End)

– E.M.S. Employee Training Grant Funds, contingent upon County Attorney's Review), as follows:

**RESOLUTION NO. 2016-39**

**A RESOLUTION CERTIFYING THAT THE MONIES FROM THE EMERGENCY MEDICAL SERVICES MATCHING GRANT WILL IMPROVE AND EXPAND THE COUNTY'S PRE-HOSPITAL EMERGENCY MEDICAL SERVICES SYSTEM.**

\*Complete Resolution on file with Clerk\*

(End)

### **TEMPORARY ROAD CLOSURE – POMPANO STREET**

Chief Administrator Butler discussed a request to close a portion of Pompano Street in Highland View for one (1) hour and thirty (30) minutes every Wednesday night for church. After discussion by Chief Administrator Butler, Pastor Kevin Swiney appeared before the Board to present an aerial map; requesting that the Board approve a portion of Pompano Street to be closed on Wednesday nights for an hour and half (1 ½). He reported that the barricade would only block two houses; stating that these two property owners are parishioners. Upon inquiry by Commissioner McLemore, Pastor Swiney stated that there will be no families affected by this road closure. After discussion, Commissioner Bryan motioned to approve this request. Commissioner McLemore seconded the motion. After discussion, Public Works Director Cothran inquired who will be responsible for closing and reopening the road and what tools would be used for the temporary road closure. Chairman McDaniel stated that in Wewahitchka the churches have barricades that they place and remove from the street. Pastor Swiney reported that they have used cones from the County, but are looking at making barricades that would be housed at the church and would be set up and removed by the church. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **SIGNAGE – GARRISON AVENUE**

Chief Administrator Butler discussed a request by PanCare to install a sign on Garrison Avenue; reporting that Planner Lowery reviewed the LDR's regarding this matter. He recommended that the Board allow the second sign to be placed on this piece of land (located on Garrison Avenue at the Gulf County Health Department Building site) Commissioner Barnes motioned to approve this recommendation. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **GOLF CART CROSSING – U.S. HIGHWAY 98**

Chief Administrator Butler discussed an email from FL D.O.T. regarding the County's request of a possible golf cart crossing on U.S. Highway 98; reporting that D.O.T. liked the idea, but Gulf County needs to let D.O.T. know where the crossing will be located. He stated that this project will be at the County's expense; reporting the City of Port St. Joe paid \$5,000.00 for their recent golf cart crossing. After discussion by Chief Administrator Butler, Commissioner Bryan discussed her concerns regarding the parking of the golf carts and public beach access at the crossing. After further discussion by members of the Board, Chief Administrator Butler discussed placing this matter on a future agenda to allow for public input.

### **GOLF CART CROSSING – DUNES DRIVE**

Commissioner Barnes discussed looking at placing a golf cart crossing on Dunes Drive. Commissioner Barnes then motioned to allow Staff to apply for a D.O.T. permit to place a golf cart crossing on CR 30E at Dunes Drive. Chief Administrator Butler discussed bundling the two (2) crossings and bringing a cost back before the Board at a future meeting. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **CHANGE ORDER #7 – OUTPOST DESIGN / BID #1213-19**

Upon discussion by County Attorney Novak and recommendation by the T.D.C. Advisory Committee, Commissioner Quinn motioned to approve Change Order #7 from Outpost Design (Bid #1213-19) for T.D.C. Website, with an increase of \$21,500.00. Commissioner McLemore seconded the motion for discussion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **CORE CONTRACT & FEE SCHEDULE – GULF COUNTY HEALTH DEPARTMENT**

County Attorney Novak discussed changes to Section 4 (four) of the Core Contract with the Gulf County Health Department (pulled from Consent Agenda as Item #8, pages 108 & 109); requesting that the Board approve the authorization for the Gulf County Health Department to receive the lease payments from PanCare of Florida on a monthly or quarterly basis, and if approved, Staff will insert a third (3<sup>rd</sup>) provision in Section 4 (four) showing that these funds are a pass through. He stated that this will be reflected in the fee schedule moving forward. Commissioner Barnes so moved (to approve pages 108 & 109 with recommended changes from County Attorney Novak). Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **LIMITED MAINTENANCE AGREEMENTS – WHITE CITY DITCH**

Commissioner Bryan thanked Public Works Director Cothran and Assistant Public Works Director Collinsworth for working on the limited maintenance agreements for the White City drainage ditches (Item #3 of Consent Agenda).

### **FIRE RATINGS – INSURANCE RATES**

Commissioner Bryan requested an update regarding the insurance rates due to the fire ratings within the County. Chief Administrator Butler discussed the ISO (Insurance Services Office) Ratings for the nine (9) volunteer fire departments; reporting that the best rating the County has received is a four (4) and the worst is a ten (10) rating. He discussed the changes that took place last year in the ISO Rating process; stating that the County does not have enough volunteers in several of the fire departments. Chief Administrator Butler reported that Fire Coordinator Price is working on this matter; stating that he is currently performing a training class at the White City Fire Department and will continue in other fire departments to try to increase the number of volunteers. After discussion by Chief Administrator Butler, Commissioner Bryan discussed her concerns regarding the impact of the ISO rating on homeowner's insurance and recruiting volunteers.

### **WHITE CITY BOAT RAMP**

Commissioner Bryan requested an update regarding the White City Boat Ramp. Chief Administrator Butler provided an update regarding the status of the project at White City Boat Ramp; reporting that the building contains asbestos and the cost for the removal has slowed the progress of this project. He stated the Board approved \$20,000 to \$25,000 of BP funds for this project and if the County agrees to remove the building it is going to cost approximately \$10,000 just for the asbestos removal. Commissioner Bryan stated that the Board did agree to remove the building; reporting that the wall has to be repaired.

She stated that the County has to pay for the asbestos to be removed; discussing her concerns regarding District III and the project at White City Boat Ramp. After further discussion, Commissioner McLemore discussed the project; stating to cut cost the building needs to be removed. Upon inquiry by Commissioner McLemore, Public Works Director Cothran stated that the bid for the asbestos removal was around \$8,000.00 (Bid #1516-14). He reported that Public Works' slow-down regarding this project is due to the landfill closure (Five Points Landfill); stating that every County excavator is working at the Landfill and the landfill closure project is top priority. Upon inquiry by Commissioner McLemore, Public Works Director Cothran stated that the asbestos removal will be by an outside contractor. Commissioner McLemore stated that the County needs to move forward with this project. Commissioner Bryan motioned to spend the \$8,000 now (to have the asbestos removed). After discussion by Chairman McDaniel and Commissioner McLemore, Assistant Administrator Hammond reported that the County went out for bids (#1516-14 \* asbestos removal) and the bid was high so the County went out for bids a second time (#1516-21) and no bids were received. He stated that the County will need to reject all bids; decide if this project is under the bid limit and award it to someone, or re-bid the project. Commissioner McLemore requested that Staff present a proposal regarding the asbestos removal at the next regular meeting for the Board's consideration. After discussion by Commissioner Bryan, she then withdrew her motion.

#### **MONTHLY MEETING – BOARD OF COUNTY COMMISSIONERS**

Commissioner Bryan discussed her concerns regarding the one (1) monthly meeting held by the County Commissioners; requesting that the Board reconsider going back to two (2) meetings per month.

#### **DRAINAGE PROBLEM**

Commissioner Barnes thanked Public Works Director Cothran and Staff for the work performed on a drainage problem.

#### **SOUTH GULF FIRE DEPARTMENT**

Commissioner Barnes thanked the volunteers at the South Gulf Fire Department.

#### **MONTHLY MEETING – BOARD OF COUNTY COMMISSIONERS**

Commissioner McLemore discussed his concerns regarding the number of meeting the Board will hold monthly come November.

#### **THANK YOU – PUBLIC WORKS**

Commissioner Quinn thanked Public Works Director Cothran and Staff for the work they do for the County.

#### **THANK YOU – ST. JOE BAY YOUTH MINISTRY**

Commissioner Quinn thanked the St. Joe Bay Youth Ministry for helping with the needs of the community.

### **PARKS & RECREATIONAL BUDGET – DISTRICT IV**

Commissioner Quinn motioned to carry over the remaining funds from District IV Parks & Recreational Budget to the new fiscal year 2016-17. Chief Administrator Butler reported that the Budget is final; stating that the Clerk will have to lead the Board in the right direction to amend the Budget. He stated that this will probably consist of a budget amendment and advertising to adopt a resolution. Clerk Budget & finance Officer Herring appeared before the Board to state that these funds are not consider unanticipated because it is a cash carry forward. She stated that the only way the County can amend the Budget without holding another public hearing is to make an adjustment from another line item or Reserves; reporting that she can work with T.D.C. Director Adams and bring a recommendation back before the Board. After further discussion, Commissioner Quinn withdrew his motion.

### **LOCAL TRAVEL EXPENSE – DISTRICT III**

Commissioner Bryan stated that if Commissioner Quinn is able to push his funds over, she would like to push the funds from District III local travel expense to fund the building of a beach walkover. She requested that Clerk Budget & finance Officer Herring check into it. Clerk Budget & finance Officer Herring appeared before the Board to recommend that the Board wait until the final year end numbers are available, which will be in December, and make budget amendments as the County comes into January, 2017.

### **MEETING – FL D.O.T.**

Chairman McDaniel discussed a meeting with the safety staff with FL D.O.T. regarding U.S. Highway 22 and County Road 5; reporting that this matter will be addressed by both the County and D.O.T.

### **GROWTH – GULF COUNTY**

Chairman McDaniel reported that things are beginning to happen in Gulf County; stating that the wheels are in motion and we are going to see some good activity soon.

### **UPDATE – GULF COUNTY E.D.C.**

E.D.C. Director Holley appeared before the Board to request Board approval of the grant agreement, in the amount of \$65,000 with Florida Department of Economic Opportunity for a regional study (strategic sites inventory), contingent upon the Manager and County Attorney Novak's review. He reported that there will be a summit on October 12, 2016 at 10:00 a.m. in Bristol; inviting the public to attend. Commissioner McLemore motioned to approve this request. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

E.D.C. Director Holley requested Board approval of an agreement with the Apalachee Regional Planning Council to render technical and professional services regarding the Florida Department of Economic Opportunity Grant, contingent upon the Manager and County Attorney Novak's review. Commissioner Barnes motioned to approve this request. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

E.D.C. Director Holley stated that a meeting is scheduled with Eastern (Shipbuilding) to discuss possible plans for Gulf County; reporting that Eastern has been awarded the U.S. Coast Guard contract.

E.D.C. Director Holley reported that there is a company looking at the old Arizona Chemical site, hopefully entering into a lease agreement with the Port Authority. He requested approval from the Board to allow the Chairman to co-sign a letter with the Port Authority to D.O.T. regarding the funding to repair the rail (railroad). Commissioner Barnes motioned to approve this request. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. E.D.C. Director Holley stated that Tennessee Wyoming Rail Engineer is in town and they will be assessing the condition of the rail to its service to the old mill site, Arizona Chemical site, Premier site, and etc.

E.D.C. Director Holley thanked the Board for approving the appointments to the E.D.C. Board today (listed in the Consent Agenda). Chairman McDaniel thanked E.D.C. Director Holley and his Staff and board members. E.D.C. Director Holley reported that E.D.C. will hold a meeting tomorrow; inviting the public to attend.

#### **APALACHEE REGIONAL PLANNING COUNCIL – REITOW**

Chairman McDaniel recognized Chris Rietow from the Apalachee Regional Planning Council being present at the Board meeting today. Mr. Rietow stood from the audience to state that he is looking forward to working with E.D.C. Director Holley.

#### **MEETING – U.S. CONGRESSWOMAN GRAHAM**

Chairman McDaniel reported that a representative from U.S. Congresswoman Gwen Graham's Office, Alex Quintana will be at the Port St. Joe Fire Station today from 11:00 a.m. to 12:00 p.m., E.T. He thanked Mr. Quintana for coming over to Gulf County.

#### **BRUSH TRUCK**

Chairman McDaniel called Wetappo Fire Department Chief Knee to appear before the Board. Mr. Knee was not present (was placed on the Agenda to speak). No action taken by the Board.

#### **BRUSH TRUCK – WETAPPO FIRE DEPARTMENT**

Chairman McDaniel called Fire Coordinator Price to appear before the Board to speak. Mr. Price was not present (was placed on the Agenda to speak). No action taken by the Board.

#### **30A SPEED LIMIT ADJUSTMENT**

Chairman McDaniel called Coastal Community Association Director Gene BeHage to appear before the Board (placed on the Agenda to speak). Mr. BeHage appeared before the Board to request that the speed limit be reinstated back to 55mph (fifty-five) from Route 98, from 30A to the Franklin County line. He stated that exceptions would be at Simmons Bayou, the Curve, and the Raw Bar. After discussion, Commissioner Barnes motioned to allow County engineers to determine the recommended speed limit for that

area to the Franklin County line and Public Works to post accordingly. Chief Administrator Butler discussed speaking to the engineers and the clear zone manual; reporting that Simmons Bayou is on the State portion of the road. After discussion, Chief Administrator Butler noted Commissioner Barnes' recommendation is whatever the manual will allow at the maximum speed. Commissioner Barnes agreed with this recommendation. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

#### **QUARTERLY REPORT – WEWAHITCHKA MEDICAL CENTER**

Katrina Saunders, of Wewahitchka Medical Center appeared before the Board to introduce Pat Walker, enrollment worker. Ms. Walker appeared before the Board to discuss the open enrollment (Affordable Care Act) through the Market Place; reporting that open enrollment will begin November 1, 2016 and the Center is available to help with the enrollment process in obtaining health insurance. Ms. Saunders discussed Ms. Walker's assistance to the community; reporting that you do not have to be a patient to obtain enrollment assistance.

#### **APPOINTMENT – GULF COUNTY E.D.C.**

Christy McElroy, of Port St. Joe appeared before the Board to inquire of the approval of the E.D.C. appointees that was in the Consent Agenda. Chairman McDaniel stated that they were approved. Ms. McElroy discussed presenting to the Board the E.D.C. Policy at a previous meeting, presenting another copy for the record, and a violation that took place at a previous E.D.C. meeting; stating that one of the appointees approved today is the one that violated the policy. She discussed her concerns regarding the conduct of said E.D.C. board member and the removal of Commissioner Bryan from the Apalachee Regional Planning Council. Ms. McElroy stated that the County needs to be consistent with decorum, alleviating personal attacks and if they happen, there should be consequences. She then inquired why a director would decide that when he saw somebody being attacked and order had to be called that he would recommended the person that did the attacking. Commissioner Bryan discussed her concerns regarding her removal on the Apalachee Regional Planning Council; stating that she disagreed with the Board decision, but she moved on. She reported that no one else from the E.D.C. board has approached her with complaints regarding what took place at the (E.D.C.) meeting. Commissioner Bryan discussed her concerns regarding the committee meetings and healthy debate.

#### **F.E.M.A. MEETING – F.E.M.A. FLOOD MAPS**

Pat Hardman, of Port St. Joe appeared before the Board to discuss the F.E.M.A. meeting; reporting that approximately 1,440 properties that will be affected. She stated that with the new request from N.W.F.W.M.D. (Northwest Florida Water Management District) for F.E.M.A. to impose more models, the 90 day challenge has been extended. Planner Lowry reported that N.W.F.W.M.D. is working hard to keep a lot of these houses in an "X" zone. Commissioner Quinn motioned to extend Dr. Hardman's time. Commissioner Bryan seconded the motion.

### **TIPPING FEES – WASTE PRO**

City of Port St. Joe Mayor Bo Patterson appeared before the Board to request assistance from the County to speak on their behalf to Waste Pro regarding waiving the tipping fees for the City of Port St. Joe; reporting that the City of Port St. Joe has eight (8) houses ready for demolition. Chairman McDaniel reported that he has a meeting with Waste Pro today and will bring the matter up at that time.

### **ADVERTISEMENT – BOARD MEETINGS & AGENDA**

Roland Wilson, of Cape San Blas appeared before the Board to inquiry why the meeting dates and agendas are not placed in the newspaper. He discussed his concerns regarding advertising the budget meetings; stating he didn't see the notice in the newspaper. No action taken by the Board.

### **THANK YOU – SOUTH GULF FIRE DEPARTMENT**

Mike Barrett, of Port St. Joe appeared before the Board to thank the South Gulf Fire Department; reporting that the County is blessed to have these volunteers. He discussed the need for recruitment Countywide; suggesting that the County contact the Girl and Boy Scouts to get involved.

### **THANK YOU – GULF COUNTY E.M.S.**

Mike Barrett, of Port St. Joe thanked the Gulf County E.M.S. for coming out for the Appreciation Day that was held at the State Park. He also thanked the E.M.S. crew for responding to a call; reporting that they were very professional.

### **GULF COUNTY FIREFIGHTERS**

Mike Barrett, of Port St. Joe reported that U.S. Fire Administration holds the statistics on fatalities for firefighters. Commissioner Bryan motioned to extend his time. Commissioner Barnes seconded the motion. Mr. Barrett reported that nationwide there have been 65 (sixty-five) firefighter fatalities; stating that 32 (thirty-two) have been volunteers. He stated that Gulf County is blessed that these volunteers risk their lives and we need to show support and help with recruitment.

### **FREEDOM OF SPEECH**

Christy McElroy, of Port St. Joe appeared before the Board to state that the Flag represents the United States of America and we have Constitutional and Freedom of Speech. She stated that she shouldn't have her freedom of speech inhibited because it has a chilling impact upon my life. She reported that she has been sued and horrible things said about her because of Gulf County. Chairman McDaniel called order. Ms. McElroy stated that the Chairman knows that she was sued and the County was sued. She reported that she is well aware of what politics brings with it.

There being no further business, and upon motion by Commissioner McLemore, Commissioner Bryan seconded the motion, and unanimous vote, the meeting did then adjourn at 10:47 a.m., E.T.

**WARD MCDANIEL  
CHAIRMAN**

**ATTEST:**

**REBECCA L. NORRIS  
CLERK OF COURT**