

PORT ST. JOE, FLORIDA

AUGUST 4, 2008

SPECIAL MEETING

The Gulf County Board of County Commissioners met this date in special session with the following members present: Chairman Billy E. Traylor, Commissioners Nathan Peters Jr., Carmen L. McLemore, Jerry W. Barnes, and Bill Williams.

Others present were: County Attorney Tim McFarland, Clerk of Circuit Court Rebecca L. Norris, Clerk Finance Officer Carla Hand, Human Resource Officer Elaine Bland, Deputy Clerk Kayla Duke, Chief Administrator Don Butler, Deputy Administrator Lynn Lanier, Human Resource Director Denise Manuel, Grant Writer Towan Kopinsky, Planner David Richardson, Maintenance Superintendent Steve Mork, Road Department Superintendent Bobby Knee, Building Official Lee Collinsworth, Mosquito Control Director Mark Cothran, Emergency Management Director Marshall Nelson, Emergency Management/911 Coordinator Ben Guthrie, Public Works Director Gerald Shearer, Supervisor of Elections Linda Griffin, Major Bobby Plair, and Sheriff Joe Nugent.

Chairman Traylor called the meeting to order at 9:00 a.m., E.T.

INSURANCE

Chairman Traylor discussed a letter from Sacred Heart that indicated there is not adequate time to consider other insurance options. Commissioner Peters motioned to approve the Insurance Committee's recommendation for Health Insurance. Commissioner Barnes seconded the motion and it passed 4-1, with Commissioner Williams opposing.

CAPITAL IMPROVEMENT SCHEDULE/RESOLUTIONS

Upon Grant Writer Towan Kopinsky's recommendation, Commissioner McLemore motioned for the Board to adopt the following resolutions. Commissioner Peters seconded the motion and it passed unanimously.

RESOLUTION 2008-08

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE GULF COUNTY COMPREHENSIVE PLAN CAPITAL IMPROVEMENTS SCHEDULE TO INCLUDE HONEYVILLE PARK PHASE III.

WHEREAS, the Gulf County Board of County Commissioners desires to further the development of Honeyville Park; and

WHEREAS, it is in the best interest of the residents of North Gulf County for the Board of County Commissioners to finalize the development of Honeyville Park;

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners that the existing Capital Improvements Schedule of the Gulf County Comprehensive Plan be amended to include Honeyville Park Phase III.

ADOPTED this 4th day of August, 2008.

(END)

RESOLUTION 2008-09

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE GULF COUNTY COMPREHENSIVE PLAN CAPITAL IMPROVEMENTS SCHEDULE TO INCLUDE ROAD 50.

WHEREAS, the Gulf County Board of County Commissioners desires to improve Road 50; and

WHEREAS, it is in the best interest of the residents of Gulf County for the Board of County Commissioners to improve Road 50 to alleviate congestion on U.S. 98 and S.R. 71 and to reduce the response time of emergency responders;

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners that the existing Capital Improvements Schedule of the Gulf County Comprehensive Plan be amended to include Road 50.

ADOPTED this 4th day of August, 2008.

(END)

PUBLIC WORKS BUILDING

Administrator Butler informed the Board that there is an advertisement out for bids for a Modular Public Works Building. He further stated that there have been requests from local contractors to allow bidding to build an addition to the current Public Works Office

rather than purchasing a new building. Upon Commissioner Williams' inquiry, Administrator Butler stated that there will be a deadline for this project because it is being paid with grant funds. Commissioner Peters motioned to go out for bids to allow a local contractor to build an addition to the current Public Works Building. Commissioner Barnes seconded the motion and it passed unanimously. Patricia Hardman approached the Board and expressed her discontent with the bid specifications, stating that the notice indicates the building will be built according to 130 mph wind zone requirements, when it is obviously in the 140 mph wind zone. Attorney McFarland stated that the Board will have to follow the codes that have been voted into place. Upon Commissioner Peter's inquiry, Attorney McFarland confirmed that the Board will have to wait until the bids are submitted to reject them. Commissioner Williams stated his general concern with the bidding process. Attorney McFarland discussed the possibility of having several experts look at RFP's before they are advertised. Chairman Traylor

passed the chair to Commissioner Peters, and motioned to have all bids pertaining to buildings go through the Building Department for review. Commissioner Williams seconded the motion. Commissioner McLemore requested that Administrator Butler be included in the motion. There being no further discussion, the motion then passed unanimously. Chairman Peters returned the chair to Commissioner Traylor. Upon Administrator Butler's recommendation, Commissioner Peters motioned to cancel the RFP process for the Modular Public Works Building. Commissioner McLemore seconded the motion and it passed unanimously. Commissioner Williams stated that he would like the Board to consider appointing an advisory committee to look at all bid notices before they are advertised.

OVERSTREET WATER SYSTEM/CHANGE ORDER

Grant Writer Kopinsky presented a change order from G.A.C. Contractors in the amount of \$6,289.55 for the completion and closeout of the Overstreet Water System contract. Commissioner Peters motioned to approve the change order. Commissioner McLemore seconded the motion and it passed unanimously. Administrator Butler informed the Board that since the original survey work was completed for this project, there have been two properties added that need to be included, but the grant funds will not cover it. Mr. Butler stated that the cost would be \$500.00 each. Commissioner Williams motioned to pay the City \$1,000.00 for the two additional hook-ups. Chairman Traylor directed Administrator Butler to locate the funds to pay the tap fees. Commissioner McLemore seconded the motion and it passed unanimously.

Upon motion by Commissioner Peters, seconded by Commissioner McLemore, the meeting did then recess at 9:18 a.m., E.T.

The meeting reconvened at 11:07 a.m., E.T.

WINDZONE/ADVERTISE ORDINANCE

Commissioner McLemore requested Attorney McFarland's direction regarding a professional review and opinion of the Florida Building Commission and the Florida Insurance Commission of the wind zone requirements for Gulf County. Attorney McFarland recommended that the 2001 Ordinance relating to the wind zone for Gulf County be readopted and sent to the Florida Building Commission, because it wasn't sent in 2001. Attorney McFarland stated that there are two different issues that the Board is confusing - the wind zone line and the proposed Building Code ordinance. Commissioner McLemore stated he would like to get approval from the State for the wind zone ordinance. Commissioner Peters motioned to begin the ordinance process. Commissioner Barnes seconded the motion, and it passed 3-2 with Chairman Traylor and Commissioner McLemore opposing. Attorney McFarland stated that the ordinance will be advertised, then brought back to the Board for adoption.

LOBBYIST/RFP

Upon Administrator Butler's recommendation, Commissioner Barnes motioned to do a Request for Proposals for a lobbyist. Commissioner Williams seconded the motion and it passed unanimously. It was noted by Butler that funds are available in the upcoming tentative budget. Commissioner Barnes motioned, on an emergency basis, to contract with Lobbyist William Harrison to represent Gulf County to our delegation concerning the Coastal Construction Control Line. Commissioner Williams seconded the motion and it passed unanimously.

WHITE CITY BOAT RAMP/CHANGE ORDER/BID#0708-28

Upon Grant Writer Towan Kopinsky's request, Commissioner Williams motioned to approve a change order for the White City Boat Ramp Floating Dock project, bid#0708-28, to include the removal of debris from the work site. Commissioner McLemore seconded the motion and it passed unanimously.

TDC/AWARD BID#0708-29/VISITOR GUIDE

Deputy Administrator Lynn Lanier requested the Board's approval to the TDC's recommendation to award bid#0708-29 to Coast2Coast printing. Commissioner Williams motioned to do so. Commissioner Peters seconded the motion and it passed unanimously.

INSURANCE/BID PROTEST/BID#0708-23

PRIA Insurance representative Paul Dawson appeared before the Board to request the opportunity to appeal the award of bid#0708-23 for an Insurance Broker to Lassiter-Ware, Inc. Attorney McFarland stated that a bid protest should be scheduled and Lassiter-Ware notified of the protest. Chairman Traylor stated that the protest would be held August 12, 2008 at 8:30 a.m., E.T.

There being no further business and upon motion by Commissioner McLemore, seconded by Commissioner Peters, the meeting did then adjourn at 11:22 a.m., E.T.

**BILLY E. TRAYLOR
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**