

MAY 13, 2014

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Tynalin Smiley, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, E9-1-1 Coordinator Ben Guthrie, Gulf County E.M.S. Director Houston Whitfield, Grant Coordinator Towan Kopinsky, Maintenance Superintendent Steve Mork, Mosquito Control Director Mark Cothran, Planner David Richardson, Preble-Rish, Inc./ County Engineer Clay Smallwood, III, Public Works Director Joe Danford, Sheriff Mike Harrison, and T.D.C. Executive Director Jennifer Jenkins.

Sheriff Harrison called the meeting to order at 8:58 a.m., E.T.

Chairman McDaniel opened the meeting with prayer and led the Pledge of Allegiance to the Flag.

CONSENT AGENDA & INFORMATION PACKET

Chairman McDaniel called for public comment regarding the Consent Agenda or the Information Packet. There being no public comment, Commissioner Bryan discussed page 107 (Item #10 * Refund Request) in the Consent and Commissioner Yeager noted that he will abstain to pages 105-106 (Item #9 * Proposal from Preble-Rish, Inc) in the Consent, due to having a business relationship with the firm. After discussion by members of the Board regarding Item #10; refund request from Steve Newman for his donation to the Gulf County Economic Alliance, Commissioner Yeager motioned to approve the Consent Agenda, pulling Item #10 regarding the refund request from Steve Newman. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public, the motion then passed unanimously, as follows:

1. Minutes – February 11, 2014 – Regular Meeting
 - February 18, 2014 – Special Meeting
 - February 25, 2014 – Regular Meeting
 - March 11, 2014 – Regular Meeting

2. Approval of Checks and warrants for April, 2014 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Appointment – P.D.R.B. (Jimmy Rogers and Matt Terry)
4. Bid Award #1314-19 – Emergency Management - F250 Ford Truck (River Bend Ford * \$48,637.78)

Bid Award #1314-13 – Grant Coordinator – C.R. 386 Striping (Alday-Howell & Southeastern Consulting)
5. Budget Amendment #3 – Economic Development (Amend the FY2013-2014 Budget for the General Fund by reducing the County Development Budget and increase the Economic Development Budget to shift funding for the Contracted E.D.C. to the County E.D.C. as discussed at the 3/25/14 and 4/22/14 BOCC meeting)
6. Inventory – E9-1-1 (Remove * #95-31 * HP Tablet Serial #MXL80902HY * #95-33 * HP Tablet Serial #2CE81412XW)
 - Gulf County Health Department (Remove * Vehicle Tag Number 150456 * 1996 Dodge Caravan * Vin #2B4FP253XTRR733488)
 - Information Technology (Remove * #325-07 * Dell Computer * #25-189 * Dell Computer * #265-15 Gateway Computer)
7. Invoices – The Ferguson Group, LLC – Federal Lobbyist (Invoice #0314559 * \$378.10 * Invoice #0114586 * \$88.20)
 - Novak Law Group – Professional Services (Invoice #2200-004 * \$847.00 * Invoice #2200-005 * \$917.00)
 - UniFirst Corporation (Courthouse * Invoice #2710068941 * \$72.25 * Invoice #2710069472 * \$72.25 * Invoice #2710070004 * \$72.25 * Maintenance * Invoice #2710068940 * \$42.03 * Invoice #2710069471 * \$42.03 * Invoice #2710070003 * \$42.03 * Public Works * Invoice #2710068937 * \$11.25 * Invoice #2710069468 * \$11.25 * Invoice #2710070000 * \$11.25 * Invoice #2710068938 * \$51.04 * Invoice #2710069469 * 51.04 * Invoice #2710070001 * \$51.04 * Invoice #2710067372 * \$63.14 * Invoice #2710067886 * \$63.14 * Invoice #2710068418 * \$63.14 * Invoice #2710068939 * \$63.14 * Invoice

#2710069470 * \$63.14 * Invoice #2710070002 *
\$58.55)

8. Proclamation – Mental Health Month (May, 2014)
9. Proposal – Preble-Rish, Inc. (Stumphole Revetment Phase VII Design & Permitting * \$165,500.00)
- **DELETE**** 10. Refund Request – Gulf County E.D.A. (Steve Newman * \$2,000.00)
11. Resolution – F.D.O.T. (Americus Avenue Ditch Outfall Project), as follows:

RESOLUTION NO. 2014-08

AUTHORIZING AND SUPPORTING THE SUBMISSION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ALTERNATIVES FUNDING FOR AMERICUS AVENUE DITCH OUTFALL PROJECT.

WHEREAS, the Gulf County Board of County Commissioners desires to improve and enhance the Americus Avenue Ditch Outfall between Americus Avenue and US-98/SR-30 in Gulf County; and

WHEREAS, the Gulf County Board of County Commissioners has received comments in support of completing this project for health and safety reasons, as well as to provide a place for recreation in the St. Joe Beach area;

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners that the Chairman, Chief Administrator or Grant Coordinator representative hereby be authorized to submit any and all necessary documents on behalf of Gulf County for the Americus Avenue Ditch outfall enhancement project.

APPROVED this 13th day of May, 2014.

(End)

12. Variance Cancellation (Joseph & Rebecca Nassar * Parcel ID #06345-810R * S25, T8S, R12W * 887 Secluded Dunes Drive)

(End)

POLICY – REFUND REQUEST / STEVE NEWMAN REFUND

Following discussion, Commissioner Yeager motioned to approve the refund request from Steve Newman (Item #10, Consent Agenda), in the amount of \$2,000.00 (contribution to Gulf County E.D.A.) and to set a policy that sets a deadline for refund requests from any organization after a two (2) year time period. Commissioner

McLemore seconded the motion for discussion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan voting no.

WORKSHOP – BLACK BEAR

Deputy Administrator Lanier reported that a public workshop will be held on May 20, 2014 at Gulf Coast State College in Port St. Joe to discuss black bears. She reported that she will post a notice on the County website for more details regarding the workshop.

TOURIST DEVELOPMENT COUNCIL

T.D.C. Executive Director Jenkins appeared before the Board to discuss the T.D.C. monthly report for April. She reported that March Bed Tax was up 2.5%. T.D.C. Executive Director Jenkins reported that 18 applications were reviewed regarding the Sponsorship and Special Funding and recommended to award \$53,500.00 in sponsorships or in-kind promotional items. Commissioner Yeager motioned to approve the Special Funding Program, in the amount of \$53,500.00. Commissioner McLemore seconded the motion for discussion. After discussion, Commissioner Yeager withdrew his motion and Commissioner McLemore then withdrew his second. Commissioner Yeager then motioned to table the recommendation for further review. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

BILLING SCHEDULE – NO LUGGAGE

T.D.C. Executive Director Jenkins discussed the billing schedule for No Luggage (social media agency) and requested approval from the Board to shift the scope of work and billing schedule. Commissioner Yeager motioned to approve this request. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

T.D.C. MEDIA TOUR

T.D.C. Executive Director Jenkins thanked everyone involved in the recent Media Tour. She reported that the next Media Tour will be held in September, 2014. Commissioner Yeager and Commissioner McLemore discussed the Media Tour. Chairman McDaniel thanked T.D.C. Executive Director Jennifer Jenkins for her work in the Media Tour.

T.D.C. PROPOSED BUDGET

T.D.C. Executive Director Jenkins discussed the T.D.C. proposed budget for FY 2014-15, stating there is an increase of 13.5% due to staffing.

WORKSHOP – GULF COUNTY BRANDING

T.D.C. Executive Director Jenkins reported that a public workshop will be held May 20th and 21st to discuss branding and customer service and those interested in attending will need to call the College (Gulf Coast State College) to register. Upon inquiry by Chairman McDaniel, T.D.C. Executive Director Jenkins stated that the workshop will be held at the Capital Building (Capital City Bank Building).

TUPELO HONEY FESTIVAL

T.D.C. Executive Director Jenkins invited the public to attend the Tupelo Honey Festival that will be held from 9:00a.m. to 4:00p.m., C.T. in Wewahitchka.

WOUNDED WARRIORS

T.D.C. Executive Director Jenkins reported that the Wounded Warriors will be in Gulf County this week from Wednesday through Sunday.

ONE-CENT BED TAX/SPORTS COMPLEXES

Commissioner Yeager discussed the 60 acres designated for the Sports Complex in Port St. Joe and recommended the Board add one (1) cent to the T.D.C. Bed Tax to help fund this facility and the Honeyville Sports Complex. After discussion, Commissioner Yeager motioned to proceed with the conceptual idea and bring a recommendation back to the Board for review. After discussion, Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

PROCLAMATION – E.M.S. WEEK

Gulf County E.M.S. Director Whitfield appeared before the Board and read a proposed E.M.S. Week Proclamation; requesting Board adoption. Commissioner McLemore motioned to adopt the E.M.S. Week Proclamation, as presented. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

S.H.I.P. EXTENSION – WALKER

Upon recommendation by Deputy Administrator Lowry, Commissioner Smiley motioned to allow a 90 day S.H.I.P. extension to Shirley Walker, with a deadline of June 23, 2014. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

AGREEMENT – SMALL COUNTY CONSOLIDATED GRANT

Upon discussion by Public Works Director Danford, Commissioner McLemore motioned to allow the Chairman to sign the amended agreement from F.D.E.P. regarding the Small County Consolidated Grant. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

LIMITED MAINTENANCE AGREEMENT – DRAINAGE DITCHES IN DALKEITH

Mosquito Control Director Cothran appeared before the Board to discuss the rainfall and the need to clean out drainage ditches within the Dalkeith area. Commissioner McLemore motioned to allow three (3) limited maintenance agreements and easements from private property owners to allow the County to clean out drainage ditches in Dalkeith. Commissioner Smiley seconded the motion. After discussion by Chairman McDaniel, Commissioner Yeager discussed the ditch work that was done on Ponderosa Pines in Jones Homestead. He requested that the Board allow Public Works to work on the other side of Ponderosa Pines in cleaning out the ditches. After discussion by

members of the Board, Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

DRAINAGE DITCHES – PONDEROSA PINES

Commissioner Yeager motioned to allow Public Works to complete ditch work on the Eastside of Ponderosa Pines. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

REFUND REQUEST – BEACHES FIRE DEPARTMENT

Upon recommendation by Beaches Fire Department Chief Richardson, Commissioner Smiley motioned to reimburse five (5) to six (6) volunteer fire fighters from the Beaches Fire Department for burn training to be paid from their budget. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

AWARD BID #1314-17 / WARD STREET

Upon recommendation by Grant Writer Kopinsky, Commissioner Bryan motioned to award Bid #1314-17 for the resurfacing of Ward Street to GAC Contractors, in the amount \$82,036.91. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

INDUSTRIAL PARK

Upon discussion by Grant Writer Kopinsky, Commissioner Smiley motioned to allow her to apply to E.D.A. for approval of a potential tenant for the Industrial Park. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

TAX LIENS – GULF PINES HOSPITAL PROPERTY

County Attorney Novak requested permission from the Board to work with the City of Port St. Joe regarding the tax liens on the old Gulf Pines Hospital property site and bring information back to the Board for review. Commissioner Yeager motioned to allow County Attorney Novak and Chief Administrator Butler to negotiate with the City of Port St. Joe regarding the tax liens on the Gulf Pines Hospital Property and bring it back to the Board for review. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

ADVERTISE SEALED BIDS – TWO LOTS/WIMICO PLACE SUBDIVISION

Upon discussion by Chief Administrator Butler, Commissioner Bryan motioned to advertise to receive sealed bids for the sale of two lots in Wimico Place Subdivision. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

AGENDA – STATE PROBATION

Chief Administrator Butler reported that D.O.C. Probation Officer Michael Chambers is present today and would like to speak to the Board today regarding the State Probation Office.

MEETING – READY MIX USA

Chief Administrator Butler reported that a meeting will be held with Ready Mix USA to discuss possible incentives so that the Port St. Joe Branch can remain open.

GULF COAST PARKWAY

Chief Administrator Butler discussed the early intent for the Gulf Coast Parkway Project. He reported that F.D.O.T. picked Route 17 as their preferred route; expressing his concerns regarding Route 17. After discussion, Chief Administrator Butler requested permission from the Board to submit a letter to District D.O.T. Secretary Tommy Barfield supporting Route 15. Following discussion, Commissioner Yeager motioned to request a meeting with Secretary Ananth Prasad to discuss the Gulf Coast Parkway Project and send letters supporting Route 15. Commissioner Smiley seconded the motion. After discussion by Chairman McDaniel, he called for public comment. Patricia Hardman of South Gulf County appeared before the Board to discuss her concerns regarding Route 17 and the proposed evacuation route. Steve Norris, Northwest Florida Transportation Corridor Authority, appeared before the Board to discuss his concerns regarding the Gulf Coast Parkway Project Plans and his support of Route 15. There being no further discussion, the motion then passed unanimously.

POLICE WEEK – MEMORIAL SERVICE

Sheriff Harrison reported that this is Police Week and a memorial service will be held May 14, 2014 at the Gulf County Courthouse beginning at 9:00a.m., E.T. He invited the public to attend.

DRAFT – PRYOR

Commissioner Smiley congratulated Calvin Pryor on the NFL draft (New York Jets).

OFFICE SPACE – STATE PROBATION

D.O.C. Michael Chambers appeared before the Board to discuss the reduction in the budget regarding leasing buildings for the State Probation Offices and requested assistance from the Board for office space a few days a week to accommodate defendants in Gulf County. After discussion, the Board agreed to allow Sheriff Harrison to review this matter further concerning possible space at the Sheriff's substation in Wewahitchka, and bring a recommendation back to the Board for approval.

There being no further business, and upon motion by Commissioner Yeager, second by Commissioner Smiley, the meeting did adjourn at 10:30 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**