

PORT ST. JOE, FLORIDA

NOVEMBER 14, 2006

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Carmen L. McLemore, Vice Chairman Bill Williams, and Commissioners Billy E. Traylor, Nathan Peters, Jr. and Jerry W. Barnes.

Others present were: County Attorney Timothy McFarland, Clerk Finance Officer Carla Hand, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Deputy Administrator Lynn Lanier, Building Official Lee Collinsworth, Chamber of Commerce Director Sandra Chafin, E.D.C. Director Alan McNair, Emergency Management Director Marshall Nelson, Grant Writer Loretta Costin, Planner David Richardson, Road Department Superintendent Bobby Knee, Solid Waste Director Joe Danford, and Sheriff's Office Deputy Ken Starnes.

Deputy Starnes called the meeting to order at 6:00 p.m., E.T.

Commissioner Barnes opened the meeting with prayer, and Chairman McLemore led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Commissioner Traylor motioned to approve the following Consent Agenda items. Commissioner Peters seconded the motion, and it passed unanimously.

1. Minutes - October 24, 2006 - Regular Meeting
- October 30, 2006 - Special Meeting
2. Application - Solid Waste (Landfill Permits)
3. B.C.C. Correspondence - Letter from Chairman McLemore to Wink Infinger, Statewide 911 Coordinator requesting Ben Guthrie be recognized as the 911 Coordinator.
4. Bid Rejection - #0506-07 - Gulf County Welcome Center
5. Building Relocation - Mosquito Control Department (Property between Public Works Department and Courthouse Maintenance Department Building)
6. Contract Agreement - Manausa, Lewis and Dobson Architects - (MLD Architects) (Cape San Blas Lighthouse Grant)
7. Contract Change Order #7 - Willis Landing Road (County Road Five

Patching \$74,200.00 Increase)

8. Grant Agreement - Northwest Florida Water Management District
(Dead Lakes Park Restoration Project)
9. Inventory - Dalkeith Fire Department (Junk #320-20, #320-26)
- Gulf County E.M.S. (Junk #210-42)
10. Invoice - Ausley & McMullen, P.A. - Gulf Pines Hospital Litigation/Tax
Collector (#51225 * \$1,677.16 * to be paid from
Account #21111-33000)
 - Bay Medical Center * H.C.R.A. (#0624100703 * \$199.92 * to
be paid from Account #51462-31500)
 - Coppins Monroe Adkins Dincman & Spellman, P.A. - At-Large
Litigation (#18764 * \$315.00 * to be paid from
Account #21111-31200)
 - County Attorney Timothy McFarland (October, 2006 * \$10,982.00
* to be paid from Account #21314-31100)
 - FL Division of Forestry * Fire Control Assessment (#19985 *
\$9,475.74 * to be paid from Account #33022-34000 /
County Forester Assessment (#19986 * \$1,000.00 *
to be paid from Account #63337-34000)
 - Image Master- Gas Tax Revenue Refunding Bonds Series
2006 (#16612 * \$4,452.92 * to be paid from Road
Bond Proceeds)
 - Keith L. Jones, C.P.A. - Auditing Services (#413 * \$7,681.25 *
to be paid from Account #21111-32000)
 - Lester Appraisal Services - Commercial Appraisal
(#102506JLC-130 * \$2,500.00 * to be paid from
Account #21111-31000)
 - MRD Associates, Inc. - Erosion Control (Project #05-210.2 *
#684 * \$15,699.65 / Project #06-210.7 * \$7,715.79 /
Project #06-210.6 * \$2,355.07 * to be paid from
Account #43137-31000)
 - Preble-Rish, Inc. - Stone Mill Creek Road (#4461 * \$596,531.68
* to be paid from Account #40641-63000)
 - Rumberger, Kirk & Caldwell - General Employment Matters (File
#G214-107990 * Invoice #705035 * \$3,580.00 to be
paid from Account #21111-31200)
 - Small County Coalition - Participation Fees (\$3,497.90 * to be
paid from Account #21111-54200)
11. Job Classification Advancement - Solid Waste & Mosquito Control
Employees
12. Job Notice - Road Department (Post job vacancy for Shop Foreman)

- 13. Progress Report - St. Joseph Peninsula Erosion Control Project
- 14. S.H.I.P. - Rehabilitation Assistance (\$16,500.00 - Christine Bailey-Colvin / \$5,000.00 - William and Brenda Rigsby)

15. Special Project Payments as follows:

Dist. 1	Gaskin Park - Fisher's Building Supply	\$227.84	
	- Fisher's Supply	\$171.60	
	- Fisher's Supply	\$227.57	
	- Fisher's Supply	\$ 14.21	
	- Fisher's Supply	\$ 37.34	
	- Rowland's Welding Supplies	\$ 15.00	
	- Harold's Auto Parts	\$	3.12
Dist. 5	Port St. Joe High School - 2006 Project Graduation	\$100.00	
	Norris Langston Scholarship Foundation - Donation	\$250.00	
	Gene Raffield Football League - Donation	\$250.00	

(End)

SPECIAL PROJECT PAYMENTS

Sharonda Williams, Sponsor for Port St. Joe High School Lady Tiger Sharks Basketball Team, appeared before the Board and requested a donation from Special Projects for the Basketball Team. Upon motion by Commissioner Peters, second by Commissioner Williams, and unanimous vote, the Board approved the following Special Projects payments:

Dist. 1	P.S.J. High School Lady Tiger Sharks Basketball - Donation	\$200.00
Dist. 2	P.S.J. High School Lady Tiger Sharks Basketball - Donation	\$200.00
Dist. 3	P.S.J. High School Lady Tiger Sharks Basketball - Donation	\$200.00
Dist. 4	P.S.J. High School Lady Tiger Sharks Basketball - Donation	\$200.00
Dist. 5	P.S.J. High School Lady Tiger Sharks Basketball - Donation	\$200.00

(End)

COURTHOUSE ROOF

Chief Judge William Wright and Deputy Court Administrator Robyn Hatcher appeared before the Board and discussed the problems with the Courthouse roof. He stated that Legislation has given small Counties of the Fourteenth Circuit funds for courthouse renovations, security

and to bring the buildings up to ADA standards. Judge Wright stated that the funds should be spent each year, and Gulf County has been holding the funds to replace the Courthouse roof, in the amount of \$617,000.00. He discussed that a group met to discuss the spending plan for this fiscal year, and it was recommended that the funds be to replace and repair the air conditioning system, in the amount of \$300,000.00. Judge Wright recommended that the Board take immediate action on the Courthouse roof with the funds that are available. Judge Wright stated that the \$300,00.00 for this year can be added to the \$617,000.00 for the Courthouse Roof and eliminate the new air conditioning system. Chairman McLemore discussed that a new bid request for the roof is out at this time, and the Board has to address this problem. Commissioner Traylor discussed that the Board has agreed if the bid is over the amount that is available, the County will borrow the money to fix the Courthouse roof. County Attorney McFarland discussed that the County is going to have to borrow the money to fix this problem. Chief Administrator Butler reported that the bids will be received through 5:00 p.m., E.T., on December 1st, and will be opened on Monday, December 4th at 10:00 a.m., E.T. Chairman McLemore scheduled a special meeting for Tuesday, December 5, 2006 at 4:00 p.m., E.T. to review the Courthouse roof bids.

PUBLIC HEARING - SUPPLEMENTAL BUDGET

County Attorney McFarland reported that the Public Hearing on the 2005-2006 Supplemental Budget has been rescheduled for Tuesday, November 28, 2006 at 5:45 p.m., E.T.

P.D.R.B. RECOMMENDATIONS - NOVEMBER 8, 2006

The Board then addressed the following recommendations from the November 8, 2006 meeting of the Planning & Development Review Board:

FINAL PLAT APPROVAL - GULF COAST RANCHES

Pursuant to advertisement to hold a public hearing to consider final plat approval for Edward Bish (Parcel ID #03323-175R * 40.84 acres in S32, T7S, R10W), County Attorney McFarland read the public hearing notice and called for public comment. There being no public comment, Commissioner Peters motioned to approve the final plat of Gulf Coast Ranches (a 16-unit development), contingent upon Covenants and Restrictions and Bonding, and subject to all Federal, State and Local development regulations, both stated and unstated. Commissioner Barnes seconded the motion, and it passed unanimously.

FINAL PLAT APPROVAL - CYPRESS CREEK PLANTATION

Pursuant to advertisement to hold a public hearing to consider final plat approval for Scott Somero (Parcel ID #01050-040R * 29.52 acres in S11, T6S, R9W), County Attorney McFarland read the public hearing notice and called for public comment. There being no public comment, Commissioner Peters motioned to approve the final plat of Cypress Creek Plantation (a 12-unit development), contingent upon Covenants and Restrictions, Bonding and Listing of flood elevation, and subject to all Federal, State and Local development

regulations, both stated and unstated. Commissioner Traylor seconded the motion, and it passed unanimously.

ROAD ABANDONMENT - AUXILIARY LANE

Chief Administrator Butler discussed a request for the abandonment of Auxiliary Lane next to the Overstreet Fire Department (to allow for building expansion). After further discussion, Commissioner Traylor motioned to start the abandonment process on Auxiliary Lane. Commissioner Williams seconded the motion, and it passed unanimously.

OVERSTREET BOAT RAMP

Chief Administrator Butler discussed a proposal for a boundary survey for the property joining the Overstreet boat ramp that is to be donated to the County (4 acres). He presented a proposal, in the amount of \$4,900.00 from Preble-Rish, Inc. for the survey. Commissioner Traylor motioned to approve this request. Commissioner Barnes seconded the motion, and it passed unanimously.

CUTOFF DRIVE

Chief Administrator Butler discussed that the shoulder of the road on Cutoff Drive has fallen into the river, and stated that any repairs are going to be expensive, and obtaining a permit for this project is going to be difficult. Chief Administrator Butler reported that Preble-Rish, Inc. has met with the Army Corp of Engineers regarding this matter. Chairman McLemore added this issue to the Special Meeting to be held on Tuesday, December 5, 2006.

BID #0607-02 - OVERSTREET BOAT RAMP

Chief Administrator Butler discussed that the bids have been received for the Overstreet Boat Ramp project, and that they were higher than the funds that are available. Warren Yeager, of Preble-Rish, Inc., appeared before the Board and discussed that they have met with the low-bidder on this project, and discussed the County constructing the restroom facilities to lower the bid price. Commissioner Traylor discussed that there is only \$85,000.00 for this project, and motioned to accept the low bid from Southeastern Mechanical Contractors, Inc, and negotiate with them to lower the bid amount. Commissioner Peters seconded the motion, and it passed unanimously.

DEAD LAKES PARK

Chief Administrator Butler reported that the permit for the pier at Dead Lakes Park has been received and they are ready to proceed with the project.

BOARD MEETING - NOVEMBER 28, 2006

Chief Administrator Butler discussed the Regular Board Meeting scheduled for Tuesday, November 28, 2006, stating that three of the Commissioners will be out of town at a

conference. Chairman McLemore rescheduled the Regular Meeting to Monday, November 27, 2006 at 6:00 p.m., E.T.

HISTORIC PRESERVATION GRANT - WEWAHITCHKA COURTHOUSE

Grant Writer Costin discussed the opportunity for a Historic Preservation Small Grant up to \$50,000.00 for the Old Courthouse in Wewahitchka, and requested permission to apply for the grant. Commissioner Traylor motioned to approve this request. Commissioner Peters seconded the motion, and it passed unanimously.

WORK CREW VANS

Deputy Administrator Lanier requested permission to purchase two (2) work crew vans through State Contract (approved in the Budget). Commissioner Williams motioned to approve this request. Commissioner Peters seconded the motion, and it passed unanimously.

SEVERE WEATHER

Emergency Management Director Nelson discussed a conference call with the National Weather Service today, stating that severe weather will be moving in tomorrow. He discussed that the severe weather will be in the form of straight line winds occurring late in the afternoon, wind gusts along the coast could reach 60 to 70 miles per hour, heavy down pours, and the possibility of hail and tornados.

AWARD BID #0506-32 - SALE OF 1987 FORD TRUCK

Upon recommendation by Road Department Superintendent Knee, Commissioner Traylor motioned to award Bid #0506-32 (sale 1987 Ford Truck - Knuckle Boom/Limb Truck VIN #1FDWK74N2HVA14771 at Road Department) to Tim Meredith, in the amount of \$2,500.00. Commissioner Barnes seconded the motion, and it passed unanimously.

AWARD BID #0607-04 - PAVING CLAY

Upon recommendation by Road Department Superintendent Knee, Commissioner Traylor motioned to award Bid #0607-04 (paving clay) to Taunton Truss, Inc. Sand Division, in the amount of \$2.00 per yard, contingent upon it meeting D.O.T. specifications. Commissioner Peters seconded the motion, and it passed unanimously.

JOB NOTICE - ROAD DEPARTMENT

Upon recommendation by Road Department Superintendent Knee, Commissioner Traylor motioned to set Charles Toney up to the Tractor II Operator position. Commissioner Barnes seconded the motion, and it passed unanimously. Commissioner Traylor motioned to set Kenny Price and Gerald Smith up to the Truck Driver II positions. Commissioner Williams

seconded the motion, and it passed unanimously.

V.M.S. CONTRACT

Road Department Superintendent Knee reported that the V.M.S. Contract has been completed for this year. Commissioner Williams motioned to split the \$43,000.00 between the Road Department and Public Works Department on a pro-rata basis. Commissioner Barnes seconded the motion, and it passed unanimously.

2007 E.A.R. LETTER OF UNDERSTANDING

Planner Richardson discussed that the 2007 E.A.R. requires the County to notify D.C.A. of the County's plans, and requested permission to submit the letter to D.C.A. for approval. Commissioner Traylor motioned to approve this request. Commissioner Peters seconded the motion, and it passed unanimously.

TRANSPORTATION FAIR SHARE ORDINANCE

Upon recommendation by Planner Richardson, Commissioner Peters motioned to advertise to hold a public hearing to consider a proposed ordinance for Transportation Fair Share. Commissioner Barnes seconded the motion, and it passed unanimously.

CAPITAL IMPROVEMENT PLAN

Upon recommendation by Planner Richardson, Commissioner Williams motioned to advertise to adopt the Capital Improvement Plan Schedule and the School Interlocal Agreement once completed. Commissioner Barnes seconded the motion, and it passed unanimously.

DEBRIS REMOVAL

James Rish appeared before the Board and discussed that the City of Wewahitchka condemned a building on his property in Wewahitchka, and requested that the County remove the debris that has been torn down. Chairman McLemore discussed that if the City of Wewahitchka condemned the building, they are responsible for the demolition and removal of the debris. County Attorney McFarland discussed that the County has adopted a policy stating that they will no longer remove debris from building demolition.

CONCERNED CHRISTIAN SOCIETY

Sally Jenkins appeared before the Board and introduced Thadus Russ, President of the Concerned Christian Society. Mr. Russ presented a plaque to Commissioner Peters in recognition for his years of outstanding service and dedication to his community and Gulf County.

ELECTION

Chairman McLemore discussed that Commissioner Peters ran unopposed in the recent election, and congratulated Commissioner Traylor on winning his election. He also discussed that Commissioner Barnes was re-elected 2 years ago. Commissioner Peters discussed that the longest serving County Commissioner had served nineteen years, and he has broken that record. Commissioner Traylor discussed that visiting each home during the election was a pleasure, and that he is beginning his fifth term as County Commissioner.

SHERIFF'S DEPARTMENT SUBSTATION

Commissioner Traylor discussed that the appraised value of the Sheriff Substation in Wewahitchka is \$85,000.00, and requested the Board purchase the building. Commissioner Peters discussed the Board considering the option of T.D.C. purchasing the building, and leasing the building to the Sheriff's Office. County Attorney McFarland discussed that there are restrictions on how the T.D.C. funds are spent but, the spending plan can be amended to spend funds for tourist development. After further discussion, Commissioner Williams motioned to approve the purchase of the building at the appraised value in the amount of \$85,000.00. Commissioner Traylor seconded the motion, and it passed unanimously. Chairman McLemore added this issue to the Special Meeting scheduled for December 5, 2006.

WEWAHITCHKA HEALTH DEPARTMENT

Commissioner Traylor discussed the ground-breaking of the Wewahitchka Health Department, stating that the County does not have equipment to pack the clay. Chief Administrator Butler discussed that Preble-Rish, Inc. is working on specifications for this project. Upon inquiry by Commissioner Williams, Chief Administrator Butler discussed that the Board previously agreed to do the site work. Doug Kent, Health Department Administrator, appeared before the Board and discussed that there are no funds available from Department of Health for this year. County Attorney McFarland discussed that this project exceeds the bid limit, but can be paid from the Road Bond funds. After further discussion, Commissioner Traylor motioned to pay for this project from the Road Bond Funds. Commissioner Williams seconded the motion, and it passed unanimously. Chairman McLemore schedule a Special Meeting for Thursday, November 16th at 9:00 a.m., E.T. to discuss this issue.

JESSE BALL DUPONT FOUNDATION CONFERENCE

Commissioner Peters reported on the Jesse Ball Dupont Foundation Conference he attended, stating that he received negative comments regarding the Gulf County website. Commissioner Peters discussed that it would cost approximately \$4,000.00 to upgrade the website, and this can be paid from Professional Services. Commissioner Peters motioned to start the process to upgrade the Gulf County website. Commissioner Barnes seconded the motion, and it passed unanimously.

CITY OF PORT ST. JOE - STUMP REMOVAL

Commissioner Peters discussed a letter on page 7 of the Information Packet from the City of Port St. Joe regarding assistance from the County with stump removal at Holly Hill Cemetery. Commissioner Peters then motioned to assist the City of Port St. Joe with the stump removal at Holly Hill Cemetery. Commissioner Barnes seconded the motion, and it passed unanimously.

SPECIAL PROJECT PAYMENTS

Taylor Jenkins, President of the Davida Byrd Scholarship Foundation, appeared before the Board and requested a donation from Special Projects for the Davida Byrd Scholarship Foundation. Upon motion by Commissioner Peters, second by Commissioner Barnes, and unanimous vote, the Board approved the following Special Projects payments:

Dist. 1	Davida Byrd Scholarship Foundation - Donation	\$200.00
Dist. 2	Davida Byrd Scholarship Foundation - Donation	\$200.00
Dist. 3	Davida Byrd Scholarship Foundation - Donation	\$200.00
Dist. 4	Davida Byrd Scholarship Foundation - Donation	\$200.00
Dist. 5	Davida Byrd Scholarship Foundation - Donation	\$200.00

(End)

SPECIAL PROJECT PAYMENTS

Commissioner Barnes motioned to approve the following Special Project Payments(not to exceed the amounts listed). Commissioner Peters seconded the motion, and it passed unanimously.

Dist. 1	Road Department - Thanksgiving Dinner	\$250.00
Dist. 2	Road Department - Thanksgiving Dinner	\$250.00
	Work Crew Lunch	\$200.00
Dist. 3	Public Works Department - Thanksgiving Dinner	\$200.00

	Work Crew Lunch	\$200.00
Dist. 4	Public Works Department - Thanksgiving Dinner	\$200.00
	Work Crew Lunch	\$200.00
Dist. 5	Public Works Department - Thanksgiving Dinner	\$200.00
	Work Crew Lunch	\$300.00

(End)

HIGHLAND VIEW PARK

Commissioner Williams thanked Chairman McLemore for his assistance on the Highland View Park. Commissioner Williams then motioned to close the Highland View Park during the upcoming construction. Commissioner Peters seconded the motion, and it passed unanimously.

AMERICUS AVENUE DITCH

Commissioner Williams requested Warren Yeager, of Preble-Rish, Inc., appear and give an update on the Americus Avenue ditch project. Mr. Yeager discussed that the proposal allows for the culvert to be placed underground on this project.

WHITE CITY PARK

Commissioner Williams discussed that he has a contact at Florida Fish & Wildlife, who is going to assist the County with the repair of the bulkhead at the White City Park. Commissioner Williams also discussed that the Concerned Christian Coalition is assisting in the cleanup of the building.

OPPORTUNITY FLORIDA

Commissioner Williams reported on the Interagency meeting with Opportunity Florida, stating that fifteen members of different agencies in Gulf County attended the meeting. He stated that the next meeting will be held on Monday, November 20th.

GULF AIRE HOMEOWNERS

Commissioner Williams discussed that the Gulf Aire Homeowners Association would like to give the County the mill finish and the heavy-gauge metal works from the tennis court at Gulf Aire. He request permission for the County to move the mill finish and heavy gauge metal works from the Gulf Aire tennis court to Beacon Hill or Highland View Park. Commissioner Traylor motioned to approve this request. Commissioner Barnes seconded the motion, and it passed unanimously.

MILITARY FARES COMMITTEE

Commissioner Williams discussed the Military Fares Committee, stating that he will be working with Bay County regarding the issues of transportation and the Gulf to Bay Parkway. Commissioner Traylor discussed that he received a call from Bay County regarding air space, and this is a major issue for the County.

HIGHLAND VIEW PARK

Chairman McLemore discussed that the holding tank for the restrooms at Highland View Park will cost \$700.00, and that C.R. Smith can install a complete septic system for \$1,200.00. After further discussion, Commissioner Williams motioned for C.R. Smith to install a complete septic tank system, in the amount of \$1,200.00. Commissioner Traylor seconded the motion, and it passed unanimously.

GULF COUNTY RIFLE RANGE

On behalf of the Gulf County Rifle Range, Stewart "Yank" Lyle appeared before the Board and thanked the County for assisting in cutting limbs on the property at the Rifle Range.

AFFORDABLE HOUSING

C.D.C. Director Dannie Bolden appeared before the Board to invite them to the Gulf County Community Development Corporation and the Affordable Housing Coalition annual meeting on Friday, November 17, 2006 at 10:00 a.m., E.T. at Gulf Coast Community College Annex.

Upon inquiry by Chairman McLemore regarding the land for Affordable Housing, Commissioner Williams reported that criteria has to be established. County Attorney McFarland discussed that St. Joe Company would like to table this issue until a later date.

BEACH ADVISORY COMMITTEE

Commissioner Williams requested permission to meet with the Beach Advisory Committee regarding beach management plans. The Board had no objection.

BUILDING DEPARTMENT EMPLOYEES

Commissioner Traylor discussed a letter in the Information Packet commending Building Department employees Ladonna Price, Marcy Randig, George Knight and Lee Collinsworth on what a great job these employees have done in their day to day performance.

ECONOMIC DEVELOPMENT COMMITTEE

Jim Townsend appeared before the Board and discussed that E.D.C. has an opportunity to apply for a grant for a super site. He discussed that the County will have to enter into an M.O.U. with Enterprise Florida and Opportunity Florida regarding the super site. Commissioner Williams discussed that this is a very defined opportunity for the County.

ECONOMIC IMPACT

Jim Townsend appeared and discussed the possibility of a medical corporation moving into the County. He requested that a representative from the Board attend the meeting on December 8, 2006 at 10:30 a.m. in Defuniak Springs. Commissioner Williams discussed that he will be attending the meeting. Commissioner Traylor stated there have been past discussions about industries coming into the County, but it has not happened and the Board has to be involved. After further discussion, Commissioner Traylor stated that he will also attend the meeting.

There being no further business, and upon motion by Commissioner Traylor, the meeting did then adjourn at 7:22 p.m., E.T.

**CARMEN L. MCLEMORE
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**