

**NOVEMBER 25, 2014**  
**PORT ST. JOE, FLORIDA**  
**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, Commissioners Joanna Bryan, Sandy Quinn, Jr., and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Budget and Finance Director Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Services Director Denise Manuel, Gulf County E.M.S. Director Houston Whitfield, Grant Coordinator Towan Kopinsky, Deputy Grant Coordinator Kari Summers, Mosquito Control Director Mark Cothran, Sheriff's Department Captain Chris Buchanan, T.D.C. Executive Director Jennifer Jenkins, Veterans' Service Officer Joe Paul.

Sheriff's Department Captain Buchanan called the meeting at 9:00 a.m., E.T.

Chairman McDaniel opened the meeting with prayer and led the Pledge of Allegiance to the Flag.

The meeting did then recess at 9:02 a.m., E.T.

<Ward McDaniel and Sandy Quinn, Jr. were sworn in office by the Honorable Judge Timothy McFarland and Pastor Johnny Jenkins respectively.>

The meeting then reconvened at 9:05 a.m., E.T.

**CHAIRMAN / VICE CHAIRMAN**

Commissioner Yeager motioned to maintain the Chair and Vice Chair as they currently stand (Ward McDaniel as Chairman and Carmen McLemore as Vice Chairman). Commissioner McLemore seconded the motion for discussion. After discussion, the motion then passed unanimously.

**CONSENT AGENDA / INFORMATION PACKET**

Chairman McDaniel called for public comment regarding the Consent Agenda or Information Packet. There was no public comment. County Attorney Novak discussed Pages 3-4 (Item #1) of the Consent Agenda regarding the September 23, 2014 Minutes requesting an amendment to the language regarding the P.D.R.B. recommendations. He also discussed Page 10 (Item #1) of the Consent Agenda regarding the October 14, 2014 Minutes requesting an amendment to the minutes to clarify that the ad (under the Consent

Agenda/Information Packet title; Bid #1415-01 for a Restore Act Consultant) be placed in FAC and NACo for free or the cost not be excessive and to add into the Minutes that this notice to receive sealed bids was advertised on the County's website, Florida Bid Reporting, and Construction Data Fax. Commissioner McLemore motioned to approve these changes to the Minutes from September 23, 2014 and October 14, 2014. Commissioner Quinn seconded the motion. Upon inquiry by Commissioner Bryan regarding the Checks and Warrants on Page 23 (Item #2) of the Consent Agenda, County Attorney Novak stated he would review the propose of this invoice from Segal & Schuh Law Group and report back to the Board on December 9, 2014. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Yeager motioned to accept the Consent Agenda and Information Packet. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

1. Minutes - September 23, 2014 – Regular Meeting  
- October 14, 2014 – Regular Meeting
2. Approval of Checks and Warrants for October, 2014 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Bid Award – S.H.I.P. Project for Rosetta Parker \* Bid #1415-03 (Raymond Driesbach, LLC \* \$6,960.00)  
  
- S.H.I.P. Project for Carla Peterson \* Bid #1415-04 (Raymond Driesbach, LLC \* \$7,460.00)
4. Budget Amendment – #7 (General Fund \* FY 2013-14), as follows:

**BUDGET AMENDMENT #7**

Line item amendments for variances in budget vs actual within departmental budgets, and amendments using surplus funds from unrestricted departmental budgets to cover deficits in other departmental budgets for FY2013-2014 in the General Fund.

**GENERAL FUND**

		<b>Original Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b>Expenditures:</b>				
<b><i>Prior Year Revenue Refunds:</i></b>				
00187-97000	Prior Revenue Refund	0	1,410	1,410
 <b><i>Board of County Commissioners:</i></b>				
21111-11000	Salary-Commissioners	141,570	10	141,580
21111-23000	Life, Health & Dental Ins.	27,237	570	27,807
21111-31200	Prof. Litigation Services	80,000	12,180	92,180
21111-31300	Professional Services	35,000	(23,700)	11,300
21111-33001	Court Reporter Services & Cost	0	190	190

21111-40004	Travel: District 4	4,263	480	4,743
21111-40006	Travel:Out of County - All Dis	0	320	320
21111-40015	Travel:Out of County-Dist 5	5,000	2,610	7,610
21111-41000	Communications	60,000	3,310	63,310
21111-42000	TRIM Notices: Postage	6,000	3,330	9,330
21111-43000	Utilities: Parks	0	80	80
21111-44000	Rentals & Leases	7,400	590	7,990
21111-49100	Pay.to other Govt. Agency	0	30	30

**County Administrator:**

21112-12000	Salaries	208,957	15,230	224,187
21112-34000	Other Services	21,314	(17,090)	4,224
21112-40000	Travel & Per Diem	5,000	100	5,100
21112-41000	Communications	1,750	930	2,680
21112-49000	Other Current Charges	100	310	410
21112-51000	Office Supplies	0	170	170
21112-52000	Operating Supplies	0	350	350

**County Attorney:**

21314-31100	Prof. Services-Billings	169,100	(1,540)	167,560
21314-40000	Travel & Per Diem	4,000	850	4,850
21314-54200	Dues	100	30	130
21314-55000	Training & Education	1,000	660	1,660

**Property Appraiser:**

22113-23000	Life, Health & Dental Ins.	43,725	325	44,050
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**Tax Collector:**

22213-23000	Life, Health & Dental Ins.	41,100	4,390	45,490
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**Grants Development/Administration:**

22313-23000	Life, Health & Dental Ins.	9,888	920	10,808
22313-31000	Professional Services	440	550	990
22313-40000	Travel and Per Diem	4,200	(1,900)	2,300
22313-51000	Office Supplies	2,100	40	2,140
22313-52000	Operating Expenses	200	390	590

**Risk Management/Human Resource Department**

22513-12000	Salaries	50,270	(4,650)	45,620
22513-31000	Professional Services	500	290	790
22513-40000	Travel and Per Diem	4,000	3,300	7,300
22513-51000	Office Supplies	1,600	1,060	2,660

**Insurance Department:**

225513-45000	Insurance	338,319	(4,621)	333,698
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**PSJ Downtown Redevelopment Agency:**

22652-83000	Other Grants & Aids	137,241	(1,275)	135,966
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**Supervisor of Elections:**

24019-43000	Utility Service	5,756	683	6,439
24119-64001	Equipment >\$5,000	7,394	(683)	6,711

**County Courthouse:**

26219-46100	Repair & Maint:Bldg/Grds	81,500	(60,100)	21,400
26219-52000	Operating Supplies	7,500	19,950	27,450
26219-62100	Improvements to Buildings	0	40,150	40,150

**County Planning:**

27015-34000	Other Contractual Services	16,000	(4,879)	11,121
27015-52000	Operating Supplies	1,483	1,534	3,017
27015-55000	Training & Education	0	250	250
27015-64000	Equipment	0	3,095	3,095

**County Economic Development Council:**

275552-12000	Salaries	41,563	(210)	41,353
275552-48203	Advertising- Interact/Digital	0	170	170
275552-51000	Office Supplies	0	40	40

**GIS Mapping Department:**

27615-40000	Travel and Per Diem	5,500	(3,780)	1,720
27615-46200	Repair & Maint: Equip.	0	790	790
27615-51000	Office Supplies	325	1,730	2,055
27615-52000	Operating Supplies	6,414	1,260	7,674

**Information Technology Department:**

278516-12000	Salaries	47,870	13,780	61,650
278516-21000	FICA	2,968	666	3,634
278516-21500	Medicare	695	155	850
278516-22000	Retirement	3,327	1,038	4,365
278516-23000	Life, Health & Dental Ins.	9,888	2	9,890
278516-40000	Travel and Per Diem	6,000	(5,756)	244
278516-41000	Communications & Freight Serv.	7,950	(1,567)	6,383
278516-42000	Postage	100	(68)	32
278516-46200	Repair & Maint: Equip.	2,000	(653)	1,347
278516-51000	Office Supplies	2,000	(659)	1,341
278516-52000	Operating Expenses	5,000	3,384	8,384
278516-55000	Training & Education	5,000	(2,705)	2,295
278516-64000	Equipment	2,000	(494)	1,506

**County Veterans' Services Office:**

29153-12000	Salaries	20,682	(3,000)	17,682
29153-12001	Sick Leave: Lump Sum-No Retire	0	2,705	2,705
29153-12002	Vacation: Sell Back to County	0	2,049	2,049
29153-21000	FICA	1,283	105	1,388
29153-21500	Medicare	300	25	325
29153-22000	Retirement	1,438	143	1,581
29153-23000	Life, Health & Dental Ins.	0	12	12
29153-34000	Other Contractual Services	859	(678)	181
29153-40000	Travel & Per Diem	3,500	(1,000)	2,500
29153-46200	Maintenance of Equipment	1,200	(1,200)	0
29153-49000	Other Curr.Charges,Oblig.	0	119	119
29153-52000	Operating Expenses	356	275	631
29153-55000	Training & Education	0	445	445

**Sheriff:**

31021-23000	Life, Health & Dental Ins.	289,871	(5,915)	283,956
31021-91004	Budget Transfer - Health, Life	0	1,200	1,200

**County Jail:**

S3123-12000	Salaries	559,956	25,160	585,116
S3123-12002	Vacation: Sell Back to County	5,865	450	6,315
S3123-14000	Overtime	43,401	(35,980)	7,421
S3123-22000	Retirement	134,130	(30,000)	104,130
S3123-23000	Life, Health & Dental Ins.	95,224	7,020	102,244
S3123-34000	Other Contractual Services	90,000	17,150	107,150
S3123-40000	Travel and Per Diem	3,000	1,270	4,270
S3123-41000	Communications & Freight Serv.	4,000	1,540	5,540
S3123-46100	Repair & Maint:Bldg/Grds	4,000	6,060	10,060
S3123-46200	Repair & Maint: Equip.	2,000	1,580	3,580
S3123-49000	Other Curr.Charges,Oblig.	2,000	3,960	5,960
S3123-55000	Training & Education	0	1,790	1,790

**Honeyville Community Emergency Center:**

31325-41000	Communications & Freight Serv.	900	(349)	551
31325-43000	Utility Service	7,450	(358)	7,092
31325-46100	Repair & Maint:Bldg/Grds	6,975	1,490	8,465
31325-52000	Operating Expenses	2,100	90	2,190
31325-52100	Gas, Oil, & Lubricants	0	3,510	3,510

**Fire Coordinator:**

314522-12000	Salaries	26,794	180	26,974
314522-21000	FICA	1,662	10	1,672
314522-21500	Medicare	389	10	399
314522-22000	Retirement	9,635	(2,160)	7,475
314522-52100	Gas, Oil, & Lubricants	2,000	310	2,310
314522-54000	Books,Publ,Subsc,Memberships	0	390	390
314522-55000	Training & Education	0	1,260	1,260

**Building Department:**

B3424-12000	Salaries	182,130	860	182,990
B3424-22000	Retirement	19,266	690	19,956
B3424-41000	Communications	1,500	1,260	2,760
B3424-44000	Rentals & Leases	150	1,090	1,240
B3424-46200	Maint. Equipment	6,830	(3,900)	2,930

**Planning & Zoning Department:**

34515-12000	Salaries	59,001	290	59,291
34515-22000	Retirement	4,259	100	4,359
34515-23000	Life, Health & Dental Ins.	6,888	10	6,898
34515-31000	Professional Services	0	300	300
34515-49200	Legal Advertising	4,200	(1,280)	2,920
34515-51000	Office Supplies	1,000	190	1,190
34515-54000	Books,Publ,Subsc,Memberships	200	390	590

**Search & Rescue-Wewahitchka:**

39026-49100	Pay.to Other Gov.Agencies	0	30	30
39026-52000	Operating Supplies	5,400	(800)	4,600

39026-52100	Gas,Oil & Lubricants	2,521	140	2,661
39026-54100	Education & Training	0	510	510
39026-55000	Training & Education	0	120	120

**Emergency Management-Local Match:**

39125-12000	Salaries & Wages	25,287	10,730	36,017
39125-12002	Vacation: Sell Back to County	0	2,270	2,270
39125-14001	FEMA Overtime	18,335	(8,283)	10,052
39125-22000	Retirement	3,033	260	3,293
39125-23000	Life, Health & Dental Ins.	4,944	800	5,744
39125-24000	Insurance-Workers' Comp.	855	30	885
39125-34000	Other Contractual Service	10,481	(10,481)	0
39125-40000	Travel & Per Diem	7,940	1,560	9,500
39125-41000	Communications	4,000	1,580	5,580
39125-46100	Repair Maint.Bldg.Grounds	22,956	(22,956)	0
39125-46200	Repair & Maint. Equip.	5,000	9,700	14,700
39125-49100	Pay.To Other Govt.Agency	0	30	30
39125-52000	Operating Supplies	10,200	6,010	16,210
39125-52100	Gas, Oil, & Lubricants	3,800	210	4,010
39125-54000	Books,Publications,Subsci	0	30	30
39125-55000	Training & Education	0	2,940	2,940
39125-64000	Equipment	0	5,570	5,570

**Medical Examiner:**

39927-40000	Transportation	4,000	980	4,980
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**Small County Solid Waste Grant:**

41934-12000	Salaries	28,449	1	28,450
41934-21000	FICA	1,764	0	1,764
41934-21500	Medicare	413	0	413
41934-22000	Retirement	1,810	0	1,810
41934-23000	Life, Health & Dental Ins.	288	(1)	287
41934-24000	Insurance-Workers' Comp.	1,383	(117)	1,266
41934-31000	Professional Services	0	2,000	2,000
41934-34000	Other Contractual Servs	3,200	(3,200)	0
41934-51000	Office Supplies	1,500	204	1,704
41934-52000	Operating Supplies	3,771	(2,571)	1,200
41934-64001	Equipment >\$5000	48,331	3,684	52,015

**Health Department-County:**

42562-46000	Repairs & Maintenance	5,500	(624)	4,876
42562-49100	Pmt.to Other Govt.Agencies	0	139	139
42562-52000	Operating Expenses	0	485	485

**Animal Control:**

43062-12000	Salaries	34,670	140	34,810
43062-22000	Retirement	2,410	1,900	4,310
43062-46200	Repair & Maint: Equip.	4,000	(3,570)	430
43062-49100	Pay.to other Govt.Agency	0	140	140
43062-52100	Gas, Oil, & Lubricants	7,000	600	7,600
43062-64000	Equipment	21,000	790	21,790

**EMS Department-Gulf County:**

51626-12000	Salaries	808,047	(12,610)	795,437
51626-34000	Other Contractual Serv.	10,000	600	10,600
51626-41000	Communications	4,200	500	4,700
51626-43000	Utilities	8,000	(8,000)	0
51626-46200	Rep. & Maint: Equip.	10,000	11,150	21,150
51626-49000	Other Current Charges	400	80	480
51626-54100	Education Costs	0	230	230
51626-62100	Improvements to Building	0	50	50

**Commodity Program:**

52564-34000	Other Contractual Services	7,061	(6,280)	781
52564-52000	Operating Supplies	12,513	6,050	18,563
52564-52100	Gasoline & Lubricants	0	230	230

**Parks & Recreation Facilities:**

57072-34000	Other Contractual Services	20,000	(20,000)	0
57072-46100	Repair & Maint:Bldg/Grds	39,000	(4,680)	34,320
57072-52000	Operating Supplies	0	10,510	10,510
57072-62000	Buildings	0	9,590	9,590
57072-63000	Improvements other than Bldgs	0	4,580	4,580

**Parks & Recreation Department:**

57172-43000	Utility Service-Dead Lakes Par	12,000	2,420	14,420
57172-44000	Rentals and Leases	0	300	300
57172-46100	Repair & Maint:Bldg/Grds	0	120	120
57172-46200	Repair & Maint: Equip.	0	10	10
57172-49000	Other Curr.Charges,Oblig.	0	100	100
57172-52000	Dead Lakes Pk.Camping Fees	14,632	(2,950)	11,682

**Extension Office:**

63237-12000	Salaries & Wages	81,016	(4,070)	76,946
63237-12002	Vacation: Sell Back to County	0	870	870
63237-23000	Life, Health & Dental Ins.	575	770	1,345
63237-41000	Communications	2,500	290	2,790
63237-42000	Postage	100	120	220
63237-44000	Rentals and Leases	1,033	550	1,583
63237-46100	Repair Maint:Bldg.& Grds	0	250	250
63237-46200	Repairs & Maint: Equip.	0	630	630
63237-54000	Books,Publ,Subscr.Memberships	400	210	610
63237-55000	Training & Education	0	380	380

**Information Systems-Court Technology:**

71013-41000	Communications & Freight Serv.	11,000	1,850	12,850
71013-46300	Repair/Maint:Info Techn.	12,115	(9,930)	2,185
71013-52000	Operating Supplies-Info Techn.	6,426	8,080	14,506

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 25<sup>th</sup> day of November, 2014.  
(End)

- #8 (St. Joe Fire Control District \* FY 2013-14), as follows:

## BUDGET AMENDMENT # 8

Amend the FY2013-2014 Budget for the Dependent Fire Control Districts Funds for overspent line items within the departmental budgets.

### ST. JOE FIRE CONTROL DISTRICT

		Original Budget	Increase/ (Decrease)	Amended Budget
<b>Beaches Fire Dept:</b>				
<b>Expenditure:</b>				
32122-24000	Insurance-Workers' Comp.	4,250	(1,814)	2,436
32122-42000	Postage	0	11	11
32122-46100	Repair/Maint:Bldg/Grounds	6,000	(4,700)	1,300
32122-46200	Repairs & Maint.:Equip.	14,000	23,372	37,372
32122-51000	Office Supplies	1,000	707	1,707
32122-52000	Operating Supplies	12,000	46,705	58,705
32122-52100	Gasoline & lubricants	3,000	(1,000)	2,000
32122-54000	Books, Pub., Sub., & Member	300	426	726
32122-55000	Training & Education	2,500	2,900	5,400
32122-64000	Equipment	3,000	(3,000)	0
32122-64001	Equipment >\$5000	63,607	(63,607)	0
<b>Highland View Fire Dept:</b>				
<b>Expenditure:</b>				
32222-34000	Other Contractual Services	0	150	150
32222-41000	Communications	1,100	39	1,139
32222-43000	Utilities	2,200	1,943	4,143
32222-46200	Repairs & Maint. Equip	2,000	5,024	7,024
32222-52000	Office Supplies	200	105	305
32222-55000	Training & Education	0	47	47
32222-64000	Equipment	0	1,541	1,541
32222-64001	Equipment <\$5000	62,027	(8,850)	53,177
32222-70000	Debt Service	0	28,326	28,326
32222-73000	Other Debt Service	28,325	(28,325)	0
<b>White City Fire Dept:</b>				
<b>Expenditure:</b>				
32322-34000	Other Contractual Services	0	600	600
32322-41000	Communication Service	1,000	119	1,119
32322-43000	Utilities	3,500	650	4,150
32322-46200	Repairs & Maint.: Equip.	1,500	1,701	3,201
32322-52000	Operating Supplies	1,000	2,017	3,017
32322-62001	Buildings >\$25,000	447,436	(5,087)	442,349
<b>South Gulf Co. Fire Dept:</b>				
<b>Expenditure:</b>				
32922-24000	Insurance-Workers' Comp.	2,000	1,483	3,483
32922-31000	Professional Services	1,000	1,572	2,572
32922-43000	Utilities	2,400	2,378	4,778
32922-52000	Operating Supplies	20,000	5,821	25,821
32922-55000	Training & Education	0	3,566	3,566

32922-64000	New Equipment	0	20,704	20,704
32922-64001	Equipment >\$5000	70,562	(35,524)	35,038

### TUPELO FIRE CONTROL DISTRICT

		Original Budget	Increase/ (Decrease)	Amended Budget
<b>Stone Mill Creek Fire Dept:</b>				
<b>Expenditure:</b>				
31722-34000	Other Contractual Services	0	60	60
31722-43000	Utility Service	1,600	400	2,000
31722-44000	Rentals and Leases	0	300	300
31722-46100	Repair & Maint:Bldg/Grds	1,000	300	1,300
31722-55000	Training & Education	0	500	500
31722-64000	Equipment	4,227	3,186	7,413
31722-64001	Equipment >\$5000	4,746	(4,746)	0

### Dalkeith Fire Dept:

<b>Expenditure:</b>				
318522-31000	Professional Services	0	150	150
318522-46100	Repair & Maint:Bldg/Grds	500	300	800
318522-4900	Other Curr.Charges, Oblig.	0	240	240
318522-64001	Equipment >\$5000	5,419	(690)	4,729

### Wetappo Fire Dept:

<b>Expenditure:</b>				
31922-41000	Communications	600	(300)	300
31922-49000	Other Curr.Charges,Oblig.	0	240	240
31922-49100	Pay.to Other Govt.Agency	0	15	15
31922-54200	Dues	0	45	45

### OVERSTREET FIRE CONTROL DISTRICT

		Original Budget	Increase/ (Decrease)	Amended Budget
<b>Overstreet Fire Department:</b>				
<b>Expenditure:</b>				
32622-43000	Utilities	2,000	300	2,300
32622-44000	Rentals and Leases	0	50	50
32622-46200	Repairs & Maint.:Equip.	6,000	(1,000)	5,000
32622-52000	Operating Supplies	2,500	1,550	4,050
32622-64000	Equipment	4,150	(900)	3,250

### HOWARD CREEK FIRE CONTROL DISTRICT

		Original Budget	Increase/ (Decrease)	Amended Budget
<b>Howard Creek Fire District:</b>				
<b>Expenditure:</b>				
32722-40000	Travel and Per Diem	0	130	130
32722-41000	Communications	1,000	5	1,005

32722-43000	Utilities	2,000	400	2,400
32722-46100	Repair & Maint.Bldg.Grds	2,500	(2,200)	300
32722-46200	Repairs & Maint.: Equip.	3,357	2,810	6,167
32722-49000	Other Curr.Charges, Oblig.	0	240	240
32722-51000	Office Supplies	200	(200)	0
32722-52000	Operating Supplies	3,895	(2,190)	1,705
32722-52100	Gasoline & Lub.	1,040	(40)	1,000
32722-54000	Books,Publ,Subsc,Memberships	0	95	95
32722-64000	Equipment	2,010	840	2,850
32722-62000	Buildings	1,000	110	1,110

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 25th day of November, 2014.  
(End)

- #9 (Industrial park Fund \* FY 2013-14), as follows:

### Budget Amendment #9

Amend the FY2013-2014 Budget for the Industrial Park Fund for overspent line items within the departmental budgets.

#### INDUSTRIAL PARK FUND

		Original Budget	Increase/ (Decrease)	Amended Budget
<b>Expenditure:</b>				
55248-31000	Professional Services	213,139	(60,001)	153,138
55248-31000	Other Curr.Charges,Oblig.	0	70	70
55248-31000	Pay to other Government Agency	0	59,931	59,931

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 25<sup>th</sup> day of November, 2014.  
(End)

- #10 (Emergency 911 Fund \* FY 2013-14), as follows:

Amend the FY2013-2014 Budget for the Emergency 911 Fund for overspent line items within the departmental budgets.

#### EMERGENCY 911 FUND

		Original Budget	Increase/ (Decrease)	Amended Budget
<b>Expenditure:</b>				
24352-24000	Insurance-Workers' Comp.	22	1,150	1,172
24352-34000	Other Services	47,551	(2,875)	44,676
24352-41000	Communications	6,000	1,725	7,725

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 25<sup>th</sup> day of November, 2014.  
(End)

- #11 (Tourist Development Council Fund \* FY 2013-14), as follows:

### BUDGET AMENDMENT #11

Amend the FY2013-2014 Budget for the Tourist Development Fund for overspent line items within the departmental budgets.

#### TOURIST DEVELOPMENT COUNCIL FUND

	Original Budget	Increase/ (Decrease)	Amended Budget
<b><i>Tourist Development (3%):</i></b>			
<b>Expenditure:</b>			
27452-12000 Salaries	194,151	49,472	243,623
27452-21000 FICA	12,358	2,600	14,958
27452-21500 Medicare	2,891	607	3,498
27452-22000 Retirement	13,625	1,956	15,581
27452-23000 Life, Health & Dental Ins.	33,550	1,914	35,464
27452-24000 Insurance-Workers' Comp.	359	1,683	2,042
27452-31000 Professional Services	12,220	1,131	13,351
27452-24000 Other Contractual Service	264,814	63,359	328,173
27452-40000 Travel and Per Diem	15,000	5,517	20,517
27452-42000 Freight & Postage Services	40,000	(26,593)	13,407
27452-46110 Repair/Maint:Bldgs & Grounds	4,000	1,905	5,905
27452-48000 Promotional Activity/Material	20,000	13,292	33,292
27452-49100 Pay.to other Govt.Agency	0	364	364
27452-49200 Advertising	0	519	519
27452-52000 Operating Supplies	8,000	8,543	16,543
27452-54000 Books,Publ,Subsc,Memberships	3,365	13	3,378
27452-54200 Dues	0	4	4
27452-63000 Improvements other than Bldgs	2,000	2,538	4,538
27452-64000 Equipment	1,200	4,197	5,397
27452-64001 Equipment >\$5000	0	27,500	27,500
27452-81001 Welcome Ctr Improvements	60,000	(60,000)	0
27452-83000 Other Grants & Aids	0	37,639	37,639
27452-45000 Insurance	0	22	22
27452-46000 Repair & Maint:Parks	0	25	25
27452-48001 Promotional Resale COGS	0	602	602
27452-48100 Promotional/Exhibit Space Fees	7,000	2,491	9,491
27452-48202 Advertising- Print	30,000	(17,000)	13,000
27452-48203 Advertising- Interact/Digital	275,000	(124,500)	150,500
27452-48205 Advertising- Radio	0	200	200
<b><i>Beach Renourishment (1%):</i></b>			
<b>Expenditure:</b>			
28039-34000 Other Contractual Services	50,916	(33,156)	17,760
28039-52000 Operating Expenses	0	5,080	5,080
28039-12000 Salaries	0	1,293	1,293

28039-21000	FICA	0	80	80
28039-21500	Medicare	0	19	19
28039-22000	Retirement	0	96	96
28039-23000	Life, Health & Dental Ins.	0	83	83
28039-24000	Insurance-Workers' Comp.	0	2	2
28039-46200	Repair & Maint: Equip.	0	445	445
28039-52100	Gas, Oil, & Lubricants	1,000	5,922	6,922
28039-64000	Equipment	0	2,300	2,300
28039-64001	Equipment >\$5000	0	17,836	17,836

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 25<sup>th</sup> day of November, 2014.  
(End)

- #1 (General Fund \* FY 2014-15), as follows:

### BUDGET AMENDMENT #1

Amend the FY2014-2015 Budget for the 3% raise approved by the BOCC at the Special Meeting held on 11/5/2014. Ad Valorem funding provided by reductions to the Gulf County EMS Budget.

### GENERAL FUND

		Original Budget	Increase/ (Decrease)	Amended Budget
<b>Expenditures:</b>				
<b>County Administrator:</b>				
21112-12000	Salaries	230,153	3,761	233,914
21112-12002	Vacation: Sell Back to County	6,997	89	7,086
21112-21000	FICA	14,704	239	14,943
21112-21500	Medicare	3,439	56	3,495
21112-22000	Retirement	21,145	233	21,378
<b>Clerk to the Board:</b>				
21212-91000	Budget Transfer to Clerk	457,159	8,640	465,799
<b>Property Appraiser:</b>				
22113-91000	Budget Transfer to Property Ap	454,106	6,563	460,669
<b>Tax Collector:</b>				
22213-91000	Budget Transfer to Tax Coll	470,907	6,196	477,103
<b>Grants Development/Administration:</b>				
22313-12000	Salaries	52,500	1,537	54,037
22313-21000	FICA	3,255	96	3,351
22313-21500	Medicare	762	22	784
22313-22000	Retirement	4,902	139	5,041

**Risk Management/Human Resource Department:**

22513-12000	Salaries	50,270	1,436	51,706
22513-21000	FICA	3,117	89	3,206
22513-21500	Medicare	730	21	751
22513-22000	Retirement	3,527	106	3,633

**Insurance Department:**

225513-24000	Insurance-Workers' Comp.	178,008	4,059	182,067
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**Supervisor of Elections:**

24019-91000	Budget Transfer to Sup of Elec	238,975	2,243	241,218
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**County Economic Development Council:**

275552-12000	Salaries	80,802	1,905	82,707
275552-21000	FICA	5,010	118	5,128
275552-21500	Medicare	1,172	28	1,200
275552-22000	Retirement	11,119	270	11,389

**GIS Mapping Department:**

27615-12000	Salaries	24,200	600	24,800
27615-21000	FICA	1,501	37	1,538
27615-21500	Medicare	351	9	360
27615-22000	Retirement	1,695	45	1,740

**County Veterans' Services Office:**

29153-12000	Salaries	20,682	1,820	22,502
29153-21000	FICA	1,283	112	1,395
29153-21500	Medicare	300	26	326
29153-22000	Retirement	1,523	47	1,570
29153-23000	Life, Health & Dental Ins.	0	144	144

**Sheriff:**

31021-91000	Budget Transfer - Sheriff L.E.	2,275,238	48,877	2,324,115
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**County Jail:**

S3123-12000	Salaries	533,800	14,861	548,661
S3123-12002	Vacation: Sell Back to County	7,053	212	7,265
S3123-14000	Overtime	58,182	1,745	59,927
S3123-21000	FICA	39,021	1,043	40,064
S3123-21500	Medicare	9,126	244	9,370
S3123-22000	Retirement	107,096	3,080	110,176

**County Probation:**

315523-12000	Salaries	14,774	443	15,217
315523-21000	FICA	916	28	944
315523-21500	Medicare	214	6	220
315523-22000	Retirement	2,928	88	3,016

**Building Department:**

B3424-12000	Salaries	182,130	5,320	187,450
B3424-21000	FICA	11,292	330	11,622
B3424-21500	Medicare	2,641	77	2,718
B3424-22000	Retirement	21,408	643	22,051

**Planning & Zoning Department:**

34515-12000	Salaries	59,001	1,770	60,771
34515-12001	Sick Leave: Lump Sum-No Retire	24,650	740	25,390
34515-12002	Vacation: Sell Back to County	14,182	425	14,607
34515-21000	FICA	6,066	182	6,248
34515-21500	Medicare	1,418	43	1,461
34515-22000	Retirement	5,393	162	5,555

**Animal Control:**

43062-12000	Salaries	34,670	1,040	35,710
43062-21000	FICA	2,150	65	2,215
43062-21500	Medicare	504	15	519
43062-22000	Retirement	4,257	128	4,385

**EMS Department-Gulf County:**

51626-12000	Salaries	778,349	(93,739)	684,610
51626-12001	Sick Leave: Lump Sum-No Retire	1,534	(5,572)	(4,038)
51626-21000	FICA	49,058	(6,654)	42,404
51626-21500	Medicare	11,473	(1,560)	9,913
51626-22000	Retirement	155,096	(74,513)	80,583

**Extension Office:**

63237-12000	Salaries & Wages	76,807	2,232	79,039
63237-21000	FICA	4,762	139	4,901
63237-21500	Medicare	1,114	32	1,146
63237-22000	Retirement	3,401	102	3,503

**Transfers Out:**

21181-92000	Interfund Transfer Out	2,673,671	57,280	2,730,951
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**PUBLIC WORK FUND**

	Original Budget	Increase/ (Decrease)	Amended Budget
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**Revenues:****Transfers In:**

104381-92000	Interfund Transfer In	2,873,671	57,280	2,930,951
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**Expenditures:****Financial & Administrative:**

281513-12000	Salaries	246,808	7,332	254,140
281513-12001	Sick Leave: Lump Sum-No Retire	23,305	699	24,004
281513-12002	Vacation: Sell Back to County	5,433	163	5,596
281513-21000	FICA	17,084	508	17,592
281513-21500	Medicare	3,995	119	4,114
281513-22000	Retirement	42,885	1,287	44,172

**Facility Maintenance-Gen Gov:**

28151911-12000	Salaries	244,710	7,069	251,779
28151911-21000	FICA	15,172	438	15,610
28151911-21500	Medicare	3,548	103	3,651
28151911-22000	Retirement	17,858	521	18,379

**Fleet Maintenance-Gen Gov:**

28151912-12000	Salaries	214,721	6,395	221,116
28151912-21000	FICA	13,313	397	13,710
28151912-21500	Medicare	3,113	93	3,206
28151912-22000	Retirement	15,825	471	16,296

**Detention & Correction-Pub Safety:**

281523-12000	Salaries	238,514	6,678	245,192
281523-21000	FICA	14,788	414	15,202
281523-21500	Medicare	3,458	97	3,555
281523-22000	Retirement	17,225	492	17,717

**Solid Waste-Physical Environment:**

281534-12000	Salaries	291,975	7,777	299,752
281534-21000	FICA	18,103	482	18,585
281534-21500	Medicare	4,234	113	4,347
281534-22000	Retirement	22,741	625	23,366

**Stormwater Mgmt.-Physical Environment:**

281538-12000	Salaries	17,389	517	17,906
281538-21000	FICA	1,078	32	1,110
281538-21500	Medicare	252	8	260
281538-22000	Retirement	1,282	38	1,320

**Road & Street Facilities-Transportation:**

281541-12000	Salaries	332,678	8,533	341,211
281541-12001	Sick Leave: Lump Sum-No Retire	14,999	401	15,400
281541-12002	Vacation: Sell Back to County	9,355	250	9,605
281541-21000	FICA	22,136	570	22,706
281541-21500	Medicare	5,177	133	5,310
281541-22000	Retirement	26,311	686	26,997

**Mosquito Control-Human Services:**

281562-12000	Salaries	136,741	3,134	139,875
281562-21000	FICA	8,478	194	8,672
281562-21500	Medicare	1,983	46	2,029
281562-22000	Retirement	17,858	465	18,323

**SHIP FUND**

		<b>Original Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b>Expenditures:</b>				
<b>SHIP:</b>				
46455-12000	Salaries	0	22,502	22,502
46455-21000	FICA	0	1,395	1,395
46455-21500	Medicare	0	326	326
46455-22000	Retirement	0	1,570	1,570
46455-23000	Life, Health & Dental Ins.	0	144	144
46455-24000	Workers Compensation	0	47	47
46455-34100	Administrative Cost-Grant	43,000	(25,984)	17,016

**EMERGENCY 911 FUND**

		<b>Original Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b>Expenditures:</b>				
<b>Emergency 911:</b>				
24352-12000	Salaries	25,287	759	26,046
24352-12002	Vacation: Sell Back to County	973	29	1,002
24352-21000	FICA	1,628	49	1,677
24352-21500	Medicare	381	11	392
24352-22000	Retirement	1,935	58	1,993
24352-24000	Workers Compensation	604	18	622
24352-64001	Equipment > \$5,000	179,585	(924)	178,661

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 25<sup>th</sup> day of November, 2014.  
(End)

5. Fee Waiver – Honeyville Community Center (Wewahitchka Elementary Football League \* November 22, 2014 \* Wewahitchka Prom \* April 10-11, 2015)
  
6. Inventory – Gulf County Detention Facility (Junk \* Asset #75-150 \* Snapper Mower \* Serial Number 50270969 \* #75-135 \* Scag Mower \* Serial Number A1200006 \* #75-136 \* Scag Mower \* Serial Number A1200002 \* #75-146 \* SPE1 151W Mower \* Serial Number 50125446 \* #75-153 \* Lawn Mower \* Serial Number 50139751 \* #75-58 \* 1999 Bush Mower \* Serial Number 9911555 \* #75-68 \* Brush Mower \* Serial Number 9911545)
  
7. Request for Funds – Gulf County Sheriff’s Office (October, 2014 Beach Patrol \* \$8,737.73)
  
8. Resolution – General Fund (FY 2013-14), as follows:

**RESOLUTION NO. 2014-52**

**WHEREAS**, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated and unbudgeted grant revenue in the General Fund; and

**WHEREAS**, said revenue is needed to help pay expenditures incurred in Fiscal Year 2013-2014;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

The 2013-2014 Fiscal Year Budget is to be amended, as follows:

**GENERAL FUND**

		<b>Original Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b>Revenue:</b>				
00131-39001-HCP	Other Physical Envir. Grants	0.00	14,172.00	14,172.00
00131-49000	Other Transportation Grant	0.00	54,620.00	54,620.00
00131-70000	Culture and Recreation	0.00	159,884.00	159,884.00
00131-29001-HMGP	Disaster Relief	0.00	85,500.00	85,500.00
00134-49000	Other Transportation Grants	0.00	1,454,363.00	1,464,363.00
00134-49000-SCRA6	FDOT - SCRAP - Ward St	0.00	91,940.00	91,940.00
 <b>Disaster Relief:</b>				
<b>Expenditure:</b>				
223525-31000-HMGP	Professional Services	0.00	85,500.00	85,500.00
 <b>Transportation Grants:</b>				
<b>Expenditure:</b>				
223541-31000-SCRA6	Professional Services	0.00	9,900.00	9,900.00
223541-63000-SCRA6	Infrastructure	0.00	82,040.00	82,040.00
 <b>Physical Environment Grants:</b>				
<b>Expenditure:</b>				
33537-31000-HCP	Professional Services	0.00	14,172.00	14,172.00
 <b>DOT: TRIP:</b>				
<b>Expenditure:</b>				
40249-31000	Professional Services	0.00	116,800.00	116,800.00
40249-34000	Other Contractual Services	0.00	1,313,510.00	1,313,510.00
 <b>DOT: Local Agency Program (LAP):</b>				
<b>Expenditure:</b>				
40341-31000	Professional Services	0.00	54,620.00	54,620.00
 <b>FL Boating Improvement Program:</b>				
<b>Expenditure:</b>				
41779-31001	Professional Svcs – Grant	0.00	17,500.00	17,500.00
41779-46001	Rep/Maint: Grant	0.00	142,384.00	142,384.00
 <b>Mental Health:</b>				
<b>Expenditure:</b>				
51363-82005	Aid-Transp Dlsad-Vet & Nonsp	18,614.00	24,053.00	42,667.00

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners, this 25<sup>th</sup> day of November, 2014.  
(End)

- E.M.S. Grant Fund (FY 2013-14), as follows:

**RESOLUTION NO. 2014-53**

**WHEREAS**, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated and unbudgeted revenue in the EMS Grant Fund; and

**WHEREAS**, said revenue is needed to help pay expenditures incurred in Fiscal Year 2013-2014;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

The 2013-2014 Fiscal Year Budget is to be amended, as follows:

**EMS GRANT FUND**

	<b>Original Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b>Revenue:</b>			
11134-22000 County EMS Grant Award	0.00	4,000.00	4,000.00
<b>Expenditure:</b>			
M5126-55000 Training & Education	0.00	4,000.00	4,000.00

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners, This 25<sup>th</sup> day of November, 2014.  
(End)

**APPOINTEE – SMALL COUNTY COALITION**

Following discussion by Deputy Administrator Lanier, Commissioner Yeager motioned to appoint Ward McDaniel, Warren Yeager, and Chief Administrator Butler to serve on the Small County Collation Board for 2015. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

**APPOINTEE – APALACHEE REGIONAL PLANNING COUNCIL**

After discussion by Deputy Administrator Lanier, Commissioner Yeager motioned to maintain the same members to serve on the Apalachee Regional Planning Council for 2015 (Ward McDaniel, Tony Justice, and Michael Hammond). Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

**AWARD BID #1415-05 – TEN PANASONIC TOUGHBOOKS / E.M.S.**

Deputy Administrator Lanier recommended to award Bid #1415-05 for Ten (10) Panasonic Toughbooks (laptops) for E.M.S. to PCMG PC Mall, in the amount of \$35,110.00; noting that the low bidder did not meet the bid specifications. Commissioner McLemore motion to approve this recommendation. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **GRANT – EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE**

After discussion by Deputy Administrator Lanier, Commissioner McLemore motioned to accept the Edward Byrne Memorial Justice Assistance Grant, in the amount of \$19,805.00 for Tasers and camera upgrades for the Sheriff's Department. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **ASSIGNMENT AGREEMENT – CARDNO, INC.**

After discussion by Deputy Administrator Lanier, Commissioner McLemore motioned to approve the Assignment Agreement with Cardno, Inc. (company changing name from Cardno Entrix), contingent upon County Attorney's review. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **HOLIDAY LUNCHEON – BOARD EMPLOYEES**

After discussion by Deputy Administrator Lanier, Commissioner McLemore motioned to approve a Thanksgiving and Christmas luncheon for Board employees. Commissioner Yeager seconded the motion. Upon inquiry by Clerk Norris regarding the \$300.00 limit policy for other appreciation luncheons, Commissioner Yeager recommended to hold off on a dollar limit until a policy can be development. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **MONTHLY REPORT – T.D.C.**

T.D.C. Executive Director Jenkins appeared before the Board to present the October, 2014 Monthly Report.

### **GULF COUNTY FILM COMMISSION**

T.D.C. Executive Director Jenkins reported that there are three (3) film production companies (Weather Channel, HDTV, and Fox Sports) that will be in Gulf County beginning the first week of December, 2014. She requested permission from the Board to work with the County Attorney and the Clerk's Office to set up appropriate line items within the T.D.C. Budget and restrict funds for their specified use. After further discussion, Commissioner Yeager motioned to approve this request. Commissioner McLemore seconded the motion for discussion. After further discussion, County Attorney Novak noted that final approval will come back before the Board before anything happens. Chairman McDaniel called for public comment. There being no public comment, the motion then passed 4 to 1, with Commissioner Bryan voting no.

### **ADVERTISE FOR SEALED BIDS – DESIGN BEACH RENOURISHMENT PROJECT**

After discussion, Commissioner Yeager motioned to start the process to advertise for sealed bids for the design of the Beach Renourishment Project; noting D.E.P. will reimburse 35% for the design with the rest to be paid from the (1) one cent coming from the T.D.C. tax. Commissioner McLemore seconded the motion for discussion. After discussion regarding piggy-backing and funding options for the Indian Lagoon Re-shelling Project, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **GULF COUNTY FILM COMMISSION**

County Attorney Novak noted previous discussions with T.D.C. Director Jenkins regarding implementing a proposed ordinance along with regulations and requirements. He advised the Board that there is no formal film commission and requested to work with the T.D.C. Director Jenkins to bring back to the Board in December a plan and structure regarding the Gulf County Film Commission. The Board had no objection.

### **MONTHLY REPORT – GULF COUNTY E.M.S.**

E.M.S. Director Whitfield appeared before the Board to present the October, 2014 monthly report. He stated he would provide the Board with a status report each month.

### **CARDIAC MONITOR – GULF COUNTY E.M.S.**

E.M.S. Director Whitfield reported that the cardiac monitor has been installed and the ambulance is back in service.

### **MONTHLY REPORT – VETERANS' SERVICE**

Veterans' Service Officer Paul appeared before the Board to present a status report over the last (14) fourteen months.

### **COURTHOUSE PARKING LOT – MOBILE VETS CENTER**

Upon request by Veterans' Service Officer Paul, Commissioner Yeager motioned to allow the Mobile Vets Center to use the South End Parking Lot of the Courthouse on December 16, 2014 from 10:00 a.m. to 2:00 p.m., E.T. (at no expense to the County). Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **LEASE – INDUSTRIAL PARK**

Upon inquiry by Chairman McDaniel, County Attorney Novak discussed the leasing of the Industrial Park to Florida Rural Veterans of America; reporting that the final lease has been approved by Atlanta (U.S.E.D.A.). He noted that Ms. Mildred Smith, of Florida Rural Veterans of America is asking for a (90) ninety day extension to obtain approval from Florida Rural Vets of America regarding the (5) five year lease agreement. Commissioner Yeager motioned to allow Ms. Smith and Terry Mobbs to tour the facility (Industrial Park) with County Staff and approve a (90) ninety day extension regarding the lease agreement. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **PURCHASE – FLATBED TRUCK / PUBLIC WORKS**

Upon request by Public Works Director Danford, Commissioner Yeager motioned to approve the purchase of a flatbed truck under the Florida Sheriff Contract, to be paid from Small County Grant funds. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **PURCHASE – WORKCREW VANS / DETENTION AND CORRECTION**

Upon request by Public Works Director Danford, Commissioner Yeager motioned to approve the purchase of (2) two workcrew vans under Florida Sheriff Contract, to be paid from Detention and Correction Budget. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **PURCHASE – F150 TRUCK**

Public Works Director Danford reported that he plans to purchase a Ford F150 truck; half to be paid from Small County Grant funds and wants to pay the other half from Mosquito Control State Grant. He stated that if the truck purchase cannot be paid from these grant funds; he will bring this matter back before the Board.

### **SCRAP METAL – FIVE POINTS LANDFILL**

Upon request by Public Works Director Danford, Commissioner McLemore motioned to surplus the scrap metal according to the newly adopted Surplus Property Policy (with funds to be placed in the Public Works Budget for future use). Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **APPOINTEE – MOSQUITO CONTROL ASSOCIATION**

Commissioner Yeager reported that Mosquito Control Director Cothran has been appointed to serve as the next President of the Florida Mosquito Control Association.

### **AGREEMENT – TELEPHONE SERVICE / DETENTION FACILITY**

Upon request by County Jail Warden Hammond, Commissioner McLemore motioned to approve a one (1) year extension agreement with AmTel for telephone service for the Gulf County Detention Facility (Gulf County Jail), contingent upon County Attorney Novak's review. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **POLICY AMENDMENT – GULF COUNTY COMMITTEE TERM LIMIT**

After discussion by County Attorney Novak and members of the Board, Commissioner Yeager motioned to adopt the amended Gulf County Committee Term Limit Policy. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed 4 to 1, with Commissioner McLemore voting no.

### **AGREEMENT – DISASTER RECOVERY SERVICE / ASHBRIIT**

Following discussion by County Attorney Novak and recommendation by Emergency Management Director Nelson, Commissioner Yeager motioned to extend the contract with Ashbriit for disaster recovery services for 2015 and allow Emergency Management to advertise for sealed bids next summer for this service. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **DONATION – LAND AND HOME PROPERTY**

County Attorney Novak reported that Wells Fargo Bank would like to donate a piece of land property to the County that contains a home with the condition that the home be placed into rehabilitation and provided for affordable or low income housing. Upon inquiry by Commissioner McLemore, Chief Administrator Butler stated that the property is located at Highway 71 South of the White City Bridge. After further discussion, Commissioner McLemore motioned to move forward, contingent upon inspection by the Building Department. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **CHANGE ORDER – T.D.C. WEBSITE / OUTPOST DESIGN**

After discussion, Commissioner McLemore motioned to approve Change Order #3 with Outpost Design (Bid #1213-19) for the T.D.C. Website with an increase of \$6,000.00. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **LITIGATION – SMITH VARIANCE REQUEST**

County Attorney Novak provided an update to the Board regarding litigation reports and discussed the Order signed by Circuit Judge Fishel, II regarding the lawsuit filed by Bo Williams. He reported that the County has received notice that the applicant will reapply for this variance and the County will move forward accordingly. County Attorney Novak discussed moving forward using Quasi-Judicial Hearings and posting the Public Hearing Notices on the Courthouse, Administration Building, and on the County Website fifteen (15) days prior to the hearing. He discussed the Quasi-Judicial Hearing procedures that are to be held and reported that a Quasi-Judicial Hearing Notice has been permanently affix at the Courthouse and Administration Building. After further discussion by County Attorney Novak, Commissioner Bryan discussed her concerns regarding the litigation and the discussion made by County Attorney Novak. Further discussion followed.

### **AGREEMENT – PAY CLASS STUDY / EVERGREEN SOLUTIONS, LLC**

Upon recommendation by Chief Administrator Butler, Commissioner McLemore motioned to approve the Consulting Services Agreement with Evergreen Solutions, LLC (Bid #1314-24) for a pay class study, contingent upon County Attorney Novak's review. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan voting no.

### **BEACH AMBASSADOR PROGRAM**

Chief Administrator Butler discussed the pilot beach ambassador program during the summer and moving forward in obtaining proposals from applicants to head-up this program (Parks and Recreational Director) next year, to be paid from T.D.C. funds. Upon recommendation by Chief Administrator Butler, Commissioner Yeager motioned to accept proposals from applicants regarding the position of Parks and Recreational Director, to be paid from T.D.C. funds. Commissioner McLemore seconded the motion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan voting no.

### **LOBBYIST – FERGUSON GROUP, LLC**

Chief Administrator Butler discussed Congressional staff regarding COBRA and the loss of the Congressman (Southerland) that was working on this project for Gulf County. After discussion by members of the Board, Commissioner Yeager motioned to submit a letter to The Ferguson Group, LLC with a (30) thirty day out notification. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. Pat Hardman, of Coastal Community Association appeared before the Board to discuss her concerns regarding the Federal Lobbyist. After public comment, the motion passed unanimously.

### **MEMBER REMOVAL – GULF CONSORTIUM**

Following discussion by Chief Administrator Butler, Commissioner Yeager motioned to remove former Commissioner Tan Smiley from the Gulf Consortium Committee. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **CONGRATULATIONS – COMMISSION AND COUNTY STAFF**

Chief Administrator Butler congratulated newly elected Commissioners Quinn and McDaniel to the Board. He then congratulated Commissioner Yeager as soon to be the next President of Florida Association of Counties. Chief Administrator Butler discussed Mosquito Control Director Cothran as being the newly elected President of the Florida Mosquito Control Association.

### **PROPOSED ORDINANCE – LEAVE NO TRACE BEHIND**

Upon inquiry by Commissioner Bryan, County Attorney Novak discussed advertising the proposed ordinance twice (2), with the first public hearing set for December 9<sup>th</sup> if completed in final form and the second public hearing to be held in January, 2015.

### **DOCK DAMAGE – WHITE CITY BOAT DOCK**

Upon inquiry by Commissioner Bryan, County Attorney Novak reported that Great American Insurance offered the County \$7,000.00 for the damage at the White City Boat Ramp and he has notified the insurance company that the County has denied their offer. He stated that Public Works has been authorized to move forward with the remediation work and the County is moving forward with the lawsuit with Creole Chief, Inc. Upon inquiry by Commissioner Bryan, County Attorney Novak reported that the barge operator was cited by Fish and Wildlife Commission.

### **HIRE PART-TIME EMPLOYEE – SOUTH GULF COUNTY FIRE DEPARTMENT**

Commissioner Yeager directed County Attorney Novak to work with South Gulf County Fire Department in hiring a part-time assistance to do paperwork.

### **LEGISLATIVE PROCESS**

Commissioner Yeager reported that the Legislature is requesting a response from Counties regarding funding request. He suggested Commissioner's submit their funding requests to Chief Administrator Butler. Chief Administrator Butler discussed submitting the funding request list before the Board at the December 9<sup>th</sup> meeting for review.

### **MEETING – SENATOR MONTFORD**

Commissioner Yeager discussed meeting with Senator Montford and various other State Agencies to discuss The Port. He reported that F.D.O.T. has (20) twenty million dollars in the budget to begin the process of dredging once permitting is obtain. Commissioner Yeager discussed the support for Gulf County at the State level.

### **MEETING – GULF OIL CONSORTIUM**

Commissioner Yeager discussed attending a meeting last week to discuss the Gulf oil consortium and the proposed projects that have been submitted for review.

### **RESOLUTION – OPPORTUNITY FLORIDA**

Jim Brook, Executive Director of Northwest Florida Business Development Council Opportunity Florida appeared before the Board to report that 2015 is the recertification year for Rural Area of Opportunity. He stated that a letter was submitted to Administration requesting a resolution supporting Rural Area of Opportunity. After discussion, Commissioner Yeager motioned to adopt a resolution continuing the support of Rural Areas of Opportunity, contingent upon County Attorney's review. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

#### **RESOLUTION NO. 2014-54**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA REAFFIRMING AND EXPRESSING ITS SUPPORT THAT THE DESIGNATION OF RURAL AREA OF OPPORTUNITY (RAO), FORMERLY KNOWN AS RURAL AREA OF CRITICAL ECONOMIC CONCERN (RACEC) CONTINUE TO APPLY TO THE NORTHWEST FLORIDA REGION INCORPORATING THE COUNTIES OF CALHOUN, FRANKLIN, GADSDEN, GULF, HOLMES, JACKSON, LIBERTY, WAKULLA, WASHINGTON AND THE CITY OF FREEPORT (INCLUDING THE CITIES, TOWNS AND COMMUNITIES WITHIN EACH); THAT ALL ENTERPRISE ZONES IN THESE COUNTIES AND COMMUNITIES CONTINUE TO EXIST; THE CONTINUATION OF ALL STAFFING GRANT FUNDING FOR THE NORTHWEST FLORIDA BUSINESS DEVELOPMENT COUNCIL, INCORPORATED, D/B/A OPPORTUNITY FLORIDA, THROUGH FUNDS APPROPRIATED BY THE FLORIDA LEGISLATURE AND ADMINISTERED THROUGH FLORIDA'S DEPARTMENT OF ECONOMIC OPPORTUNITY, AND PROVIDING FOR AN EFFECTIVE DATE NO LATER THAN JANUARY 8, 2015.**

**WHEREAS**, in 1999 Governor Bush, by Executive Order, identified eight counties (Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty and Washington) as Rural Areas of Critical Economic Concern, and that this designation was renewed in 2004 and added the area within the city limits of Freeport to this designation; and

**WHEREAS**, in 2000 Opportunity Florida was created to promote and improve economic development in the eight counties designated as Rural Areas of Critical Economic Concern; and

**WHEREAS**, the counties of Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Washington and the area within the city limits of Freeport were re-designated in 2009, as Rural Areas of Critical Economic Concern for a period of five years; and

**WHEREAS**, the designation of Rural Areas of Critical Economic Concern has been renamed as Rural Areas of Opportunity; and

**WHEREAS**, the various counties and municipalities in the Opportunity Florida region request that Governor Rick Scott renew the designation of Rural Areas of Opportunity (formerly RACEC);

**WHEREAS**, the Northwest Florida Business Development Council, Inc., in cooperation with and through the support of nine counties, all municipalities within the nine counties, the city of Freeport, all CareerSource Centers serving the region and corporate sector partners, has made great strides in improving the economic outlook for the Northwest Florida RAO (formerly RACEC) by assisting with recruiting new industries, supporting infrastructure projects and the working together with local communities and other organizations such as the Department of Economic Opportunity, Enterprise Florida, FDOT and the Governor's Office; and

**WHEREAS**, notwithstanding the progress that has been made since 2009, there is still much work that needs to be done to help these nine counties compete economically with other parts of the state;

**NOW, THEREFORE, BE IT RESOLVED** that the Gulf County Board of County Commissioners does hereby express its continued support of the following:

1. That the designation "Rural Area of Opportunity," formerly referred to as "Rural Areas of Critical Economic Concern," continue to apply to Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Wakulla and Washington counties and the city of Freeport;
2. That all existing Enterprise Zones in these counties continue to exist; and
3. That all staff grant funding for Opportunity Florida be continued and expanded for the Northwest Florida Business Development Council, Inc. through funds appropriated by the Florida Legislature and administered through Florida's Department of Economic Opportunity, Enterprise Florida, Inc., and other designated agencies.

**DULY ADOPTED this 25<sup>th</sup>, day of November, 2014.**

(End)

### **NEGOTIATIONS – RESTORE ACT CONSULTANT**

Upon inquiry by Commissioner Yeager, County Attorney Novak reported that the County has a scope of service from Erin L. Deady, P.A. and he is working with Dewberry (Bid #1415-01) on obtaining a scope of service that will be implanted in the professional services agreement.

### **HIRE PART-TIME EMPLOYEE – SOUTH GULF COUNTY FIRE DEPARTMENT**

Commissioner McLemore discussed his concerns regarding the hiring of a part-time employee for the South Gulf County Fire Department, inquiring if all County Fire Departments are now approved to hire an employee and spend (\$10k-\$15k) ten to fifteen thousand dollars from their budgets. Commissioner Yeager discussed South Gulf County Fire Department using their funds and their fundraising funds to hire a part-time employee. Upon inquiry by Commissioner McLemore, Commissioner Yeager discussed the South Gulf County Fire Department using both funds (fire department budget and fundraising funds) to pay for the part-time employee. After discussion by members of the Board, Chairman McDaniel stated that some workshops will be scheduled to discuss this matter further. After discussion, County Attorney Novak discussed South Gulf County Fire Department requesting the authority to use their fundraising dollars at their discretion. After further discussion, Commissioner Yeager motioned to allow County Attorney Novak work with South Gulf County Fire Department in using their funds to hire a part-time employee. After further discussion, Commissioner Yeager amended his motion to allow the County Attorney Novak to work with South Gulf County Fire Department in using their 501(C)3 dollars to hire a part-time employee. After discussion by members of the Board, Commissioner Yeager amended his motion to allow South Gulf County Fire Department to use their funds as they do. Clerk Norris stated that funds from the 501(C)3 are used at the discretion of the South Gulf County Fire Department; reporting that once the taxpayer's (Ad Valorem Taxes) funds are brought into it, then that employee is subject to the Board's policies and procedures, unemployment, and benefits. After discussion by Clerk Norris, County Attorney Novak reported that this matter is under Florida Statute 633.416 and he will review the Statute and bring a report to the Board on December 9<sup>th</sup>. Commissioner Yeager withdrew his motion and requested that the County Attorney work with South Gulf County Fire Department and bring a report before the Board. Chairman McDaniel requested County Attorney Novak to work with South Gulf County Fire Department and discussed holding a workshop.

### **CELL TOWER – BEACON HILL**

Nick Deanico (on behalf of Bill Tinsley), of Data Path Tower appeared before the Board to discuss the newly built cell tower at Beacon Hill and the need for the County to take the lead in obtaining Verizon and AT&T to use this cell tower. He reported that there are (4) four spaces available on the cell tower at Beacon Hill. Upon inquiry by Commissioner Yeager, Mr. Deanico stated that using the cell tower at Beacon Hill will provide cell service to the North part of Cape San Blas. Discussion followed.

### **CELL TOWER – CAPE SAN BLAS**

Pat Hardman, of Coastal Community Association appeared before the Board to report that a new cell tower will be installed by Verizon in the third quarter of 2015 at the end of Cape San Blas Road.

### **BEACH RESTORATION ON THE CAPE**

Jim Christian, of the Cape appeared before the Board to discuss the need for required maintenance of the beach. He discussed his concerns regarding tourist that come to Gulf County and visit the Cape. After discussion by Mr. Christian, Commissioner Yeager discussed moving forward with getting the design completed while the County is working on the funding.

### **APPOINTEE – GULF COUNTY CAREER SOURCE BOARD**

Chief Administrator Butler read an email from E.D.C. Chairman Christy McElroy regarding the nomination of Joanna White to serve on the Gulf County Career Source Board of Directors. Upon recommendation by E.D.C., Commissioner Yeager motioned to appoint Joanna White to serve on the Board of Directors of the Gulf County Career Source Board. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

### **RESIGNATION – D.O.C. SECRETARY**

Commissioner Yeager discussed his concerns regarding possible changes in staff at the State level, reporting that D.O.C. Secretary Crews submitted his resignation.

### **FIRE DEPARTMENT DOORS – SOUTH GULF FIRE DEPARTMENT**

Commissioner Yeager requested an update on Station I (South Gulf County Fire Department) regarding the doors. He discussed contacting Brian Cathey regarding the doors on Station II that are still an issue. Fire Coordinator Price appeared before the Board to report that Brian Cathey has agreed to replace the doors for free, once the County purchases the new doors. He stated that South Gulf County Fire Department has agreed to purchase the doors. <Gentleman from the audience spoke out disagreeing with the statement that the fire department has agreed to pay for the new doors.>

### **BEACH EROSION – CAPE SAN BLAS**

Phil Perkins, of the Cape appeared before the Board to discuss his concerns regarding sand erosion at the Cape and the duplex that has been condemned next to his property. He requested that the Board go with the D.E.P. to obtain funding to restore the beach at the Cape. Commissioner Yeager discussed working on this issue and thanked Mr. Perkins for coming forward.

There being no further discussion, and upon motion by Commissioner McLemore, the meeting did then adjourn at 11:34 a.m., E.T.

**WARD MCDANIEL  
CHAIRMAN**

**ATTEST:**

**REBECCA L. NORRIS  
CLERK**