

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE**

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 9:00 A.M., E.T.

Memorandum

To: Gulf County Board of County Commissioners
From: Jeremy T.M. Novak, County Attorney
CC: County Administrator, Don Butler
Date: 2/3/2014
Re: County Bereavement Request Form

In response to departmental and staff inquiries, the administration following further review and evaluations to establish an effective method implementing the current Gulf County Personnel Policies – Bereavement Leave - Section 16.40) or the 2011 AFL-CIO Union Agreement – Funeral Leave - Article 24.1. The following proposed form and attachments are submitted for your consideration and adoption at your regular meeting of February 11, 2014.

The vote of this Board should include a conditional approval of the form as it pertains to the public works department employees and their binding 2011 AFL-CIO Union Agreement. Approval of the form for those employees held to this union agreement shall be determined at a later date in writing following a conditional approval and acceptance by this Commission.

The foregoing form in furtherance of the Gulf County - Funeral Leave / Bereavement sections of its Personnel Policies or its 2011 AFL-CIO Union Agreement was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and, being put to vote, the vote as follows:

- Commissioner McDaniel _____
- Commissioner McLemore _____
- Commissioner Smiley _____
- Commissioner Bryan _____
- Commissioner Yeager _____

Adopted in open session this _____ day of _____, 2014.

Chairman of the Gulf County Board of County Commissioners

Date _____

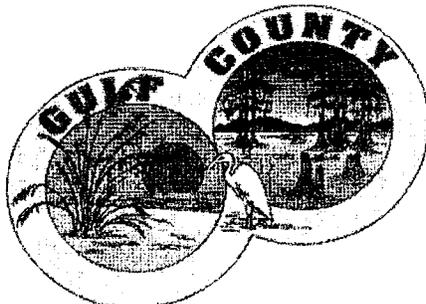
Attest to Chairman's signature: Deputy Clerk of Court

Date _____

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA**

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1000 CECIL G. COSTIN SR. BLVD., ROOM 302 , PORT ST. JOE, FLORIDA 32456
PHONE (850)229-6106/639-6700 FAX (850) 229-9252 • EMAIL: bocc@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 9:00 A.M., E.T.



Bereavement request and acknowledgment of Gulf County Personnel Policies or 2011 AFL- CIO, Local 653 Agreement and affidavit of compliance with stated policy

I, _____, (print name) as a current employee of _____, (print county department in which you work) with the Gulf County Board of County Commissioners hereby request up to the permitted three (3) days funeral leave due to a death in my immediate family (as defined by the Gulf County Personnel Policies Section 16.40) and/or up to three (3) days for funeral leave (as defined by 2011 AFL-CIO Union Agreement Article 24.1). I acknowledge receipt, thorough review and full compliance with the terms and specific conditions of the Gulf County Personnel Policies and/or 2011 AFL-CIO Union Agreement as applicable to my position including but not limited to the condition of my attendance at the immediate family member's funeral.

I hereby swear and affirm being of full age, do hereby certify to the following:

- I am the person stated herein with my name and position printed above and I have been advised, reviewed and provided with a copy of the relevant funeral leave provisions of the Gulf County Personnel Policies and/or 2011 AFL-CIO Union Agreement (attached here for your review and reference).
- Gulf County as my employer has provided a copy of the above stated Policy sections for my review, reference and strict compliance.
- I am familiar with and have asked any and all questions of my supervisor regarding this request for funeral leave.
- I have or will be attending the funeral service for which I have requested this leave.
- I acknowledge and understand that my supervisor will make a copy of this affidavit of compliance and place in my personnel file with Gulf County.

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I certify that if any of the foregoing statements made by me are willfully false, I am subject to punishment. I affirm under penalty of law that the above statements and actions are truthful and completed to the best of my knowledge and belief. I understand, accept and will abide by the State of Florida guidelines and Statutes as well as the Gulf County Personnel Policies, regulations and standards governing all Gulf County Board of Commission employees.

I have received the attached funeral leave policies and agree to strictly adhere to all the terms as stated herein recited above and those attached to this document. As an employee of I have also reviewed and acknowledge my understanding and strict compliance with all county policies and procedures which include the full review, completion and return of this bereavement leave request form. By signing below I hereby certify my understanding and agree to adhere to all terms as set forth by the Gulf County Board of County Commissioners in its expectations and requirements of my employment and this leave request.

Employee name print here _____

Employee Signature

Date:

Approved for leave by Supervisor or Department Head:

Signature of Supervisor / Department Head

Date:

Submitted to County HR Department by Department

Date:

** completed bereavement leave request form and affidavit of compliance to be placed in employee personnel file

leave without pay. Immediate family is defined as the employee's spouse and employee or spouse's, parent(s), grandparent(s), child(ren), brother, sister, employees aunt or uncle or relatives residing in same household.

16.50 LEAVE OF ABSENCE

An employee may request an unpaid leave of absence not to exceed 30 calendar days for personal and/or medical reasons; however this leave will not be used to seek new employment. A leave of absence must be submitted to the Chief Administrator for his approval. Should the leave be denied, the employee may appeal to the Board of County Commissioners for approval. The Department Head/Supervisor will make the necessary arrangements for staffing this position once the leave is approved. During the employee's leave of absence all benefits will remain in tact and the employee will not incur any lost time.

16.60 DEATH

An employee's spouse, next of kin, beneficiary or estate receives all vacation, sick leave and all other benefits due to the deceased as provided by the Florida Statutes.

16.70 RETIREMENT

All employees are required to give a 60-day notice prior to retirement in order to allow sufficient time to advertise for and properly train their respective replacement.

16.80 ADMINISTRATIVE LEAVE

Administrative Leave is an authorized absence from work for salaried employees without loss of pay and benefits and without any charge to their annual/sick leave. All administrative leave shall be approved by the Chief Administrator.

OTHER LEAVE (PAID AND UNPAID)

POLICY 16.00

16.10 ACTIVE MILITARY LEAVE

An employee shall be entitled to military leave of absence upon representing proper orders calling him/her to perform active military service in a reserve component of the Armed Forces of the United States, the first thirty (30) days of any such leave of absence to be with full pay. Requests for military leave shall be submitted in writing with a copy of the military order attached thereto at least one (1) month (if possible) prior to the commencement of the leave.

16.20 INACTIVE DUTY TRAINING

All employees who are commissioned reserve officers or reserve enlisted personnel in the United States military or naval service or members of the National Guard shall be entitled to leaves of absence from their respective duties, without loss of pay, time or efficiency rating, on all days during which they shall be engaged in field or coast defense exercises or other training ordered under the provisions of the United States military or naval training regulations for such personnel when assigned to active duty; provided, however, that leave of absence is granted as a matter of legal right under the provisions of this section shall not exceed seventeen (17) days in any one (1) annual period; provided, further that leaves of absence for additional or longer periods of time without pay for assignment to duty with civilian conservation corps units or other functions of a military character may be granted in the discretion of the Board. Request for military leave shall be submitted in writing with a copy of the military orders attached thereto at least one (1) month (if possible) prior to the commencement date of the proposed leave. Employees will receive all benefits during the seventeen (17) day leave. However, only longevity benefits will continue for those leaves granted longer periods of time, except as granted by the Board.

16.30 COURT LEAVE

An employee will receive full pay for an appearance at court either for jury duty or as a witness, except in personal litigation. Any employee so subpoenaed shall provide their supervisor and Human Resources a copy of the subpoena as soon as the notice is received from the court. Any compensation paid for jury service or attendance from a third party, other than mileage, shall be paid over to the County general fund.

Employee shall report to work when excused by the court after less than a full day's service within one half (1/2) hour of being excused.

16.40 DEATH IN IMMEDIATE FAMILY

An employee who has a death in his/her immediate family shall be permitted three (3) calendar days funeral leave. Additional days off will be used as annual leave, sick leave or

ARTICLE 24**FUNERAL LEAVE**

24.1 Funeral leave up to three (3) work days will be provided for employees when an employee loses time from work due to a funeral or interment of a member of his immediate family. To be eligible for funeral pay, the employee must attend the funeral. Funeral leave will be paid only upon request. Members of the immediate family shall be defined to include the employee's: Father, Mother, Spouse, Sister, Brother, Aunt, Uncle, Child, Grandparent, Grandchild, Guardian (children assigned to an employee who is their legal guardian.) Immediate family includes step family members. Funeral leave may be taken anytime after the death, up to and including one (1) work day past the day of the funeral. An employee may request additional time for travel to and from such funeral, which is more than 150 miles, one-way, from the employee's home. Additional funeral leave will be charged to Sick Leave or, if no Sick Leave is available then such leave will be charged against employees Comp Time, Annual Leave or taken without pay.

24.2 An employee will be allowed to use his/her accrued Sick Leave or Comp Time for funerals upon the death of his/her Father-in-Law, Mother-in-Law, Brother-in-Law, Sister-in-Law, Son-in-Law, Daughter-in-law or Co-Employee. The employee's supervisor may request the employee submit proof of death and/or relationship, such as newspaper obituary or other such proof.

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DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 9:00 A.M. E.T.

Memorandum

To: Gulf County Board of County Commissioners
From: Jeremy T.M. Novak, County Attorney
CC: County Administrator, Don Butler
Date: 2/4/2014
Re: Gulf County Industrial Park Commercial Lease Agreement

Attached please find correspondence received from Mr. Tony Muina, President of Tifco Enterprises, Inc.

Tifco Enterprises, Inc.

511 South Highway 71
Wewahitchka, Florida 32465
850-639-9272
850-639-4779 Fax

County Attorney's Office
Attn: Jeremy Novak
1000 Cecil G Costin Sr. Blvd Room 302
Port St. Joe, FL:

Tifco Enterprises Inc. has met with its accountant and looked through all of the necessary financial data. It has been concluded that moving into the county building at 115 CR. 381 Wewahitchka, FL was a poor decision. The reasoning behind this is that Tifco cannot produce the amount of employees required by the county to keep in good standing with the lease agreement. As well as the financial burden this building has put upon Tifco. The amount of money invested by Tifco to move to 115 CR 381 was tremendous. Listed below are the improvements done by Tifco:

- Replace All ceiling Tiles with a brand new Acoustical Ceiling System- (\$3,620.00)
- Replace All Insulation in Conditioned Attic space- (\$1,620.00)
- Repaint All interior walls, including patching holes- (\$750.00) Material Only
- Replace Carpet in building to Commercial grade carpet- (\$3,870.00)
- Replaced All Exterior locks and door knobs with licensed locksmith to a one key system-(\$390)
- Replaced Component in HVAC system to good working order- (\$135.00)
- General Maintenance to Building: Includes pressure washing, cut grass, general cleanup- (\$1005.00)

Grand Total: \$11,390.00 Invested

Tifco is requesting permission from the county to move back to its initial place of business at 511 South Hwy 71 Wewahitchka, FL and asking for the consideration for the money invested to be applied towards the past due balance, due to maintaining two different properties and the cost associated with this. The mortgage left at that building that Tifco still owns at 511 South Hwy 71 still requires Tifco to pay each month. Tifco couldn't find a tenant to rent its building at 511 South Hwy 71 to help with this mortgage payment. This decision to move back took place December 26, 2013; Tifco has been taking all necessary procedures to move back to 511 South Hwy 71 and is ready to do so three (3) days after the county's decision to relinquish Tifco's lease agreement. This will provide the county an opportunity to lease the building to a new company that will bring jobs to Gulf Co. Tifco plans on still operating in Gulf Co and employing its local residents, Tifco has been doing business in this county since 1999 and has no plans of moving elsewhere.

Sincerely,
Tony Muina
President of Tifco Enterprises Inc.

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Memorandum

To: Gulf County Board of County Commissioners
From: Jeremy T.M. Novak, County Attorney
CC: County Administrator, Don Butler
Date: 2/3/14
Re: Florida Department of Transportation (DOT Project No. 423064-1-52-01 State Road 30A

Attached please find a proposed resolution for the Commission's review and consideration to request for assistance and cooperation from the Florida DOT in amending its current project plans to include an additional lane for ingress and egress at the intersection of US Highway 98 and SR 30A.

**GULF COUNTY BOARD OF COUNTY COMMISSIONERS
RESOLUTION: 2014-__**

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSION REQUESTING THE DEPARTMENT OF TRANSPORTATION COOPERATION AND ASSISTANCE IN THE REVISION AND ADDITION OF A RIGHT "SLIP LANE" / SECOND LANE AT THE CURRENT US HIGHWAY 98 AND STATE ROAD 30 INTERSECTION PROJECT (DOT PROJECT NUMBER # 423064-1-52-01, STATE ROAD 30A); DIRECTING COUNTY DEPARTMENTS FOR ASSISTANCE IN THE PROPER IMPLEMENTATION OF THE REVISED PLAN; REQUESTING FLORIDA DEPARTMENT OF TRANSPORTATION TO APPROVE ACCEPT AND IMPLEMENT THIS RESOLUTION AND REQUEST ; AND ACCEPTING RESPONSIBILITY FOR SAME

WHEREAS, the Florida Department of Transportation (DOT) has ongoing road improvement projects and grant funding being utilized for the enhancement of State Road 30 in Gulf County under (DOT Project No. 423064-1-52-01 State Road 30A); and

WHEREAS, the Gulf County Board of County Commissioners (Board) following extensive local public comment and Board discussion, has sought the assistance and cooperation of the DOT in revising and enhancing its original plan for the intersection of US Highway 98 and State Road 30 (intersection); and

WHEREAS, the Board and county staff have reviewed and discussed in detail with DOT officials the benefits and enhancement to the overall project by the addition of a right slip lane/second at the intersection; and

WHEREAS, the Gulf County Commissioners wish to address both the many local requests for this addition at the intersection and also implement smart growth plans for the future increase in vehicular volume from visitors to the County and specifically the utilization of this intersection and motorist route following its completion and improvements; and

WHEREAS, Gulf County Board of County Commissioners has introduced this resolution in support of the above described improvement to the intersection; and

NOW, THEREFORE BE IT RESOLVED, by the Gulf County Board of County Commissioners in Gulf County, Florida, in regular session this 11th day of February, 2014, as follows:

1. The Gulf County Board of County Commissioners hereby resolve to seek the cooperation and assistance of the DOT in amending and improving the current intersection plans for the additional lane for ingress and egress at US Highway 98 and State Road 30 in Gulf County; and

2. Be it further resolved the Board has requested the revisions and improvements to the current plan to include a right slip lane to enhance and facilitate a safer ingress and egress for motorists using this intersection; and

3. Be it further resolved a copy of this fully adopted resolution from Gulf County be furnished to the Florida Department of Transportation for introduction, review, acceptance and implementation.

DULY adopted this ____ day of _____, 2014.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

By: _____
Ward McDaniel, Chairman

ATTEST:

APPROVED AS TO FORM AND CONTENT

Rebecca L. Norris, Clerk

Jeremy T.M. Novak, Gulf County Attorney

(SEAL)

COMPONENTS OF CONTRACT PLANS SET

ROADWAY PLANS
SIGNING AND PAVEMENT MARKING PLANS

A DETACHED INDEX APPEARS ON THE
KEY SHEET OF EACH COMPONENT

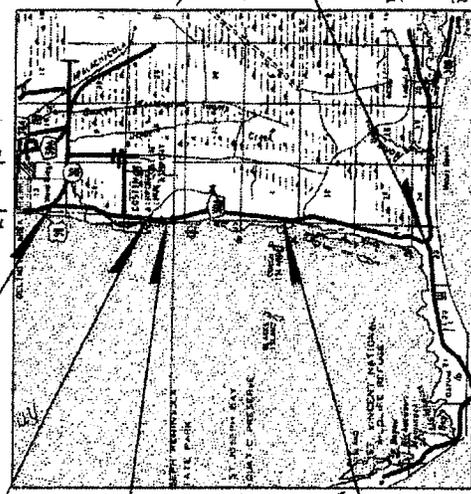
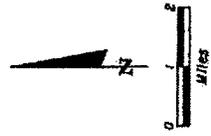
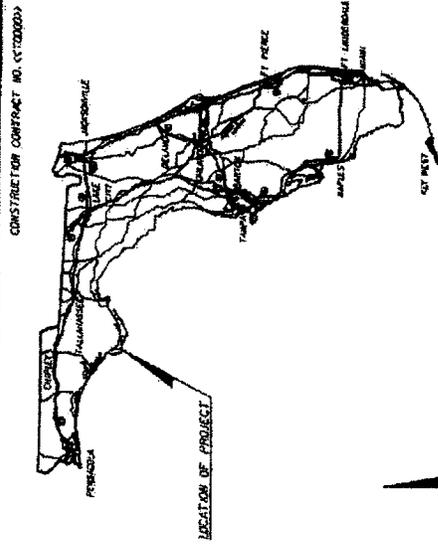
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5	TYPICAL SECTIONS
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23	OPTIONAL MATERIALS TABULATION
24	PROJECT LAYOUT
25	GENERAL NOTES
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37	REPORT OF CORE BORINGS
38	APPROXIMATE LIMITS OF SUBSOIL
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997 - 1000	STAKE PROFILES

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

CONTRACT PLANS

FINANCIAL PROJECT ID 423064-1-52-01
GULF COUNTY (51502)
STATE ROAD NO. 30A



END PROJECT
STA. 688+07.38
CMP 12.464

BEGIN BRIDGE 500M
STA. 587+12.02
END BRIDGE 500M
STA. 587+46.41

BEGIN EXCEPTION 2
STA. 563+33.38
END EXCEPTION 2
STA. 567+34.62

BEGIN EXCEPTION 1
STA. 467+24.30
END EXCEPTION 1
STA. 471+24.63

BEGIN PROJECT
STA. 326+60.00
CMP 5.618

PROJECT LENGTH IS BASED ON M OF SURVEY

LENGTH OF PROJECT		
	LINEAR FEET	MILES
ROADWAY	35311.50	6.688
BRIDGES	34.39	0.006
NET LENGTH OF PROJECT	39345.89	6.894
EXCEPTIONS	801.49	0.152
GROSS LENGTH OF PROJECT	36147.38	6.846

FOOT PROJECT MANAGER: SANDRA LAMB, P.E. (ATKINS)

ROADWAY SHOP DRAWINGS TO BE SUBMITTED TO:
CHRIS G. PRESHELL, P.E.
3008 MACLACHLAN BLVD. SOUTH, SUITE 201
TALLAHASSEE, FL 32310
TELEPHONE NO. 904-878-8781
FAX NO. 904-878-5545

PLANS PREPARED BY:
JACOBS ENGINEERING GROUP, INC.
3008 MACLACHLAN BLVD. SOUTH, SUITE 201
TALLAHASSEE, FL 32310
TELEPHONE NO. 904-878-8781
FAX NO. 904-878-5545
CERTIFICATE OF AUTHORIZATION NO. 2022
CONTRACT NO. C-4276
VENDOR NO. F95-008636

NOTE: THE SCALE OF THESE PLANS MAY HAVE CHANGED DUE TO REPRODUCTION.

PHASE II SUBMITTAL
APRIL 10, 2012

DATE	KEY SHEET REVISIONS	DESCRIPTION

DESIGNER P.L. NO. 9083
CHECKER P.L. NO. 9083
DRAWN BY P.L. NO. 9083
PROJECT MANAGER: CHRIS G. PRESHELL, P.E.

FISCAL YEAR	SHEET NO.
13	1

NOTICE: THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE SHEET AND SEALED UNDER RULE 62B-23.003, F.A.C.



Gulf County Public Works Invoice

Bill To: Ship To:

Gulf-Aire Sewer
(Re: Beacon Rd.)

Invoice #: 097
Invoice Date: 02/05/14
Customer ID:

Date	Your Order #	Our Order #	Sales Rep.	FOB	Ship Via	Terms	Tax ID
02/05/14		097					

Quantity	Item	Units	Description	Discount %	Taxable	Unit Price	Total
1			Labor charges			361.89	361.89
1			Equipment charges			195.70	195.70
1			Materials charges			100.00	100.00

Subtotal	
Tax	
Shipping	
Miscellaneous	
Balance Due	657.59

REMITTANCE

Customer ID:
Date:
Amount Due:
Amount Enclosed:

1001 Tenth St.
Port St. Joe, FL
32456

Phone: (850) 227-1401
Fax: (850) 229-9521
Email: publicworks@gulfcountry-fl.gov
Website: www.gulfcountry-fl.gov

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INFORMATION
2-11-14 LL



GULF COUNTY BCC
Work Order Field Sheet

01/08/2014 15:03
838spaul

Pub Works WO#: 7216
Subj of Svc: BEACON RD / GULF AIRE
Activity: POTHOLE REPAIR
Description: REPAIR CUT IN ROAD ON BEACON ROAD WITH C
OLD MIX

Assigned To: 0
LOCATION
Code: BEACON RD / GULF AIRE
Description: BEACON RD / GULF AIRE
Geo Code: -
Parcel: -
Address: -
Between: / and
Lat/Long: /

SUBJECT OF SERVICE COMPONENTS
CODE - DESCRIPTION

LABOR	Employee ID - NAME	Class	Est Hours	Sch Hours	Act Hours	Date	Log Reg Hrs	Log OT Hrs
EQUIPMENT	Code - Description	Class	Est Qty	Sch Qty	Act Qty	Date	Log Qty	
SUPPLIES	Description	Class	Est Qty	Ord Qty	Rec Qty	Date	Log Qty	
INVENTORY	Item Description	Class	Est Qty	Sch Qty	Rec Qty	Date	Log Qty	
STATISTICS	Account	Class	Est Qty	Sch Qty	Rec Qty	Date	Log Qty	

SIGNATURE: *John Lewis* DATE: 1-8-14

** END OF REPORT - Generated by Sherry Paul **

8-26-13
Ricky Summers's 3hr Tractor 7/7 1hr
Phillip Nunnery 3hr van # 702 20 miles
looking for problem

Charles Tony 3hr Trk # 369 20 miles
Ronald mayhann 3hr
Phillip Nunnery 3hr van # 702 20 miles
2 yd cold mix \$100.00
Vibrating Packer 1hr
369 20 miles
666 20 miles

JOB NOTICE

The Gulf County Board of County Commissioners is currently accepting applications for two (2) PART-TIME/SEASONAL Mosquito Sprayers. These are hourly positions (\$11.94 per hour) with no benefits. Hours of work will be determined on an as-needed basis. Applications and a complete job description are available in our HR office or at www.gulfcounty-fl.gov. Application deadline is Thursday, February 27th at 5:00 p.m. E.T. For more information, please contact Brett Lowry, Deputy Administrator at 850-229-5335 or Denise Manuel, Central Services Director at 850-227-2384. Gulf County enforces a Drug-Free Workplace Policy and is an Equal Opportunity / Affirmative Action Employer.

/s/ Rebecca L. Norris

Ward McDaniel
Chairman

Advertise: February 13, 2014 and February 20, 2014
Invoice: Gulf County Board of County Commissioners
Ad size: Help Wanted
Ad # 2014-18

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PUBLIC NOTICE

A Public Hearing will be held at the Planning and Development Review Board (PDRB) on February 17, 2014 at 8:45 a.m. EST, and at the Board of County Commissioners (BOCC) meeting on Tuesday, February 25, 2014 at 9:00 a.m. EST. Both public hearings will be held in the BOCC Meeting Room at the Robert M. Moore Administration Building, 1000 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida. The public hearings will be to discuss and act on the following:

- 1. LDR Violations - Jimmy Cannon - Parcel ID # 04098-035R- Located in St. Joe Beach, 436 Selma St. - Building setback and land use.
- 2. County Development Regulations and Policies
- 3. Staff, Public and Open Discussion

The public is encouraged to attend and be heard on these matters. Information prior to the meeting can be viewed at the Planning Department at 1000 Cecil G. Costin Sr. Blvd., Room 311.

Ad #2014-11

Date: February 6, 2014 and February 13, 2014

Invoice: Gulf County Planning Department

Size: **Headline no smaller than 18 point**

Must be at least 2 columns wide by 10 inches long

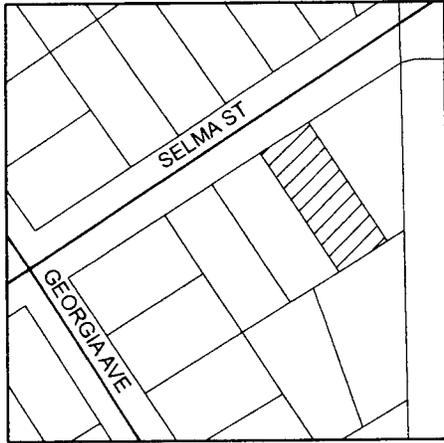
Must not appear in the newspaper portions where legal notices and classified advertisements appear

MAP

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Violation - Jimmy Cannon



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77 11-11-2

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PAGE NUMBER: 3
EXPSTALL

BAY COUNTY BOARD OF COUNTY COMMISSIONERS
EXPENDITURE STATUS REPORT

December 2013

SUNGARD PENTAMATION, INC.
DATE: 01/03/2014
TIME: 16:47:07

SELECTION CRITERIA: orig.fund='120'
ACCOUNTING PERIOD: 3/14

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALLED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-120 LIBRARY
DEPT TOTAL-0361 GULF COUNTY LIBRARY
1ST SUBTOTAL-5100000 PERSONAL SERVICES

ACCOUNT	TITLE	BUDGET	EXPENDITURES	ENCUMBRANCES	YEAR TO DATE	AVAILABLE	YTD/
			PERIOD	OUTSTANDING	EXP	BALANCE	BUD
	---	---	8,288.08	.00	31,043.59	59,564.41	34.26
5101200	SALARIES & WAGES-REGULAR	90,608.00	.00	.00	.00	11,100.00	.00
5101400	SALARIES & WAGES-OVERTIM	11,100.00	.00	.00	.00	5,453.91	29.91
5102100	FICA TAXES-MATCHING	7,781.00	617.90	.00	2,327.09	5,848.39	18.49
5102200	RETIREMENT CONTRIBUTIONS	7,175.00	486.11	.00	1,326.61	4,891.55	27.41
5102300	LIFE & HEALTH INSURANCE	6,739.00	538.11	.00	1,847.45	430.00	.00
5102400	WORKERS COMP PREMIUMS	430.00	.00	.00	.00	87,288.26	29.51
	TOTAL PERSONAL SERVICES	123,833.00	9,930.20	.00	36,544.74		
1ST SUBTOTAL-5300000	OPERATING EXPENSES						
5303401	CONTRACTED SERVICES	.00	35.00	.00	35.00	-35.00	.00
5304101	COMMUNICATIONS SERVICES	1,300.00	250.44	.00	384.53	915.47	29.58
5304125	POSTAGE/TRANSP/FREIGHT	130.00	.00	.00	.00	130.00	.00
5304301	UTILITY SERVICES	22,000.00	1,141.92	.00	2,438.10	19,561.90	11.08
5304501	INSURANCE & BONDS	988.00	.00	.00	.00	988.00	.00
5304605	REPAIR/MAINT-BLDG & GRND	450.00	.00	.00	.00	450.00	.00
5304615	REPAIR/MAINT-EQUIPMENT	450.00	47.67	.00	143.01	306.99	31.78
5305101	OFFICE SUPPLIES	300.00	12.37	.00	12.37	287.63	4.12
5305202	OPER SUPPLIES-JANITORIAL	250.00	.00	.00	.00	250.00	.00
5305401	BOOKS/RESOURCE MATR/SUBS	6,210.00	.00	.00	5,102.84	1,107.16	82.17
	TOTAL OPERATING EXPENSES	32,078.00	1,487.40	.00	8,115.85	23,962.15	25.30
1ST SUBTOTAL-5600000	CAPITAL OUTLAY						
5606620	BOOKS - STATE AID	9,650.00	.00	.00	.00	9,650.00	.00
5606623	BOOKS - LOCAL	4,800.00	4,183.12	.00	4,271.01	528.99	88.98
	TOTAL CAPITAL OUTLAY	14,450.00	4,183.12	.00	4,271.01	10,178.99	29.56
1ST SUBTOTAL-5900000	NON-OPERATING EXPENSES						
5909910	RESERVE FOR CONTINGENCE	12,000.00	.00	.00	.00	12,000.00	.00
	TOTAL NON-OPERATING EXPENSES	12,000.00	.00	.00	.00	12,000.00	.00
	TOTAL GULF COUNTY LIBRARY	182,361.00	15,600.72	.00	48,931.60	133,429.40	26.83

774 JAN 27 PM 3: 11

REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA



MEMORANDUM

To: Gulf County Commissioners, TDC Advisory Council, Don Butler
 From: Jennifer Jenkins, Gulf County TDC Team
 Date: February 11, 2014
 RE: GCTDC January Status Report

Please find below a recap/status of marketing and organizational activities accomplished by the GCTDC Team during the month of January 2013:

January Numbers

January 2014 vs. January 2013 stats are as follows:

- 197% increase in website traffic
- 208% increase in unique visits
- \$0.50 CPC
- 6,481 Facebook fans
- 71,272 Visitor Guides distributed
- 59.28% increase Visitation to Welcome Center

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2013 – 2014 Fiscal Year Stats (October 2013 through January 2014)

- 5.38% increase in bed-tax revenue (48% increase in December 2013)
- 217% total increase in web traffic
- 29,856 clicks to partner sites (44% of total visits)
- \$0.49 CPC

December 2013 Bed-Tax Revenue

Compared to December 2012, Tourist Development Tax collected in December 2013 was up 48%. Taxes collected for the first quarter of fiscal year 2013 – 2014 total \$124,351.87 garnering a year-to-date increase of 5.38%.

Trade Shows

The GCTDC Team attended 5 trade shows in January including two Bridal Expos in Atlanta and Birmingham, the Atlanta Boat Show, the Annual Snowbird Extravaganza in Lakeland and the VisitFlorida Winter Welcome Center Show on I-95. Total investment for exhibiting at these shows was \$2,775. With 2,645 qualified leads coming from these shows, the ROI on cost per lead is \$1.05.

2-11-14 LL

Winter Guest Reception

The GCTDC Team hosted its first Winter Guest reception on Wednesday, January 17th at the Welcome Center. Nearly 90 Winter Guests attended the reception, enjoyed food from Sunset Coastal Grill, beverages from the Haughty Heron and live Music by Randy Stark. The reception acted as an opportunity for the GCTDC Team and our Council members to welcome our Winter Guests, introduce them to other guests, and inform them of the Winter Fun Events schedule. The next reception will be held at the Welcome Center on Wednesday, February 19, 2014 from 4:00 to 6:00 PM.

Public Relations

The 2013 – 2014 Public Relations push is well in full swing. In January, the GCTDC Team went to New York and had one-on-one visits with 27 travel writers, editors, journalists and bloggers from such publications as:

- | | | |
|---------------------------|---------------------|----------------------|
| Better Homes & Garden | Midwest Living | Family Circle |
| Every Day with Rachel Ray | Family Fun | Fitness |
| More | Ladies Home Journal | Parents |
| American Baby | Woman's Day | Good Housekeeping |
| Multicultural Travel News | TravelSpike | Bearleader Chronicle |
| Queens Chronicle | USA Today Travel | |

In addition to monthly releases to more than 2,000 journalists, the GCTDC plans to complete the following PR efforts through September 2014:

Winter 2014	Spring 2014	Summer/Fall 2014
Winter Survival Guides	RiverWay South Media FAM (April 22nd & 23rd)	Summer GCFL Media FAM (Sept 10th - Sept 14th)
Birmingham Mission	Spring GCFL Media FAM (April 30th - May 4th)	National Pitch Celebrate Twice
Bonnie Mission (Winter Park, FL)	Atlanta Mission	Monthly Releases
Monthly Releases	Monthly Releases	Host Bloggers
	Host Bloggers	Plan NY Media Mission for January 2015

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Ongoing Projects

- 2014 Visitor Guide On press 2/10
- New www.visitgulf.com website Live in March 2014
- Beach Ambassador Program
- Beach Cleaning/Grooming RFP
- Boutique Cruise Line

Date: February 4, 2014

To: Gulf County Board of County Commissioners

From: William J. Paul, Gulf County Veteran Services Officer

Subject: Designation of Gulf County as a Purple Heart County.

It is requested that the Gulf County Board of County Commissioners adopt a resolution to formally recognize members of the armed forces wounded or killed during combat by proclaiming Gulf County as a Purple Heart County. This resolution is sponsored by Gulf County Veteran Services.

It is recommended that if approved, the resolution be presented to the Gulf County Veterans at the next Gulf County Board of County Commissioners' meeting, and the proclamation be displayed at a place of dignity in the foyer of the Court House Building.

This is only an honorary designation and is not intended to rename or impose any changes to a County name/logo, etc..

In an effort to come together and show support for countywide Purple Heart recipients and to acknowledge their courage, it is requested that the Board of County Commissioners proclaim Gulf County as one of Florida's Purple Heart Counties. Eight counties in Florida have already done so.

A Purple Heart is a medal of honor awarded to military members wounded in the line of duty. Criterion includes a member who receives serious injuries incurred during the course of criminal apprehension or life-saving efforts.

If you need any addition information, please feel free to contact me at (850) 229-6125.

Please find attached a proclamation designating Gulf County Florida as a Purple Heart County.

Thank


William J. Paul
County Veteran Services Officer

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE**

1000 CECIL G. COSTIN SR. BLVD., ROOM 302 , PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 9:00 A.M. E.T.

Memorandum

To: Gulf County Board of County Commissioners
From: Jeremy T.M. Novak, County Attorney
CC: County Administrator, Don Butler
Date: 2/4/2014
Re: Gulf County – “Purple Heart County”

Attached please find a proposed resolution prepared for this Commission's review and consideration in conjunction with the February 4, 2014 correspondence and request of Mr. William J. Paul, your Gulf County Veteran Services Officer.

GULF COUNTY BOARD OF COUNTY COMMISSIONERS
RESOLUTION: 2014-__

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSION WHEREBY RECOGNIZING THE CONTRIBUTIONS AND SACRIFICES OF THE MEN AND WOMAN OF THE ARMED FORCES AND TO PRESERVE THEIR MEMORY IN GULF COUNTY AND TO HONOR THOSE VETERANS THAT HAVE RECEIVED THE DISTINGUISHED PURPLE HEART MEDAL THIS BOARD OF COMMISSIONERS HEREBY PROCLAIMS GULF COUNTY AS A "PURPLE HEART COUNTY"

WHEREAS, the people of Gulf County, Florida have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed forces; and

WHEREAS, veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from Gulf County who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS, the cemeteries in Gulf County hold the remains and honor the Veterans who have served the United States of America in conflicts since the county was first conceived; and

WHEREAS, various other counties within Florida's sixty-seven counties have taken measures to insure that the memory of all of their Veterans, both past and present, are preserved for all time and all generations; and

WHEREAS, the County Commission for Gulf County wishes to recognize on behalf of their citizens the continuing contributions of our armed services in protecting our freedoms and American way of life, and

WHEREAS, Gulf County Commission wishes to permanently honor and memorialize all American Veterans' and their many sacrifices for our country, and

WHEREAS, the Gulf County Commission wishes to also acknowledge the families and their sacrifices of the armed service men and women, who guarantee our freedoms and liberties, and

WHEREAS, many citizens of our community have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service; and

NOW THEREFORE BE IT RESOLVED, the Gulf County Board of Commissioners does hereby proclaim Gulf County as a "Purple Heart County", so designated, honoring the service and sacrifice of our nation's men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

DULY adopted this ____ day of _____, 2014.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

By: _____
Ward McDaniel, Chairman

ATTEST:

APPROVED AS TO FORM AND CONTENT

Rebecca L. Norris, Clerk

Jeremy T.M. Novak, Gulf County Attorney

(SEAL)