

**BOARD OF COUNTY COMMISSIONERS**

**GULF COUNTY, FLORIDA**

<b>AGENDA</b>	<b>AUGUST 9, 2011</b>	<b>TIME / PAGE NO.</b>
1. Meeting Called to Order . . . . .		6:00 p.m.
2. Consent Agenda . . . . .		1-49
3. County Staff Business		
4. Board Business		
5. Dr. Kerley, Dr. Stevenson, and Dr. Dunnivant – Gulf Coast State College (Advanced Technology Center)		
6. Keith McCarron – F.D.O.T. (Work Program Update)		
7. Public Discussion		

**F.S. 286.0105:**

**If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.**

# CONSENT AGENDA

August 9, 2011

1. Minutes – July 25, 2011 – Special Meeting . . . . . 1-5  
- July 26, 2011 – Regular Meeting . . . . . 6-19
2. Approval of Checks and warrants for July, 2011 which are incorporated herein  
by reference, pursuant to Chapter 136.06 F.S.
3. Budget Amendment #4 (St. Joe Fire Control District Fund \* \$50,000.00 \*  
Amending the FY 2010-2011 Budget for Beaches Fire  
Department – Purchase Request – Brush Truck.  
Budget Amendment to move Windmark fire tax funds  
from unbudgeted reserves) . . . . . 20  
  
Budget Amendment #5 (General Fund \* \$16,500.00 \* Amending the FY  
2010-2011 Affordable Housing Budget for repayment  
to the State for the Williamsburg lots) . . . . . 21  
  
Budget Amendment #6 (General Fund \* \$6,800.00 \* Amending the FY  
2010-2011 Consolidation P.W. and BOCC Budgets  
for items approved to be paid with Reserve for  
Infrastructure funds). . . . . 22  
  
Budget Amendment #7 (Tourist Development Fund \* \$125,000.00 \* Amending  
the FY 2010-2011 T.D.C. budget for items to be paid  
with T.D.C. Reserve funds) . . . . . 23
4. Contract - Change Order #1 (Stumphole Revetment Project, Phase III  
\* I-C Contractors, Inc \* increase \$14,824.00 \* to be paid  
from DRI Grant Funds) . . . . . 24-25
5. Engagement Letter – Auditing Services (Roberson & Associates, P.A. / Vance  
CPA, LLC) . . . . . 26-32
6. Invoices – County Attorney Jeremy Novak (July 17, 2011-July 31, 2011 \*  
\$7,462.85 \* to be paid from Account #21314-31100) . . . . . 33-35  
  
- I-C Contractors, Inc. – Stumphole Revetment Project (Application  
No. 5 \* \$12,492.91 \* to be paid from Account #113538-  
34000) . . . . . 36-37  
  
- Jordan & Associates – C.D.B.G. Grant Administration Services  
(Invoice #11-K15-A08 \* \$4,779.00 to be paid from  
Account #113538-31000 \* \$1,302.00 to be paid from  
Account #113535-31000 \* \$669.00 to be paid from  
Account #113554-31000) . . . . . 38

	- Jordan & Associates – C.D.B.G. Grant Activity Delivery Services (Invoice #11-K15-D03 * \$31,963.14 to be paid from Account #113538-31000 * \$1,647.43 to be paid from Account #113535-31000)	39
	- Rumberger, Kirk & Caldwell – General Employment Matters (Invoice #763688 * \$115.00 * to be paid from Account #21111-31200)	40
	- Sniffen & Spellman, P.A. - Professional Litigation Services (Invoice #7394 * \$13,886.76 * to be paid from Account #21111-31200)	41
	- St. Joseph Bay Humane Society – Animal Control (July, 2011 * \$3,185.00 * to be paid from Account #43262-82000)	42-44
7.	Purchase Request – E9-1-1 Department (Amended E9-1-1 Logging Recorder Upgrade * 15,936.00)	45-47
8.	Resolution #2011-16 (Budget Resolution for unanticipated revenue in the Tourist Development Fund for FY 2010-2011)	48-49

**PORT ST. JOE, FLORIDA****JULY 25, 2011****SPECIAL MEETING**

The Gulf County Board of County Commissioners met this date in a Special Meeting with the following members present: Chairman Warren J. Yeager, Jr., Vice Chairman Bill Williams, and Commissioners Carmen L. McLemore, Ward McDaniel, and Tan Smiley.

Others present were: Clerk Rebecca L. Norris, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Emergency Management Director Marshall Nelson, E911 Coordinator Ben Guthrie, G.I.S. Coordinator Scott Warner, Grant Writer Towan Kopinsky, Mosquito Control Director Mark Cothran, Planner David Richardson, Public Works Director Joe Danford, Sheriff's Office Captain Ricky Tolbert, Sheriff's Office Major Bobby Plair, Tax Collector Shirley Jenkins, and T.D.C. Director Tim Kerigan.

Chairman Yeager called the meeting to order at 5:00 p.m., E.T.

**COUNTY-OWNED PROPERTY**

Chairman Yeager reported that G.I.S. Coordinator Scott Warner would be giving a Power Point Presentation of County owned property. Chief Administrator Butler reported that G.I.S. Coordinator Warner did a lot of work in identifying and putting together a list of County owned property; stating that approximately 79 color-coded properties are listed on the handout. Mr. Butler discussed the properties outlined in white, stating that these are properties that the Board could possibly do something with. Mr. Butler further discussed the 15 vacant F.E.M.A. lots, how they were obtained, and what the Board's options were to possibly place these back on the tax roll; explaining that any proceeds from the sale or lease of these lots would have to be remitted to F.E.M.A. Chairman Yeager stated that many of these properties are parks and boat ramps but asked the Board members to review the list for properties that might be sold or leased, putting them back on the tax rolls, and to consider doing an R.F.Q. for a firm to manage and/or lease these properties. G.I.S. Coordinator Warner then proceeded with his power point presentation outlining and identifying the different color-coded properties owned by the County (copy of power point presentation on file in the Clerk's Office). Upon request by Chief Administrator Butler, G.I.S. Coordinator Warner gave a brief demonstration of the G.I.S. website capabilities. Chairman Yeager recommended advertising for an RFQ for someone that can review the ones that the Board wants reviewed and either make a recommendation to staff to either lease or sale the properties, stating that many of these lots need to be placed back on the tax roll. For the public's information, Commissioner McDaniel pointed out that the properties in white are the ones the County could sale and retain the money. Commissioner Williams commended Mr. Warner and other staff for all their hard work in compiling this data and developing the G.I.S. website.

Agreeing with Chairman Yeager's recommendation, Commissioner Williams moved to work with Chief Administrator Butler and County Attorney Novak to advertise for RFQ's to have the properties professionally assessed and make recommendations back to the Board for the highest and best use. Commissioner McDaniel seconded the motion, and it passed unanimously.

### **2011-2012 PROPOSED BUDGET**

Chief Administrator Butler reported on the millage history and the County funding difference by year since FY 2006-2007, stating that there has been a lot of work done on preparing this budget, having been given direction by the Chairman to come to this meeting with a balanced budget and to balance it to the current millage rate. Chief Administrator Butler stated that the Board would need to cut approximately \$100,000.00 from Budget Proposal #1 to get to the current year millage. Mr. Butler discussed proposed cuts to the budget for the Board's consideration as follows: (1) BOCC (Professional Services-majority of Lobbying Services) \$50,000.00, (2) Sheriff (Retirement savings) \$30,000.00. Mr. Butler stated that this was not just cutting \$30,000.00, but providing additional personnel for Courthouse security, and helping buy some additional vehicles. Chairman Yeager stated that we should have the security taken care of by October 1, 2011. (3) Supervisor of Elections (reduce the number of voting precincts) \$4,000.00. Chairman Yeager discussed the increase in the number of early voting and talked about future equipment purchase requirements. Commissioner Williams discussed the major issues of cutting precincts, stating that there were a lot of upset residents. Commissioner McLemore agreed. Assistant Administrator Hammond stated that the equipment may cost more than \$100,000.00 to replace, at \$15,000.00 per precinct. Rich Brenner appeared before the Board stating that the State just passed a new law on early voting, and they have cut back the number of days for the early voting. Chairman Yeager reported that when they cut the number of days the State extended the hours. Commissioner Williams brought to the Board's attention the push from the Federal government for ADA compliance on Storm Shelters, stating that an estimate is needed and requested Planner Richardson to look into this. Chief Administrator Butler continued with the proposed decreases/increases as follows: (4) decrease Parks and Recreation (City of Wewahitchka/T.L. James Park) \$13,671.00, (5) decrease Library \$16,509.00, (6) increase BOCC (County-Wide voting litigation) \$500,000.00, (7) increase Parks & Recreation (fireworks) \$10,000.00, (8) increase Parks & Recreation (repairs) \$22,000.00, (9) Parks & Recreations (moving expenditures to T.D.C. – weekend park clean-up) \$20,000.00, (10) Human Resource/Risk Management (decrease allocation-employees to pay half of costs – gym) \$3,000.00, (11) increase Honeyville Community Center (strip & wax) \$2,200.00, (12) decrease County portion of Medical Examiner \$4,932.00, (13) increase Parks & Recreation (incorrect amount put in) \$100.00, (14) decrease Grants (retirement) \$4,219.00, (15) decrease Grants (insurance) \$768.00, (16) decrease Human Resource/Risk Management (retirement) \$80.00, (17) decrease Information Technology (insurance) \$114.00, (18) decrease Information Technology (workers compensation) \$161.00, (19) increase Building Department (fax machine) \$500.00, (20) decrease Building Department (workers compensation) \$1,873.00, (21) increase Planning (salary) \$1,663.00, (22) decrease Planning (retirement) \$3,080.00, (23) decrease Planning

(insurance) \$217.00, (24) decrease Planning (workers compensation) \$47.00, (25) Deputy Administrator Lanier stated that the total budget allocation for the Extension Service would not change, they would only be adjusting line items and would have that worked out by the next meeting, increase Extension Agent (salary) \$7,360.00, (26) increase Extension Agent (F.I.C.A.) \$1,853.00, (27) increase Extension Agent (Medicare) \$432.00, (28) decrease Extension Agent (retirement) \$1,729.00, (29) increase Extension Agent (insurance) \$206.00, (30) decrease Extension Agent (workers compensation) \$369.00, and (31) increase Public Works (freight) \$2,400.00. Chief Administrator Butler reported that if everything listed on Proposal #1 is approved the net increase will be \$399,945.00. Clerk Norris reported on a list of items that need to be cleaned up. She reported that Deputy Administrator Lanier asked for the Wewahitchka Search & Rescue to be increased because they were in the same category as the Outside Agencies that Chairman Yeager had instructed the Clerk to reduce by 15%, stating that they are putting that amount back in the budget. Deputy Administrator Lanier explained that the Chairman gave instruction that on all Outside Agencies that had not previously submitted a budget request to use the same budget from last year, less 15%, stating that Search & Rescue submitted their request following the distribution of Proposal #1. Clerk Norris reported and summarized the changes on the list, stating that there are a couple more items that are not included in this list that will help reduce the Ad Valorem (increase in Communication Services Tax, Amendment #1 offset, and adjustments to the Port St. Joe D.R.A.). Chairman Yeager recommended accepting all items proposed by the Clerk. Commissioner Williams motioned to accept all items (complete list on file in the Clerk's Office) recommended by the Clerk. Commissioner McLemore seconded for discussion. Chief Administrator Butler reported that Proposal #1 removes 100% of the safety program, stating that the County receives a 5% Insurance reduction by having the safety programs, so they are going to keep the safety programs in the shops. Clerk Norris reported that with accepting everything that the Clerk suggested for budget changes, the Board would be within \$10,128.00 of their goal to get down to the current Fiscal Year millage rate. The motion then passed unanimously. Upon inquiry by Clerk Norris concerning the offer from the Sheriff for a reduction of \$30,000.00, Commissioner Williams motioned to approve the reduction in the Sheriff's budget by \$30,000.00. Commissioner McLemore seconded the motion, and it passed unanimously. Commissioner McLemore reported that they need to discuss the \$500,000.00 for the County-Wide voting. Chairman Yeager reported that they need to see the summary report before they make any decisions. Discussion followed. Commissioner Williams recommended waiting until the next budget meeting before making any decisions on Mr. Butler's recommendations to allow for further review. The Board had no objections. Chief Administrator Butler discussed the proposed \$50,000.00 decrease in the Professional Services, stating that the Board received the denial on the Gustav Appeal, which would now allow the County other options.

Sandy Christie of St. Joseph Bay Humane Society appeared before the Board and gave an update on the Humane Society, stating that in 2007 the County designated the Humane Society as its animal shelter for Gulf County, and in doing so; they made an agreement with the Humane Society to house their animals for \$49.00 per day, which included dogs and cats, and at the time the agreement was made the Humane Society

intake was approximately 42 intakes per day. She reported for 2010 that the average intake was 64 animals per day, so the Humane Society has seen an abrupt increase in the number of intakes for stray and homeless animals being brought to the shelter; however the amount of money that the Board allocated to the Humane Society was \$34,100.00 which was a capped figure based on the \$49.00 per animal per day, and an additional \$9.00 per day for all bite cases that would require quarantine. She stated that the Humane Society population is expanding tremendously, stating that the spay/neuter program has been successful, and the Humane Society has been doing more with less money since 2008. Ms. Christie reported that they have not seen an increase in funds since 2007, and have been continuing to treat and care for an increased number of animals every year, stating that compared to last year the increase for this year has been 23%. Ms. Christie thanked the Commissioners for giving their work crews, stating that without the work crews there is no way to accomplish the work at the Humane Society on a daily basis; however the utility cost continues to rise. She reported that the Humane Society took out a loan with U.S. D.A. based on the fact that they were going to be the animal shelter for Gulf County, stating that that loan payment is \$21,000.00 per year just to have a facility. Ms. Christie suggested that the Board not consider the Humane Society as an outside agency, stating that they feel that they are in a partnership with the County, and they need to County support to continue to care for the animals. Commissioner McLemore stated that when the County does not have an animal control officer on the weekends the Humane Society covers as the officers.

Chairman Yeager called a Special Budget Meeting for Monday, August 1, 2011 at 5:00 p.m., E.T., and requested before the public hearings start to place the proposed budget on the County website for the public. Deputy Administrator Lanier reported that the proposal is already on the website.

Rich Brenner appeared before the Board and inquired about the property owned by the State throughout the County and if they pay a fee in lieu of taxes. Chairman Yeager reported that all the County receives is approximately \$4,500.00 per year for taxes. Mr. Brenner inquired about the State requiring employees to pay 3.5% of their retirement. Chairman Yeager reported that the State now requires each employee to pay 3% of their retirement and this is reflected in the budget. Rich Brenner stated that he supports two organizations which is the Humane Society and the Library, and suggested for the County to pick-up the \$21,000.00 U.S.D.A. loan that the Humane Society pays on a yearly basis. Mr. Brenner recommended for the County to schedule a training class on the G.I.S. system to educate the public.

There being no further business, and upon motion by Commissioner Williams, the meeting did then adjourn at 6:25 p.m., E.T.

**WARREN J. YEAGER, JR.**  
**CHAIRMAN**

**ATTEST:**  
**REBECCA L. NORRIS**  
**CLERK**

**PORT ST. JOE, FLORIDA**

**JULY 26, 2011**

**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Warren J. Yeager, Jr., Vice Chairman Bill Williams, and Commissioners Carmen L. McLemore, Ward McDaniel, and Tan Smiley.

Others present were: County Attorney Jeremy Novak, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Grant Writer Towan Kopinsky, Gulf County Emergency Management Director Marshall Nelson, Gulf County E9-1-1 Director Ben Guthrie, Gulf County E.M.S. Director Houston Whitfield, Planner David Richardson, Public Works Director Bobby Knee, Public Works Director Joe Danford, Sheriff Joe Nugent, Sheriff's Office Captain Ricky Tolbert, and Sheriff's Office Major Bobby Plair.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Assistant Administrator Hammond opened the meeting with prayer, and Chairman Yeager led the Pledge of Allegiance to the Flag.

**CONSENT AGENDA**

Upon motion by Commissioner McDaniel, second by Commissioner McLemore, and unanimous vote, the Board approved the Consent Agenda as follows with a correction to Budget Amendment #3, stating that it should read decrease Life, Health, and Dental instead of Reserves. Planner Richardson stated that the minutes should reflect that the Beaches Fire Department is purchasing new equipment as they go.

1. Minutes – June 28, 2011 – Regular Meeting  
- July 12, 2011 – Regular Meeting
2. Bid Award #1011-23 (Solar Lights & Installation \* Current Solutions of the Gulf Coast, LLC (lowest bidder) \* \$210,000.00)
3. Budget Amendment #1 (Public Works Consolidated Services Fund \*  
Decrease Stormwater Mgmt – Physical Environment  
\$1,390.00 \* Increase Mosquito Control \$1,390.00 )  
  
Budget Amendment #2 (Tourist Development Fund \* Increase Tourist  
Development \$35,000.00 \* Decrease Reserves  
\$35,000.00)

Budget Amendment #3 (General Fund \* Supervisor of Elections \* Increase  
\$1,200.00 \* Decrease Life, Health, Dental \$1,200.00)

4. Grant Acceptance – Emergency Food & Shelter Phase 29 (\$6,594.00)
5. Invoices – County Attorney Jeremy Novak (July 1, 2011-July 16, 2011 \*  
\$4,627.50 \* to be paid from Account #21314-31100)
  - C.W. Roberts Contracting, Inc. L.A.P. Bike Path 3 (Application  
No. 1 \* \$50,546.52 \* to be paid from Account  
#40341-53000)
  - Florida Department of Revenue Reimbursement Invoice  
Unemployment Benefits (Board \* \$5,639.75 \* to be paid  
from Account #347511-25000)
  - GAC Contractors – Iola Road Paving Project C.I.G.P. (Invoice  
#26190 \* \$106,260.63 \* to be paid from Account  
#40741-63000)
  - GAC Contractors – Old Bay City Road Paving Project C.I.G.P.  
(Invoice #26191 \* \$61,718.60 \* to be paid from Account  
#40741-63000)
  - IC Contractors, Inc. – Stumphole Revetment Project Phase III  
(D.R.I.) (Application No. 4 \* \$289,800.00 \* to be paid from  
Account #113538-34000)
  - Legal Services of North Florida (April 1, 2011 – June 30, 2011 \* to  
be paid from Account #71015-82000)
6. Resolution #2011-14 (F.D.O.T. S.C.R.A.P. Agreement for resurfacing  
Columbus Street from U.S. Highway 98 to Georgia  
Avenue) as follows:

**RESOLUTION NO. 2011-14**

**A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS  
AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER INTO A S.C.R.A.P. JOINT**

**PARTICIPATION AGREEMENT (J.P.A.) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.**

**WHEREAS**, the Small County Road Assistance Program has been created by Section 339.2816, Florida Statutes, to assist small county governments in resurfacing of county roads; and

**WHEREAS**, the Florida Department of Transportation (F.D.O.T.) has the authority, under Section 334.044, Florida Statutes, to enter into this Agreement; and

**WHEREAS**, Gulf County has certified to the F.D.O.T. that it has met the eligibility requirements of said Section 339.2816, Florida Statutes; and

**WHEREAS**, the Board has given signature authority for all documents related to this grant to the Chairman, Chief Administrator or Grant Coordinator; and

**WHEREAS**, F.D.O.T. shall reimburse Gulf County for direct costs under Financial Management Number 430933-1-58-01 for costs directly related to resurfacing of Columbus Street from U.S. Highway 98 (S.R. 30) to Georgia Avenue.

**ADOPTED** this 26<sup>th</sup> day of July, 2011.

(End)

Resolution #2011-15 (Budget Resolution for unanticipated revenue in the General Fund and the Tupelo Fire Control District for FY 2010-2011) as follows:

**RESOLUTION NO. 2011-15**

**WHEREAS**, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the General Fund and the Tupelo Fire Control District Fund for fiscal year 2010-2011; and

**WHEREAS**, said revenue is needed to help pay certain expenditures incurred in fiscal year 2010-2011,

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The 2010-2011 fiscal year budget be amended as follows:

**General Fund**

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Tax Collector:</b>				
22213-91000 Tax Collector	396,152.00	25,000.00	-	421,152.00
<b>Revenue:</b>				
00141-51000 Tax Collector Fees	120,000.00	25,000.00	-	145,000.00
<b>Wetappo VFD:</b>				
31822-52000 Operating Exp	400.00	857.00	-	1,257.00
<b>Revenue:</b>				
00166-92000 Contributions	0.00	857.00	-	857.00
<b>Emergency Mgmt Local Match:</b>				
39125-34000 BP CG Other Contract	0.00	68,240.00	-	68,240.00
<b>Revenue:</b>				
00169-9000 BP CG Coast Guard	0.00	68,240.00	-	68,240.00
<b>EMPA Grant:</b>				
39325-81000 Aid to OGU	0.00	14,933.00	-	14,933.00
<b>Revenue:</b>				
00131-51000 Fed Disaster Relief	0.00	14,933.00	-	14,933.00
<b>Park &amp; Recreation Facilities:</b>				
57072-63000 Imprv Other Than	0.00	50,000.00	-	50,000.00
<b>Revenue:</b>				
00165-4000 Timber Sales	0.00	72,000.00	-	72,000.00
<b>Park &amp; Recreation BOCC Special Project:</b>				
21072-83004 Other Grants-Dist 4	0.00	22,000.00	-	22,000.00

**Tupelo Fire Control District Fund**

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Dalkeith FD Expenditures:</b>				
31922-52000 Operating Suppl	5,004.00	191.00	-	5,195.00
<b>Revenue:</b>				
10766-92000 Contributions	-	191.00	-	191.00

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners this the 26th day of July, 2011.

(End)

**SUPPLEMENTAL CONSENT AGENDA**

Upon motion by Commissioner McLemore, second by Commissioner Smiley, and 4-0 vote, with Chairman Yeager abstaining due to a business relationship with Preble-Rish, Inc., the Board approved the Supplemental Consent Agenda as follows:

1. Preble-Rish, Inc. - Professional Services Proposal (CR 30-A \* \$693,550.00 \*  
S.C.O.P. funds to widen and resurface CR 30-A from Gulf  
Pines Drive to east of Money Bayou Bridge)

(End)

### **2<sup>nd</sup> PUBLIC HEARING – 2011 SMALL CITIES C.D.B.G.**

Jeffery Winter of Jordan & Associates appeared before the Board and reported that this is the 2<sup>nd</sup> Public Hearing for the 2011 Small Cities C.D.B.G. funds for the housing rehabilitation grant application and recommended approval. Chairman Yeager called for public comment. There being no public comment. Commissioner Williams motioned to approve the application as presented. Commissioner Smiley seconded the motion, and it passed unanimously.

### **PROPOSAL – PREBLE-RISH, INC. – S.C.R.A.P. FUNDING**

Grant Writer Kopinsky appeared before the Board and presented a proposal from Preble-Rish, Inc. for the S.C.R.A.P. Project to resurface Columbus Street at St. Joe Beach, and recommended to accept the proposal and proceed with the project. Commissioner Williams motioned to approve this recommendation. Commissioner McLemore seconded the motion, and it passed 4-0, with Chairman Yeager abstaining.

### **BID AWARD #1011-25 – BEACHES RESURFACING PROJECT**

Grant Writer Kopinsky reported that we received bids for the entire 2011 S.C.R.A.P. road surfacing projects at St. Joe Beach, and recommended awarding to C.W. Roberts Contracting, Inc (low Bidder), in the amount of \$903,315.55 and to be allowed to negotiate on Columbus Street because the bid was higher than the funding allowed, and for the Chairman to execute the documents. Commissioner Williams motioned to approve this recommendation with a caveat that it is reviewed by Chief Administrator Butler. Commissioner Smiley seconded the motion, and it passed unanimously.

### **CHANGE ORDER #1 – CAPE BIKE PATH PHASE III**

Grant Writer Kopinsky requested approval of change order #1 from C.W. Roberts Contracting, Inc for the Cape San Blas Bike Path Phase III, stating that they deleted type B stabilization because it was not necessary and also recommended using the elliptical pipe under the driveways, with the total savings of \$75,517.00. Commissioner Williams motioned to approve this recommendation. Commissioner McDaniel seconded the motion. Upon inquiry by Chairman Yeager concerning extending the project with the funds left over, Grant Writer Kopinsky reported that the extra funds will have to be returned because it is Federal Funds. The motion then passed unanimously.

**PUBLIC HEARING – P.D.R.B. RECOMMENDATIONS (JULY 18, 2011)**

The Board then considered the following recommendation from the July 18, 2011 meeting of the Planning & Development Review Board:

**DEVELOPMENT ORDER - HIBISCUS HORIZON**

Pursuant to advertisement to hold a public hearing to consider approval of a development order for Jay Rish, County Attorney Novak discussed a proposed development order for Jay Rish (Parcel #'s 06268-503R, 06268-509R, 06268-513R, 06268-514R, and 06268-516R), stating that there is pending litigation that is five years old. He reported that the instructions from the District Court of Appeals was for the County to issue what they deem necessary and appropriate in regards to this development. County Attorney Novak reported that the P.D.R.B. voted unanimously to recommend this development order to the Board for approval.

Fred Johnson appeared before the Board and discussed that the recommendation from the P.D.R.B. is a step in the direction, but requested for the Board to reject, stating that when it came down from the District Court there were two issues that had to be addressed (1) the wetlands, and (2) whether or not this particular subdivision had to comply with Gulf County subdivision ordinances. He reported that this document is a step in the right direction, but it only addresses the wetlands, only a portion of the wetlands, stating that it does not address the short comings as far as the subdivision ordinance is concerned. Mr. Johnson reported that this does not meet the mandate of the First District Court of Appeals, stating that this draft development order is premature and inadequate, and requested the Board to reject.

County Attorney Novak encouraged the Board to move forward and accept the conditional development order. Upon inquiry by Commissioner Williams concerning the comprehensive agreement to be finalized, County Attorney Novak reported that they should reach an agreement within the next two weeks. Commissioner Williams motioned to move forward and accept the P.D.R.B. recommendations contingent upon terms deemed by the Attorney. Commissioner McDaniel seconded the motion, and it passed unanimously.

**RECREATIONAL VEHICLE (R.V.) MORATORIUM**

County Attorney Novak reported that the P.D.R.B. recommends the permitting of R.V.'s the same as mobile homes as adopted in ordinance #93-11 in order to get electrical service, stating that this requires septic or sewer service, or placement in a State approved R.V. Park as well as meeting the L.D.R. requirements. Assistant Administrator Hammond stated if the Board approves this recommendation from the P.D.R.B. they would need to move forward in lifting the moratorium. Commissioner Williams motioned

to accept the recommendation of the P.D.R.B. Commissioner Smiley seconded the motion, and it passed unanimously. Commissioner Williams motioned to lift the R.V. Moratorium. Commissioner McDaniel seconded the motion, and it passed unanimously.

### **COUNTY RATING SYSTEM (C.R.S.)**

Planner Richardson reported on a handout concerning the County C.R.S. review, and requested for the Chairman to be present on August 23<sup>rd</sup> to sign documents and meet with the reviewer.

### **E9-1-1 SYSTEM**

E9-1-1 Coordinator Guthrie appeared before the Board and reported that they have recently installed a Voice Over I.P. system, stating that the phone company is giving an analog feed to the recorder, and the County is now going to change out the phone systems to Voice Over I.P. and recommended approval of an upgrade for the E9-1-1 recorder system to be paid from the E9-1-1 budget. Commissioner McLemore motioned to approve this request. Commissioner Williams seconded the motion, and it passed unanimously.

### **ADVERTISE – IMPACT FEES – JAIL IMPROVEMENTS**

Jail Administrator Hammond requested permission to advertise to receive sealed bids for impact fee improvements at the Jail. Commissioner McLemore motioned to approve this request. Commissioner Williams seconded the motion, and it passed unanimously.

### **POLICY – DECEASED INDIGENT**

County Attorney Novak discussed a proposed deceased indigent policy for the County, stating that there has been an issue and will report back to the Board in two weeks with a recommendation.

### **ADVERTISE – FUNERAL SERVICES – DECEASED INDIGENT**

County Attorney Novak requested permission to advertise to receive sealed bids for funeral services for the deceased indigent, stating that he will bring back before the Board at the next meeting. Commissioner Williams reported that F.A.C. lobbied this in the last Legislative session, and requested that this be handled in the form of cremation. County Attorney Novak reported that Florida Statute is clear for this type policy.

### **S.H.I.P.**

County Attorney Novak gave an update on S.H.I.P., stating that he and Chief Administrator Butler met with the site inspector (Michael Chaney) last week, and he provided some recommendations in regards to strategy, and the County is headed in the right direction.

**RIFLE CLUB PROPERTY**

County Attorney Novak reported that the Rifle Club property has been closed on and received the funding, stating that he will submit to the Clerk's Office for recording.

**ODENA BOAT RAMP – LICENSE AGREEMENT**

County Attorney Novak reported that the License Agreement on the Odena Boat ramp has been executed and sent to the St. Joe Company.

**COUNTY-WIDE VOTING**

County Attorney Novak updated the Board concerning the County-Wide voting issue and Attorney Spellman's report, stating that he received the summary report from Attorney Spellman and he has provided this report to each of the Commissioners today.

**INSURANCE COMMITTEE**

Chief Administrator Butler reported that the Insurance Committee is accepting proposals for the County Insurance and requested for Chairman Yeager to appoint Commissioner McDaniel to serve as the Board representative on the Insurance Committee.

**F.E.M.A. APPEAL – HURRICANE GUSTAV**

Chief Administrator Butler reported that the County has received the denial for the First Appeal to the F.E.M.A. damage from Hurricane Gustav, stating that the County has 60 days from July 19<sup>th</sup> to appeal again, and the 2<sup>nd</sup> appeal will take place in Washington, DC. He reported that they denied because we did not demonstrate to them that we were exempt due to the fact that we are located in a COBRA and we did not fit the exemption. Chief Administrator Butler stated if the Board would like to continue with the 2<sup>nd</sup> Appeal there needs to be a committee meeting to discuss.

**S.H.I.P.**

Chief Administrator Butler reported that they had a good meeting with Michael Chaney, stating that they found out some things that they can and cannot do, and they still have approximately \$360,000.00 of the F.H.O.P. funds that can only be spent certain ways. He reported that there is a new allocation of funds coming in after the County demonstrates that we have settled an issue with a couple lots in Williamsburg and a couple lots in White City. Chief Administrator Butler recommended paying the State of Florida back for the two lots in Williamsburg, in the amount of \$16,500.00 from this budget. County Attorney Novak reported that the Florida Housing Coalition reviewed that strategy and made the recommendation to the County. Commissioner Williams motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously.

### **REIMBURSEMENT REQUEST – BEACH PATROL FUND**

Sheriff Nugent appeared before the Board and requested reimbursement from the Beach Patrol Fund, in the amount of \$10,000.00 to purchase a used vehicle for beach patrol. Commissioner Williams motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

### **NATIONAL RESOURCE DAMAGE ASSESSMENT**

Commissioner Williams reported that he and Chief Administrator Butler were on a conference call with Meme Drew, the Florida Trustee, regarding the hundred million dollars that has been outlined. He reported that this Board is looking at prioritizing by the end of the week to get the information submitted.

### **POLICY – ALCOHOL**

Commissioner Williams reported that he previously discussed the alcohol policy concerning alcohol in the parks during different events by the T.D.C. or E.D.C. County Attorney Novak reported that the White City Park is the only park in Gulf County which prohibits alcohol, stating that if the County were to elect a policy with regards to T.D.C. or other extensions of County Government they would need to move forward on how they have to comply with State Statutes. He reported that there is an application process that would need to be completed for each event to ensure the proper insurance or riders for specific events. Commissioner Williams recommended for County Attorney Novak to draft a policy in conjunction with T.D.C. to cover these issues. Commissioner McLemore seconded the motion, and it passed unanimously.

### **TOWN HALL MEETING – HIGHLAND VIEW**

Commissioner Williams reported that he held a Town Hall Meeting in Highland View regarding the homeless issue, and Matt Scoggins has been placed on that Board for local representation.

### **BUDGET**

Commissioner Williams thanked Chairman Yeager for his leadership during this budget cycle of not raising taxes and going back to last year's millage, or to the roll back rate.

### **STONE MILL CREEK PARK**

Commissioner McDaniel reported that he has received some complaints concerning noise coming from the Stone Mill Creek Park, and requested permission to place signs in the Stone Mill Creek Park designating the hours of operation from 7:00 a.m. to 7:00 p.m. The Board had no objections.

**NATIONAL RESOURCE DAMAGE ASSESSMENT**

Chief Administrator Butler reported that he and Commissioner Williams were on a conference call, stating that there are certain things that they can touch on, and he and Grant Writer Kopinsky have been working on this to determine a number; stating that there is \$16 million in the line item and they have worked up a priority order. Commissioner Williams motioned to approve the priority funding and estimated dollar amounts based on Chief Administrator Butler's recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously.

**PORT AUTHORITY**

Johanna White appeared before the Board and gave an update on The Port Authority, and thanked the Board for the funding of the \$200,000.00, stating that they are using these funds wisely. She reported that 75% of these funds have gone to inquiries that are coming into The Port and 25% on cleaning up some of the areas. Ms. White reported on Parcel A to The Port, stating that they were in a lease agreement with the St. Joe Company but The Port has recently discontinued that lease because they are not generating revenue to pay the lease. Tommy Pitts appeared before the Board and reported that The Port has not received any permits for any properties, stating that there were some rights for the work that had been done which stayed with the property. He reported that there is a possibility that the mill site location and bulkhead are available for consideration of Port developments for specific projects. Mr. Pitts reported on the property located on the inside of the bridge, stating that they put in the bulkhead, cleared the site, put in the access road, and other improvements. He reported that The Port recently acquired the old Arizona Chemical site and have received a number of inquiries concerning this property. Chairman Yeager reported that District 3 F.D.O.T. is very much in support of The Port. Mr. Pitts reported that the District 3 F.D.O.T. Chipley Office has been very supportive for the Port, stating that they have received some funding from them in the form of grants and have also supported in a Marketing and Feasibility Study. Commissioner Williams complemented Mr. Pitts and Ms. White for their leadership on The Port Authority.

**APALACHICOLA / CHATTAHOOCHEE / FLINT RIVERS**

David McClain appeared before the Board and discussed the issues with the A.C.F., stating that there are six counties bordering the river, and there is a particular status under eastern water law regarding the river. He reported that they formed a group called the ACF Stakeholders, stating that the purpose of this group is to seek equitable waters of the basin. Mr. McClain reported that those waters are still in jeopardy, stating that over the next 12 months for three particular functional reasons (1) the 11<sup>th</sup> Circuit Court of Appeals reviewing the Judge's ruling that stopped Atlanta from taking water out of Lake Lanier for water supply (was going to in 2012) has been overruled, (2) Corp of Engineers is developing an update for their water control manual which tells the dam

operators when and how much to release, and (3) N.O.A.A. are reporting that La Nina is going away and El Nino is returning and we will return to drought. Mr. McClain reported that they would like to give the Corp of Engineers the Stakeholders target so we get an equitable distribution of water. He reported that he will continue to report to the Board, stating that he will come back for budget review when the line item comes up. Commissioner Williams reported that Mr. McClain previously addressed the Board with a \$5,000.00 line item for support, and the County needs to review this during the budget.

Chairman Yeager called for public comment.

Jenny Ford appeared before the Board and discussed that John Ford was recently terminated after receiving a letter of suspension for three days with pay, stating that he then received a certified letter in the mail terminating his employment. She reported that the Board and Dr. Pablo have been misinformed, that John did have a certified E.M.T. on the truck and they were told that the individual was not a certified E.M.T. Ms. Ford presented the Board with a copy of the papers that were mailed to Mr. Ford, stating that Chaney McArdle's certification is in the packet. She reported that Gulf County paid for Chaney McArdle to attend E.M.T. schooling and one of the qualifications was to work with Gulf County E.M.S. for two years after completing school.

County Attorney Novak reported that the Board just received information concerning current or past personnel with the County, stating that the Board adopted a policy in regards to personnel discussion in December, 2004, which specifically lays out your procedures and policies that you will follow in regards to disciplinary action and personnel. He reported that there is a policy in place and if disciplinary or personnel issues are going to be discussed there needs to be a special meeting called which is properly noticed.

Chief Administrator Butler reported that there is a lot of turmoil over this issue, and requested to explain what happened in this situation. He reported that Gulf County E.M.S. Director Whitfield came to him on Monday, July 18<sup>th</sup> with a copy of Chaney McArdle's application with a note attached to the top, stating that we have apparently used someone over the weekend that was not a County employee on the ambulance. Chief Administrator Butler reported that Mr. Whitfield informed him that he had completed the schooling and he is an E.M.T., stating that Mr. Whitfield explained to him that we had a non-County employee on the ambulance and we need to figure out what to do. Chief Administrator Butler inquired as what we need to do, stating that Mr. Whitfield informed him that he needed to talk with Dr. Pablo, and the answer from Dr. Pablo was that this is not right and you cannot use a non-County employee on an

ambulance system; stating that he is the E.M.S. Medical Director and they work under his protocols and there is a great liability for the County and Dr. Pablo. He reported that he, E.M.S. Director Whitfield, and County Attorney Novak met to discuss this issue, stating that the direction of the Medical Director was that you cannot run an ambulance system without a Medical Director, and Dr. Pablo stated that he does not like this and he (John Ford) cannot work under my license. Chief Administrator reported under the advice of County Attorney Novak he mailed the termination certified mail to Mr. Ford.

Upon inquiry by Chairman Yeager concerning scheduling a special meeting, County Attorney Novak reported that the County policy states that the Chief Administrator will place on the agenda and staff, professionals, and employees will be noticed to properly prepare. He advised the Board not to comment on personnel matters.

Kelli Ford appeared before the Board and read a letter from Jessica Ford Parker (John's daughter) concerning her support for her father in this issue. <Commissioner Williams motioned to allow an additional three minutes to speak. Commissioner Smiley seconded the motion, and it passed unanimously.> Ms. Ford reported that John Ford is the best and requested for the Board to correct this problem.

John Grantland appeared before the Board and stated that he has heard a lot tonight about policies and procedures and all of a sudden they need to be followed, stating that he wants to make sure the Board understands at the next meeting that whatever policies are produced to make sure the employees understand and have seen them. Mr. Grantland stated that John Ford is a great man and has touched a lot of people. Upon inquiry by Mr. Grantland concerning the special meeting, County Attorney Novak reported that this meeting is open to the public.

Charles Stephens appeared before the Board and reported that he has known Mr. Ford for many years, stating that John Ford saved his life on the second of July, and that John Ford is an asset to this County.

Angel Burkett appeared before the Board and reported that John Ford has come to her home on three different occasions because she has a severe asthmatic child, and for this to happen to someone of his character is wrong.

Charles Gathers appeared before the Board and reported that he volunteered on the fire department with John Ford, and he does not understand how someone can love volunteering as much as John, stating that if the information is not given the correct way you can be persuaded just because of the information given.

Dianna Eple, Supervisor of E.S.U. Team in Mexico Beach appeared before the Board representing Mexico Beach, stating that Mexico Beach was one of the first areas to have a First Responder team established, and if it was not for John Ford there would not be any First Responders in Mexico Beach, St. Joe Beach, Overstreet, White City and Cape San Blas. She reported that there are a lot of people walking around today because of John Ford establishing the First Responder Teams in this County. Ms. Eple reported that she is a Paramedic today because of John's love for E.M.S. and for all the time that he has put in by giving up hours without his family and friends to put this County first.

Chairman Yeager instructed the Clerk to schedule a special meeting for Thursday, July 28, 2011 at 5:00 p.m., E.T.

John Rich appeared before the Board and reported that this County has a State of the Art E.M.S. facility and vehicles, stating that rules are made and broken and John Ford has been in this community his entire life and he has been with this County E.M.S. for years. He reported that he recently had an incident and had to call 911 and John Ford and Donnie McArdle responded to his home. <Commissioner Williams motioned to allow an additional three minutes to speak. Commissioner Smiley seconded the motion, and it passed unanimously.> Mr. Rich reported that he was transported to Bay Medical and was treated with professionalism by Mr. Ford and Mr. McArdle during this incident.

Brenda Burkett appeared before the Board and inquired as to Houston Whitfield running the ambulance service. Chairman Yeager requested Ms. Burkett not to get personal on this issue.

County Attorney Novak reported that a couple of the public comments have been centered around rules and regulations, and reminded the Board that the policy put in place was not only to protect the Commission and County, but also to protect the employee, stating that it gives them the opportunity to show up, to have adequate counsel and to have proper due process.

Larry Rich appeared before the Board and reported that John Ford is his hero because he saved his father, stating that he has spoken to all the commissioners and sent thank you emails for responding. He reported that everyone makes mistakes including this doctor which is his supervisor, and requested that he be informed and come to the special meeting to get this resolved and put John Ford back to work.

Carlos Comacho appeared before the Board and reported that John Ford has received him into this community and allowed him to volunteer for this community, stating that he thinks that there is a lack of communication concerning this issue.

Commissioner McLemore requested for Chairman Yeager to schedule this meeting for tomorrow. Deputy Administrator Lanier reported that there has to be 24 hour notice in scheduling a meeting. County Attorney Novak reported that he will be out of state on a hearing tomorrow and will be unable to attend. Chairman Yeager reported that the meeting will be scheduled for Thursday, July 28, 2011 at 5:00 p.m., E.T. Chairman Yeager thanked the public for their comments on this issue, stating that they were all made with respect.

Debra Barnes appeared before the Board and reported that she thinks a lot of injustice has been done, stating that she makes a mistake and Tom Gibson (her employer) does not fire her for one mistake, and she thinks it is time to make a change.

There being no further business, and upon motion by Commissioner McLemore, the meeting did then adjourn at 7:42 p.m., E.T.

**WARREN J. YEAGER, JR.**  
**CHAIRMAN**

**ATTEST:**  
**REBECCA L. NORRIS**  
**CLERK**

Amend the FY2010-2011 Budget for Beaches Fire Department – Purchase Request – Brush Truck. Purchase approved in July 12, 2011 Regular Meeting. Budget amendment is necessary to move Windmark fire tax funds from unbudgeted reserves. Funds not in original 2010-2011 budget.

## Budget Amendment #4

### St. Joe Fire Control District Fund

	Original Budget	Increase	Decrease	Amended Budget
<b>Beaches Fire Department:</b>				
32122-64001 Equipment >\$5000	\$ 0.00	\$ 50,000.00	\$ 0.00	\$ 50,000.00
<b>Reserves:</b>				
N9984-96000 Cash to be CF	\$124,542.00	\$ 0.00	\$ 50,000.00	\$ 74,542.00

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

Amend the FY2010-2011 Affordable Housing Budget for repayment to the State for the Williamsburg lots. As approved in the regular BOCC meeting 07-26-2011.

## Budget Amendment

#5

General Fund

	Original Budget	Increase	Decrease	Amended Budget
<b>Reserves:</b>				
99984-95000 Resrv for Cont	\$ 841,729.00	\$ 0.00	\$ 16,500.00	\$ 825,229.00
<b>Affordable Housing:</b>				
27954-49000 Other Current Chgs	\$ 0.00	\$ 16,500.00	\$ 0.00	\$ 16,500.00

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

Amend the FY2010-2011 Consolidation PW and BOCC Budgets for items approved to be paid with Reserve for Infrastructure funds.

## Budget Amendment

#6

General Fund

	Original Budget	Increase	Decrease	Amended Budget
<b>Reserves:</b>				
99984-95002 Resrv for Infrastr	\$ 497,820.00	\$ 0.00	\$ 6,800.00	\$ 491,020.00
<b>BOCC:</b>				
21111-31300 Prof Services	\$ 85,000.00	\$ 1,550.00	\$ 0.00	\$ 86,550.00
<b>Consolidated PW:</b>				
42819-31000 Prof Services	\$ 0.00	\$ 1,250.00	\$ 0.00	\$ 1,250.00
42819-34000 Other Contractual	\$ 0.00	\$ 4,000.00	\$ 0.00	\$ 4,000.00

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

Amend the FY2010-2011 TDC budget for items to be paid with TDC Reserve funds.

**Budget Amendment**

**#7**

**Tourist Development Fund**

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<i>Reserves:</i>				
69984-95000 Resrv for Cont	\$ 332,036.00	\$ 0.00	\$125,000.00	\$ 207,036.00
<i>Beach Renourishment:</i>				
28039-31000 Prof Services	\$ 159,617.00	\$125,000.00	\$ 0.00	\$ 284,617.00

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

**CONTRACT CHANGE ORDER**

ORDER NO. 1	<b>24</b>
DATE	08/02/11
STATE	FLORIDA
COUNTY	GULF

CONTRACT FOR **STUMPHOLE REVETMENT PROJECT, PHASE III**

OWNER **GULF COUNTY BOARD OF COUNTY COMMISSIONERS**

To I-C CONTRACTORS, INC. Bid #1011-23 (Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
1. Reimbursement for additional time spent on job site (bedding stone, labor, equipment rental & insurance)		\$ 14,824.00
Net Change to be paid from DRI Grant Funds		
<b>TOTALS</b>	\$ .00	\$ 14,824.00
<b>NET CHANGE IN CONTRACT PRICE</b>	\$ .00	\$ 14,824.00

**JUSTIFICATION:**

The Type B Stabilization was found to be unnecessary to construct the path. The change from round to elliptical concrete pipe is to improve drainage conditions. The temporary barricades are to enhance the safety of the workers and traveling public. The Engineer of Record has concurred with these changes.

The amount of the Contract will be (Increased) by the Sum of Fourteen thousand eight hundred twenty-four & no/100 Dollars (\$ 14,824.00 ).

The Contract Total including this and previous Change Orders will be: One million eighty-two thousand seven & 61/100 Dollars (\$ 1,082,007.61 ).

The Contract Period provided for Completion will be (Changed): N/A Days Total.

This Document will become a supplement to the contract and all provisions will apply hereto.

Requested \_\_\_\_\_ Warren J. Yeager, Jr., Chairman (Owner- County) \_\_\_\_\_ (Date)

Recommended \_\_\_\_\_ Clay Smallwood, Project Manager (Owner's Architect/Engineer) \_\_\_\_\_ (Date)

Accepted \_\_\_\_\_ Albert E. Hathaway, President (Contractor) \_\_\_\_\_ (Date)

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

DUBENI  
8/2/11  
**24**

**CONTRACTORS, INC.**

228 East 34th Street  
 Panama City, Florida 32405  
 (850) 769-1550 • (850) 769-1559  
 (850) 785-2912  
 Fax: (850) 784-2451  
 iccontractorsinc@aol.com

July 19, 2011

Preble-Rish, Inc.  
 301 E. 1st St., 3rd Floor  
 Port St. Joe, FL 32456

Attn: Mr. Clay Smallwood

Ref: Stumphole Revetment Project

Dear Sir

The following is a breakdown on removal of bedding stone and equipment rental.

Starting - 6-11-2011 - Loader	\$4,473.00 (rental)
See attached lease agreements	\$ 272.25 (insurance)
Completed 7-14-11 date modified	\$4,745.25
	-0-(markup)
Starting - 6-17-11 - 350 Excavator	\$7,445.00 (rental)
See attached lease agreements	\$ 453.75 (insurance)
Completed 7-14-11 date modified	\$7,898.75
	-0-(markup)
Removal of bedding stone - Superintendent	\$500.00
Labor - 4 men	\$1,600.00
Pickup truck	\$80.00
	\$2,180.00

TOTAL = \$ 14,824.00

If you have any further questions, please call me at (850) 769-1550.

Sincerely,

  
 Albert E. Hathaway, President  
 I-C Contractors, Inc.  
 AEH/th

2011 AUG -3 PM 10:25



**ROBERSON &  
ASSOCIATES, P.A.**  
CERTIFIED PUBLIC ACCOUNTANTS

**Vance CPA, LLC**

6201 Thomas Dr. Suite 705  
Panama City Beach, FL

Port St. Joe, Florida  
Apalachicola, Florida

**Engagement Letter**

July 28, 2011

Honorable Members  
Board of County Commissioners  
Gulf County, Florida

We are pleased to confirm our understanding of the services we are to provide Gulf County, Florida for the year ended September 30, 2011. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements, of Gulf County, Florida as of and for the year ended September 30, 2011. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Gulf County, Florida's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Gulf County, Florida's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedules and GASB required Supplementary Pension, OPEB if required.

Supplementary information other than RSI also accompanies Gulf County, Florida's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other

214 Seventh St., Port St. Joe, FL 32456  
Phone 850-227-3838 • Fax 850-227-2506

219 Avenue E, Apalachicola, FL 32320  
Phone 850-653-1090 • Fax 850-653-1091

CONSENT  
DATE 8-2-11 DR

records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards.

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on-

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity specific legislative or regulator bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major programs(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

## Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is a reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Gulf County, Florida and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees,

former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit finding should be available for our review on November 1, 2011. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

#### **Audit Procedures- General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

#### **Audit Procedures- Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133

#### **Audit Procedures- Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Gulf County, Florida's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-

133 *Compliance Supplement* and related addenda for the types of compliance requirements that could have a direct and material effect on each of Gulf County, Florida's major programs. The purpose of these procedures will be to express an opinion on Gulf County, Florida's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service provider.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Roberson & Associates, P.A. and Vance CPA, LLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the Auditor General of the State of Florida or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Roberson & Associates, P.A. and Vance CPA, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide to distribute the copies or information contained therein to others, including other governmental agencies.

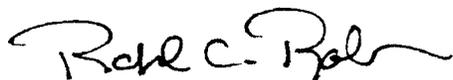
The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Auditor General of the State of Florida. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately November 1, 2011 and to issue our reports no later than March 31, 2012. Ralph Roberson is the coordinating engagement partner and Ben Vance is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our all inclusive fee for these services is \$70,400. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Gulf County, Florida and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Roberson & Associates P.A  
Vance CPA, LLC



Ralph C. Roberson, CPA, For the Firm

This letter correctly sets forth the understanding of Gulf County, Florida.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA  
COUNTY ATTORNEY'S OFFICE**

Jeremy T.M. Novak, Esq.  
1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456  
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us  
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

August 1, 2011

Gulf County Board of County Commissioners  
Chief Administrator's Office  
Donald Butler, Chief Administrator  
1000 Cecil G. Costin, Sr. Blvd.  
Port St. Joe, Florida 32456

**Re: Professional Services Rendered**  
**NLG File No.: 2200-001, 2200-004, 2200-005 & 2200-006**

Dear Mr. Butler:

Enclosed for your review and file, please find our firm's invoices for professional services rendered.

Additionally, please note an invoice summary statement of both the general legal files and litigation matters for this period have been included for your reference, review and approval.

Should you have any questions, please contact our office immediately.

Very truly yours,

**Novak Law Group, PLLC**

Encl.

cc: Kari Summers, Gulf County Clerk's Office

CARMEN L. McLEMORE  
District 1

WARD McDANIEL  
District 2

BILL WILLIAMS  
District 3

TAN SMILEY  
District 4

WARREN YEAGER  
District 5

CONSENT  
DATE 8/9/11 **33**

BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA  
**COUNTY ATTORNEY'S OFFICE**

Jeremy T.M. Novak, Esq.  
1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456  
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DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

August 1, 2011

Gulf County Board of County Commissioners  
Chief Administrator's Office  
Attn: Donald Butler  
1000 Cecil G. Costin, Sr. Blvd.  
Port St. Joe, Florida 32456

**Re: Summary of July Professional Services Rendered and Enclosed Invoice  
NLG File No.: 2200-001 & 2200-006 General Legal Services**

Summary of Invoices for Professional Services (2200-005)

- Gulf County General Legal Representation (58.65 hrs. x \$100) = \$5,865.00  
(7/17/11 -7/31/11)

Summary of Invoices for Administrative costs and fees (2200-006)

Invoiced at end of each month cycle (7/1/11 – 7/31/11) = \$ 347.85  
- Gulf County – Westlaw, Legal Data, Administrative and Office Expenses  
(General Legal + Litigation matters + Admin/operational)

Total Professional services and costs \$ 6,212.85

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

ACCT. # 21314-31100

CARMEN L. McLEMORE  
District 1

WARD McDANIEL  
District 2

BILL WILLIAMS  
District 3

TAN SMILEY  
District 4

WARREN YEAGER  
District 5

**BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA  
COUNTY ATTORNEY'S OFFICE**

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PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us  
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

August 1, 2011

Gulf County Board of County Commissioners  
Chief Administrator's Office

**Attn: Donald Butler**  
1000 Cecil G. Costin, Sr. Blvd.  
Port St. Joe, Florida 32456

**Re: Summary of June Professional Services Rendered and Enclosed Invoices  
Professional Legal Services NLG File No.: 2200-005 & 2200-006 (7/17/11-7/31/11)**

Summary of Invoices for Professional Services

2200-005

- Gulf County Litigation / Pending Litigation Matters (7.5 hrs. x \$125) = \$ 937.50

2200-004

- Gulf County Deepwater Horizon Matters (2.5 hrs. x \$125) = \$ 312.50

Total Professional services and costs	\$1,250.00
---------------------------------------	------------

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

ACCT. # 21314-31100

CARMEN L. McLEMORE  
District 1

WARD McDANIEL  
District 2

BILL WILLIAMS  
District 3

TAN SMILEY  
District 4

WARREN YEAGER  
District 5

TO (OWNER): Gulf Co. Board of County Commissioners  
 1000 Cecil G Costin Sr. Blvd  
 Port St Joe, FL 32456  
 FROM (CONTRACTOR): IC CONTRACTORS, INC.  
 228 E. 34TH ST. PANAMA CITY, FL 32405

PROJECT: Stumphole Revetment Project  
 Phase III (DRI)

VIA (ENGINEER): Preble Rish, Inc. Consulting Engineers  
 Clay Smallwood, Project Engineer

2011 AUG -3 AM 10: 26 APPLICATION DATE: June 21, 2011

CONTRACT DATE: CONTRACT VALUE LESS ENCUMBRANCES: \$1,067,183.61

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ENGINEER
<input checked="" type="checkbox"/>	CONTRACTOR
<input checked="" type="checkbox"/>	PCS-FO
<input checked="" type="checkbox"/>	PCS-AP

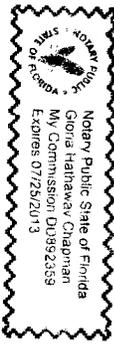
**36**

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL		
Number	Date Approved	
TOTALS	\$0.00	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shows no balance due.

**BCCG APPROVED**  
 DATE: 7/14/2011 D.C. ALBERT E. HATHAWAY  
 CONTRACTOR: IC CONTRACTORS, INC.  
 By: Albert Hathaway Date: 7/14/2011  
 ALBERT E. HATHAWAY, PRESIDENT

State of: Florida County of: Bay  
 Subscribed and sworn to before me this 14th day of July, 2011  
 Notary Public: Georgia Chapman  
 My Commission expires:



1. ORIGINAL CONTRACT SUM			
2. NET CHANGE BY CHANGE ORDERS			
3. CONTRACT SUM TO DATE (Line 1 + Line 2)			
4. ENCUMBRANCES:			
a. Total Purchase Orders Issued by Owner (To Date)		\$0.00	
b. Anticipated Tax Savings on Owner Issued POS		\$0.00	
c. TOTAL ENCUMBRANCES:			\$0.00
d. CONTRACT VALUE LESS ENCUMBRANCES:			\$1,067,183.61
5. EARNED TO DATE:			
a. Value of Work Complete-Excluding Owner Purchased Materials (5-10c)		\$1,067,183.61	
b. Stored Materials - For Verification Only (See Attached)			
c. TOTAL EARNED TO DATE: (Line 5a)			\$1,067,183.61
6. RETAINAGE: (10% of the First 50% of the Work)			\$106,718.36
7. TOTAL EARNED LESS RETAINAGE (Line 5c less Line 6)			\$960,465.25
8. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 7 from prior certificate)			\$947,972.34
9. CURRENT PAYMENT DUE			\$12,492.91
10. TAX SAVINGS AGREEMENT: (Through Summary No. )			
a. Vendor Invoices Processed @Contractors Request		\$0.00	
b. Tax Savings on Processed Invoices		\$0.00	
c. Total Tax Savings Agreement Invoices & Credits Processed (Sum Line 10a and 10b)			\$0.00
d. Remaining Balance on Encumbered POs and Tax Savings (4c less 10c)			\$106,718.36
BALANCE TO FINISH, INCLUDING RETAINAGE & ENCUMBRANCES (Line 3 - Ln 7 - Ln 10c)			\$106,718.36

**ENGINEER'S CERTIFICATE FOR PAYMENT**  
 In accordance with the Contract Documents, based on on-site observations and the delinquent submission of the Contractor's invoices, I, the Engineer, certify that to the best of the Engineer's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.  
 AMOUNT CERTIFIED: \$12,492.91  
 Date: 8/2/11  
 (Attach explanation if amount certified differs from the amount applied for.)  
 By: [Signature] Date: 8/2/11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein.  
 Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.  
 \$ 12,492.91  
 DATE: 8/9/11

**CONTINUATION SHEET**

PROJECT Gulf County Board of Co. Commissioners  
 Sumpole Revestment Project  
 Phase III (DRD)

APPLICATION NO. 5  
 APPLICATION DATE: 21-Jun-11  
 PERIOD TO: 21-Jun-11  
 PROJECT N10DB-K4-02-33-01-K15

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	C (1) UNITS	C (2) COST PER UNIT	C (4) % / QUANTITY COMPLETED THIS PERIOD	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)	L RETAINAGE
						D + E	E					
1.00	Mobilization & Bonds	21,891.91	LS			\$21,891.91	\$0.00		\$21,891.91		\$0.00	\$2,189.19
2.0	As Buils	\$3,600.00	LS			\$0.00	\$3,600.00		\$3,600.00		\$0.00	\$360.00
3.0	Rock Revestment	\$1,041,691.70	LS			\$1,031,410.69	\$10,281.01		\$1,041,691.70		\$0.00	\$104,169.17
<b>PAGE TOTALS</b>						<b>\$1,067,183.61</b>	<b>\$1,053,302.60</b>	<b>\$13,881.01</b>	<b>\$1,067,183.61</b>		<b>\$0.00</b>	<b>\$106,718.36</b>



Jordan & Associates

Municipal Grant Consulting  
A WBE / MBE Firm

DATE: AUGUST 2, 2011  
INVOICE: 11-K15-A08

11-K15-A08  
11-K15-A08  
11-K15-A08  
11-K15-A08

Towan Kopinsky, Grant Coordinator  
Gulf County  
1000 Cecil G. Costin, Sr. Boulevard  
Port St. Joe, FL 32456

LOCAL GOVERNMENT	GRANT NUMBER	PAYMENT TERMS
Gulf County	10DB-K4-02-33-01-K15	Due upon receipt
DESCRIPTION	AMOUNT	
CDBG Grant Administration Services:	\$6,750.00	
-Contract Amount	\$ 57,000.00	
-Less Previous Payment	\$ <u>30,000.00</u>	
-Balance	\$ 27,000.00	
<b>-Current Invoice Amount</b>	<b>\$ 6,750.00</b>	
<i>(3 months Administration at \$2,250/month)</i>		
<b>-Remaining Contract Balance</b>	<b>\$ 20,250.00</b>	
<b>TOTAL</b>	<b>\$6,750.00</b>	

2011 AUG -3 AM 10:25

**APPROVED FOR PAYMENT**

Date 8/3/11 D.H. [Signature]

Acct # See below

13538 - 3,000 \$ 4,000.00 SA1  
13535 - 3,000 \$ 1,300.00 SA2  
13554 - 3,000 \$ 669.00 SA3

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

ACCT. # \_\_\_\_\_

Make all checks payable to:

**JORDAN & ASSOCIATES**

**Thank you for your business!**

580 Wells Road  
Suite 2  
Orange Park, FL 32073

Phone: 904-264-6203  
Fax: 904-264-2190  
barmstrong@jordangrants.com

REQUEST FOR FUNDS #8

11-K15-A08  
8/9/11 LL



Jordan & Associates  
Municipal Grant Consulting  
A WBE / MBE Firm

DATE: AUGUST 2, 2011  
INVOICE: 11-K15-D03

5307 W. Wells Road  
Orange Park, FL 32073  
904-264-6203  
www.jordanandassociates.com

Towan Kopinsky, Grant Coordinator  
Gulf County  
1000 Cecil G. Costin, Sr. Boulevard  
Port St. Joe, FL 32456

**LOCAL GOVERNMENT**      **GRANT NUMBER**      **PAYMENT TERMS**  
Gulf County                      10DB-K4-02-33-01-K15      Due upon receipt

**DESCRIPTION**                      **AMOUNT**  
CDBG Grant Activity Delivery Services:                      \$33,610.57

Service Area #1

-Contract Amount                      \$ 59,400.00  
-Less Previous Payment                      \$ 26,664.66  
-Balance                      \$ 32,735.34  
-Current Invoice Amount                      \$ 31,963.14 → 113538-31,000

Service Area #2

-Contract Amount                      \$ 18,366.00  
-Less Previous Payment                      \$ 2,628.17  
-Balance                      \$ 15,737.83  
-Current Invoice Amount                      \$ 1,647.43 → 113535-31,000

Service Area #3

-Contract Amount                      \$ 34,290.00  
-Less Previous Payment                      \$ 0.00  
-Balance                      \$ 0.00  
-Current Invoice Amount                      \$ 0.00

(Service Area #1- 98.70% Complete of \$59,400.00)  
(Service Area #2- 23.28% Complete of \$18,366.00)  
(Service Area #3- 0.00% Complete of \$34,290.00)

-Remaining Contract Balance                      \$ 49,152.60

**TOTAL \$33,610.57**

Make all checks payable to:  
**JORDAN & ASSOCIATES**  
Thank you for your business!

580 Wells Road  
Suite 2  
Orange Park, FL 32073

Phone: 904-264-6203  
Fax: 904-264-2190  
barmstrong@jordangrants.com

REQUEST FOR FUNDS #8

2011 AUG -3 AM 10:25

**BCC APPROVED**  
DATE \_\_\_\_\_ D.C. \_\_\_\_\_  
ACCT. # \_\_\_\_\_

APPROVED BY: [Signature]  
DATE: 8/3/11  
[Signature]

CONSENT  
DATE: 8/11/11

**Rumberger**  
**KIRK & CALDWELL**

Lincoln Plaza, Suite 1400  
300 South Orange Avenue (32801)  
Post Office Box 1873  
Orlando, Florida 32802-1873

July 25, 2011

Telephone 407.872.7300  
Telecopier 407.841.2133

Lynn Lanier  
Gulf County Board of Cty. Commissioners  
1000 Cecil Costin Blvd.  
Port St. Joe, FL 32456

RE: Gulf County Board of County Commissioners In Re: General Matters

Our File No.: G214 – 107990

Dear Ms. Lanier:

Enclosed is our interim invoice number 763688 dated July 25, 2011 in the total amount of \$1,932.00, which breaks down as follows:

Current Fees:	\$	115.00
Current Costs:	\$	0.00
<b>Current Amount Due:</b>	<b>\$</b>	<b>115.00</b>
Previous Balance Due:	\$	1,817.00
Total Amount Due:	\$	1,932.00

If this billing meets with your approval, we would appreciate receiving payment within thirty days. Should you have any questions, please do not hesitate to give us a call.

Very truly yours,

Leonard J. Dietzen, III

Enclosure

cc: Jeremy T.M. Novak, Esq.

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

ACCT. # 21111 - 31200

2011 AUG - 3 AM 10:25

CONSENT  
DATE 8/9/11 u

# SNIFFEN & SPELLMAN, P.A.

41 ✓

123 NORTH MONROE STREET • TALLAHASSEE, FL • 32301  
PHONE: 850.205.1996 • FAX: 850.205.3004  
WWW.SNIFFENLAW.COM

**CONFIDENTIAL**  
**ATTORNEY-CLIENT PRIVILEGED INFORMATION**  
**PRIVILEGED UNDER SECTION 119.071(1)(D)**

July 18, 2011

Jeremy T.M. Novak  
County Attorney  
Gulf County  
209 7<sup>th</sup> Street  
Port St. Joe, FL 32456

Dear Mr. Novak:

Enclosed please find statement no. 7394 dated July 18, 2011. In summary, the total amount owed is \$13,886.76, which consists of professional fees rendered of \$4,231.00, outside professional fees of \$9,625.00 and expenses of \$30.76.

If this billing meets with your approval, we would appreciate receiving payment within 30 days. Should you have any questions, please do not hesitate to call me.

Very truly yours,



Michael P. Spellman

MPS/tsw  
Enclosure

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

ACCT. # 21111 - 31200

2011 JUL 29 PM 3:48

SENT  
DATE 8/9/11

41

# St. Joseph Bay Humane Society

42

1007 Tenth St., Port St. Joe, FL 32456  
850-227-1109 Ph • 850-227-1191 Fax

HELPING HANDS  
HAPPY TAILS

ISSUE DATE:

SENTINEL DATE:

BUDGET REFERENCE:

OFFICERS' SIGNATURES

2011 AUG -3 AM 9:04

TO:

Bill Williams, Chairman, Gulf County Board of County  
Commissions

Don Butler, Gulf County Administrator

FOR:

Housing & Care of animals at the St. Joseph Bay Humane  
Society

Month: July 2011

DESCRIPTION	TOTAL ANIMALS	RATE	AMOUNT
For the care & housing of all animals delivered to St. Joseph Bay Humane Society for the month of: <u>July</u>	<u>65</u>	\$49/ animal	\$ <u>3185</u>
For the care & housing of dangerous animals, after 5 days & until case is resolved. Total days are <u>0</u> days for <u>0</u> animals.	<u>0</u>	\$9/ day	\$ <u>0</u>
<b>TOTAL:</b>			\$ <u>3185</u>

Please send payment to:

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

ACCT. # 43262-82000

PHONE:

1007 Tenth St.

Port St. Joe, FL 32456

For questions about this invoice, please call Marilyn Townsend  
at (850) 227-1109

2011 AUG -3 AM 11:55

CONSENT

DATE 8/9/11 **42**

DATE	CO#	Description/Breed	SEX	COLOR	AGE	LOCATION	RESP
07/01/11	3137	feline-org tabby	m	orange	8 wks	517 E 4th St. St Joe	PSJ
07/01/11	3139a	feline	f	blue	adult	805 Marvin Ave, PSJ	PSJ
07/01/11	3139b	feline	m/f	blue	baby	805 Marvin Ave, PSJ	PSJ
07/01/11	3139c	feline	m/f	blue	baby	805 Marvin Ave, PSJ	PSJ
07/01/11	3139e	feline	m/f	black	baby	805 Marvin Ave, PSJ	PSJ
07/01/11	3134a	feline	m/f	gry/wht	kitten	184 Cut Off Dr, Wewa	CO
07/01/11	3141b	feline	m/f	gry/wht	kitten	184 Cut Off Dr, Wewa	CO
07/01/11	3159	Corgie Pug Mix	f	tan/wht	2 yrs	690 W Creekview, Stmill Crk	CO
07/01/11	3160	chihuahua	f	tan	old	1909 Juniper Ave, St Joe	CO
07/06/11	3161	feline-tabby	m	yellow-wht	10 wks	151 Water Dr., Wewa	WEWA
07/06/11	3162	feline-tabby	m	tabby	adult	Wewa Middle School	WEWA
07/06/11	3163	hound	f	tan/wht	2 yrs	1826 Lake Grove Rd	CO
07/06/11	3164	bassett hound	m	blk/tan/wht	adult	6241 Alabama Ave, SJBch	CO
07/06/11	3165	feline-tabby		yellow/wht	10 wks	151 Water Dr., Wewa	WEWA
07/06/11	3166	boxer	f	tan w/wht	12 wks	202 Whiting St, HV	PSJ
07/06/11	3167	feline-tabby		yellow/wht	10 wks	151 Water Dr., Wewa	WEWA
07/06/11	3168	boxer mx	m	red	4 mos	161 Pridgest Lane, WC	CO
07/07/11	3169	feline-bobtail	f	blue	1 yr	1105 Garrison, PSJ	PSJ
07/07/11	3170	bulldog	f	wht	1 yr	13th & Garrison	PSJ
07/07/11	3171	golden mix	m	wht	10 mos	Indian Pass	CO
07/11/11	3172a	hound mix	m	blk w/ wht	10 mos	Jim Rish Rd, Wewa	WEWA
07/11/11	3172b	terrier mx	m	brn/blk	11 mos	Jim Rish Rd, Wewa	WEWA
07/13/11	3173	bulldog mx	f	blk/wht	1 yr	1575 Hwy 386, DaiKeith	CO
07/13/11	3174	collie mx	f	tan/wht	1 + yr	Gardenma St, White City	CO
07/13/11	3175a	feline- calico	f	calico	2 yrs	Hysmith Rd, Honeyville	CO
07/13/11	3175b	feline- kitten	m/f	multi	baby	Hysmith Rd, Honeyville	CO
07/13/11	3175c	feline- kitten	m/f	multi	baby	Hysmith Rd, Honeyville	CO
07/13/11	3175d	feline- kitten	m/f	multi	baby	Hysmith Rd, Honeyville	CO
07/13/11	3175e	feline- kitten	m/f	multi	baby	Hysmith Rd, Honeyville	CO
07/13/11	3175f	feline- kitten	m/f	multi	baby	Hysmith Rd, Honeyville	CO
07/13/11	3175g	feline- kitten	m/f	multi	baby	Hysmith Rd, Honeyville	CO
07/13/11	3175h	feline- kitten	m/f	multi	baby	Hysmith Rd, Honeyville	CO
07/12/11	3176	/hound mx	f	yellow/wht	1 + yrs	Whitfield Hill	CO
07/12/11	3177	mx	m	brn w/blk spec	1 yr	Kemp Cemetary Rd	CO
07/13/11	3178	apbt	m	blue	6 mos	D&J Sporting Goods	WEWA
07/15/11	3179	terrier mx	m	blk	2 yrs	424 Kate Glass Rd, Wewa	CO
07/18/11	31780	feline	m	wht	1 yr	250 Beeline	WEWA
07/13/11	3181	husky/shep mx	f	sandy	2 yrs	Industrial Blvd, PSJ	CO
07/12/11	3182a	feline-tuxedo	m	blk & wht	adult	303 E Church St, Wewa	<b>43</b>
07/12/11	3182b	feline-tuxedo	f	blk & wht	adult	303 E Church St, Wewa	CO

07/12/11	3182c	feline-tuxcedo	m/f	blk & wht	kitten	303 E Church St, Wewa	CO
07/12/11	3182d	feline-tuxcedo	m/f	blk & wht	kitten	303 E Church St, Wewa	CO
07/19/11	3183	bulldog lab mx	m	black	9 mos	Hwy 386 & live Oak Dr	CO
07/19/11	3184	poodle	f	tan	5 yrs	Johnson Lane, Wewa	WEWA
07/19/11	3185	feline-cat	m	black	2 yrs	Lands Landing	CO
07/20/11	3186a	bulldog mx	f	brn/wht	16 wks	405 Bayberry, DalKeith	CO
07/20/11	3186b	bulldog mx	f	tan/wht	16 wks	405 Bayberry, DalKeith	CO
07/19/11	3187	pit bull	m	red	2 yrs	151 Gray Anderson- Wewa	WEWA
07/21/11	3188a	pot belly pig	f	black	adult	East River Rd	WEWA
07/21/11	3188b	pot belly pig	f	wht/gray	adult	East River Rd	WEWA
07/21/11	3188c	pot belly pig	f	wht/gray	adult	East River Rd	WEWA
07/21/11	3189	bulldog mx	f	red/wht	2 yrs	Violet Pippin Rd- DalKeith	CO
07/25/11	3190	bulldog	f	blk/wht	2 yrs	251 E Magnolia	WEWA
07/24/11	3191	lab	f	yellow	14 mos	Selinas Park	CO
07/25/11	3192a	feline	m/f	multi	yg adult	324 Atlantic	CO
07/25/11	3192b	feline	m/f	multi	yg adult	324 Atlantic	CO
07/25/11	3192c	feline	m/f	multi	yg adult	324 Atlantic	CO
07/25/11	3192d	feline	m/f	multi	yg adult	324 Atlantic	CO
07/25/11	3192e	feline	m/f	multi	yg adult	324 Atlantic	CO
07/26/11	3193	Boxer	m	brindle	1 yr	1215 w. Given Road wewa	Wewa
07/26/11	3194	Lab Mix	m	Tri	3 yrs	148 Tanton sawmill wewa	wewa
07/26/11	3195	Pitbull	M	black	10 mos	206 E. Creakview, Stnll Crk	Co
07/28/11	3196	Lab/Shep Mix	M	Yellow	1 yr	984 Griffin road Stnmll Crk	Co
07/28/11	3197a	Deer hound	m	Tri	adult	157 Forest drive overstreet	Co
07/28/11	3197b	Deer Hound	f	Yellow/White	adult	157 Forest drive overstreet	CO

**GULF COUNTY  
E9-1-1 DEPARTMENT**

1000 Cecil G Costin Sr Blvd  
Port St Joe, Florida 32456

AMENDED  
**INTEROFFICE MEMORANDUM**

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS  
FROM: BEN GUTHRIE  
DATE: JULY 20, 2011  
SUBJECT: E9-1-1 LOGGING RECORDER UPGRADE

Attached is a quote from Replay Systems to upgrade our 16 channel recorder to accommodate Windows 7 and the VOIP phone service the county has purchased. We are currently under contract with Replay Systems for our recorder maintenance and would like to keep this agreement in place. The upgrade cost for this recorder is \$15,936.00 including a new back-up and retrieval system. This will also work with Windows 7 in retrieving calls and radio traffic for the States Attorney's and Sheriff's Offices. There is money in the E-911 account to cover this expenditure.

By this memo we are requesting the Board's approval to purchase this system from Replay Systems.

Cc: Don Butler

**BCC APPROVED**

DATE \_\_\_\_\_ D.C. \_\_\_\_\_

2011 AUG -1 AM 10:20

CONSENT  
DATE: 8/9/11

45

LL



Price Proposal  
5.x



Date: 8/1/2011

Proposal # RH072811

**Prepared For**

Company: Gulf County E911

Contact: Ben Guthrie

Install

Address:

Phone:

Email:

**Prepared By**

Company: Replay Systems

Contact: Ryan Hurley

Address: 6555 NW 9th Ave - Suite 105  
Fort Lauderdale, FL 33309

Phone: (800) 722-3472 or (954) 267-9199

Email: ryan.hurley@replaysystems.com

Number of

Channels: 16

Number of Positions: 2

Number of Instant Recall Licenses: 2

**NOTES:** 16 Channel Analog VPI Upgrade to Version 5. Secure web-based recording solution. NG compatible. Importing files attached to audio. Increased hyper filters. Windows 7 compatible.

Quantity	Part Number	Description	List Price	Total Price
1	VP5- VersionUpgrade	VPI Version 5 Upgrade for existing 16 analog recording licenses. Includes PSAP package, Vportal activation and Media Message Link Activation.	\$ 6,946	\$ 6,946
Software Subtotal:				\$ 6,946
1	RPL-SVR-VP5-2URM-RAID1	2U Rack Mount: Intel 3 GHz CPU, 4 GB RAM, Hot swap RAID 1 x 2 (300 GB 10K RPM, 500GB 7200 RPM), 3 PCI-E expansion slots, Windows Server 2008 STND R1, Redundant 700w Hot swap power, (Note: 1 DVD/CD drive only)	\$ 4,800	\$ 4,800
Hardware Subtotal:				\$ 4,800
Hardware/Software Subtotal:				\$ 11,746
1	RPL-INSTALL-ONSITE	Replay Systems onsite installation services per day plus travel expenses, if applicable (1 Day Only)	\$ 1,800	\$ 1,800
Services Subtotal:				\$ 1,800
Rev: 041111_030111				
Subtotal (including Services)				\$ 13,546
Warranty				First Year Warranty Included
Total				\$ 13,546

**Replay's Prepaid Performance Plans:** Please check the plan you would like to purchase. (optional)

- \$7,621 Prepaid Year 2-3 Assured Performance Plan (includes warranty plus 2 years of maintenance)
- \$11,432 Prepaid Year 2-4 Assured Performance Plan (includes warranty plus 3 years of maintenance)
- \$15,242 Prepaid Year 2-5 Assured Performance Plan (includes warranty plus 4 years of maintenance)

Level 3: 24/7 phone support, parts, onsite M-F 8am-5pm service. Amount quoted for budgetary purposes. May be added to total at customer's discretion.

I would not like to purchase an extended maintenance plan.

Customer Signature\*:

Date:

PO Number:

- x Payment Terms: NFI 30 (U.S. State, and Local Governments)
- x Payment Terms: Leasing Option (available upon request)

Quote is valid for 90 days from date quoted above.

Please read and initial the attached 'Installation Assumptions'. These conditions apply to any purchase.

Assured Performance Plan includes one year of warranty plus two, three or four additional years of support respectively.



Price Proposal  
5.x



Date: 8/1/2011

Proposal # RH061511

**Prepared For**

**Company:** Gulf County E911  
**Contact:** Ben Guthrie  
**Install Address:**

**Phone:**  
**Email:**

**Number of Channels:**

**Prepared By**

**Company:** Replay Systems  
**Contact:** Ryan Hurley  
**Address:** 6555 NW 9th Ave - Suite 105  
Fort Lauderdale, FL 33309  
**Phone:** (800) 722-3472 or (954) 267-9199  
**Email:** ryan.hurley@replaysystems.com

**Number of Positions:**   
**Number of Instant Recall Licenses:**

**NOTES:**  
VPI Network Attached Storage Device.

Quantity	Part Number	Description	List Price	Total Price
1	RPL-NAS	NAS Appliance Non – Windows ROM based OS.	\$ 2,000	\$ 2,000
			Hardware Subtotal:	\$ 2,000
			Hardware/Software Subtotal:	\$ 2,000
2	RPL-INSTALL-HOUR	Replay Systems onsite installation services per hour	\$ 195	\$ 390
			Services Subtotal:	\$ 390
Rev: 101210_11032009			<b>Subtotal (including Services)</b>	<b>\$ 2,390</b>
Please note: Replay Maintenance contract will increase by \$300 per year			<b>Total</b>	<b>\$ 2,390</b>

Customer Signature\*: \_\_\_\_\_  
Date: \_\_\_\_\_  
PO Number: \_\_\_\_\_

- Payment Terms: NET 30 (U.S., State, and Local Governments)
- Payment Terms: Netting Options available upon request

Quote is valid for 90 days from date quoted above.  
Please read and initial the attached 'Installation Assumptions'. These conditions apply to any purchase.  
Assured Performance Plan includes one year of warranty plus two, three or four additional years of support respectively.

## RESOLUTION 2011-16

**WHEREAS**, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the Tourist Development Fund for fiscal year 2010-2011 and

**WHEREAS**, said revenue is needed to help pay certain expenditures incurred in fiscal year 2010-2011,

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The 2010-2011 fiscal year budget be amended as follows:

### Tourist Development Fund

	Original Budget	Increase	Decrease	Amended Budget
<b><i>Beach Renourishment:</i></b>				
28039-31000 Contractual Srvs	131,000.00	28,617.00	-	159,617.00
<b><i>Tourist Development:</i></b>				
27452-49201 BP3 Adv-TV	0.00	200,000.00	-	200,000.00
27452-49202 BP3 Adv-Print	0.00	63,334.00	-	63,334.00
27452-49203 BP3 Adv-Interactive	0.00	70,000.00	-	70,000.00
27452-49204 BP3 Adv-Outdoor	0.00	33,333.00	-	33,333.00
27452-49205 BP3 Adv-Radio	0.00	23,333.00	-	23,333.00
27452-49300 BP3 Media Tours	0.00	26,667.00	-	26,667.00
27452-49301 BP3 Public Rel Spt	0.00	33,333.00	-	33,333.00
27452-48000 BP3 Events-Area Su	0.00	223,333.00	-	223,333.00
27452-48001 BP3 High Impact Ev	0.00	100,000.00	-	100,000.00
<b><i>Revenue:</i></b>				
600334-39001 Other Phy Env Grnts	0.00	28,617.00	-	28,617.00
60069-90000 BP3 Misc Rev	0.00	773,333.00	-	773,333.00

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners this the 9th day of August, 2011.

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**Warren J. Yeager, Jr., Chairman**

**ATTEST:**

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**Rebecca L. Norris, Clerk**