

SEPTEMBER 10, 2013

PORT ST. JOE, FLORIDA

BUDGET HEARING

The Gulf County Board of County Commissioners met this date in a special budget session with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore, Joanna Bryan, and Warren Yeager.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Services Director Denise Manuel, Emergency Management Director Marshall Nelson, Grant Writer Towan Kopinsky, Mosquito Control Director Mark Cothran, Planner David Richardson, Property Appraiser Mitch Burke, Public Works Director Joe Danford, Sheriff Mike Harrison, Sheriff's Office Lieutenant Chris Buchanan, Supervisor of Elections John Hanlon, T.D.C. Executive Director Jennifer Jenkins, and T.D.C. Business Manager Kelli Jackson.

Chairman Smiley called the meeting to order at 5:03 p.m., E.T.

TENTATIVE 2012-2013 BUDGET OVERVIEW

Clerk Norris advised the Board of the following: (1) the Aggregate Tentative Millage Rate is 6.8740, which is 11.94% above the current aggregate rolled back rate of 6.1408, (2) the current Countywide Tentative Millage Rate is 6.5608, (3) the maximum Countywide Millage Rate is 6.5608, unless the Board votes to adopt a lesser rate, and compliance with the voting requirements will be measured by the vote at the Final Budget Hearing, (4) the General Fund Cash Carry Forward amount is \$7,823,748 (\$5,707,305 unrestricted and \$1,806,063 restricted) which has been budgeted as a source of funds in the General Fund, (5) the Dependent Special Fire Control Districts Tentative Millage Rates are: (a) St. Joseph Fire Control District .4000, (b) Tupelo Fire Control District .5000, (c) Overstreet Fire Control District .5000, and (d) Howard Creek Fire Control District .5000, (6) Municipal Services Taxing Unit (M.S.T.U.) voted debt service were paid off in July, 2013, and (7) the reasons for increases over the rolled back rate are: (a) approved raises for FY 2013-2014, (b) retirement increases, (c) equipment purchases, (d) sheriff vehicles, (e) landfill monitoring requirements, (f) and Cash Carry Forward from the previous year for raises.

RESOLUTION – PUBLIC WORKS ADDITIONAL CASH CARRY FORWARD

For the Board's consideration, Clerk Norris presented a proposed resolution for the Public Works Fund Budget, for additional Cash Carry Forward for unspent FY 2013 Budgeted Funds, in the amount of \$14,564.00, as requested by Public Works Director Danford. County Attorney Novak read the proposed resolution by title. Upon motion by

Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board adopted the resolution, as follows:

RESOLUTION 2013-21

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, anticipates additional Cash Carry Forward in the Public Works Fund for the 2013-2014 Fiscal Year that was not included in the proposed budget dated 07/29/2013; and

WHEREAS, said additional revenue will be used for expenditures in Fiscal Year 2013-2014;

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the 2013-2014 proposed budget be increased as follows:

PUBLIC WORKS FUND

REVENUE:

104398-99000	Balance Brt. Forward: Cash	\$ 14,564.00
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EXPENDITURES:

281513-64001	Equipment >\$5000	\$ 29,513.00
28151912-64001	Equipment >\$5000	\$(14,949.00)

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 10th day of September, 2013.

(End)

RESOLUTION – ST. JOE FIRE CONTROL ADDITIONAL CASH CARRY FORWARD

For the Board's consideration, Clerk Norris presented a proposed resolution for the St. Joseph Fire Control District for additional Cash Carry Forward for the White City Fire Department due to construction delays with the approved design build of a new fire department, in the amount of \$447,436.00, as requested by Assistant Administrator Hammond. County Attorney Novak read the proposed resolution by title. Upon motion by Commissioner Bryan, second by Commissioner Yeager, and unanimous vote, the Board adopted the resolution, as follows:

RESOLUTION 2013-22

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, anticipates additional Cash Carry Forward in the St. Joe Fire District Fund for the 2013-2014 Fiscal Year that was not included in the proposed budget dated 07/29/2013; and

WHEREAS, said additional revenue is due to construction delays with the approved design build of a new fire department building for the White City Fire Department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the 2013-2014 proposed budget be increased, as follows:

ST JOE FIRE DISTRICT FUND

REVENUE:

10698-99000	Balance Brt. Forward: Cash	\$447,436.00
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EXPENDITURES:

32322-62001	Buildings >\$25,000	\$447,436.00
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THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this the 10th day of September, 2013.

(End)

RESOLUTION – TUPELO FIRE DISTRICT CASH CARRY FORWARD

For the Board’s consideration, Clerk Norris presented a proposed resolution for a reduction in Cash Carry Forward, within the Tupelo Fire District, at the request of the Fire Coordinator, in the amount of \$2,000.00. County Attorney Novak read the proposed resolution by title. Upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board adopted the resolution, as follows:

RESOLUTION 2013-23

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, anticipates a reduction in Cash Carry Forward in the Tupelo Fire District Fund for the 2013-2014 Fiscal Year that was not included in the proposed budget dated 07/29/2013; and

WHEREAS, said reduction is due to unanticipated expenditures in FY 2013 for the Stone Mill Creek Fire Department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the 2013-2014 proposed budget be increased, as follows:

TUPELO FIRE DISTRICT FUND

REVENUE:

10798-99000	Balance Brt. Forward: Cash	\$ (2,000.00)
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EXPENDITURES:

31722-64001	Buildings >\$25,000	\$ (2,000.00)
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THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this the 10th day of September, 2013.

(End)

RESOLUTION – CORRECTIONS IMPACT FEE CASH CARRY FORWARD

For the Board’s consideration, Clerk Norris presented a proposed resolution for a reduction in Cash Carry Forward in the Corrections Impact Fee Fund, in the amount of \$2,947.00. County Attorney Novak read the proposed resolution by title. Upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board adopted the resolution, as follows:

RESOLUTION 2013-24

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, anticipates a reduction in Cash Carry Forward in the Corrections Impact Fee Fund for the 2013-2014 Fiscal Year that was not included in the proposed budget dated 07/29/2013; and

WHEREAS, said reduction will reduce the Correction Impact Fee Fund to zero as all funds are expected to be spent prior to October 1, 2013;

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the 2013-2014 proposed budget be decreased. as follows:

CORRECTIONS IMPACT FEE FUND

REVENUE:

13398-99002	Balance Brt. Forward: Cash	\$(2,947.00)
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EXPENDITURES:

31152-62100	Improvements to Buildings	\$(2,947.00)
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THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this the 10th day of September, 2013.

(End)

RESOLUTION – TOURIST DEVELOPMENT COUNCIL CASH CARRY FORWARD

For the Board’s consideration, Clerk Norris presented a proposed resolution for an increase in the Bed Tax Revenue and additional Cash Carry Forward from unspent FY 2013 Budget for the Tourist Development Council Fund Budget, in the amount of

\$177,500.00 (Bed Tax) and \$169,000.00 (beach renourishment). County Attorney Novak read the proposed resolution by title. Upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board adopted the resolution, as follows:

RESOLUTION 2013-25

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, anticipates additional revenue and Cash Carry Forward in the Tourist Development Fund for the 2013-2014 Fiscal Year that was not included in the proposed budget dated 07/29/2013; and

WHEREAS, said additional revenue and Cash Carry Forward will be used for expenditures in Fiscal Year 2013-2014;

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the 2013-2014 proposed budget be increased, as follows:

TOURIST DEVELOPMENT FUND

REVENUE:

60012-10000	Tourist Development Tax	\$ 50,000.00
60012-10001	Tourist Development Tax – Restr for Bch Restor.	\$ 20,000.00
60097-98000	Less 5%	\$ (3,500.00)
60098-99000	Balance Brt. Forward:Restricted TDC	\$130,000.00
60098-99002	Balance Brt. Forward:Restr Bch Renourishment	\$150,000.00

EXPENDITURES:

27452-12000	Salaries	\$ 28,192.00
27452-12001	Sick Leave: Lump Sum-No Retire	\$ 32.00
27452-12002	Vacation: Sell Back to County	\$ 40.00
27452-21000	FICA	\$ 1,752.00
27452-21500	Medicare	\$ 409.00
27452-22000	Retirement	\$ 1,902.00
27452-24000	Insurance-Workmen’s Comp.	\$ 359.00
27452-34000	Other Contractual Service	\$144,814.00
28039-31000	Professional Services	\$169,000.00

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this the 10th day of September, 2013.

(End)

RESOLUTION – ST. JOE FIRE DISTRICT CASH CARRY FORWARD

For the Board’s consideration, Clerk Norris discussed that the Beaches Fire Department is requesting to increase Cash Carry Forward, in the amount of \$20,000.00 to be applied to the purchase of structural firefighting clothing under line-item 32122-64001, stating this would increase the Cash Carry Forward to a total of \$35,000.00. Commissioner Bryan motioned to approve the proposed resolution. Commissioner Yeager seconded the motion, and it passed unanimously, as follows:

RESOLUTION 2013-26

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, anticipates additional Cash Carry Forward in the St. Joe Fire District Fund for the 2013-2014 Fiscal Year that was not included in the proposed budget dated 07/29/2013; and

WHEREAS, said additional revenue will be used to purchase structural equipment in Fiscal Year 2013-2014 for the Beaches Fire Department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the 2013-2014 proposed budget be increased, as follows:

ST. JOE FIRE DISTRICT FUND

REVENUE:

10698-99000	Balance Brt. Forward: Cash	\$20,000.00
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EXPENDITURES

32122-64001	Equipment >\$5000	\$20,000.00
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THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 10th day of September, 2013.

(End)

ST. JOSEPH FIRE DISTRICT – FIRE TAX FUNDS

Clerk Norris discussed changes needed to the Reserves in the St. Joseph Fire District for Fire Tax Funds for the Windmark D.R.I., and recommended to: (1) to reduce South Gulf County Fire Department and Beaches Fire Department individual budgets by \$18,012.00, (2) to reduce White City Fire Department and Highland View Fire Department by \$12,008.00, and (3) increase Reserves for Cash to be Carry Forward, in the amount of \$60,040.00. Commissioner Bryan motioned to approve this recommendation. Commissioner Yeager seconded the motion, and it passed unanimously.

TRANSFER – RESERVES FOR INFRASTRUCTURE/COUNTY ATTORNEY

Upon recommendation by Chief Administrator Butler, Commissioner Yeager motioned to reduce Reserves for Infrastructure (99984-95002) and increase County Attorney (21314-23000) within the General Fund, in the amount of \$9,900.00. Commissioner McDaniel seconded the motion, and it passed unanimously.

RAISE – COUNTY EMPLOYEES

Chief Administrator Butler recommended the distribution for funding approved raises. Upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board approved this recommendation.

PUBLIC COMMENT

Chairman Smiley called for public comment. There was no public comment.

REVENUE – USER FEES

Commissioner Yeager discussed his concerns regarding the County Budget and taking monies from Reserves. He discussed the need for the Board to review the mandatory garbage pickup option. Commissioner McDaniel discussed his concerns regarding the budget, stating he agrees with the mandatory garbage pickup. He reported that the Board needs to look at implementing user fees. After discussion, Chief Administrator Butler reported that he would begin working on the option for mandatory garbage pickup. Commissioner Yeager discussed his concerns regarding the proposed five-cent gas tax option. After discussion by members by the Board, Chairman Smiley discussed his concerns regarding revenue sources. After further discussion, Commissioner McDaniel discussed his concerns regarding the proposed budget.

PUBLIC COMMENT

After discussion by Clerk Norris, Chairman Smiley called for public comment. There was no public comment.

REVENUE – USER FEES

County Attorney Novak discussed the comments made regarding user fees, stating proposed ordinances have been introduced to the County for Public Hearings.

RESOLUTION – TENTATIVE 2013-2014 MILLAGE RATES

Clerk Norris read the proposed resolution by title setting forth the tentative millage rates. Upon motion by Commissioner Yeager, second by Commissioner McLemore, and unanimous vote, the Board passed the resolution, as follows:

RESOLUTION 2013-27

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR GULF COUNTY FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gulf County, Florida, on September 10, 2013, adopted Fiscal Year 2013-2014 Tentative Millage Rates following a Public Hearing as required by Florida Statute 200.065; and

WHEREAS, the Board of County Commissioners of Gulf County, Florida, held a Public Hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Gulf County has been certified by the County Property Appraiser to the Board of County Commissioners as \$ 1,347,121,910;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gulf County, Florida, that:

1. The FY 2013-2014 current-year proposed aggregate millage rate of 6.8740 is **greater than** the rolled-back rate of 6.1408 Mills by 11.94%.
2. The current-year proposed aggregate millage rate of 6.8740 consists of the following:
 - a. Countywide proposed operating millage rate 6.5608
 - b. St. Joe Fire Zone proposed operating millage rate .4000
 - c. Tupelo Fire Zone proposed operating millage rate .5000
 - d. Overstreet Fire Zone proposed operating millage rate .5000
 - e. Howard Creek Fire Zone proposed operating millage rate .5000
3. There are no proposed voted debt service millage rates.
4. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a Public Hearing this 10th day of September, 2013. Time Adopted 5:45 p.m.

(End)

RESOLUTION – TENTATIVE BUDGET

Clerk Norris read the proposed resolution by title setting forth the tentative 2013-2014 Budget. Upon motion by Commissioner Yeager, second by Commissioner McLemore, and unanimous vote, the Board passed the resolution, as follows:

RESOLUTION 2013-28

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the BOARD OF COUNTY COMMISSIONERS of Gulf County, Florida, on September 10, 2013, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the BOARD OF COUNTY COMMISSIONERS of Gulf County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2013-2014 in the amount of \$ 30,542,999;

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COUNTY COMMISSIONERS of Gulf County, Florida that:

1. The Fiscal Year 2013-2014 Tentative Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a Public Hearing this 10th day of September, 2013. Time Adopted 5:45 p.m. E.T.

(End)

FINAL BUDGET HEARING

Upon discussion by Clerk Norris, Commissioner Yeager motioned to set the Final Budget Hearing for Tuesday, September 24, 2013 at 5:01 p.m., E.T. Commissioner McDaniel seconded the motion, and it passed unanimously.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Bryan, and unanimous vote, the meeting did then adjourn at 5:47 p.m., E.T.

**TYNALIN SMILEY
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**