

**JUNE 24, 2014**

**PORT ST. JOE, FLORIDA**

**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Tynalin Smiley, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Services Director Denise Manuel, Code Enforcement Officer Mike Aiken, Emergency Management Director Marshall Nelson, Maintenance Superintendent Steve Mork, Mosquito Control Director Mark Cothran, County Planner David Richardson, Public Works Director Joe Danford, Sheriff Mike Harrison, Tax Collector Shirley Jenkins, and T.D.C. Executive Director Jennifer Jenkins.

Sheriff Harrison called the meeting to order at 8:58 a.m., E.T.

Chairman McDaniel opened the meeting with prayer and led the Pledge of Allegiance to the Flag.

**CONSENT AGENDA & INFORMATION PACKET**

Chairman McDaniel called for public comment regarding the Consent Agenda and the Information Packet. There being no public comment, Commissioner McLemore motioned to approve the Consent Agenda and the Information Packet. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously, as follows:

1. Minutes – May 13, 2014 – Regular Meeting  
- May 27, 2014 – Regular Meeting  
- June 5, 2014 – Special Meeting
2. Agreement – Division of Emergency Management (Modification to Subgrant \* Hazard Mitigation Grant Program)
3. Appointee – Gulf County E.D.C. (Gulf County Economic Development Coalition Members)
4. Bid Award – Bid #1314-16 (C.R. 386 Striping Project \* Southern States Pavement Markings, Inc. \* \$154,457.28)

5. Grant Approval/Ratification – Gulf County T.D.C. (Visit Florida \* 2013-14 Cultural, Heritage, Natural, and Rural Tourism Grant Application \* \$5,000.00)
  - Gulf County T.D.C. (Visit Florida \* 2014-15 Cultural, Heritage, Natural, and Rural Tourism Grant Application \* \$5,000.00)
6. Inventory – Wewahitchka Search & Rescue (Remove \* #125-10 \* 1984 15' Mitchcraft Boat \* Serial #DLI15238M84K)
7. Invoices – UniFirst Corporation (Courthouse \* Invoice #2710071086 \* \$72.25 \* Invoice #2710071637 \* \$72.25 \* Invoice #2710072166 \* \$72.25 \* Invoice #2710072709 \* \$72.25 \* Maintenance \* Invoice #2710072165 \* \$42.03 \* Invoice #2710072708 \* \$42.03 \* Public Works \* Invoice #2710071082 \* \$11.25 \* Invoice #2710071633 \* \$11.25 \* Invoice #2710072162 \* \$11.25 \* Invoice #2710072163 \* \$97.89 \* Invoice #2710072164 \* \$58.55 \* Invoice #2710072705 \* \$11.25 \* Invoice #2710072706 \* \$44.85 \* Invoice #2710072707 \* \$58.55)
8. Refund Request – Gulf County Sheriff's Office (May, 2014 Beach Patrol \* \$5,913.91)
  - Gulf County Sheriff's Office (Cost for D.A.R.E. Supplies \* \$715.77)
9. S.H.I.P. – Extension Request (Shirley Walker \* July 11, 2014)
  - Reimbursement Request (\$35,000.00)

(End)

#### **QUARTERLY REPORT – WEWAHITCHKA MEDICAL CENTER**

Katrina Sauders, of the Wewahitchka Medical Center appeared before the Board to discuss the patient demographics and patient care. She reported that the Wewahitchka Medical Center is accepting new patients. Ms. Sauders also reported that a Health Fair will be held on August 1, 2014 at the Wewahitchka Medical Center that will include health screens and school supplies for children. Commissioner McLemore thanked Ms. Sauders for providing the quarterly report to the Board. He noted his desire to also receive this type of report from the Wewahitchka Health Department.

#### **2014-15 BOARD BUDGET – CAREER SOURCE GULF COAST**

Chairman McDaniel called Kim Bodine from Career Source Gulf Coast to speak. Ms. Bodine was not present.

### **GULF COUNTY VOTER RIGHTS & DATA EVALUATION – SNIFFEN & SPELLMAN**

Special Counsel Michael Spellman, of Sniffen & Spellman appeared before the Board to discuss working on the County census and election data and the extent to count the prison population in its single member district. He discussed the district boundaries and the minority district being less than the other four districts. Chairman McDaniel requested the time clock be stopped. Special Counsel Spellman discussed Florida Law on redistricting and noted it follows Federal guidelines when considering the definition of population, which includes prisoners. After discussion, he recommended that the Board follow Florida Law, using the 2010 Census to change the districts, and hire an outside consultant that specializes in GIS and redistricting. Commissioner McLemore discussed his concerns regarding the prison population in District I. Upon inquiry by Commissioner Yeager, Special Counsel Spellman stated he is not aware of any changes to the mandate. Commissioner Yeager discussed his concerns regarding the need to change Florida Law that requires the inclusion of inmate population when considering district boundaries. Commissioner Smiley discussed his concerns regarding the money spent on County-wide voting and the need to spend money on affordable housing and creating jobs. Upon inquiry by Commissioner Bryan, Special Counsel Spellman stated he would provide a letter with his recommendations to the Board regarding today's discussion. After discussion by Chairman McDaniel, Special Counsel Spellman stated with or without the prison population, the County has numbers well beyond the deviation of 10% which needs to be addressed. Commissioner Bryan noted three (3) Commissioners ran on the platform of supporting county-wide voting. After discussion by members of the Board, Chairman McDaniel called for public comment. There was no public comment. County Attorney Novak reported that Special Counsel Spellman's letter will be posted on the County website for the public to review.

### **2014-15 BOARD BUDGET & ITA WAIVER – CAREER SOURCE GULF COAST**

Kim Bodine, of Career Source Gulf Coast (Gulf Coast Workforce Board) appeared before the Board to discuss the ITA waiver and requested approval from the Board. She also discussed the 2014-15 Board Budget. Commissioner Yeager motioned to approve the ITA Waiver and the 2014-15 Career Source Gulf Coast Board Budget. Commissioner Smiley seconded the motion. Commissioner McLemore inquired of Ms. Bodine whether there were three (3) items needing Board approval. Ms. Bodine confirmed there were only two (2). Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

### **LETTER – BUREAU OF HISTORIC PRESERVATION**

Upon discussion by Deputy Administrator Lanier, Commissioner Yeager motioned to allow the Chairman to sign a letter to Bureau of Historic Preservation regarding the Concurrence of Placement of the Cape Lighthouse. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

### **INVOICES – UNIFIRST**

Upon recommendation by Deputy Administrator Lanier, Commissioner Smiley motioned to approve three (3) UniFirst invoices (#2710073230 \* Public Works \* \$44.85 \*

#2710073232 \* Public Works \* \$54.86 \* #2710073232 \* Maintenance \* \$42.03). Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

#### **FUNDING REQUEST – RIVERWAY SOUTH**

T.D.C. Executive Director Jenkins appeared before the Board to report that Riverway South is requesting \$5,000.00 to continue the annual membership and requested direction from the Board. After discussion by members of the Board, Commissioner Yeager motioned to table this funding request for further review. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

#### **SIGNAGE – OVERNIGHT PARKING**

T.D.C. Executive Director Jenkins requested permission to work with County Attorney Novak regarding the language on the parking signs regarding overnight parking at the Welcome Center and other County Parks. After discussion, County Attorney Novak reported that an inventory of the signage will be completed and a recommendation will be brought back to the Board for consideration.

#### **TAX DEED – GULF PINES HOSPITAL PROPERTY**

County Attorney Novak noted the Commission's approval to move forward with three (3) tax deed applications at their March 24, 2014 meeting; recommending they rescind the motion to move forward with the one (1) tax deed on the old Gulf Pines Hospital property since they have agreed to work with the City of Port St. Joe on this site. Commissioner Yeager motioned to proceed to vacate the application for tax deed on the Gulf Pines Hospital property. Commissioner Smiley seconded the motion for discussion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

#### **POLICY – ROAD ABANDONMENT**

County Attorney Novak discussed the dated road abandonment policy and fees; requesting to include a new proposed policy in the next consent agenda. The Board had no objection.

#### **ORDINANCE – BEACH DRIVING PERMIT**

County Attorney Novak discussed the proposed beach driving permit ordinance (amending Ordinance 1997-08); reporting that a Public Hearing will be held on July 8, 2014 for adoption.

#### **RESOLUTION – NATIONAL MOTTO**

County Attorney Novak read the proposed resolution regarding displaying the National Motto in the Board Room. Commissioner Yeager motioned to adopt this resolution. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously, as follows:

**RESOLUTION NO. 2014-10**

**A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSION, STATE OF FLORIDA, SUPPORTING THE DISPLAY OF THE NATIONAL MOTTO "IN GOD WE TRUST" IN THE GULF COUNTY COMMISSION CHAMBER IN A PROMINENT LOCATION AT THE GULF COMMISSION ADMINISTRATION BUILDING.**

**WHEREAS**, "In God We Trust" became the United States National motto on July 30, 1956, shortly after our Nation led the world through the trauma of World War II; and

**WHEREAS**, the words have been used on U.S. Currency since 1864; and

**WHEREAS**, the same inspiring slogan is engraved above the entrance to the Senate Chamber as well as above the Speaker's dais in the House of Representatives; and

**WHEREAS**, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans; and

**WHEREAS**, Gulf County desires to display this patriotic motto in the Commission Chambers as a way to solemnize public occasions and express confidence in our society.

**NOW, THEREFORE, BE IT RESOLVED** the County Commission of Gulf County does hereby resolve, as follows:

**Section 1.** That the County Commission of the County of Gulf and the State of Florida, does hereby determine that the historic and patriotic words of our National motto, "In God We Trust," shall be permanently and prominently displayed in the Gulf Commission Chambers in Gulf County, Florida.

**Section 2.** The County Clerk shall certify to the passage and adoption of this Resolution and enter it into the book and records of its Resolution.

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the Gulf County Commission, State of Florida, held on the 24<sup>th</sup>, day of June, 2014.

(End)

### **CONTRACT – HABITAT CONSERVATION PLAN**

County Attorney Novak discussed waiting on the final signatures for the H.C.P. Contract (Bid #1314-08). He reported that once the organizational meeting has been held then notices will be posted regarding meeting dates for the public. Commissioner Yeager discussed his concerns regarding the H.C.P., the meetings, and the need for citizens to pay attention to this matter.

### **SIGNAGE – COUNTY BEACHES**

County Attorney Novak discussed the beach signage and different language on the signs at the Cape due to the aquatic preserve and different dedications throughout the county beaches. He discussed the beach access dedication at Yon's Addition at St. Joe Beach. County Attorney Novak reported that these signs will not change the dedication at Yon's Addition. T.D.C. Executive Director Jenkins discussed using these signs to educate and inform the visitors to the beaches. Commissioner Yeager discussed supporters of the signs in District V. Commissioner Bryan discussed positive reports regarding the Beach Ambassador Program.

### **LOAN – PORT AUTHORITY**

County Attorney Novak discussed the loan agreement with the Port Authority, stating that the first payment was due May, 2014. He stated that the Port Authority will hold a meeting on July 9, 2014. He noted he is working with their counsel, Tom Gibson, and will report back with a recommendation to be presented to the Board for consideration.

### **RESOLUTION – GULF COAST PARKWAY**

After discussion by Commissioner Yeager, he then read a proposed resolution regarding the Gulf Coast Parkway Alternative Alignment 15 and a primary alternative. Commissioner Yeager motioned to adopt this resolution. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously, as follows:

#### **RESOLUTION NO. 2014-11**

**A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSION REQUESTING THE FLORIDA DEPARTMENT OF TRANSPORTATION'S ACKNOWLEDGMENT, COOPERATION, AND ASSISTANCE TO GULF COUNTY IN ITS LONGSTANDING EFFORTS TO ADVOCATE AND SECURE THE REQUESTED "GULF COAST PARKWAY ALTERNATIVE ALIGNMENT 15" AND/OR SUPPORT FOR THE PRIMARY ALTERNATIVE "GULF COAST PARKWAY ALIGNMENT 14" AND TO PROMOTE AND HONOR THE ORIGINAL INTENT, PUBLIC POLICIES, AND APPROPRIATIONS FOR THE GULF COAST PARKWAY; REQUESTING FLORIDA DEPARTMENT OF TRANSPORTATION TO APPROVE, ACCEPT AND SUPPORT THESE CONTINUED EFFORTS SOUGHT BY THIS RESOLUTION AND REQUEST; AND ACCEPTING RESPONSIBILITY FOR SAME**

**WHEREAS**, the Florida Department of Transportation (DOT) has ongoing road improvement projects and grant funding being utilized throughout the State of Florida for the enhancement of its roadways and infrastructure; and

**WHEREAS**, the Gulf County Board of County Commissioners (“Commission”) has previously supported through unanimous resolution for the past decade its continuous and unwavering support of the DOT’s proposed regional transportation system improvement known as the Gulf Coast Parkway (“Parkway”); and

**WHEREAS**, this Commission following years of extensive public hearings, public information campaigns, and the receipt of an overwhelming demand of its Gulf County constituents has consistently requested and deemed most appropriate for the original stated public policies, the adoption and implementation of Alternative Alignment 15; and

**WHEREAS**, Gulf County and the implementation of the Gulf Coast Parkway has received support both on National and local levels promoting the benefits to National Security by creating U.S. 98 bypass around Tyndall Air Force Base; and

**WHEREAS**, this Gulf Coast Parkway was intended under the Transportation Outreach Program to promote and enhance transportation for economically disadvantaged Counties such as Gulf County and the Parkway development and planning was initiated by a \$25 million earmark in the Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA-LU); and

**WHEREAS**, this Commission has expressed and deemed appropriate its continued support for the past decade of the Parkway’s development as an immediate means to stimulate Gulf County as an economically disadvantaged County and secure the financial support to promote economic growth through improved access to regional transportation routes; and

**WHEREAS**, this Commission has received the continued support and endorsement of the local and regional business community who remain dedicated to the recruitment and cultivation of new business and job growth in Gulf County and beyond; and

**WHEREAS**, this Commission has received the continued support and endorsement for the Parkway through the Apalachee Regional Planning Council and its Strategic Regional Policy Plan as well as other State, Regional, and Local Economic Development Agencies and their strategic planning; and

**WHEREAS**, this Commission supports the Parkway construction to improve the access between Gulf County Enterprise Zones along CR 386 and US 98 and other major freight transportation routes to Bay County and US 231; and

**WHEREAS**, this Commission supports the Parkway construction and specific recommended Alternative Alignments to facilitate and spur the economic growth that will come from the improved access to the developing Port St. Joe Port Authority, new Northwest Florida Beaches International Airport, Regional Transportation Routes, and the Inter-connection of Alternative Modes; and

**WHEREAS**, this Commission supports the Parkway construction to promote and enhance direct routing to and from for tourists traveling US 231 to reach vacation and recreation opportunities in South Gulf County; and

**WHEREAS**, this Commission supports the Parkway construction to also provide Gulf County and the region enhanced public safety from an alternative route for hurricane evacuation and quicker and safer access for emergency and recovery vehicles and personnel; and

**WHEREAS**, this Commission has most recently received information and commentary from surrounding regional partners supporting alternative alignments that would essentially negate the fundamental public policies, appropriations, and core reasons initially adopted in support of the Parkway; and

**WHEREAS**, this Commission and public commentary from the most recent public hearings have lead Gulf County to seek a continued dialogue with the DOT officials and possible Alternative Alignments that meet the majority of the original primary goals and public purposes for Gulf County and the construction of the Parkway; and

**WHEREAS**, this Commission has reviewed the various Alternative Alignments and has most sought the input and recommendations of DOT officials to ensure and secure the preservation of multiple public purposes, appropriations, and policies originally adopted in support of the Parkway and the Commission, and has determined that Alternative Alignment 14 would serve as the primary alternative alignment to the longstanding preferred route of Alignment 15; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Gulf County Board of County Commissioners in Gulf County, Florida, in regular session this 24<sup>th</sup> day of June, 2014, as follows:

1. The Gulf County Board of County Commissioners hereby resolve to continue to support the implementation and selection of Alternative Alignment 15 as the most ideal and appropriate use of public funds for the original stated policies and purpose of the Gulf Coast Parkway; and

2. Be it further resolved the Commission has evaluated the various alternative Alignments from the DOT and has deemed the Alternative Alignment 14 as the second most appropriate selection and option to meet the original stated purposes to promote and develop Gulf County as an identified economically disadvantaged county; and

3. Be it further resolved a copy of this fully adopted Resolution from Gulf County be furnished to the Florida Department of Transportation for introduction, review, acceptance, and support.

**DULY** adopted this 20<sup>TH</sup> day of JUNE, 2014.

(End)

Following discussion by Chief Administrator Butler, Commissioner Yeager motioned to send Resolution 2014-11 to the surrounding Counties. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

### **HOME GRANT – AFFORDABLE HOUSING**

Chief Administrator Butler discussed the Home Grant for affordable housing and using S.H.I.P. Funds for the local match. Rick Adman, of the Paces Foundation appeared before the Board to discuss the Home Grant and the 40 acres donated by the City of Port St. Joe to build 50 units with the six (6) million dollar Home Grant. Upon motion by Commissioner Yeager, second by Commissioner Smiley, and unanimous vote, the Board agreed to stop the clock for time to speak. Mr. Adman discussed the homes to be built and presented photos of the units. Upon inquiry by Commissioner Yeager, Mr. Adman stated that a contractor will be hired and items will be subcontracted to use local businesses when possible. Upon inquiry by Chairman McDaniel concerning the tenants ability to purchase the home; Mr. Adman stated tenants will have the ability to purchase after a fifteen (15) years if all requirements are met. After discussion, Commissioner Smiley motioned to support the Home Grant and use the S.H.I.P. Funds for the 5% local match (\$300,000.00). Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

### **INVOICE – GULF AIRE SEWER**

Commissioner McLemore discussed an invoice (for work on Beacon Road at Gulf Aire by Public Works) that was sent to Gulf Aire Sewer that had not been paid. Tom Graney, of Gulf Aire Sewer appeared before the Board to discuss the history of the project and

the bill; noting he would speak with his partner (Mr. Syfrett) about getting the invoice paid. Chief Administrator Butler provided Mr. Graney a copy of the invoice.

### **DOCK – WHITE CITY PARK**

Upon inquiry by Commissioner Bryan, Chief Administrator Butler discussed the erosion, and the barge damage at the White City Park Dock; reporting that some of the erosion damage has been replaced and F.W.C. is still investigating the barge damage. He stated the County is waiting to hear back from the insurance company regarding the claim filed. Chief Administrator Butler reported that Yellow Wood has been contacted and has inspected the wood; noting they will replace the eroded wood on the new dock section. He stated that advertising to receive sealed bids for quotes on repairing the dock has not been advertised yet.

### **LOBBYIST – COBRA**

Commissioner Yeager discussed speaking to the Lobbyist regarding the COBRA issue, reporting the Lobbyist has asked for a technical review of F.W.C. He stated that we would ask our Congressman to ask F.W.C. for the technical review.

### **MEETING – B.P. OIL SPILL GULF CONSORTIUM**

Commissioner Yeager discussed attending an oil consortium meeting, stating that the money will be available at the end of the summer.

### **NRDA PROJECTS**

Commissioner Yeager reported that the Natural Resource Damage Assessment (NRDA) Projects are on hold due to an agreement between the Federal government and B.P. (British Petroleum).

### **MEETING – F.A.C.**

Commissioner Yeager discussed F.A.C. meetings; reporting that the Environmental Protection Agency (E.P.A.) is proposing a rule change regarding isolated wetlands, noting permitting will be subject to Federal jurisdiction. He discussed his concerns regarding the effect of this proposed ruling for Gulf County.

### **BOARD ROOM – SOUND SYSTEM**

Chairman McDaniel discussed problems with the sound system in the Board Room, noting they will be updating it.

### **BID #1314-15 – SOLID WASTE SERVICES**

Chairman McDaniel discussed his concerns regarding the transition to Waste Pro for Solid Waste Services (Bid 1314-15). He reported that anyone with questions or concerns regarding this transition may contact the County Administration Office, or him. Chairman McLemore noted the demographics are different in the North end of the County; stating it takes a little time to get this all worked out.

### **PAVILIONS – DEAD LAKES PARK**

Chairman McDaniel reported that he will be working with Maintenance Superintendent Mork to build two (2) or three (3) tables and some additional pavilions at Dead Lakes Park. Commissioner McLemore discussed building a large pole barn instead of sheds. Chairman McDaniel reported that Grant Coordinator Kopinsky is reviewing grant funding to build a larger pavilion or pole barn.

### **RV LOTS – CAPE SAN BLAS**

Bill Consylman, of Cape San Blas appeared before the Board to discuss building a home at Cape San Blas and renting a lot for two (2) years to place his RV on until construction is completed. He reported that he has received a volition notice from Code Enforcement due to there being two (2) RVs on one parcel. Mr. Consylman requested an extension for several months so that he can oversee the complete construction of his house. He discussed his concerns regarding no available homes or RV Lots to rent at this time. Upon inquiry by Chairman McDaniel, Mr. Consylman stated that construction should be completed within 90 days. After discussion by members of the Board, County Attorney Novak explained the Land Development Relations (LDR's) allows only one (1) RV per parcel, and then discussed the Sign and RV Ordinances. After discussion, Mr. Consylman reported that due to the by-laws of the subdivision where he is building his home will not allow RVs within the subdivision. Upon inquiry by Commissioner Bryan, Mr. Consylman stated that the road consists of sand at the present time and he would not be able to drive his RV to the construction site, even if the Homeowners Association granted him a waiver. After further discussion, Commissioner McLemore motioned to deny Mr. Consylman's extension request. Following discussion by Chairman McDaniel, Commissioner McLemore withdrew his motion. Commissioner Yeager discussed helping Mr. Consylman find a place to rent that would be close to the construction site. Building Official Collinsworth appeared before the Board to report that Code Enforcement Officer Aiken notified the property owner of the violation back in January, 2014 and this matter has been going on for six (6) months.

### **COUNTY-WIDE VOTING**

Col. Tom Graney of Port St. Joe appeared before the Board to discuss his concerns regarding County-wide Voting. He discussed the Federal Judge's decision back in 1973 regarding the Federal Decree. Commissioner Yeager motioned to stop the clock to allow Mr. Graney time to speak. Commissioner Bryan seconded the motion. Mr. Graney discussed going back to the Federal Judge and requesting the Decree be lifted. After discussion by members of the Board, County Attorney Novak stated that the Consent Decree was established in 1986, which was twenty-eight (28) years ago and discussed Special Counsel Spellman's recommendations.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Smiley, and unanimous vote, the meeting did then adjourn at 11:38 a.m., E.T.

**WARD MCDANIEL  
CHAIRMAN**

**ATTEST:**

**REBECCA L. NORRIS  
CLERK**