

CONSENT AGENDA

December 14, 2010

1. Minutes – November 23, 2010 – Regular Meeting 1-11
2. Approval of Checks and warrants for November, 2010 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Agreement – Medical Director (Gulf County E.M.S and Gary M. Pablo, M.D.) 12-15
Agreement – County Attorney (Novak Law Offices, PLLC) 16-17
Agreement – FL Dept. of Transportation (Amendment #5 for Transportation Regional Incentive Program JPA * Stumphole Revetment Project) 18
4. Audit Services – Engagement Letter (Roberson & Associates, P.A./Vance CPA, LLC) 19-25
5. Contract – FL Dept. of Revenue (Sheriff Services) 26
6. Employee – Annual Leave Sell Back (Deborah Thrasher) 27
7. Inventory – Gulf County E.M.S. (Transfer to Gulf County Maintenance * S/N 25347829, S/N 272159936, S/N 255028600, S/N 580613, S/N 442971, S/N 847749, S/N 998784, S/N 807823, S/N 432209A, S/N 0065969, S/N 98169D, S/N 3456, S/N 0820-001798, S/N N/A, S/N 27488B1, S/N N/A, S/N N/A) 28
- Gulf County Extension Service (2002 Buick Century – Serial No. 2G4WS52J621263314) 29
8. Invoices - County Attorney Timothy J. McFarland (Invoice * November, 2010 * \$6839.50 * to be paid from Account #21314-31100) 30
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PORT ST. JOE, FLORIDA**NOVEMBER 23, 2010****REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Carmen L. McLemore, Vice Chairman Warren J. Yeager, Jr., and Commissioners Ward McDaniel, Bill Williams, and Tan Smiley.

Others present were: County Attorney Timothy McFarland, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Building Official Lee Collinworth, Gulf County Emergency Management Director Marshall Nelson, E-911 Coordinator Ben Guthrie, Gulf County Extension Agent Roy Lee Carter, Gulf County E.M.S. Director Houston Whitfield, Planner David Richardson, Assistant Public Works Director Bobby Knee, Sheriff Joe Nugent, and Sheriff's Office Major Bobby Plair.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Assistant Administrator Hammond opened the meeting with prayer, and Chairman McLemore led the Pledge of Allegiance to the Flag.

"SWEARING-IN" CEREMONY / NEW COMMISSIONERS

The Oath of Office was administered to Ward McDaniel, County Commissioner District 2 and Tan Smiley, County Commissioner District 4, by Circuit Judge Elijah Smiley.

The meeting did then recess at 6:04 p.m., E.T.

The meeting did then reconvene at 6:19 p.m., E.T.

CONSENT AGENDA

Upon motion by Commissioner McDaniel, second by Commissioner Williams, and unanimous vote, the Board approved the Consent Agenda, after removal of Item #4 (pages #15-17), as follows:

1. Minutes – November 8, 2010 – Special Meeting
- November 9, 2010 – Regular Meeting

2. Approval of Checks and warrants for October, 2010 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Bid Rejection– L.A.P. C.E.I. Proposal (Cape Bike Path, Phase 3)
4. ****DELETE**** Inventory – Gulf County Public Works (Junk #25-188, #25-119, #25-125, #25-141, #25-169, #25-174, #25-171, #25-128, #25-185, #28-1, #70-617, #70-676, #70-503, #70-541, #70-632, #70-451, #70-571, #70-572, #70-678, #70-487, #70-299, #70-315, #70-316, #70-726, #72-8, #72-9, #75-100, #75-101, #75-105, #75-108, #75-140, #75-57, #75-85, #100-476, #100-475, #100-491, #100-506, #100-552
* Surplus * #72-12, #72-1 * Sold with Road Department to the City of Wewahitchka * #100-562, #100-574, #100-450, #100-439, #100-448, #100-449, #100-567, #100-388, #100-421, #100-482 * Traded * #100-517)
5. Resolution/Grant Agreement (H.M.P.G. – Stumphole Project) as follows:

RESOLUTION NO. 2010-48

A RESOLUTION AUTHORIZING THE EXECUTION OF GRANT AGREEMENT NO. 1806-06-R BETWEEN THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE GULF COUNTY STUMPHOLE IMPROVEMENT REVETMENT PROJECT THROUGH THE HMPG GRANT PROGRAM.

WHEREAS, the Gulf County Board of County Commissioners has been awarded funding through the Florida Division of Emergency Management (HMPG #11HM-3F-02-33-01-003 / CFDA #97-039) for the Gulf County Stumphole Revetment Project; and

WHEREAS, the Gulf County Board of County Commissioners understands the importance of this initiative and the need for expeditious execution of various documents; and

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners that the Chairman, County Administrator or County Grant Writer/Administrator is hereby authorized to execute all necessary documents in relation to acceptance, administration and completion of this grant.

ADOPTED this 23rd day of November, 2010.

(End)

6. S.H.I.P. – Subordination Agreement (Robert E. & Olga R. Alexander/Penn Financial, LLC)

(End)

PUBLIC HEARING – ORDINANCE – AMENDING COMPREHENSIVE PLAN

Pursuant to advertisement to hold a public hearing to consider adoption of an ordinance amending the comprehensive plan of Gulf County, Florida, County Attorney McFarland read the proposed Ordinance by title and called for public comment. There being no public comment, Commissioner Williams motioned to adopt the following ordinance. Commissioner McDaniel seconded the motion, and it passed unanimously.

ORDINANCE NO. 2010-04

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF GULF COUNTY, FLORIDA BY AND THROUGH PROCEDURES REQUIRED FOR SMALL-SCALE MAP AMENDMENT PURSUANT TO AUTHORITY UNDER STATE STATUTES SECTION 163.3187; SPECIFICALLY CHANGING; PARCEL ID 03337-025R, 3.17 ACRES OF LAND LYING AND BEING PART OF SECTION 13, TOWNSHIP 5 SOUTH, RANGE 11 WEST, GULF COUNTY, FLORIDA FROM AGRICULTURAL TO RESIDENTIAL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 163.3187 provides for the authority and procedure for the Board of County Commissioners of Gulf County, Florida to amend its land use map parcels under county control and that of its citizens; and

WHEREAS, The Gulf County Planning and Development Review Board voted to recommend to the Board of County Commissioners to change the land use of said parcels from Agriculture to Residential Low Density at their October 18, 2010 meetings; and

WHEREAS, in accordance with Florida Statutes Section 163.3187(1)(c)(2) and Florida Statute Section 125.66 (4)(2), notice was provided to the public for a public hearing by the BOCC to consider the proposed land use change; and

WHEREAS, in accordance with Florida Statutes Section 163.3187(1)(c)(2) and Florida Statute Section 125.66(4)(2), notice was provided to the public of a public hearing to be held November 23, 2010 to adopt the proposed land use changes by ordinance; and

NOW THEREFORE BE IT ORDAINED, THAT IN EXERCISE OF ITS AUTHORITY, THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA HEREBY GRANTS THE LAND USE CHANGE AS FOLLOWS:

- Section 1) Changing Parcel ID #03337-025R from Agricultural to Residential (Exhibit "A")
- Section 2) A certified copy of the enacting ordinance shall be on file with the Clerk of Court of Gulf County, Florida
- Section 3) Effective date, this ordinance shall take effect as provided by law. Passed and duly adopted by the Gulf County Board of County Commissioners for Gulf County, Florida this November 23, 2010.

(End)

PUBLIC HEARING - P.D.R.B. RECOMMENDATIONS – OCTOBER 18, 2010

The Board then addressed the following recommendations from the October 18, 2010 meeting of the Planning & Development Review Board:

VARIANCE APPROVAL – LAURIE CAHILL

Pursuant to advertisement to hold a public hearing to consider a setback variance to encroach into the setback with a 3'x5' platform for the HVAC units located in a VE Flood Zone for Laurie Cahill (Parcel ID #03178-080R in S19, T9S, R10W), County Attorney McFarland read the public hearing notice and called for public comment. There being no public comment, Commissioner Yeager motioned to approve this variance request as recommended by the Planning & Development Review Board. Commissioner Williams seconded the motion, and it passed unanimously.

DEVELOPMENT ORDER APPROVAL – GULF COUNTY LAND, LLC

Pursuant to advertisement to hold a public hearing to consider approval for a development order for Overstreet Borrow Pit (Parcel ID #03323-105R in S18, T5S, R10W) excavation of 27.58 acres, County Attorney McFarland read the public hearing notice and called for public comment. There being no public comment, Commissioner McDaniel motioned to approve this development order request as recommended by the Planning & Development Review Board. Commissioner Williams seconded the motion, and it passed unanimously (4-0), with Commissioner Yeager abstaining due to a business relationship with Preble-Rish, Inc.

NEW HIRE – COUNTY ATTORNEY

Chief Administrator Butler discussed that the Board instructed him to hire a new County Attorney, stating that he hired Jeremy Novak, and a contract will be presented at the next Board meeting. Upon inquiry by Chairman McLemore, Chief Administrator Butler stated that he negotiated a rate within the budget, and will it bring back to the Board for approval.

HONEYVILLE COMMUNITY CENTER – ZUMBA

Chief Administrator Butler discussed that the Board previously discussed allowing Zumba classes at the Honeyville Community Center, stating that there was never a rate approved for the use of the building. He reported that the County received a check in the amount of \$150.00, stating that the Clerk needs an approved rate to charge for the Zumba classes at the Honeyville Community Center. Chairman McLemore inquired if the Board agreed with the amount of \$150.00 per month. Upon inquiry by Commissioner Yeager, Chairman McLemore reported that they are meeting three days per week for two hours. Commissioner Williams discussed that they were directed to have a joint venture, and that Gulf County Extension Agent Carter has been working with the Gulf County Health Department concerning this issue. Gulf County Extension Agent Carter stated that the Extension Service will assume the liability. After further discussion by members of the Board, Commissioner Yeager motioned to have Chief Administrator Butler and County Attorney McFarland to handle this issue. Commissioner McDaniel seconded the motion, and it passed unanimously.

RFP #1011-03 – AUDITING SERVICES

Chief Administrator Butler discussed that RFP #1011-03 for the Auditing Services will be opened on Monday, November 29th at 1:00 p.m., E.T., and requested to schedule a special meeting to select an auditor. Chairman McLemore recommended for Chief Administrator Butler to schedule the Special Meeting. Commissioner Yeager motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

COMMISSIONER MCDANIEL/COMMISSIONER SMILEY

Sheriff Nugent stated that if Commissioner McDaniel or Commissioner Smiley needs anything, to please call his office and they will assist.

CONSOLIDATION SITE UPDATE

Building Official Collinsworth appeared before the Board and gave an update on the consolidation site, stating that due to the rainfall the site is very wet. Commissioner McDaniel discussed that he visited the site yesterday, and that the materials are buried in the sand on the site. Chairman McLemore discussed the possibility of getting an inmate work crew to get the materials out of the sand. Commissioner Williams discussed his concerns on the consolidation site. Commissioner Yeager discussed his concerns on the consolidation site. After further discussion by members of the Board, Commissioner McDaniel motioned to abandon the current consolidation site. Commissioner Williams seconded the motion, and it passed unanimously.

APALACHICOLA REGIONAL PLANNING COUNCIL – APPOINTMENT

Deputy Administrator Lanier stated that former Commissioner Nathan Peters, Jr. needs to be replaced on the A.R.P.C. Board. Chairman McLemore appointed Commissioner Smiley to serve as the alternate for the A.R.P.C. Board.

SUBORDINATION AGREEMENT – ALEXANDER

Deputy Administrator Lanier discussed the subordination agreement on pages 50-53 of the Consent Agenda, stating that Exhibit “A” was missing, and recommended it be added to the subordination agreement previously approved. Commissioner Yeager motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

FLORIDA HOUSING INITIATIVE PROGRAM

Deputy Administrator Lanier discussed the Florida Housing Initiative Program ending in April, 2010, stating that there were still funds available to go to S.H.I.P., and requested for the Board to consider the service delivery fee for the S.H.I.P. rental housing development strategy for the two rental houses at Williamsburg for the development portion at 10 percent to be paid from these funds. Commissioner Yeager motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

RESOLUTION #2010-49 / NORTHWEST FLORIDA RENEWABLE ENERGY CENTER

Deputy Administrator Lanier recommended the Board adopt the proposed Resolution for the Northwest Florida Renewable Energy Center (Biomass Plant), stating that it has been reviewed by the County Attorney. Commissioner Yeager motioned to adopt the proposed resolution. Commissioner Williams seconded the motion, and it passed unanimously.

RESOLUTION NO. 2010-49

IN SUPPORT OF

NORTHWEST FLORIDA RENEWABLE ENERGY CENTER

WHEREAS, the Northwest Florida Renewable Energy Center has illustrated that it is an eco-friendly renewable energy company seeking approval from the Florida Department of Environmental Protection to issue the appropriate Air Quality Control Permit to build and operate a biomass power plant in Gulf County, Florida; and

WHEREAS, the Northwest Florida Renewable Energy Center has provided several opportunities to the communities of Gulf County to provide information with regard to the operation of the biomass plant in Gulf County and have received tremendous support from other local governments, the Economic Development Council and the community-at-large; and

WHEREAS, the construction of the Northwest Florida Renewable Energy Center biomass power plant will generate many construction jobs as well as creating permanent jobs for the citizens of Gulf County thereby increasing the tax base for local governments; and

WHEREAS, the Gulf County Board of County Commissioners, is dedicated to the development of economic opportunities that encourage and employ green technology in order to protect our environment as well as creating viable employment options for its citizens.

NOW, THEREFORE BE IT RESOLVED, that the Gulf County Board of County Commissioners fully support the development and construction of the Northwest Florida Renewable Energy Center and encourage the governing State and Federal Authorities to support its application for an Air Quality Control permit and take any and all such actions necessary, to insure the development and construction of the plant.

RESOLVED THIS 23RD DAY OF NOVEMBER, 2010.

(End)

SOUTH GULF COUNTY FIRE DEPARTMENT – ADVERTISE FOR BIDS – BRUSH TRUCK/BED UNIT FRAME

On behalf of South Gulf County Fire Department, Deputy Administrator Lanier requested permission to advertise to receive sealed bids for the purchase of a brush truck and bed unit frame, to be paid from their budget. Commissioner Yeager motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

DISTRIBUTION EASEMENT – PROGRESS ENERGY – SALINAS PARK

Deputy Administrator Lanier requested approval for a distribution easement for Progress Energy at the Salinas Park to provide power to the grinder pump for the restrooms. Commissioner Yeager motioned to approve this request. Commissioner McDaniel seconded the motion, and it passed unanimously.

E.M.S. SERVICES CONTRACT – BILLING AND COLLECTIONS

Deputy Administrator Lanier reported that the Board previously approved for E.M.S. Consultants to take over the E.M.S. billing and collections, and requested approval of the contract, stating that it has been approved by the County Attorney. Commissioner Yeager motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

SPECIAL PROJECT FUNDING / TIMBER SALES / SAULS CREEK ROAD

Commissioner McDaniel discussed the Special Project funding and recommended to place a hold on the timber sale funds. Deputy Administrator Lanier stated that the timber sale funds have been received. Commissioner McDaniel withdrew his motion. Commissioner McDaniel then motioned to rescind the expenditures of the timber sale funds. Commissioner Williams seconded the motion for discussion. Chairman McLemore discussed that the Board previously approved to spend \$50,000.00 for the lighting at the Honeyville Community Center Ball field, stating that Gulf Coast Electric and other Contractors volunteered to set the poles for the lighting at the ball field. Commissioner Yeager discussed that these funds need to be expended by the Counties procedures. Commissioner McDaniel amended the motion to include stopping the expenditures for the Sauls Creek Road and the timber sale expenditures. Chairman McLemore directed Building Official Collinsworth to give a breakdown of all expenditures for the Honeyville Park Ball field. Commissioner Williams discussed that this will be all activities from this point forward. Chief Administrator Butler discussed that the Engineers are on the Sauls Creek Road project. After further discussion by members of the Board, the motion then passed 4 to 1, with Chairman McLemore voting no.

TELEVISION CHANNEL – BOARD MEETINGS

Commissioner Yeager discussed that we lost the channel which aired the Board meetings due to cable service and the laws. Dewey Blaylock appeared before the Board and discussed that this channel was set up with minimal funding from the County, stating that the bulk has been funded from the local business commercials. He reported that this operation was made available through the Federal Communication Act, stating that Government and Schools were to have access to this channel. Mr. Blaylock reported that Mediacom has disconnected the lines, stating that they require them to carry commercial content, and they have carried the commercial content through the local businesses. Upon inquiry by Chairman McLemore, County Attorney McFarland discussed that the State of Florida decided to take us out of the equation as a County, stating that the Legislature has changed this. After further discussion by members of the Board, Mr. Blaylock discussed that Fairpoint Communication has contacted him concerning this issue. Deputy Administrator Lanier discussed that she was contacted by Fairpoint Communication today, and that they would need a letter from the County to provide the content for those channels if this is an option. Dewey Blaylock requested for the Board to approve this channel to be run on the IPT with Fairpoint Communication. Commissioner Yeager motioned to approve this recommendation, contingent upon County Attorney review. Commissioner McDaniel seconded the motion, and it passed unanimously. Commissioner Williams requested that this issue be added to the Special Meeting.

COMMISSIONER EMAILS

Commissioner Yeager discussed having the Commissioners email forwarded after hours to their home, and directed Deputy Administrator Lanier to check on this issue.

LOCAL STATE OF EMERGENCY – SUNRISE/SUNSET

Upon inquiry by Commissioner Yeager, Chief Administrator Butler stated that they are waiting on a reply from D.E.P. Planner Richardson reported that he sent an email to D.E.P. concerning this issue and he is waiting on a response. He reported that D.C.A. is not in opposition, but will yield to D.E.P.

NATIONAL RESOURCE DAMAGE ASSESSMENT TEAM MEETING

Commissioner Williams reported that he and Chief Administrator Butler attended the N.R.D.A. meeting. Chief Administrator Butler discussed that the Chief Administrators for the seven counties have been meeting on conference calls, stating that the seven counties agree to act, and they are working on the percent that Gulf County will receive. Commissioner Williams motioned to approve this plan, contingent upon council approval. Commissioner Yeager seconded the motion, and it passed unanimously.

STRATEGIC PLANNING

Commissioner Williams discussed strategic planning and the need to get going on this issue.

COUNTY-WIDE VOTING

Commissioner Williams discussed the issue with County-Wide Voting, and motioned to pursue County-Wide voting. Commissioner Yeager seconded the motion for discussion. Commissioner Smiley discussed his concerns, stating that he is not in agreement with County-Wide voting and asks to have a chance on this Board before they start this issue. After further discussion by members of the Board, the motion passed 3 to 2, with Chairman McLemore and Commissioner Smiley voting no.

WORK ORDER SYSTEM

Commissioner Williams discussed the current work order system, stating that these works orders should take priority, and motioned for no Commissioner to have the authority to individually direct a Department Head and that each employee will have disciplinary action for not following this procedure. Commissioner McDaniel seconded the motion, and it passed unanimously.

GULF COUNTY HEALTH DEPARTMENT ADMINISTRATOR

Chairman McLemore reported that they received a recommendation from the State, stating that they need to approve or deny this recommendation. He discussed that the

Board recommended Jim McKnight for this position. County Attorney McFarland stated that the Statute states that the person is selected by the State and appointed with the concurrence of the County. Commissioner McDaniel motioned to discuss the State's request. Chairman McLemore passed the Chair to Vice Chairman Yeager. Commissioner McLemore seconded the motion for discussion. Michael Sattman, Assistant Deputy Secretary for Department of Health appeared before the Board and discussed the process for picking the Administrator for the Gulf County Health Department. Upon inquiry by Commissioner McLemore, Mr. Sattman stated that Marsha Player is able to write grants. Commissioner Williams discussed the interview process for this position. Commissioner McDaniel discussed that he was notified about this issue less than 24 hours ago, and would like to review this issue more. Commissioner McDaniel withdrew the previous motion. Commissioner McLemore withdrew his second. Commissioner McDaniel motioned to table this issue. Commissioner McLemore seconded the motion for discussion, stating that he would like to hear from Mr. McKnight and Ms. Player. Jim McKnight appeared before the Board and discussed his qualifications for this position. Marsha Player appeared before the Board and discussed her qualifications for this position. Upon inquiry by Commissioner Smiley, County Attorney McFarland discussed that the role of the Commissioners is limited in this process, stating if the County disagrees the State will have to reevaluate their options for this process. After further discussion by members of the Board, the motion then passed unanimously. The Chair was returned to Commissioner McLemore.

PUBLIC WORKS – INVENTORY

Upon inquiry by Assistant Public Works Director Knee concerning item #4 (pages 15-17) which were pulled from the Consent Agenda, Chairman McLemore stated that they will review these items and discuss them at the Special Meeting.

YARD DEBRIS PICK-UP

Roland Wilson of Cape San Blas appeared before the Board and discussed that the County needs the yard debris pick-up back. Commissioner Yeager discussed that this was a very hard budget and a lot was cut from the Public Works Department. He discussed using the work crews to remove the roadside pick-up, and the possibility of purchasing larger trailers if needed. Mr. Wilson discussed that it is approximately 20 miles from the State Park to the landfill and this cost approximately \$16.00 in gas and then you have to pay a \$5.00 fee at the landfill. Commissioner Yeager stated that this is an issue that can be reviewed during the Budget session.

SIMMONS BAYOU BRIDGE

Pat Hardman appeared before the Board and discussed that both bridges in the Simmons Bayou area are now open, stating that the road is very rough, and hopes that this is not the final product.

SENATE BILL 1752

Pat Hardman discussed S.B. 1752 which was passed, stating that it extends any D.E.P. permitting for two years, and there has been some confusion in obtaining permits. County Attorney McFarland discussed that he received a phone call concerning this issue; requested him to issue a letter on this, stating that he has not done so.

CABLE FRANCHISE

Troy White appeared before the Board and discussed the issue concerning the cable, stating that we have had this service for several years, and recommended to have the same thing here that they have on the Wewahitchka channel. Commissioner Williams requested for Mr. White to work with the committee on this issue.

There being no further business, Commissioner McDaniel motioned to adjourn. Commissioner McDaniel then withdrew the motion.

COUNTY-WIDE VOTING

Debbie Ward appeared before the Board and discussed the issue of County-Wide voting, and requested that this Board review the issue and consider the low income people. Commissioner Yeager stated that we are all equal, and he responds to everyone with respect and dignity. Commissioner Williams discussed that there are a lot of changes to be made through this County.

There being no further business, and upon motion by Commissioner McDaniel, the meeting did then adjourn at 8:14 p.m., E.T.

**CARMEN L. MCLEMORE
CHAIRMAN**

**ATTEST:
REBECCA L. NORRIS
CLERK**

AGREEMENT BETWEEN
GULF COUNTY EMERGENCY MEDICAL SERVICES

AND

GARY M. PABLO, M.D.

THIS AGREEMENT made this 1st day of January, 2011, by and between the Gulf County Emergency Medical Services (Gulf County EMS and Wewahitchka EMS, collectively), both being duly licensed emergency medical service (hereinafter collectively referred to as EMS) acting through its duly appointed representative, and Gary M. Pablo, M.D., (hereinafter referred to as MEDICAL DIRECTOR).

Whereas, the EMS provides emergency medical services to citizens of Gulf County

Whereas, the EMS has a mission to provide quality emergency medical services to all people in the service area and towards that end, needs a MEDICAL DIRECTOR

Whereas, Gary M. Pablo, M.D., is a licensed physician by the State of Florida and is Board Certified in Emergency Medicine

Whereas, it is the best interest of EMS and the community, as a whole, to ensure quality emergency medical services are available to the county

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. TERMS OF AGREEMENT

Dr. Gary M. Pablo, M.D. will provide MEDICAL DIRECTOR services on January 1, 2011, and shall perform these services for one year. This agreement will automatically renew annually unless written notice is served by either party thirty (30) days or more prior to the expiration of the term.

2. COMPENSATION

The MEDICAL DIRECTOR will be paid \$10,000.00 per year to be paid in twelve (12) equal payments (\$833.334/month) for professional services.

3. PROFESSIONAL LIABILITY COVERAGE

The EMS will maintain appropriate professional insurance coverage for the MEDICAL DIRECTOR in the performance of his duties as MEDICAL DIRECTOR.

The MEDICAL DIRECTOR shall be held whole harmless for any of the following reasons:

CONSENT **12**
DATE: 12-14-10 LL

- a. Any actions or procedures performed by EMS personnel beyond the scope of their job description.
- b. Any errors or omissions made by EMS personnel during patient care which do not follow protocols and standing orders established by the MEDICAL DIRECTOR.

4. PERFORMANCE OF DUTIES

The MEDICAL DIRECTOR or designee will perform or ensure that the below listed duties and responsibilities are carried out:

- a. Develop medically correct standing orders and/or protocols which permit specified ALS and BLS procedures when communication cannot be established with a supervising physician or when any delay in patient care would potentially threaten the life or health of the patient. The MEDICAL DIRECTOR shall issue standing orders and protocols to the provider to ensure that the provider transports each of its patients to facilities that offer a type and level of care appropriate to the patient's medical condition if available within the service region. The MEDICAL DIRECTOR or his designee will provide continuous 24 hour per day, 7-day-per-week medical direction which shall include in addition to the development of protocols and standing orders, direction of personnel of the EMS as to availability of medical director "off-line" service to resolve problems, system conflicts and provide services in an emergency;
- b. Develop and implement a patient care quality assurance system to assess the medical performance of paramedics and EMT's. The MEDICAL DIRECTOR shall audit the performance of system personnel by use of a quality assurance program to include but not limited to prompt review of run reports, direct observation, and comparison of performance standards for any drugs permissible for BLS and ALS use, equipment, system protocols and procedures. The MEDICAL DIRECTOR shall be responsible for participating in quality assurance programs by the department;
- c. Ensure and certify that security procedures of the EMS for medications, fluids and controlled substances are in compliance with Florida statutes;
- d. Create, authorize and ensure adherence to, detailed written operating procedures regarding all aspects of the handling of medications, fluids and controlled substances by the EMS.
- e. Assume direct responsibility for: the use by an EMT of an automatic or semi-automatic defibrillator; the performance of esophageal intubation by an EMT; and on routine inter-facility transports, the monitoring and maintenance of non-medicated I.V.'s by an EMT. The MEDICAL DIRECTOR shall ensure that the EMT is trained to perform these procedures; shall establish written protocol for the performance of these procedures; and shall provide written evidence documenting compliance with provisions of this paragraph;

- f. Ensure 30-hour EMT refresher course is available;
- g. Ensure that all EMT's and paramedics are trained in the use of the trauma scorecard methodologies as provided in sections 64E-2.017, F.C.C., for adult trauma patients and 64E-2.0175, F.A.C, for pediatric trauma patients;
- h. Develop and revise when necessary TTP's for submission for approval; and
- i. Participate as a crew member on and EMS vehicle for a minimum of 10 hours per year and complete a minimum of 10 hours per year of continuing medical education related to pre-hospital care or teaching or a combination of both.

5. TERMINATION

WITHOUT CAUSE

This agreement may be terminated by either party without cause by giving 90 days written notice to the other party.

WITH CAUSE

- a. EMS may terminate the MEDICAL DIRECTOR with cause for the following occurrences:
 - 1) Loss of Florida license or insurability for malpractice insurance;
 - 2) Default of any material terms or conditions of this agreement which are not curable;
 - 3) Failure to remedy a curable default of any of the material terms or conditions of this agreement within a reasonable period of time after receipt of written notice from EMS of such curable default;
 - 4) Death of the MEDICAL DIRECTOR;
 - 5) Disability lasting longer than sixty (60) calendar days; and
 - 6) Any continuing course of action that contravenes accepted medical standards of care for the serving area community.
- b. MEDICAL DIRECTOR may terminate for the following reasons:
 - 1) Insistence by EMS on a course of action that contravenes accepted medical standards of care of the serving area or a similar community;
 - 2) Actions by EMS officers, directors, or employees which a reasonable person would believe could cast discredit upon or damage the reputation of MEDICAL DIRECTOR;
 - 3) Substantial change of philosophy, direction, mission, or administration of EMS that would cause focus of program to change; and
 - 4) Substantial change in nature or intensity of duties absent agreement by the MEDICAL DIRECTOR.

6. ARBITRATION

All rights, disputed, and other matters in question arising out of or relating to this agreement of the breach thereof shall be decided by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association then pertaining,

unless the parties mutually agree otherwise. Written determination of the arbitration shall be final and binding on the parties. If either party institutes an action to enforce any of the terms of this agreement, the prevailing party shall, in addition to any other damages, be entitled to recover its cost of suit and reasonable attorney's fees incident to such action.

7. INTEGRATION

This agreement, together with any modification or amendments signed by the parties, comprises the complete agreement. Neither of the parties has made any representation or warranty other than those set forth in this agreement and such modification or amendments.

8. INTERPRETATION

This agreement shall be construed and governed by the laws of the State of Florida.

9. SEVERABILITY

In the event that any portion of this agreement shall be found by a court of competent jurisdiction to be void or illegal, it shall not affect the validity or enforceability of other portions of this agreement.

10. WAIVER OR BREACH

No waiver by either party of any failure of the other party to keep or perform any provision of this agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provisions.

11. MODIFICATION

This agreement may be modified at any time by mutual consent of the parties. Such modification shall be in writing and signed by both parties and attached hereto. IN WITNESS WHEREOF, the parties have executed this agreement the day above written.

HOUSTON WHITFIELD
GULF COUNTY EMS DIRECTOR

GARY M. PABLO, M.D.
MEDICAL DIRECTOR

DONALD BUTLER
CHIEF ADMINISTRATOR

CARMEN L. MCLEMORE
CHAIRMAN

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement made and entered into this _____ day of December, 2010, by and between the Board of County Commissioners of Gulf County, Florida (the "Board") and Novak Law Offices, PLLC (the "County Attorney"), whereby the parties hereto, for and in consideration of mutual covenants and agreements herein expressed, do agree as follows:

1. **PURPOSE:** The purpose of this Professional Services Agreement is to set forth the terms and conditions under which the County Attorney will render legal services to the Board of County Commissioners of Gulf County, Florida
2. **LEGAL SERVICES:** The County Attorney shall provide the traditional legal services required by the Board which include the following:
 - (A) Attending meetings of the Board and its required functions also including the Planning Commission, Code Enforcement Board and Animal Control Hearings as required or requested.
 - (B) Rendering oral and written legal opinions to the Board;
 - (C) Drafting and reviewing resolutions of the Board;
 - (D) Drafting and reviewing ordinances of the Board;
 - (E) Drafting and reviewing contracts and agreements to which the Board is a party or has an interest;
 - (F) Representing the Board in litigation (including administrative hearings);
 - (G) Representing the Board in special projects;
 - (H) Representing the Board in bond issues;
 - (I) Providing such other legal services as the Board may from time to time direct; and
 - (J) Providing, with the consent of any constitutional officer of Gulf County such legal services as such constitutional officer may from time to time direct.

The parties intend that the County Attorney provide only legal services and not administrative or managerial services. Therefore, the Board shall refrain from directing the County Attorney to provide services other than legal services.

3. The applicable hourly rate for the lawyer employed by the Board as the County Attorney

is as follows:

\$ 100.00 per hour for general services
\$ 125.00 per hour for litigation services (including administration claims).

- 4. **EXPENSES:** In addition to the payment of the attorney's fees set forth herein, the Board shall reimburse the County Attorney for all reasonable expenses incurred by him on behalf of the Board or in providing legal services pursuant to this Professional Services Agreement, including any administrative fees.
- 5. **DIRECTIONS TO COUNTY ATTORNEY:** The County Attorney shall provide only such legal services as the Board, the Chairman of the Board, the County Chief Administrator or the Clerk may from time to time direct.
- 6. **CONFLICTS:** The County Attorney shall not represent any party before the Commission nor represent any party on a matter that the Commission determines is adverse to the Commission and shall otherwise avoid any conflict of interest with the Commission.
- 7. **TERMINATION:** This Professional Services Agreement may be terminated at any time by either party upon thirty (30) days advance written notice to the other party. Upon such notification of termination, the parties shall cooperate to provide for an orderly transfer of responsibilities from the County Attorney to his successor.

IN WITNESS WHEREOF, the parties hereunto have set their hands and seals the date and year first above written.

THE BOARD OF COUNTY COMMISSIONERS
OF GULF COUNTY, FLORIDA

By: _____
Chairman

NOVAK LAW OFFICES, PLLC

By: _____
Attorney

State of Florida Department of Transportation
AMENDMENT
TO
Transportation Regional Incentive Program JPA

Amendment No.: 5 Execution Date: _____
Original Contract No.: AOZ68 Original Execution Date: 11/28/2007
Financial Project No.: 42245715801
County : Gulf County

Agreement Description: Construction Phase for the Stumphole Revetment on SR-30 E
Purpose of Amendment: Time Extension

The terms of the original agreement referenced above, are hereby amended as follows:

Section 2A of the Agreement is amended to extend the time period within which the AGENCY will complete scheduled project services.

- 1. Construction to be completed on or before 02/28/2011

Except as hereby modified, amended, or changed, all of the terms and conditions of said original agreement and any amendments thereto will remain in full force and effect.

COUNTY:

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

BY: _____
Authorized Signature

BY: _____
Authorized Signature

Name: Carmen McElmore

Name: Phillip Gainer, P.E.

Title: Chairman

Title: Director of Transportation Development



**ROBERSON &
ASSOCIATES, P.A.**
CERTIFIED PUBLIC ACCOUNTANTS

Vance CPA, LLC

6201 Thomas Dr. Suite 705
Panama City Beach, FL

Port St. Joe, Florida
Apalachicola, Florida

Engagement Letter

November 30, 2010

Honorable Members
Board of County Commissioners
Gulf County, Florida

We are pleased to confirm our understanding of the services we are to provide Gulf County, Florida for the year ended September 30, 2010. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements, of Gulf County, Florida as of and for the year ended September 30, 2010. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Gulf County, Florida's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Gulf County, Florida's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedules and GASB required Supplementary Pension, OPEB if required.

Supplementary information other than RSI also accompanies Gulf County, Florida's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other

214 Seventh St., Port St. Joe, FL 32456
Phone 850-227-3838 • Fax 850-227-2506

219 Avenue E, Apalachicola, FL 32324
Phone 850-653-1090 • Fax 850-658-0991

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REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2010 DEC - 8 AM 11:11
DATE: 12-21-10

records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on-

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity specific legislative or regulator bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major programs(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is a reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Gulf County, Florida and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees,

former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit finding should be available for our review on November 1, 2010. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures- General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures- Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133

Audit Procedures- Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Gulf County, Florida's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-

133 *Compliance Supplement* and related addenda for the types of compliance requirements that could have a direct and material effect on each of Gulf County, Florida's major programs. The purpose of these procedures will be to express an opinion on Gulf County, Florida's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service provider.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Roberson & Associates, P.A. and Vance CPA, LLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the Auditor General of the State of Florida or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Roberson & Associates, P.A. and Vance CPA, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Auditor General of the State of Florida. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately December 15, 2010 and to issue our reports no later than March 31, 2011. Ralph Roberson is the coordinating engagement partner. Our all inclusive fee for these services is \$70,400. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Gulf County, Florida and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Roberson & Associates P.A
Vance CPA, LLC



Ralph C. Roberson, CPA, For the Firm

This letter correctly sets forth the understanding of Gulf County, Florida.

By: _____

Title: _____

Date: _____

THIS AMENDMENT, entered into between the State of Florida, Department of Revenue hereafter referred to as the "Department" and, Gulf County Board of County Commissioners, hereafter referred to as the "Contractor", amends Contract # CSP23.

In accordance with Section III E (1) on page 10 of the Contract, the parties mutually agree that: **The Contract Amount as funded by the State of Florida, Department of Revenue is increased by an additional \$5,000.00 to pay for contracted services during State Fiscal Year 2010/2011.**

This contract amendment increases the amount of the contract by \$5,000.00. The value of the amended contract shall not exceed \$14,290.00, subject to the availability of funds.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level and criteria specified in the Contract.

The provisions of Chapter 287, Florida Statutes, are incorporated herein by reference.

This amendment shall begin on November 17, 2010 or the last date signed, whichever is later, and end on June 30, 2011 at midnight.

This amendment is hereby made a part of the Contract #CSP23.

IN WITNESS WHEREOF, the parties hereto have caused this one (1) page amendment to be executed by their officials thereunto duly authorized.

CONTRACTOR:
Gulf County Board of County
Commissioners

STATE OF FLORIDA
DEPARTMENT OF REVENUE

SIGNED BY: _____

SIGNED BY: _____

NAME: _____

NAME: Lia Mattuski

TITLE: _____

TITLE: Director, Financial Management

DATE: _____

DATE: _____

Approved as to form and legal content
Office of General Counsel

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

CHIEF ADMINISTRATOR'S OFFICE

Donald Butler, Chief Administrator

1000 CECIL G. COSTIN, SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456

PHONE: (850) 229-6111/639-6700 • FAX: (850) 229-9252 • EMAIL: dbutler@gulfcounty-fl.gov

DATE AND TIME OF MEETINGS: SECOND AND FOURTH TUESDAYS AT 6:00 P.M., E.T.

MEMORANDUM

TO: All County Commissioners
FROM: Don Butler, Chief Administrator *DB*
SUBJECT: Deborah Thrasher – Annual Leave Sell Back
DATE: December 7, 2010

Gentlemen:

It was recently brought to my attention that there was an issue with Ms. Thrashers' annual leave hours. She had asked to "sell back" two weeks' vacation last December (2009), but for some reason her supervisor didn't submit the request until January (2010).

Board policy states "Employees are allowed to "sell back" up to two weeks of vacation annually (per BOCC Meeting Minutes 10/24/2000)...All county employees will be allowed to "roll over" a maximum of 240 hours of annual leave from one year to the next".

Ms. Thrasher lost 2 weeks of annual leave last year because she assumed her supervisor had turned in the sell back as requested. Therefore, I respectfully ask that you consider making a one-time modification to Board policy and allow Ms. Thrasher to sell back an additional 2 weeks of annual leave so that she does not again lose the time she has earned.

I have already spoken with Houston Whitfield and there is money in the EMS budget to cover the payout of this leave.

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2010 DEC -8 AM 11:35

BCC APPROVED

DATE _____ D.C. _____

CONSENT
DATE: *NSB* 12-7-10

EQUIPMENT TRANSFERRED FROM GULF CO. EMS TO GULF CO. MAINTENANCE

- 1. (one) Stihl Trimmer-----S/N 25347829
- 2. (one) Stihl Chainsaw-----S/N 272159936
- 3. (one) Stihl Blower-----S/N 255028600
- 4. (one) Dewalt 7.25" Electric Circular Saw-----S/N 580613
- 5. (one) Dewalt Cordless Reciprocating Saw-----S/N 442971
- 6. (one) Dewalt 18v. Cordless Drill-----S/N 847749
- 7. (one) Dewalt Electric Sander-----S/N 998784
- 8. (one) Dewalt Cordless Circular Saw-----S/N 807823
- 9. (one) Makita 3/8" Drill-----S/N 432209A
- 10. (one) Makita Side Grinder-----S/N 0065969
- 11. (one) "Weedeater" Electric Trimmer-----S/N 98169D
- 12. (one) MI-T-M Corp. 2400psi Pressure Washer-----S/N 3456
- 13. (one) Eureka Hand Held Shop Vac -----S/N 0820-001798
- 14. (one) Model WL100 Work Light-----S/N N/A
- 15. (one) Rubbermaid Wheel Borrow, two wheel type-----S/N 27488B
- 16. (two) Irwin Quick Grip (clamps) -----S/N N/A
- 17. (one) Egrodyne Tool Bucket w/ Pouches-----S/N N/A
- 18. (one) Plastic Container Containing Numerous Electrical Boxes, Outlets, Etc.
- 19. (one) Red Plastic Gas Can, 6 gal.

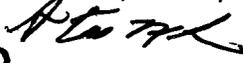
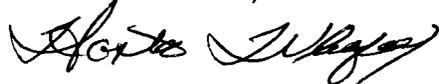
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REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

The above items turned over to Steve Mork, County Maintenance on 11-16-2010.

Houston Whitfield, EMS Director

Steve Mock, County Maintenance



BCC APPROVED

DATE _____ D.C. _____

CONSENT
DATE: 12-14-10

UF UNIVERSITY of FLORIDA

IFAS Extension

401 DEC - 8 PM 1:03
COUNTY COMMISSIONERS

PO Box 250
Wewahitchka, FL 32465
850-639-3200
850-229-2909
850-639-3201 Fax

DATE: December 8, 2010

TO: Gulf County Board of County Commissioners

FROM: Roy Lee Carter *Rlc*

SUBJECT: 2002 Buick Century Car

The University of Florida IFAS Extension Service has given Gulf County Extension Service a 2002 Buick Century. The University of Florida is requiring Gulf County to award a tag and auto insurance for this gift to be official county property.

2002 Buick Century – Color Bronze – Serial No. 2G4WS52J621263314

If more information is needed please do not hesitate to contact me.

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REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2010 DEC - 8 PM 2:40

BCC APPROVED
DATE _____ D.C. _____

CONSENT
DATE: 12-14-10 LL

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
OFFICE OF THE COUNTY ATTORNEY**
Timothy J. McFarland, General Counsel
326 Reid Ave., Port St. Joe, FL 32456, Phone (850) 227-3113, Fax (850) 227-2113

December 8, 2010

Gulf County Board of County Commissioners
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

**INVOICE FOR PROFESSIONAL SERVICES RENDERED
NOVEMBER, 2010**

Total professional hours expended for November, 2010 - 63.8

52.7 hours @ \$100.00 per hour \$5,270.00

11.1 hrs @ \$125.00 per hour \$1,387.50

COSTS:

West Law Fees \$ 182.00

TOTAL AMOUNT DUE: \$6,839.50

BCC APPROVED

DATE _____ D.C. _____

ACCT. # 21314-31100

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REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2010 DEC -8 AM 11:00



Aug 12, 2010

Mrs. Rebecca L. Norris
Gulf County Clerk of the Court
Gulf County Courthouse
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, FL 32456

RECEIVED
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
AUG 12 2010

RE: PJSRA TIF Revenue Request FY 2010/2011

Dear Mrs. Norris:

The Port St. Joe Redevelopment Agency has calculated the amount of Tax Increment Financing (TIF) funds to be deposited into the PSJRA Trust Fund Account prior to **January 1, 2011**.

The TIF amount is based on the attached information provided by the Gulf County Property Appraiser's Office.

Using the millage rate provided in the latest Board Meeting Minutes of **5.7679**, please accept this letter and attached documentation as our 2010/2011 request in the amount of **\$161,289**.

In the event that the Final Millage rate is different than the rate above, the TIF requested amount will need to be modified accordingly.

Please feel free to call with any questions.

Sincerely,

Matt Fleck
Executive Director

cc: Don Butler, County Administrator
PSJRA Board of Directors

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2010 DEC -8 AM 11:35

BCC APPROVED

DATE _____ D.C. _____
ACCT. # _____

CONSENT
DATE: 11-23-10 *BF*

Port St Joe Redevelopment Agency
Preliminary - Aug 12, 2010

Fiscal Year 2010-2011

Total Taxable Value \$ **41,604,438**
(as provided by Property Appraiser's office)

Less Base Year (from P.A.in 1992) \$ 12,169,465
ADJUSTED TOTAL \$ **29,434,973**

Gulf County Millage 0.0057679
Gulf County Basis \$ 169,778

Gulf County 95% ADJUSTED TIF	\$ 161,289
-------------------------------------	-------------------

City of PSJ Millage 0.0035914
City of PSJ Basis \$ 105,713

City of PSJ 95% ADJUSTED TIF	\$ 100,427
-------------------------------------	-------------------

TIF GRAND TOTAL FY 2009/2010	\$ 261,716
-------------------------------------	-------------------



TAX INCREMENT ADJUSTMENT WORKSHEET

Year	2010	County	Gulf
Principal Authority	CITY OF PORT ST JOE	Taxing Authority	CITY OF PORT ST JOE
Community Redevelopment Area	PSJRDA	Base Year	1990

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	41,604,438	(1)
2.	Base year taxable value in the tax increment area	\$	12,169,465	(2)
3.	Current year tax increment value (Line 1 minus Line 2)	\$	29,434,973	(3)
4.	Prior year Final taxable value in the tax increment area	\$	52,829,852	(4)
5.	Prior year tax increment value (Line 4 minus Line 2)	\$	40,660,387	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser		Date 07/01/2010

SECTION II: COMPLETED BY TAXING AUTHORITY - complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		%	(6a)
6b.	Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) If value is zero or less than zero, then enter zero on Line 6b	\$		(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$		(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	138,726	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		3.5914 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value (Line 5 multiplied by Line 7b, divided by 1,000)	\$	146,028.71	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value (Line 7a divided by Line 7c, multiplied by 100)		95 %	(7d)
7e.	Dedicated increment value (Line 3 multiplied by the percentage on Line 7d) If value is zero or less than zero, then enter zero on Line 7e	\$	27,963,224	(7e)

SIGN HERE	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer		Date	
	Title	Contact Name		
	Mailing Address	Physical Address		
	City, State, Zip	Phone Number	Fax Number	

Instructions on page 2

\$ 100,427

(38,33)

**GULF COUNTY
RESOLUTION NO: 2010-**

A RESOLUTION OF GULF COUNTY, FLORIDA IN PART TO THE JOINT RESOLUTIONS OF THE COASTAL COUNTIES OF THE NORTHWEST FLORIDA PANHANDLE REGION, RELATING TO THE OIL SPILL IN THE GULF OF MEXICO; SUPPORTING A REGIONAL UNITED RECOVERY PLAN FOR THE NORTHWEST FLORIDA PANHANDLE; REQUESTING THAT THE REGION'S STATE AND FEDERAL DELEGATIONS RECOGNIZE AND SUPPORT THE IMPLEMENTATION OF A UNITED RECOVERY PLAN FOR THE NORTHWEST FLORIDA PANHANDLE; PROVIDING FOR ANEFFECTIVE DATE

WHEREAS, on April 20, 2010, the Deepwater Horizon oil rig exploded in the Gulf of Mexico, and on April 22, 2010, the Deepwater Horizon oil rig sank in the Gulf of Mexico resulting in widespread environmental and economic consequences; and

WHEREAS, seven coastal Counties in the Northwest Florida Panhandle region, to include Escambia, Santa Rosa, Okaloosa, Walton, Bay, Gulf and Franklin Counties, incurred the most significant impacts statewide as a result of the disaster; and

WHEREAS, Gulf County and this coastal region have suffered losses to our environmental resources; and

WHEREAS, the local economy of Gulf County and this coastal region have further suffered incalculable economic losses due to the oil spill as it has impacted tourism, property values, the recreational and commercial seafood industries, recreational opportunities, marinas and boating, restaurants, the quality of life for residents and visitors to the region and numerous other facets of the economy; and

WHEREAS, the coastal Counties of the Northwest Florida Panhandle seek to organize a unified recovery response effort in order to mitigate the disastrous environmental and economic impacts facing this region and promote economic growth and sustainability; and

WHEREAS, to facilitate this common goal the Counties of the Northwest Florida Panhandle resolve to develop a comprehensive United Recovery Plan detailing a proposed strategy to facilitate both environmental remediation and economic diversification within the region; and

WHEREAS, the United Recovery Plan will represent the Counties' collective strategy for regional recovery.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. The above recitals are hereby adopted.

SECTION 2. Gulf County along with the other coastal Counties of the Northwest Florida Panhandle region, to include Escambia, Santa Rosa, Okaloosa, Walton, Bay, and Franklin Counties, hereby supports the development of a unified recovery response effort to be set forth in a United Recovery Plan.

SECTION 3. Gulf County along with the other coastal Counties of the Northwest Florida Panhandle region hereby request that the region's state and federal delegations recognize and support the creation and implementation of a United Recovery Plan for the Northwest Florida Panhandle.

SECTION 4. Gulf County agrees with the other coastal Counties of the Northwest Florida Panhandle region to the establishment of a 501-C3 to serve as the fiduciary agent for all fine dollars, state funds, federal funds, grants, and other future funding opportunities generated as a result of the Deepwater Horizon incident for the purpose of economic recovery, environmental restoration and tourism.

SECTION 5. This Resolution shall become effective immediately upon adoption by the respective Boards of County Commissioners of the seven county Northwest Florida Panhandle Region.

SECTION 6. The Clerk shall forward a copy of this Resolution to all current and recently elected members of the state and federal delegations to include U. S. Senators George LeMieux, Bill Nelson and U.S. Senator-Elect Marco Rubio, Congressman Jeff Miller, Congressman-Elect Steve Southerland, Governor Charlie Crist and Governor-Elect Rick Scott, State Senators Greg Evers, Don Gaetz and State Senator-Elect Bill Montford, and State Representatives Doug Broxson, Clay Ingram, Clay Ford, Matt Gaetz, Brad Drake, Jimmy Patronis, Marti Coley, and Leonard Bemby.

Adopted this _____ day of _____, 2010.

BOARD OF COUNTY COMMISSIONERS
OF GULF COUNTY, FLORIDA

Carmen L. McLemore, Chairman

ATTEST: Clerk of the Circuit Court

(SEAL)

BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

36

1000 CECIL G. COSTIN, SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE: (850) 229-6106/639-6700 • FAX: (850) 229-9252 • EMAIL: boccc@gulfcounty-fl.gov
WEBSITE: www.gulfcounty-fl.gov

DATE AND TIME OF MEETINGS: SECOND AND FOURTH TUESDAYS AT 6:00 P.M., E.T.

MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: COMMISSIONER BILL WILLIAMS, DISTRICT 3
DATE: DECEMBER 1, 2010
RE: TRAVEL REQUEST

I have been asked to speak at the 2011 Annual Meeting of the Florida Emergency Preparedness Association. Request is to allow travel expenses for this trip.

Thank you.

BCC APPROVED

DATE _____ D.C. _____

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2010 DEC - 8 AM 11:33

CONSENT
DATE: 12-14-10 LL

FLORIDA EMERGENCY PREPAREDNESS ASSOCIATION

400 Capital Circle SE, ST 18-263

Tallahassee, FL 32301

850-274-1835

www.fepa.org

November 29, 2010

The Honorable Bill Williams
 Commissioner, District III
 Gulf County Board of County
 Commissioners
 1000 Cecil B. Costin Sr. Boulevard
 Port St Joe, Florida 32456

Dear Commissioner Williams:

On behalf of the Florida Emergency Preparedness Association (FEPA) I would like to invite you to participate at our 2011 Annual Meeting January 24, 2011 through January 28, 2011 at the Hilton Walt Disney World in Lake Buena Vista, Florida. FEPA is a statewide organization of professional emergency managers from local, regional, state and tribal agencies and organizations. FEPA serves in an education, training and advocacy role for its more than 600 members and the Annual Meeting serves as the Association's primary training, education and outreach venue.

This year's theme "2010 – Re-emphasizing All Hazards" reflects the many and diverse events and situations that call emergency managers to action. We ask that you provide a quick welcome address on behalf of the Florida Association of Counties at our Opening General Session, Wednesday January 26, 2011 at 10:30 am. In addition we request your participation at the General Session, Thursday, January 27, 2011 from 10:30 am to Noon as a speaker on the BP Deepwater Horizon panel.

Thank you in advance for consideration of this invitation. We look forward to your participation in our 2011 Annual Meeting. Please provide confirmation of your ability join us to Eve Rainey, FEPA Executive Director, at 850-274-1835 or erainey@fepa.org.

Sincerely,

Ron Mills

Ron Mills, Chair
 FEPA Annual Meeting Committee

RM:er

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2010 DEC -8 AM 11:33