

**PORT ST. JOE, FLORIDA**

**SEPTEMBER 28, 2010**

**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Carmen L. McLemore, Vice Chairman Warren J. Yeager, Jr., and Commissioners Billy E. Traylor and Nathan Peters, Jr. <Commissioner Bill Williams was absent>

Others present were: Clerk Finance Officer Carla Hand, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Building Official Lee Collinsworth, Emergency Management Director Marshall Nelson, Grant Writer Towan Kopinsky, Human Resource Director Denise Manuel, Mosquito Control Director Mark Cothran, Planner David Richardson, Sheriff Joe Nugent, and Sheriff's Office Major Bobby Plair.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Deputy Administrator Lanier opened the meeting with prayer, and Chairman McLemore led the Pledge of Allegiance to the Flag.

**CONSENT AGENDA**

Commissioner Traylor motioned to approve the Consent Agenda. Commissioner Yeager seconded the motion, and it passed unanimously (4-0) as follows:

1. Minutes – September 8, 2010 - Special Meeting  
- September 14, 2010 – Public Hearing
2. Agreement – Florida Department of Corrections – Gulf Annex (Public Works #7)  
  
Agreement – Florida Department of Corrections – Gulf Annex (Public Works #8)  
  
Agreement – Florida Department of Corrections - Gulf Annex (Public Works #10)

Agreement – Florida Department of Corrections – Gulf C.I. Main Unit  
(Public Works #9)

Agreement – Florida Department of Corrections – Gulf C.I. Main Unit

Agreement – Florida Department of Corrections – Gulf Forestry Camp

Agreement – Florida Department of Corrections – Gulf Forestry Camp  
(Public Works #2)

Agreement – Florida Department of Corrections – Gulf Forestry Camp  
(Public Works #1)

Agreement – Sacred Heart Health System, Inc. (Non-Emergency Medical  
Transportation)

Agreement – Adam Bishop (Park Services)

3. Budget Amendment #13 – Washington Museum
4. Contract & Fee Schedules – Gulf County Health Department (2010-2011)
5. Direct Purchase Requisition – Highland View Fire Department (Couch Ready  
Mix \* \$9,600.00)
6. Refund Request – Honeyville Community Center (Gracie Schutz \* \$150.00)
7. Resolution #2010-41 - General Fund and T.D.C. (Unanticipated Revenue  
related to the Deepwater Horizon Oil Spill) as follows:

#### **RESOLUTION NO. 2010-41**

**WHEREAS**, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the General Fund and Tourist Development Fund related to Deep Water Horizon Oil Spill for fiscal year 2009-2010 and

**WHEREAS**, said revenue is needed to help pay certain expenditures incurred in fiscal year 2009-2010,

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The 2009-2010 fiscal year budget be amended as follows:

**General Fund**

<b>Gulf EMS</b>		<b>Original</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended</b>
<b>Expenditures:</b>		<b>Budget</b>			<b>Budget</b>
51626-12000	Salaries	446,080.00	90,169.00	-	536,249.00
51626-12001	Sick Leave Lump	-	38,058.00	-	38,058.00
51626-12002	Vacation Sell Back	4,407.00	7,600.00	-	12,007.00
51626-14001	FEMA Overtime	-	22,548.00	-	22,548.00
51626-21000	FICA	32,000.00	5,700.00	-	37,700.00
51626-21500	Medicare	7,500.00	1,325.00	-	8,825.00
51626-46100	Repairs - Bldg	703.00	7,000.00	-	7,703.00
51626-46200	Repairs - Equipment	6,850.00	3,150.00	-	10,000.00
51626-52000	Operating Supplies	27,461.00	10,000.00	-	37,461.00
51626-64000	Equipment	-	4,700.00	-	4,700.00
51626-64001	Equipment > \$5000	-	30,000.00	-	30,000.00
<b>Revenue:</b>					
00142-60000	Ambulance Revenue	364,000.00	220,250.00	-	584,250.00
		<b>Original</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended</b>
		<b>Budget</b>			<b>Budget</b>
<b>Expenditures:</b>					
27615-14001	BP CL BP-Overtime	-	8,340.00	-	8,340.00

**Planning**

**Expenditures:**

34515-14001	BP CL	BP-Overtime	-	988.00	-	988.00
34515-40000	BP CL	Travel	-	260.00	-	260.00

**Emergency Mgmt Local Match:**

**Expenditures:**

39125-14001	BP CL	BP-Overtime	-	36,413.00	-	36,413.00
39125-34000	BP CL	Other Contr Srv.	-	65,767.00	-	65,767.00
39125-51000	BP CL	Office Supplies	-	1,685.00	-	1,685.00
39125-52000	BP CL	Operating Exp	-	974.00	-	974.00
39125-52100	BP CL	Gas, Oil, & Lub.	-	1,782.00	-	1,692.00

**Revenue:**

00169-90000	BP CL	Other Misc Rev	-	116,209.00	-	116,209.00
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**Emergency Mgmt Local Match:**

**Expenditures:**

39125-34000	BPPIO	Other Contr Srv.	-	40,136.00	-	40,136.00
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**Revenue:**

00169-90000	BPPIO	Other Misc Rev	-	40,136.00	-	40,136.00
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**Emergency Mgmt Local Match:**

**Expenditures:**

39125-34000	BP CG	Other Contr Srv.	-	23,480.00	-	23,480.00
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**Revenue:**

00169-90000	BP CG	Other Misc Rev	-	23,480.00	-	23,480.00
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## Tourist Development Fund

<i>TDC</i>			Original Budget	Increase	Decrease	Amended Budget
<b>Expenditures:</b>						
27452-48000	BP	Promotional Act	-	150,500.00	-	150,500.00
27452-48000	BP TR	Promotional Act	-	251,119.00	-	251,119.00
<b>Revenue:</b>						
		State Tourism				
60034-58000	BP	Grant	-	150,500.00	-	150,500.00
60069-90000	BP TR	Other Misc Rev	-	251,119.00		251,119.00

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners this the 28th day of September, 2010.

(End)

Resolution #2010-42 – General Fund, St. Joe Fire Control District Fund,  
and Howard Creek Fire Department Fund  
(Unanticipated Revenue for FY2009-2010) as follows:

### RESOLUTION NO. 2010-42

**WHEREAS**, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the General Fund, St Joe Fire Control District Fund and Howard Creek Fire Department Fund for fiscal year 2009-2010 and

**WHEREAS**, said revenue is needed to help pay certain expenditures incurred in fiscal year 2009-2010,

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The 2009-2010 fiscal year budget be amended as follows:

**General Fund**

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Tax Collector:</b>				
22213-91000 Tax Collector	399,239.70	35,000.00	-	434,239.70
<b>Revenue:</b>				
00141-51000 Tax Collector Fees	120,000.00	35,000.00	-	155,000.00
<b>EMPA Grant:</b>				
39325-52000 Operating Exp	1,999.00	2,800.00	-	4,799.00
<b>Revenue:</b>				
00134-23000 EMPA	102,724.00	2,800.00	-	105,524.00
<b>EMPG Grant:</b>				
39425-52000 Operating Exp	-	106.00	-	106.00
<b>Revenue:</b>				
00131-23001 EMPG	23,231.00	106.00	-	23,337.00

**St. Joe Fire Control District Fund**

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Highland View FD Expenditures:</b>				
32222-62001 Building >25000	-	535,000.00	-	535,000.00
32222-62100 Bldg Improve	410,000.00	-	410,000.00	410,000.00
<b>Revenue:</b>				
10684-00000 Loan Proceeds	-	125,000.00	-	125,000.00

**Howard Creek Volunteer Fire Department Fund**

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Expenditures:</b>				
32722-52000 Operating Exp	13,639.70	2,185.00	-	15,824.70
<b>Revenue:</b>				
10960-00000 Misc Rev-Donations	5,000.00	2,185.00	-	7,185.00

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners this the 28<sup>th</sup> day of September, 2010.

(End)

Resolution #2010-43 – C.D.B.G. Raffield Freezer Fund (Unanticipated Revenue for FY 2009-2010) as follows:

**RESOLUTION NO. 2010-43**

**WHEREAS**, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the CDBG (Raffield Freezer) Fund for fiscal year 2009-2010; and

**WHEREAS**, said revenue is needed to help pay certain expenditures incurred in fiscal year 2009-2010,

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The 2009-2010 fiscal year budget be amended as follows:

**CDBG (Raffield) Fund**

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Expenditure:</b>				
37552-71000 Debt Service	238,764.00	117,924.00	-	356,688.00
99952-96000 Reserve for CCF	0.00	197,966.00	-	197,966.00
<b>Revenue:</b>				
115364-00000 Disposal of Fixed Assets	0.00	315,000.00	-	315,000.00
11561-00000 Interest Income	0.00	890.00	-	890.00

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners this the 28<sup>th</sup> day of September, 2010.

(End)

**DISTRICT 3 COMMISSIONER**

Chief Administrator Butler reported that Commissioner Williams is attending a class with T.D.C. and British Petroleum to acquire additional funds for events for next year (2011).

### **C.I.G.P. GRANT – AMENDMENTS – OLD BAY CITY ROAD / IOLA ROAD**

Grant Writer Kopinsky requested permission for the Chairman to sign the Amendments, for the C.I.G.P. Grant for Old Bay City Road and Iola Road; reporting that the Engineers are preparing the scope. Commissioner Peters motioned to approve this request. Commissioner Traylor seconded the motion for discussion. Chairman McLemore stated that it makes no sense to pave a portion of Iola Road, skip 1,000 feet of the road, and then pave the remainder and inquired whether the Board could take action to get that done. Assistant Administrator Hammond reported that the reason for this is because the grant required the entrance of the boat landing be paved, stating that there was not enough money to pave the entire road. He reported that they paved 1.9 miles, and the entrance to the boat landing, stating that this was the main reason for the grant. The motion then passed unanimously (4-0).

### **TIME ZONE CHANGE - REFERENDUM**

Deputy Administrator Lanier stated that in order to place the Time Zone Change Referendum on the ballot for the general election it will take additional funds, in the amount of approximately \$3,300.00. Chairman McLemore stated that the County does not have \$3,300.00 to pay for this cost, it's a federal matter and could take years to have changed. After further discussion by members of the Board, Commissioner Traylor motioned not to place the time zone change referendum on the ballot. Commissioner Yeager seconded the motion. Chairman McLemore called for public comment, there was no public comment. The motion then passed unanimously (4-0).

### **VOICE OVER IP – COUNTY GOVERNMENT**

Deputy Administrator Lanier discussed that they have been working on a presentation for the Board concerning voice over IP, stating that they have been unable to obtain information from the local carrier, and requested permission for Chairman McLemore to sign a letter prepared to Fairpoint Communications concerning this matter. Commissioner Yeager motioned to approve this request. Commissioner Peters seconded the motion, and it passed unanimously (4-0).

### **UNITED STATES COAST GUARD REPRESENTATIVE - MANNERY**

Emergency Management Director Nelson introduced Chief Petty Officer Sam Mannery with the U.S. Coast Guard as the new representative for the County on the Deepwater Horizon Oil Spill. Chief Petty Officer Mannery appeared before the Board and stated that he will be covering Franklin, Gulf, Wakulla and Jefferson Counties.

### **MOSQUITO CONTROL – TEMPORARY EMPLOYEES**

Mosquito Control Director Cothran requested permission to extend the temporary people hired in Mosquito Control until the first or second week in November, stating that

he has the funds in his budget. Chairman McLemore suggested for Mosquito Control Director Cothran to work with Chief Administrator Butler on this issue. The Board had no objection.

### **HIGHWAY 98 REPAIRS**

Sheriff Nugent discussed that everyone needs to be extremely careful on Highway 98 due to the road repairs.

### **INSURANCE COMMITTEE RECOMMENDATIONS**

Chief Administrator Butler recommended, on behalf of the Insurance Committee, Ancillary Coverage for FY 2010-2011 as follows: Inmate Medical – CRS \$14,487.00 (not the low bid but will cover a guard at the hospital), Florida Sheriff's Association Additional Covered Member – Hunt Insurance \$2,926.00, Statutory Death Benefits – AIG/Hunt Insurance \$3,456.00, Harbor Master Bond – Costin Insurance \$101.00, Crime Bond (Bldg. Dept.) – State Farm Insurance \$108.07, and A3 Position Bond (Tax Collector) – Florida League \$101.00. Commissioner Yeager motioned to approve this recommendation. Commissioner Peters seconded the motion, and it passed unanimously (4-0).

### **RAFFIELD FRISHERIES – FREEZER LOAN**

Chief Administrator Butler reported that the freezer loan with Raffield Fisheries is paid in full and the loan with A.R.P.C. has been satisfied, stating that Gulf County has funds that can be re-loaned to businesses in the County, and A.R.P.C. has funds they can now loan out to businesses in Gulf County. The Port St. Joe Port Authority and E.D.C. have inquired about the process of loaning money to Gulf County businesses. Chief Administrator Butler gave the Board an example of A.R.P.C.'s revolving loan program for review and stated the Board should consider adopting a similar plan.

### **INMATE MEDICAL INSURANCE**

Jail Administrator Hammond suggested for each Commissioner to speak individually with him concerning an inmate medical issue, stating that they can also be referred to Captain Farmer at the Jail. Jail Administrator Hammond stated that it only provided emergency and urgent care and discussed cost. Chairman McLemore discussed that the County hired Mr. Hammond to run the Jail and he can handle these issues and not the Board. All Commissioners were in agreement.

### **INVENTORY – PLANNING DEPARTMENT**

Planner Richardson requested permission to junk item #255-3 (2006 Gateway Computer #003695144), #255-5 (2002 HP Computer MX22310254), and #255-6 (2005 HP Computer PMXF52542MW) from the Planning Department inventory. Commissioner

Traylor motioned to approve this request. Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

### **PROPOSED RESOLUTION – S.B. 0550 - SEPTIC TANKS**

Commissioner Yeager motioned for Chief Administrator Butler and County Attorney McFarland to draft a proposed resolution opposing the new laws on septic tanks. Commissioner Peters seconded the motion, and it passed unanimously (4-0).

### **SAULS CREEK ROAD**

Upon inquiry by Commissioner Peters, Chief Administrator Butler reported that he received a letter back from the State, stating that they could not take the Sauls Creek Road, and they encouraged the County maintain the road. Commissioner Peters suggested putting dirt on the road, grading it to make it usable, stating that he has had several calls concerning this road. Chairman McLemore discussed that the big issue is permitting, stating that D.E.P. is requiring the County to have a permit and have it engineered just to repair this road. Bill Kennedy of Preble-Rish, Inc. appeared before the Board and discussed that he does not agree, stating that he thinks the County is exempt, and requested to meet with Chief Administrator Butler after this meeting to go over all the scenario's and come up with a price according to D.E.P. specifications. Mr. Kennedy reported that he will report two scenarios to the Board at the next meeting. Commissioner Yeager discussed the need to have a meeting with the Secretary of D.E.P. Chairman McLemore requested for Chief Administrator Butler and Mr. Kennedy bring a report back to the Board at the next meeting. Commissioner Yeager discussed the possibility of making a low water crossing in these areas on the road.

### **PINE RIDGE APARTMENTS – BEARS**

Commissioner Peters discussed a letter on page nine of the Information Packet from Pam Silcox concerning the bear issue at Pine Ridge Apartments, stating that they are having a problem. Sheriff Nugent stated he had talked to F.W.C. Commissioner Yeager reported that he spoke with F.W.C. concerning this issue and they put a trap out to try and catch the bear.

### **CAPE SAN BLAS BEACHES**

Commissioner Traylor discussed that he and Jack Husband have been walking the beaches at Cape San Blas for the past four months, stating that the erosion is terrible and that some of the houses near the Stumphole are only 150 feet from the water. Commissioner Yeager discussed the erosion and the process of the appeal to F.E.M.A. for their denial due to the COBRA area. Commissioner Yeager stated that this area has the highest erosion rate in the State of Florida. Commissioner Yeager discussed that the Board declared a Local State of Emergency to try and help these residents.

### **SACRED HEART HOSPITAL SIGNS**

Commissioner Traylor discussed that Joseph Whitfield needs to be made aware of the signs that were put up on July 20<sup>th</sup> for Sacred Heart Hospital on the roads.

### **THE STAR PAPER - ARTICLES**

Commissioner Traylor discussed several articles in The Star concerning Windmark, the water hook-ups and The City of Port St. Joe; stating that the City saw an opportunity to make the City better through the annexation of Windmark. Commissioner Traylor stated that the City and County did what they felt was best.

### **CONSOLIDATION SITE**

Chairman McLemore discussed the consolidation site, stating that the County has a 120 day contract with Cathey Construction and we are now 90 days into it and do not have anything done. He requested for the Board to support Building Official Collinsworth as the project manager, working with the contractor, and he report back to the Board at every meeting. Commissioner Traylor discussed the penalties of not completing this project. Commissioner Yeager discussed that this site is still fairly wet, and that you cannot pour a slab with it wet. Building Official Collinsworth discussed that there have been some problems at this site, and they are now keeping a log on the status of this project. He reported that he went to the site today and there is five foot of water in the pit area. Chairman McLemore recommended giving Building Official Collinsworth the authority, as project manager, for this project. Commissioner Peters motioned to approve the Chairman's recommendation. Commissioner Traylor seconded the motion, and it passed 3 to 1, with Commissioner Yeager voting no.

### **PETERS PARK**

Commissioner Peters discussed that Building Official Collinsworth has been working on specifications for the outside basketball court at Peters Park, stating that there are some bad cracks which need to be sealed. Building Official Collinsworth reported that he spoke with two contractors, and that the project will cost approximately \$4,400.00. Commissioner Peters motioned to repair the cracks at Peters Park and to be paid from the Parks and Recreation Fund. Commissioner Traylor seconded the motion, and it passed unanimously (4-0).

### **DEAD LAKES PARK**

Commissioner Traylor motioned to have repairs done at Dead Lakes Park not to exceed \$5,000.00, to be paid from the Parks and Recreation Fund. Commissioner Peters seconded the motion, and it passed unanimously (4-0).

**DUMP STATION – NORTH END**

Chairman McLemore directed Chief Administrator Butler and Public Works Director Danford to come up with some figures on getting the dump opened on the North end of the County two days per week, and report back to the Board at the next meeting. Commissioner Yeager discussed that the budget was worked hard, and there are no funds available.

**GULF COUNTY HEALTH DEPARTMENT – CORE CONTRACT**

Clarissa Herndon, Gulf County Health Department Operations Manager and Marie Clark Gulf County Health Department Business Manager appeared before the Board and requested approval of the Gulf County Health Department Core Contract and Fee Schedule. Chairman McLemore stated that this was in the Agenda tonight and has already been approved.

There being no further business, and upon motion by Commissioner Traylor, the meeting did then adjourn at 6:42 p.m., E.T.

**CARMEN L. MCLEMORE  
CHAIRMAN**

**ATTEST:  
REBECCA L. NORRIS  
CLERK**