

## **PORT ST. JOE, FLORIDA**

**OCTOBER 14, 2008**

### **REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Billy E. Traylor, Commissioners Nathan Peters, Jr., Jerry W. Barnes, Carmen L. McLemore, and Bill Williams.

Others present were: County Attorney Tim McFarland, Deputy Clerk Kayla Duke, Chief Administrator Don Butler, Deputy Administrator Lynn Lanier, Human Resource Director Denise Manuel, Grant Writer Towan Kopinsky, Planner David Richardson, Mosquito Control Director Mark Cothran, Public Works Director Gerald Shearer, Assistant Road Department Superintendent Chris Wood, TDC Director Paula Pickett, Veteran's Service Officer Kames Kennedy, Major Bobby Clair, and Sheriff Joe Nugent.

Sheriff Joe Nugent called the meeting to order at 9:00 a.m., E.T.

Planner David Richardson opened the meeting with prayer, and Commissioner Peters led the pledge of Allegiance to the Flag.

#### **CONSENT AGENDA**

Commissioner Peters motioned to approve the following consent agenda. Commissioner Barnes seconded the motion and it passed unanimously.

1. Minutes September 10, 2008 Emergency Meeting  
Minutes September 11, 2008 Emergency Meeting  
Minutes September 16, 2008 Special Meeting  
Minutes September 16, 2008 Budget Hearing  
Minutes September 23, 2008 Regular Meeting
2. Agreements EMPA Grant Agreement
3. Contracts Apalachee Regional Planning Council  
(Small Quantity Generator Assessment)
4. Funding Request Impact Fee Committee  
Recommendations
5. Grants - E911 Grant Application (911 Recording System  
With Net Clock PSJPD)  
  
- E911 Grant Application (911 Recording System  
With Net Clock GSCO)

## 6. Inventory Road Department

Request to transfer Inventory Item #'s 100-531 and 100-557 from Road Department to Maintenance Department

### GIS Department

Request to retire Inventory Item #265-3 from GIS Inventory

Request to transfer Inventory Item #265-7 from GIS to E-911

### Building Department

Request to transfer Inventory Item #260-63 from Building Department to Mosquito Control

Request to transfer Inventory Item #'s 260-59, 260-69, 260-71, and 260-34 from Building Department to Planning Department

Request to transfer Inventory Item #'s 260-53 and 260-27 from Building Department to Chief Administrator's Office

Request to transfer Inventory Item #'s 260-60 and 260-61 from Building Department to Maintenance Department

Request to junk Inventory Item #'s 260-64 and 260-55 from Planning Department

Request to junk Inventory Item #'s 260-65 and 260-56 from Building Department

Request to junk Inventory Item # 260-48 from Chief Administrator's Office

## 7. Invoices AHCA Medicaid County Billing Interim

Invoice (\$5,637.22 \* to be paid from Account #52264-34100)

Ausley & McMullen, P.A. Gulf Pines Hospital Bankruptcy (Invoice #70085 \* in the amount of \$100.00 \* to be paid from Account #21111-31200)

Ausley & McMullen, P.A. Gulf Pines Hospital  
Bankruptcy (Invoice #70189 \* in the amount of  
\$80.00 \* to be paid from Account #21111-31200)

Bay Medical Center H.C.R.A. (#0821000603 \*  
\$5,339.80, #0824600752 \* \$5,339.80, #0819800792  
\* \$114.20 \* to be paid from Account #51462-31500)

County Attorney Timothy McFarland (September  
2008 \* \$9,981.00 \* to be paid from Account  
#21314-31100)

Gulf Coast Children's Advocacy Center (9/23/2008  
\* \$175.00 \* to be paid from Account #21111-31300)

MRD Associates, Inc. Sea Turtle and Shorebird  
Monitoring Program (Invoice #1173 \* in the amount  
of \$3,257.39)

MRD Associates, Inc. St. Joseph Peninsula  
Construction Services (Invoice #1174 \* in the  
amount of \$100,573.75)

Rumberger, Kirk, & Caldwell General  
Employment Matters (File #G214-107990 \*  
Invoice #729095 \* in the amount of \$3,692.17  
\* to be paid from Account #21111-31200)

St. Joseph Bay Humane Society (September  
2008 \* in the amount of \$2,548.00)

**8. Resolution 2007-2008 Budget Amendment**

Tupelo Fire Control District

**9. S.H.I.P. Gulf County Community Development Cooperation  
10% Administrative Fee (\$11,100.00)**

Purchase Assistance Request (Jason Mathis \*  
\$17,000.00 \* Michael Emanuel \* \$17,000.00)

Rehabilitation Assistance (Jimmy James \*  
\$5,500.00 \* Eara Buie \* \$5,500.00 \* Edith  
Clark \* \$5,500.00)

(End of Consent Agenda)

**CHIPOLA RTA MEETING/BOARD LIAISON**

Grant Writer Towan Kopinsky informed the Board that she had attended, as an interim liaison for the Board, the Chipola RTA Meeting in Blountstown and inquired if the Board would like for her to continue as the appointed liaison for the Board. Commissioner Williams motioned to appoint Grant Writer Kopinsky as the Board liaison to the Chipola RTA. Commissioner Peters seconded the motion. Upon direction by Chief Administrator Butler, Commissioner Williams amended his motion to include keeping Grant Writer Kopinsky as the Board liaison of the Gulf Holmes, Washington RTA. There being no objection, the motion passed unanimously.

#### **BID REQUEST/WEWAHITCHKA COURTHOUSE REPAIRS**

Grant Writer Towan Kopinsky requested the Board's permission to go out for bid for design/build on the Wewahitchka Courthouse roof, stating that the Board placed money in the Budget for this. Commissioner Peters motioned to do so. Commissioner Williams seconded the motion and it passed unanimously.

#### **GRANT APPLICATION/WEWAHITCHKA COURTHOUSE REPAIRS**

Grant Writer Kopinsky requested permission to apply for a grant for the remaining repairs at the Wewahitchka Courthouse. Commissioner Peters motioned to approve this request. Commissioner Barnes seconded the motion and it passed unanimously.

#### **INVOICE/LAKE GROVE ROAD PROJECT/BID #0607-11**

Grant Writer Kopinsky requested approval of Invoice #65830 from Preble-Rish, Inc., in the amount of \$2,860.80, for the Lake Grove Road Project, to be paid from Grant funds. Commissioner Peters motioned to approve the invoice. Commissioner McLemore seconded the motion and it passed unanimously.

#### **INVOICE/WHITE CITY FBIP**

Grant Writer Kopinsky requested approval of Invoice #65831 from Preble-Rish, Inc., in the amount of \$5,000.00, for engineering work that was done on the White City FBIP Program, to be paid from Grant funds. Commissioner Peters motioned to approve the invoice. Commissioner Williams seconded the motion and it passed unanimously.

#### **INVOICE/STUMPHOLE REVETMENT PROJECT**

Grant Writer Kopinsky requested approval of Invoice #65834 from Preble-Rish, Inc., in the amount of \$13,223.50 for the Stumphole Revetment Project, to be paid from Grant funds. Commissioner Peters motioned to approve the invoice. Commissioner Barnes seconded the motion and it passed unanimously.

#### **INVOICE/CAPE SAN BLAS LIGHTHOUSE PROJECT/BID #0708-19**

Grant Writer Kopinsky requested approval of Invoice #3 from Restocon, in the amount of \$38,178.45, for the Cape San Blas Lighthouse Project, to be paid from Grant funds. Commissioner Peters motioned to approve the invoice. Commissioner Barnes seconded the motion and it passed unanimously.

#### **LEGISLATIVE CONFERENCE**

Deputy Administrator Lynn Lanier informed the Board that the 2009 Legislative Conference for

the Florida Association of Counties will be held November 19 -21 in Volusia County, and inquired if any of the Commissioners would like to attend. She further stated that she will need to know the Board's direction, in order to meet the registration deadline. After discussion, Commissioner Peters motioned to allow Deputy Administrator Lanier to register Commissioner Williams for this conference. Commissioner Williams seconded the motion and it passed unanimously.

### **INVOICE/NACO**

Deputy Administrator Lanier presented an Invoice from NACO for the Board's annual membership dues. Commissioner Williams motioned to pay the invoice. Commissioner Peters seconded the motion and it passed unanimously.

### **PROPERTY/CASUALTY INSURANCE**

Deputy Administrator Lanier requested the Board's permission to have Chairman Traylor sign the property/casualty contracts. Commissioner Williams motioned to do so. Commissioner Peters seconded the motion and it passed unanimously.

### **VETERANS MEMORIAL PARK COMMITTEE**

Veteran's Service Officer James Kennedy informed the Board that the Veteran's Town Hall Meeting was very successful and expressed his hopes to have all of the Commissioners present at the next meeting. Officer Kennedy further informed the Board of the following people who will serve on the Veteran's memorial Park Committee:

James Kennedy  
Sharon LaPlante  
Raymond Aylmer  
Kenny Wood  
Barbara Brown  
Harry Paul  
Rodney Herring  
Genny Seefeldt  
Clay Kennedy

Commissioner Barnes motioned to approve this committee. Commissioner McLemore seconded the motion and it passed unanimously. Upon inquiry by Commissioner Williams, County Attorney McFarland stated that the Veteran's Memorial park Committee will need to advertise all of their meetings because it is considered a County committee. VSO Kennedy further informed the Board of a Veteran's Day Ceremony at the Veteran's Memorial Park at 1:00 a.m., E.T. on November 11, 2008.

### **UNION NEGOTIATIONS**

Human Resource Director Denise Manuel informed the Board on the progress of Union negotiations, stating that the ratified contract should be ready for the Board's review by the next regular meeting.

### **BID AWARD #0708-38/COMMUNICATIONS UPGRADE**

Chief Administrator Don Butler informed the Board that the Communication Committee reviewed two bids that were received for two-way radio systems and communications upgrade,

and recommended that the Board accept the Committee's recommendation to award the bid to Precision Communications, in the amount of \$164,253.92. Chief Administrator Butler stated Williams Communications was the low bidder, but Precision Communications met and exceeded every specification. Commissioner McLemore motioned to accept the Committee's recommendation. Commissioner Williams seconded the motion and it passed unanimously.

#### **MEETING WITH CITY OF PORT ST. JOE/SPORTS COMPLEX**

Chief Administrator Butler discussed the Interlocal Agreement between Gulf County and the City of Port St. Joe, a portion of which concerns a Sports Complex. Chief Administrator Butler recommended that at the meeting scheduled for Thursday, October 23, 2008 at 8:00 a.m., E.T. in the TDC Building, the Board identify the Sports Complex as the sole topic of discussion. He further stated that City Manager Charlie Weston requested this as well. Commissioner Peters motioned to do so. Commissioner Williams seconded the motion and it passed unanimously.

#### **INVOICE/AMERICUS AVENUE DITCH PROJECT/BID #0708-01**

Chief Administrator Butler presented the final pay request for the Americus Avenue Ditch project, in the amount of \$37,282.62. Commissioner Williams motioned to pay the invoice. Commissioner McLemore seconded the motion and it passed unanimously.

#### **CHANGE ORDER/WEWAHITCHKA COURTHOUSE/ROAD BOND/BID #0607-11**

Chief Administrator Butler presented a Change Order for the pavement of the Wewahitchka Courthouse parking lot. Chief Administrator Butler stated that the Change Order is from GAC, in the amount of \$11,900.00. Commissioner Peters motioned to approve the Change Order. Commissioner McLemore seconded the motion. Upon Commissioner William's request, Chairman Traylor discussed the need for additional parking at the Wewahitchka Courthouse. Upon County Attorney McFarland's inquiry, Commissioner Peters included in his motion to continue the lease process. The motion then passed unanimously.

#### **REAL ESTATE EXCHANGE AGREEMENT**

County Attorney Tim McFarland presented the Second Amended Real Estate Exchange Agreement with St. Joe Company for the Board's approval. Commissioner Peters motioned to approve the Agreement. Commissioner McLemore seconded the motion and it passed unanimously.

#### **MOSQUITO CONTROL BUILDING/FINANCING BID #0708-37/M.C. BUILDING INTERIOR BID #0708-08**

Mosquito Control Director Mark Cothran recommended that the Board postpone the interior completion of the Mosquito Control Building and reject all bids for financing. Mosquito Control Director Cothran stated that they will continue to save the money from the State I Mosquito Control Grant. Upon County Attorney McFarland's recommendation, Commissioner Peters motioned to reject all bids for financing. Commissioner McLemore seconded the motion and it passed unanimously. Mosquito Control Director Cothran further discussed contacting Big Fish Construction to inquire about postponing the project and retaining the bid until a later date. Chairman Traylor directed Cothran to do so.

#### **CAPITAL IMPROVEMENT SCHEDULE**

Planner David Richardson informed the Board that the Capital Improvement Schedule will be

presented for approval at the next regular meeting.

### **DEPARTMENT OF TRANSPORTATION REQUEST**

Planner Richardson informed the Board that a request was made to DOT to consider re-designating Hwy 71 from West Arm to the Calhoun County line from rural undeveloped to rural developed, and DOT concurred.

### **DEPARTMENT OF AGRICULTURE**

Bureau Chief of the Department of Agriculture Michael Page approached the Board and stated that the Gulf County Mosquito Control program met all of the State requirements and is a model program.

The meeting then recessed at 9:33 a.m., E.T.

The meeting reconvened at 9:43 a.m., E.T.

### **TDC/PET STATIONS/ADVERTISE FOR BIDS**

TDC Director Paula Pickett requested the Board's permission to go out for bid for 30 pet stations, to be placed at the public parks and beach access areas. Commissioner Peters motioned to approve this request. Commissioner Barnes seconded the motion and it passed unanimously.

### **TDC/TERM LIMIT**

TDC Director Paula Pickett informed the Board that the term limit will be up in November for Joy Cunningham, a member of the TDC Board of Directors.

### **SACRED HEART HOSPITAL UPDATE**

Peter Heckathorn approached the Board and gave a detailed update on the progress of the Sacred Heart Hospital construction. Mr. Heckathorn stated that the targeted opening date is December of 2009. The Board thanked Mr. Heckathorn and discussed the positive impact this hospital will have for Gulf County.

### **GARBAGE COMMITTEE**

Commissioner Barnes recommended that the Board appoint Julia Cunningham to the Garbage Committee. Chairman Traylor stated that Susan Wright requested to be on it as well. Commissioner Barnes motioned to do so. Commissioner McLemore seconded the motion and it passed unanimously.

### **LAWSUIT**

Commissioner Williams informed the Board of a lawsuit from the City of Valparaiso against the Eglin Air Force Base, concerning the F35 Program. Commissioner Williams stated that, after speaking with Congressman Boyd, he feels that it is important to support the F35 program, contingent upon legal review by Attorney McFarland. Commissioner Williams motioned to do so. Commissioner Peters seconded the motion and it passed unanimously.

### **BOARD LIAISON**

Commissioner Williams thanked the Board for approving Grant Writer Towan Kopinsky as the

Board liaison to the Chipola RTA.

### **S.I.S. DESIGNATION**

Commissioner Williams encouraged the Board to continue discussion with Representative Patronis in obtaining the Strategic Intermodal System Seaport designation.

### **DONNIE WAYNE BRAKE PARK**

Commissioner Williams thanked Chairman Traylor and Commissioner McLemore for attending the Donnie Wayne Brake Park dedication.

### **RECYCLING**

Commissioner Williams stated that he would like for Solid Waste Director Joe Danford to work with TDC Director Paula Pickett concerning recycling, and informed the Board that Governor Crist has deemed that traveling State employees must stay in "green" lodging. Commissioner Williams motioned for the Board to allow him to set up an exploration committee including Solid Waste Director Joe Danford and TDC Director Paula Pickett to advise the Board. Commissioner Barnes seconded the motion and it passed unanimously.

### **VALUE ADJUSTMENT BOARD**

Commissioner Peters stated that he will not be able to attend the second VAB Hearing on October 29, 2008 at 9:00 a.m., E.T. Commissioner Williams motioned to appoint Commissioner Barnes as the alternate for the Board. Commissioner Peters seconded the motion and it passed unanimously.

### **IMPACT FEE COMMITTEE/ADVERTISE FOR BIDS**

Chair of the Impact Fee Committee Patricia Hardman discussed the Impact fee Committee Project, and thanked the Board for being involved. Commissioner McLemore thanked the Committee for their work. Deputy Administrator Lanier requested the Board's approval to go out for bid for two of the approved projects, contingent upon the quotes being above the bid limit. Commissioner Peters motioned to do so. Commissioner Williams seconded the motion and it passed unanimously.

### **COMMUNITY DEVELOPMENT BLOCK GRANT**

Ms. Hardman discussed the CDBG and requested that a Board member or staff member be on the next conference call concerning this grant. She further stated that there is a significant amount of money being made available. Commissioner Williams discussed that the Board has appointed a committee to look into CDBG opportunities. Grant Writer Kopinsky informed the Board that she will have the information sent to her, and further stated that she will be in a specialized training program for CDBG in Tallahassee this month.

### **MOSQUITO CONTROL BUILDING**

County Attorney McFarland informed the Board that he spoke with the contractor that was awarded Bid#0708-08, for the interior completion of the Mosquito Control Building, and he indicated that he will agree to the County holding the notice to proceed, contingent upon the deposited bond being released to him. Commissioner Barnes motioned to hold the Notice to Proceed and release the Bond funds. Commissioner Williams seconded the motion and it passed unanimously.

**EDC**

Chair of the EDC Tom Graney approached the Board and gave a presentation of the EDC's Gulf Coast Parkway and Road Network Recommendations. Mr. Graney discussed the projected plans and various routes. Chairman Traylor stated that the Board will do what is best for Gulf County.

There being no further business and upon recommendation by Commissioner McLemore, the meeting then adjourned at 10:55 a.m., E.T.

**BILLY E. TRAYLOR  
CHAIRMAN**

**ATTEST:**

**REBECCA L. NORRIS  
CLERK**