

PORT ST. JOE, FLORIDA

MAY 7, 2009

WORKSHOP

The Gulf County Board of County Commissioners met this date in a workshop with the following members present: Acting Chairman Carmen L. McLemore and Commissioners Billy E. Traylor, Bill Williams, and Warren Yeager. <Chairman Nathan Peters, Jr. was absent.>

Others present were: County Attorney Timothy McFarland, Clerk Rebecca L. Norris, Clerk Finance Officer Carla Hand, Clerk Human Resource Officer Elaine Bland, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Deputy Administrator Lynn Lanier, Building Official Lee Collinsworth, Emergency Management Director Marshall Nelson, Grant Writer Towan Kopinsky, Human Resource Director Denise Manual, Planner David Richardson, Public Works Director Gerald Shearer, Road Department Superintendent Bobby Knee, Assistant Road Department Superintendent Chris Wood, Solid Waste Director Joe Danford, and Tax Collector Shirley Jenkins.

Acting Chairman McLemore called the meeting to order at 10:13 a.m., E.S.T.

INSURANCE

Upon inquiry by Acting Chairman McLemore, Commissioner Traylor requested that a meeting be scheduled one hour before the regular scheduled Board meeting on May 26th to discuss Insurance.

MANDATORY GARBAGE

Commissioner Yeager reported that he is working on getting the parameters for the tourist corridors that will be affected by the mandatory garbage collection. <Commissioner Williams entered the meeting at 10:14 a.m., E.S.T.> County Attorney McFarland reported that the County has an ordinance that declares the tourist corridor, stating that the County can name the mandatory garbage collection areas by streets.

MUNIS SYSTEM

Chief Administrator Butler discussed the Munis System upgrades that were funded in the 2008-09 Budget. Clerk Norris discussed the changes and upgrades that were made to the system, and stated that Clerk Human Resource Officer Bland is working tirelessly on this issue. She reported that the Clerk's Office is waiting on the reconfiguration of the Content Manager Server, stating that it should be complete by the end of May. Upon inquiry by

Chief Administrator Butler, Clerk Norris reported that it is possible that the County will be online and using the work order module by October 1, 2009, and stated that training personnel will need to be done.

CONSOLIDATION

Commissioner Williams stated that the purpose of consolidation is to reduce cost and cost growth for the County. He discussed establishing an organizational chart that would implement signal point of contact for all public services. Commissioner Williams discussed consolidating manpower and equipment from Solid Waste, Mosquito Control, Maintenance, Public Works, and Road Department. He discussed the Consolidation Organizational Chart and the consolidation roles and mission. Commissioner Williams also discussed cost breakdown and potential timeline. Upon inquiry by Chief Administrator Butler, Commissioner Williams discussed appointing a Relocation Team from personnel (will not lose their jobs). Acting Chairman McLemore discussed using Road Department Superintendent Knee and Public Works Director Shearer on the Relocation Team. Commissioner Williams discussed saving \$500,000.00 per year from consolidating these departments, and stated that it is not his recommendation to borrow the funds to move the buildings to one location. Commissioner Yeager discussed the presentation by Commissioner Williams, stating that he is in support of consolidation. Commissioner Williams discussed working on appointing members to the Task Force (Relocation Team). Chief Administrator Butler discussed the thirty acres located on Doc Whitfield Road for the consolidation site, stating that the property need culverts installed. Acting Chairman McLemore discussed installing the culverts within the Road Department and Public Works schedules. He recommended that the County go ahead and start the process. Chief Administrator Butler discussed advertising to receive sealed bids for the timber on the 30-acre property. Commissioner Yeager discussed adding some timber at Salina's Park.

There being no further discussion, and upon motion by Commissioner Yeager, second by Commissioner Traylor, and unanimous 4-0 vote, the meeting did then adjourn at 10:44 a.m., E.S.T.

**CARMEN L. MCLEMORE
ACTING CHAIRMAN**

ATTEST:

REBECCA L. NORRIS
CLERK