

BOARD OF COUNTY COMMISSIONERS

GULF COUNTY, FLORIDA

<u>AGENDA</u>	<u>AUGUST 27, 2013</u>	<u>TIME / PAGE NO.</u>
1. Meeting Called to Order		9:00 a.m.
2. Consent Agenda		1-31
3. Bill Koran – Americus Avenue Ditch		
4. Herbert J. Carter – Proclamation – Dixie Phonics		
5. Public Hearing – P.D.R.B. Recommendations (August 19, 2013)		32-34
6. County Staff Business		
7. Board Business		
8. Public Discussion		

F.S. 286.0105:

If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CONSENT AGENDA
August 27, 2013

- | | | |
|----|---|-------|
| 1. | Minutes – July 9, 2013 – Regular Meeting | 1-7 |
| | - July 15, 2013 – Special Meeting | 8-10 |
| 2. | Agreement – Northwest Regional Library System (State Aid to Libraries
FY 2014) | 11-18 |
| 3. | Budget Amendment – Public Works (Equipment Line Items be rolled to
FY 2013-2014 * \$29,513) | 19 |
| | Budget Amendment #8 – Tupelo Fire Control District (Amend the FY
2012-2013 budget for Tupelo Fire Control District
Fund and General Fund by Reducing Stone Mill
Creek Fire Departments budget by \$1,490 and
increasing the Fire Coordinator budget by \$1,490) | 20 |
| 4. | Invoices – Sniffen & Spellman, P.A. – Legal Services (Invoice #10950
* \$690.00 * to be paid from Account #21111-31200) | 21-22 |
| | - UniFirst Corporation (Public Works * Invoice #2710050134
* \$10.00 * Invoice #2710050589 * \$10.00 * Invoice
#2710051046 * \$10.00 * Courthouse * Invoice
#2710050138 * \$68.50 * Invoice #2710050593 *
\$68.50 * Invoice #2710051050 * \$68.50). | 23-28 |
| 5. | Meeting – Public Hearing – Enterprise Zone (December 10, 2013 at
9:00 a.m., E.T.) | 29 |
| 6. | Policy – Gulf County Fire Departments (Appreciation Dinners) | 30 |
| 7. | Purchase Request – Public Works (Vehicle for Assistant Director
Jake Lewis from State Contract) | 31 |

JULY 9, 2013

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore, Joanna Bryan, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Building Inspector George Knight, Central Service Director Denise Manuel, Gulf County E.M.S. Director Houston Whitfield, Fire Coordinator Brad Price, Maintenance Supervisor Steve Mork, Mosquito Control Director Mark Cothran, Preble-Rish/County Engineer Clay Smallwood, III, Public Works Director Joe Danford, Assistant Public Works Director Jake Lewis, Sheriff Mike Harrison, and T.D.C. Executive Director Jennifer Jenkins.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Clerk Norris opened the meeting with prayer, and Chairman Smiley led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Commissioner Yeager discussed Item #3 (Pages 10-11) of the Consent Agenda, stating he needs to abstain due to a business relationship with Preble-Rish, Inc. Commissioner McLemore motioned to approve the Consent Agenda. Commissioner McDaniel seconded the motion, and it passed unanimously, with Commissioner Yeager abstaining from Item #3 (Pages 10-11), as follows: <Form 8B on file in the Clerk's Office.>

1. Minutes – Correction to May 28, 2013
2. Approval of Checks and Warrants for June, 2013 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Bid Award – Bid #1213-14 LAP Design Proposals for C.R. 386 Striping
4. Grant Agreement – Emergency Management (Emergency Preparedness Grant (E.M.P.G.) Agreement Contract #14-FG-____-02-33-01-090 * \$54,428.00)

- Emergency Management (Emergency Management Preparedness Assistance (E.M.P.A.) Grant Agreement Contract #14-BG-____-02-33-01-023 * \$105,806.00)
- 5. Inventory – Fire Coordinator (Transfer 30 Yamaha Jet Drive Outboard Motor Serial #1004975 * Model #F40JEA from Gulf County Beaches Fire Department to Gulf County Search and Rescue)
- 6. Invoices – County Attorney Jeremy Novak – Professional Services (File No. 2200-005 * April-June, 2013 * \$4,991.00 * to be paid from Account #21314-31100)
 - UniFirst Corporation (Old Courthouse * Invoice #2710047833 * \$19.06 * Invoice #2710048298 * \$19.06 * Public Works * Invoice #2710047834 * \$10.00 * Invoice #2710048299 * \$10.00 * Invoice #2710047838 * \$68.50 * Invoice #271004-8303 * \$68.50 * Invoice #2710047835 * \$62.55 * Invoice #2710047836 * \$51.12 * Maintenance * Invoice #271004-7837 * \$39.12)
- 7. Policy – E.E.O.P. Short Form (Department of Justice for Sheriff's Department)
- 8. Request for Approval – Mosquito Control (Chairman to sign Gulf County Mosquito Control Documents for FY 2013-2014)
- 9. Tax Collector – Advertising Cost for Unsold County Certificates (\$1,161.15 for 2012)
- 10. Tax Roll Recapitulation for 2012

(End)

RIVERWAY SOUTH

Homer Hirt, President of the Riverway South Apalachicola/Choctawhatchee Rural Tourism Group appeared before the Board to thank Commissioner McDaniel for his service regarding the fifty-eight person governing board that encompasses three states, and thanked the Board for their \$5,000.00 allocation. He discussed the need for two representatives to serve on the Riverway South Apalachicola/Choctawhatchee Rural Tourism Group and recommended that T.D.C. Executive Director Jenkins be appointed as one of the representatives. Upon motion by Commissioner McDaniel, second by Commissioner Yeager, and unanimous vote, the Board allowed Mr. Hirt additional time to speak. Commissioner McDaniel thanked Mr. Hirt for attending the meeting and reported that Mr. Hirt does an excellent job. Commissioner McLemore stated that this Group is making a difference because the dams are being controlled a lot better.

EVENT PERMITS – TRIATHLON & BREAST CANCER RUN

Olga Cemore, of Panama City appeared before the Board to request permission to use the roads and Beacon Hill Park for a Triathlon set for September 14th and a Breast Cancer Run to be held on October 5th. Upon inquiry by Commissioner McDaniel, Ms. Cemore discussed the organization (for profit) and working with Sheriff Harrison to coordinate the events. Upon inquiry by Commissioner McLemore, County Attorney Novak reported that there is not a County policy regulating events to be held at the County Parks for profit or non-profit organizations. After discussion, County Attorney Novak discussed organizations adding the County as an additional insurer on the insurance policy for events held at the County Parks. Upon motion by Commissioner Bryan, second by Commissioner Yeager, and unanimous vote, the Board granted the permit for both events.

TOURIST DEVELOPMENT – MONTHLY REPORT

T.D.C. Executive Director Jenkins appeared before the Board to present the June, 2013 Monthly Report, stating that the first eight months of this fiscal year, with the exception of the November bed tax revenues, are up by approximately 13%. She reported they are pushing the increase back into the website, stating the numbers were up 62% for web traffic for June, 2013, and 72% are new visitors. Ms. Jenkins discussed the social media for the month of June, stating there was an increase of 4.8% over May with a total of 463 likes, and the Welcome Center numbers are up over 34% from last year.

RECOMMENDATIONS – COUNTY EMPLOYEE INSURANCE

Deputy Administrator Lowry appeared before the Board to discuss the Insurance Committee recommendations, as follows: (1) Health Insurance – recommendation to move forward with a single H.S.A. Plan under Public Risk Management (PRM) that will be administered by Florida Blue, stating this will be an increase of approximately 6.5%, and PRM is a self insured pool, (2) Dental Insurance – recommendation to accept current provider, Florida Combined Life with a one (1) year commitment at a 20% increase, or approximately \$100.00 per month to the County, (3) Life Insurance – recommendation to accept the renewal offer with ING with an increase of approximately \$100.00 per month with a two year rate guarantee, (4) Voluntary Vision Insurance – recommendation to move forward with a two year renewal with our current provider Humana, with no change in premium and a two year rate guarantee, and (5) Voluntary Work Site Benefits – recommendation to continue with current provider, American Fidelity Assurance Company with no change. After discussion, Commissioner Yeager motioned to approve the recommendations by the Insurance Committee. Commissioner McLemore seconded the motion, and it passed unanimously.

INTERLOCAL AGREEMENT – CITY OF PORT ST. JOE

County Attorney Novak gave an update regarding the Interlocal Agreement with the City of Port St. Joe, stating that the Board will have something to review within the next two weeks.

HEALTH SERVICES – WEWAHITCHKA

County Attorney Novak reported that a tentative date has been set to hold a public workshop at the Honeyville Community Center in Wewahitchka on July 30, 2013 at 6:00 p.m., C.T. to discuss health services; stating that representatives from the Gulf County Health Department and Sacred Heart Hospital will be attending this workshop.

PORT AUTHORITY

County Attorney Novak discussed Item F (Page 50) in the Information Packet regarding a letter from the Port Authority; reporting their Summary Judgment Hearing is scheduled for July 16th.

HABITAT CONSERVATION PLAN/GRANT EXTENSION – U.S. FISH & WILDLIFE

County Attorney Novak reported they have received confirmation regarding the extension request for the Habitat Conservation Plan (H.C.P.) Grant, stating that the next step is to execute the contract once received from the U.S. Fish and Wildlife.

REDISTRICTING

County Attorney Novak reported that Sniffen & Spellman will appear before the Board later this month to present an update regarding redistricting.

PROCLAMATION – PORT AUTHORITY

County Attorney Novak discussed a proposed proclamation with the St. Joe Company regarding the Port Authority. Commissioner Yeager discussed his concerns in support of the proposed proclamation. Commissioner Yeager motioned to adopt the proposed Proclamation regarding the Port Authority. Commissioner McDaniel seconded the motion, and it passed unanimously.

SETTLEMENT – BRITISH PETROLEUM (B.P.) DISTRIBUTION & CLAIMS

County Attorney Novak discussed the previously approved acceptance of the partial distribution & claims settlement from B.P., stating that Beasley Allen Law Firm has provided those funds, in the amount of \$20,781.68, which will be submitted to the Clerk's Office.

ORDINANCE AMENDMENTS – LAND DEVELOPMENT REGULATIONS (L.D.R.)

County Attorney Novak reported that the L.D.R. Ordinance has been submitted to the State, stating there are some amendments to this ordinance which will be advertised and public hearings will be held later this month.

MEETING – TENTATIVE BUDGET

Chief Administrator Butler discussed the Budget Review Committee meeting that was held last week and requested that the Chairman schedule a Tentative Budget meeting.

RESIGNATION – VETERANS' SERVICE OFFICER

Chief Administrator Butler reported that Veterans Service Officer James Kennedy has submitted his resignation, effective September 30, 2013.

MEETING – TENTATIVE BUDGET

Commissioner McDaniel requested the proposed budget meeting be scheduled as soon as possible and for Chief Administrator Butler to work with the Constitutional Officers in scheduling this meeting.

DISTRICT III - COMMUNICATION

Upon inquiry by Commissioner McLemore, Commissioner Bryan stated that she does have a County cell phone. Commissioner McLemore discussed his concerns regarding phone calls received from residents of District III, stating they are unable to reach Commissioner Bryan by phone. After discussion, Commissioner Bryan requested a list of the residents that had called so that she may get in contact with them. Commissioner Bryan stated that she is receiving calls regarding the water issue.

PUBLIC HEARING – F.D.O.T.

Commissioner Yeager reported the Florida Department of Transportation (F.D.O.T.) will be holding a Public Hearing to discuss C-30 on July 16th from 5:00 p.m. to 6:00 p.m., E.T. at the Buffer Preserve.

REPAIR – COUNTY ROADS

Commissioner McDaniel discussed the recent rain and road conditions and requested that Assistant Public Works Director Lewis check all the County roads to prioritize the road repair.

SOFTBALL – 12U DIXIE YOUTH GIRLS

Commissioner McLemore reported the 12 & Under Dixie Youth Girls Softball won the State Championship. Sheriff Harrison stated the team is preparing for the World Series that will be held in South Carolina later this month.

Chairman Smiley called for public discussion.

VIOLATION – SIGN ORDINANCE

Bill Williams, III appeared before the Board to discuss the matter regarding the sign at Beacon Hill, stating the sign was to be torn down and that he is the owner of the sign. Mr. Williams stated he is willing to provide the funds to repair the sign, but needs a commitment from the County that they will extend the agreement. After discussion by Mr. Williams, County Attorney Novak discussed the background of the sign, stating the sign was cited under the new Sign Ordinance. He reported that the County was preparing to tear down the sign (no claim of ownership), but Mr. Williams came forward and notified Code Enforcement Officer Aiken that he is the owner and did not receive notice. County Attorney Novak discussed the issue regarding the land use element as to where the sign is located, also stating the Land Agreement has expired. Commissioner Bryan reported that the Schrader's do not want to use this sign and she stated she is not in favor of refurbishing the sign. T.D.C. Executive Director Jenkins discussed the need to look at the sign before giving a recommendation to the Board. Upon inquiry by Commissioner McLemore, County Attorney Novak stated the sign is posted on County right-of-way. Commissioner Yeager recommended that County Staff,

County Attorney Novak, and Commissioner Bryan work together regarding this issue and to bring a recommendation to the Board for review. Mr. Williams stated there are a couple of issues that need to be made clear (1) the personal property rights were not in the sales transaction to Mr. Schrader, (2) the cut-through road from Highway 98, where the sign is located, that road access agreement has expired as well, and (3) the due process, that he was not given time to rectify the issue because he was not officially notified. After further discussion, Chairman Smiley agreed in moving forward with the recommendation by Commissioner Yeager.

PORT AUTHORITY

Christy McElroy, of Port St. Joe appeared before the Board to discuss an item that transpired during the May 28th Board meeting regarding the Port Authority, stating there was a letter written by Johanna White that was published in the newspaper. She requested this letter be placed in the record. Ms. McElroy reported that the Port Authority as a whole was requesting this loan, not just one member from the Board. She discussed the change in the Port Authority members over the past ten years, and reported that the public is invited to attend the Port Authority meetings. Ms. McElroy also requested that an email trail from one of the P.A.C. members regarding Mrs. White be entered into the record. After discussion by Ms. McElroy, Commissioner Bryan stated that the emails between people in the community and the Port Authority are really not the business of this County Board. Upon motion by Commissioner McLemore, second by Commissioner McDaniel, and unanimous vote, the Board allowed Ms. McElroy additional time to speak. After discussion by Ms. McElroy, County Attorney Novak discussed the procedure in submitting documents into the record and recommended that Ms. McElroy submit a cover letter along with the documents that she is requesting to be part of the record. After discussion by Commissioner Bryan and Ms. McElroy, Ms. McElroy then submitted documents to the Clerk to be placed into the record.

ROAD CONDITIONS – COUNTY ROAD 386

Bill Williams, Sr., of Overstreet appeared before the Board to discuss his concerns regarding the conditions on C.R. 386 due to the rain, and suggested the Board place a mobile caution sign at State Highway 71/State Highway 98 and County Road 386 to notify the public of the water in the road. Upon inquiry by Commissioner McDaniel, Chief Administrator Butler reported that reflectors and stripping have been installed on County Road 386 from State Highway 71 to State Highway 98. He discussed Pages 10-11 of the Consent Agenda regarding the striping work, stating it was approved by the Board for engineering on this road. After discussion by Commissioner McDaniel; Commissioner Bryan discussed placing signage in locations where there is an emergency situation. Commissioner Yeager discussed the S.C.R.A.P./S.C.O.P. grant that was granted to the County from D.O.T. and requested Chief Administrator Butler submit a letter to Tommy Barfield requesting the project list be moved up (one on the list being County Road 386).

DISTRICT III – COMMUNICATION

Bill Williams, Sr., of Overstreet appeared before the Board to report that he has been unable to reach Commissioner Bryan by phone on several occasions. After discussion, Chairman Smiley stated this issue has already been addressed earlier in this meeting.

There being no further business, and upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the meeting did then adjourn at 10:30 a.m., E.T.

**TYNALIN SMILEY
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**

JULY 15, 2013

PORT ST. JOE, FLORIDA

SPECIAL MEETING

The Gulf County Board of County Commissioners met this date in a special meeting with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore and Joanna Bryan. <Commissioner Warren J. Yeager, Jr. was absent.>

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Services Director Denise Manuel, E9-1-1 Coordinator Ben Guthrie, G.I.S. Coordinator Scott Warner, Maintenance Supervisor Steve Mork, Mosquito Control Director Mark Cothran, Planner David Richardson, Public Works Director Joe Danford, Sheriff Mike Harrison, Sheriff's Office Lieutenant Chris Buchanan, and T.D.C. Executive Director Jennifer Jenkins.

Chairman Smiley called the meeting to order at 10:01 a.m., E.T.

MANDATORY GARBAGE PICKUP

Chief Administrator Butler reported that there are three area Counties that have mandatory garbage pickup (Calhoun, Liberty, and Wakulla). He discussed their mandatory garbage policy and procedures. Chief Administrator Butler reported (1) currently there are 2,512 customers in unincorporated Gulf County with garbage service, (2) there are approximately 6,500 residences in unincorporated Gulf County, which means approximately 4,000 residences are not using garbage service at this time, and (3) between June, 2012 and May, 2013 there were approximately 3,187 tons of garbage removed from Gulf County. He discussed various options: Option #1 would be to contract with Waste Management to begin mandatory garbage pickup and have Waste Management bill customers directly. Chief Administrator Butler stated that with this option the Board would adopt a proposed ordinance. He discussed the cons of Option #1; stating that a large number of residences may not elect garbage service and this will cause potentially higher disposal rates; Option #2 would be to adopt a proposed resolution of intent by January 1st of the year preceding placement on TRIM notices; stated the County will need to conduct a Solid Waste Assessment Study to determine property to be included/excluded in rates for services. He discussed the pros in Option #2 being that it should help keep garbage out of the woods and other areas, and it should help lower the overall garbage fees, and the cons being that some people will have to pay for garbage pickup that have never paid before, and the line item for garbage pickup on the tax bill may be larger than the actual property tax; Option #3 is a proposed referendum for a One Cent Sales Tax to be placed on the ballot (either on the

next regular election or special election) and let the majority of the voters decide. He discussed the pros for this option being; no more garbage bills, visitors would help pay garbage fees, no additional work for County code enforcement, and excess fees collected could be used to pay towards County landfill. <Sheriff Harrison entered the meeting at 10:10 A.M., E.T. and Sheriff's Office Lieutenant Buchanan left the meeting.> After discussion by Chief Administrator Butler, Commissioner McLemore stated he is opposed to mandatory garbage pickup, but is in support of the one cent sales tax option to pay for garbage collection. Commissioner McDaniel discussed his concerns regarding the total number of residents that maintain garbage service. <Maintenance Supervisor Mork entered the meeting at 10:22 a.m., E.T.> After discussion, Commissioner Bryan discussed the possibility of advertising for sealed bids for garbage pickup. Chairman Smiley stated he is in support of the one cent sales tax option. <E9-1-1 Coordinator Guthrie entered the meeting at 10:25 a.m., E.T.> Commissioner McDaniel discussed the municipalities' garbage collection protocol. Upon inquiry by Commissioner Bryan, Chief Administrator Butler reported there would be very little cost in adding this referendum to the regular election ballot, but it would cost approximately \$20,000.00 for a special election. Chairman Smiley called for public comment. Chief Administrator Butler discussed the possible rate reduction for residents if mandatory garbage pickup was adopted. After discussion, Assistant Administrator Hammond stated that the real savings to the County would be to stop roadside debris pickup. Commissioner McLemore discussed allowing the workcrews to handle the roadside debris pickup and to not run the limb truck to save on expense. Patricia Hardman, of Coastal Community Association to the Cape appeared before the Board to discuss her support of mandatory garbage pickup. Upon inquiry by Commissioner Bryan, Chief Administrator Butler discussed the issue regarding vacant homes, stating that with soft mandatory garbage pickup, residents will voluntarily elect this service. After discussion by members of the Board, Commissioner McLemore motioned to kill mandatory garbage and to accept the one cent sales tax referendum on the next regular election. Commissioner McDaniel seconded the motion for discussion. After further discussion, the motion then passed 3 to 1, with Commissioner Bryan voting no. Upon discussion by Chief Administrator Butler, Chairman Smiley directed Chief Administrator Butler to contact the Cities to get their input regarding the proposed one cent sales tax referendum.

TOURIST DEVELOPMENT POLICY – SPONSORSHIP & SPECIAL FUNDING

County Attorney Novak reported that the Board previously approved a recommendation by the T.D.C. regarding policy funding. He discussed the policy for reimbursements regarding specific language as to how an applicant would be reimbursed. County Attorney Novak also discussed the policy amendments to Page 3 (mandatory) and Page 17 (request for funding) and recommended Board approval for these policy amendments. Upon motion by Commissioner McLemore, second by Commissioner Bryan, and unanimous 4-0 vote, the Board approved his recommendation. <Full policy and amendment on file in the Clerks Office.>

INTERLOCAL AGREEMENT – CITY OF PORT ST. JOE

County Attorney Novak discussed the updates regarding the Interlocal Agreement with the City of Port St. Joe, stating that he is still working with the City Attorney on this matter and will keep the Board updated.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Bryan, and unanimous 4-0 vote, the meeting did then adjourn at 11:00 a.m., E.T.

**TYNALIN SMILEY
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**



www.nwrls.lib.fl.us

Serving Florida Counties
of Bay, Gulf and Liberty

Headquarters:
Bay County Public Library
898 W 11th Street
PO Box 59625
Panama City FL 32412-0625

Phone 850/522-2100
FAX 850/522-2138

Robin Shader
Library Director

August 8, 2013

Rebecca Norris, Clerk
Gulf County Court House
1000 Cecil G. Costin, Sr. Blvd
Port St. Joe FL 32456

FILED FOR RECORD
REBECCA NORRIS
CLERK OF COUNTY COURT
GULF COUNTY, FLORIDA
2013 AUG -9 AM 11:55

Re: State Aid to Libraries FY2014 Grant Agreements

Enclosed are three copies of the *State Aid to Libraries Grant Agreement*. The *Agreements* should be signed by the chairman of the County Commission and Clerk of Court or chief financial officer. Please return the signed agreements to me by September 23 to ensure that required documentation is compiled and received at the State Library by October 1. We will complete the additional documentation needed to comply with grant program requirements. An executed copy of the agreement will be returned to you.

I realize that you are receiving the State Aid Grant agreements later than usual and our time line for submitting the documents to the State Library by October 1 is tight. Legislation passed in the recent session required additional language in the Grant Agreement, which required legal review. The added sections are:

Grant Purpose

Section I. Grantee agrees to... item a. 1. and 2.

Section III Grantee and Division mutually agree... item q

Although neither library in Gulf County is open 40 hours/week, at least one library in the 3-county system meets that requirement for all.

If you have any questions, please call me at 522-2119.

Sincerely,

Deanne Coffield
Finance Manager

Enclosures State Aid to Libraries Grant Agreement (3)

**Florida Department of State, Division of Library and Information Services
STATE AID TO LIBRARIES GRANT AGREEMENT**

The Applicant (GRANTEE) Gulf County Board of County Commissioners
(Name of library governing body)

Governing body for Gulf County Public Libraries
(Name of library)

hereby makes application and certifies eligibility for receipt of grants authorized under Section 257, *Florida Statutes*, and guidelines for the State Aid to Libraries Grant Program.

The Division, as administrator of state funds provided under Section 257, *Florida Statutes*, has approved an application for State Aid to Libraries Grant funds submitted by the GRANTEE. By reference, the application is hereby made a part of this agreement.

Grant Purpose. This grant shall be based upon the following scope of work during Fiscal Year 2013-2014:

The single library administrative unit, as an eligible political subdivision under 257.17 *Florida Statutes*, is responsible for managing or coordinating free library service to the residents of its legal service area. The library shall:

1. Have a single administrative head employed full time by the library’s governing body;
2. Provide free library service, including loaning library materials available for circulation free of charge, and providing reference and information services free of charge;
3. Provide access to materials, information and services for all residents of the area served; and
4. Have at least one library, branch library or member library operated by the library’s governing body open 40 hours or more each week.

The parties agree as follows:

- I. The GRANTEE agrees to:
 - a. Provide the following as grant deliverables:
 1. For payment number one:
 - i. The amount of local funds expended during the second preceding local fiscal year for the operation and maintenance of the library and certification that the expenditures were for the operation and maintenance of the library.
 2. For payment number two:
 - i. A copy of the annual audit that was done in accordance with the requirements of Section 215.97, *Florida Statutes*, Chapter 10.550, *Rules of the Auditor General*, and generally accepted accounting principles.
 - b. Expend all grant funds awarded and perform all acts in connection with this agreement in full compliance with the terms and conditions of Chapter 257, *Florida Statutes*, and guidelines for the State Aid to Libraries Grant Program.

- c. Expend all grant funds received under this agreement solely for the purposes for which they were authorized and appropriated.
- d. Provide the DIVISION with statistical, narrative, financial and other evaluative reports as requested.
- e. Retain and make available to the DIVISION, upon request, all financial and programmatic records, supporting documents, statistical records, and other records for the project.
- f. Retain all records for a period of five years from the date of submission of the final project report. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the five year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period, whichever is later.
- g. Establish and maintain a proper accounting system in accordance with generally accepted accounting procedures. To use and maintain adequate fiscal authority, control, and accounting procedures that will ensure proper disbursement of, and accounting for, project funds.
- h. Perform all acts in connection with this agreement in strict conformity with all applicable laws and regulations of the State of Florida.
- i. Not use any grant funds for lobbying the legislature, the judicial branch, or any state agency.
- j. Hereby certify that it is cognizant of the prohibition of conflicts of interest described in Sections 112.311 through 112.326, Florida Statutes, and affirms that it will not enter into or maintain a business or other relationship with any employee of the Department of State that would violate those provisions. The GRANTEE further agrees to seek authorization from the General Counsel for the Department of State prior to entering into any business or other relationship with a Department of State employee to avoid a potential violation of those statutes.
- k. Not discriminate against any employee employed in the performance of this agreement, or against any applicant for employment because of race, color, religion, gender, national origin, age, handicap, or marital status. The GRANTEE shall insert a similar provision in all subcontracts for services by this agreement.
- l. In the event that the grantee expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year of such GRANTEE, the grantee must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), *Rules of the Auditor General*. In determining the state financial assistance expended in its fiscal year, the GRANTEE shall consider all sources of state financial assistance, including state financial assistance received from the Department of State, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.

In connection with the audit requirements addressed in part k, paragraph 1, the GRANTEE shall ensure that the audit complies with the requirements of Section 215.97(8), *Florida Statutes*. This includes submission of a financial reporting package as defined by Section 215.97(2)(e), *Florida Statutes*, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), *Rules of the Auditor General*.

If the GRANTEE expends less than \$500,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, *Florida Statutes*, is not required. In the event that the GRANTEE expends less than \$500,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, *Florida Statutes*, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the grantee's resources obtained from other than State entities).

Information related to the requirements of Section 215.97, *Florida Statutes*, (the Florida Single Audit Act) and related documents may be found at <https://apps.fldfs.com/fsaa>.

Copies of financial reporting packages required by this agreement shall be submitted by or on behalf of the GRANTEE directly to each of the following:

1. The Department of State at the following addresses:

Office of Inspector General
Florida Department of State
R. A. Gray Building, Room 114A
500 South Bronough Street
Tallahassee, Florida 32399-0250

2. The Auditor General's Office at the following address:

Auditor General's Office
Room 401, Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

- m. Identify an individual or position with the authority to make minor modifications to the application, if necessary, prior to execution of the agreement.

II. The DIVISION agrees:

- a. To provide a grant in accordance with the terms of this agreement in consideration of the GRANTEE's performance hereinunder, and contingent upon funding by the Legislature. The State of Florida's performance and obligation to pay under this agreement is contingent upon an annual appropriation by the Legislature. In the event that the state funds on which this agreement is dependent are withdrawn, this agreement is terminated and the state has no further liability to the GRANTEE beyond that already incurred by the termination date. In the event of a state revenue shortfall, the total grant may be reduced accordingly.

- b. To notify the grantee of the grant award after review and approval of required documents. The grant amount shall be calculated in accordance with Chapter 257, *Florida Statutes*, and guidelines for the State Aid to Libraries Grant Program.
- c. To distribute grant funds in two payments. The first payment will be requested by the DIVISION from the Chief Financial Officer upon execution of the agreement. The remaining payment will be made by June 30.
- d. That any balance of unobligated cash that has been paid to the grantee may be retained for direct program costs in a subsequent period.

III. The GRANTEE and the DIVISION mutually agree that:

- a. This instrument embodies the whole agreement of the parties. There are no provisions, terms, conditions, or obligations other than those contained herein; and this agreement shall supersede all previous communications, representation, or agreements either verbal or written, between the parties. No amendment shall be effective unless reduced in writing and signed by the parties.
- b. The agreement is executed and entered into in the State of Florida, and shall be construed, performed, and enforced in all respects in accordance with the laws and rules of the State of Florida. Each party shall perform its obligations hereunder in accordance with the terms and conditions of this agreement. If any matter arising out of this Agreement becomes the subject of litigation, venue shall be in Leon County.
- c. If any term or provision of the agreement is found to be illegal and unenforceable, the remainder of the agreement shall remain in full force and effect and such term or provision shall be deemed stricken.
- d. No delay or omission to exercise any right, power, or remedy accruing to either party upon breach or default by either party under this Agreement shall impair any such right, power, or remedy of either party; nor shall such delay or omission be construed as a waiver of any such breach or default, or any similar breach or default.
- e. This agreement shall be terminated by the DIVISION because of failure of the GRANTEE to fulfill its obligations under the agreement in a timely and satisfactory manner unless the GRANTEE demonstrates good cause as to why it cannot fulfill its obligations. Satisfaction of obligations by GRANTEE shall be determined by the DIVISION, based on the terms and conditions imposed on the GRANTEE in paragraphs I and III of this agreement and guidelines for the State Aid to Libraries Grant Program. The DIVISION shall provide GRANTEE a written notice of default letter. GRANTEE shall have 15 calendar days to cure the default. If the default is not cured by GRANTEE within the stated period, the DIVISION shall terminate this agreement, unless the GRANTEE demonstrates good cause as to why it cannot cure the default within the prescribed time period. For purposes of this agreement, "good cause" is defined as circumstances beyond the GRANTEE's control. Notice shall be sufficient if it is delivered to the party personally or mailed to its specified address. In the event of termination of this agreement, the GRANTEE will be compensated for any work satisfactorily completed prior to notification of termination, if equitable.

- f. The DIVISION shall unilaterally cancel this agreement in the event that the GRANTEE refuses to allow public access to all documents or other materials made or received in regard to this agreement that are subject to the provisions of Chapter 119, *Florida Statutes*. GRANTEE agrees to immediately contact the DIVISION for assistance in the event that it receives a public records request related to this agreement or the grant the it awards.
- g. The DIVISION shall not be liable to pay attorney fees, interest, late charges and service fees, or cost of collection related to the grant.
- h. The DIVISION shall not assume any liability for the acts, omissions to act or negligence of the GRANTEE, its agents, servants, or employees; nor shall the GRANTEE exclude liability for its own acts, omissions to act, or negligence to the DIVISION. In addition, the GRANTEE hereby agrees to be responsible for any injury or property damage resulting from any activities conducted by the GRANTEE.
- i. The GRANTEE, other than a GRANTEE which is the State or agency or subdivision of the State, agrees to indemnify and hold the DIVISION harmless from and against any and all claims or demands for damages of any nature, including but not limited to personal injury, death, or damage to property, arising out of any activities performed under this agreement and shall investigate all claims at its own expense.
- j. The GRANTEE shall be responsible for all work performed and all expenses incurred in connection with the project. The GRANTEE may subcontract as necessary to perform the services set forth in this agreement, including entering into subcontracts with vendors for services and commodities, provided that such subcontract has been approved by the DIVISION, such approval not to be unreasonably withheld, and provided that it is understood by the GRANTEE that the DIVISION shall not be liable to the subcontractor for any expenses or liabilities incurred under the subcontract and that the GRANTEE shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.
- k. Neither the State nor any agency or subdivision of the State waives any defense of sovereign immunity, or increases the limits of its liability, upon entering into a contractual relationship.
- l. The GRANTEE, its officers, agents, and employees, in performance of this agreement, shall act in the capacity of an independent contractor and not as an officer, employee or agent of the DIVISION. Under this agreement, GRANTEE is not entitled to accrue any benefits of state employment, including retirement benefits, and any other rights or privileges connected with employment in the State Career Service. GRANTEE agrees to take such steps as may be necessary to ensure that each subcontractor of the GRANTEE will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint venturer, or partner of the DIVISION.

- m. The GRANTEE shall not assign, sublicense, nor otherwise transfer its rights, duties, or obligations under this agreement without the prior written consent of the DIVISION, whose consent shall not unreasonably be withheld. The agreement transferee must demonstrate compliance with the requirements of the program. If the DIVISION approves a transfer of the GRANTEE's obligations, the GRANTEE remains responsible for all work performed and all expenses incurred in connection with the Agreement. In the event the Legislature transfers the rights, duties, or obligations of the Department to another governmental entity pursuant to Section 20.06, *Florida Statutes*, or otherwise, the rights, duties, and obligations under this agreement shall also be transferred to the successor government entity as if it were an original party to the agreement.
- n. This agreement shall bind the successors, assigns, and legal representatives of the GRANTEE and of any legal entity that succeeds to the obligation of the DIVISION.
- o. The State of Florida's performance and obligation to pay under this agreement is contingent upon an annual appropriation by the legislature. In the event that the state funds on which this agreement is dependent are withdrawn, this agreement is terminated and the DIVISION has no further liability to the GRANTEE beyond that already incurred by the termination date. In the event of a state revenue shortfall, the total grant shall be reduced in accordance with Section 257.21, *Florida Statutes*.
- p. If the GRANTEE is in noncompliance with any term(s) of this grant agreement or any other grant agreement with the Division of Library and Information Services, the Division of Historical Resources or the Division of Cultural Affairs, the Division may withhold grant payments until the GRANTEE comes into compliance. Violation of a grant program requirement, including but not limited to failure to submit grant reports and other grant documents; submission of incomplete grant reports or other grant documents; or violation of other grant agreement requirements; shall constitute a basis for the Division to place the GRANTEE in noncompliance status with the Department of State.
- q. The Division shall apply the following financial consequences for failure to perform the duties / tasks required in the scope of work. Should the library fail to provide free library service to the public or be open fewer than 40 hours per week, it will no longer be eligible to receive State Aid Libraries grant funding, and its funding will be reduced to \$0.
- r. Unless there is a change of address, any notice required by this agreement shall be delivered to the Division of Library and Information Services, 500 South Bronough Street, Tallahassee, Florida 32399-0250, for the State and, for the GRANTEE, to its single library administrative unit. In the event of a change of address, it is the obligation of the moving party to notify the other party in writing of the change of address.

IV. The term of this agreement will commence on the date of execution of the grant agreement.

THE APPLICANT/GRANTEE

THE DIVISION

Chair of Governing Body or
Chief Executive Officer

Florida Department of State
Division of Library and Information Services

Typed Name

Typed Name

Date

Date

Clerk or Chief Financial Officer

Division Witness

Typed Name and Title of Official

Division Witness

Date

MEMORANDUM

DATE: 8/21/2013

TO: Gulf County Board of County Commissioners

FROM: Joe Danford
Public Works Director

SUBJ: Board Actions/Consent Agenda

Request Board approve the following:

Gulf County Public Works has been remarkably frugal this fiscal year. We have, in various budgets of the 104 fund, enough money in the equipment line items to purchase a new vehicle for Jake Lewis. Purchasing on state contract sometimes has a long lead time. I request the remaining funds in the equipment line items listed below be considered for this purpose and be rolled into the new fiscal year if the vehicle cannot be delivered in this fiscal year.

281513	64000	\$ 2300
281513	64001	\$ 7200
28151912	64000	\$ 4000
28151912	64001	\$14813
281712	64000	<u>\$ 1200</u>
		\$29513

Thank you

Budget Amendment

#8

Amend the FY2012-2013 budget for Tupelo Fire Control District Fund and General Fund by reducing Stone Mill Creek Fire Departments budget by \$1,490 and increasing the Fire Coordinator's budget by \$1,490 by way of Interfund Transfers. This transfer of funds was approved by the BOCC on July 23, 2013 and will fund the purchase of a Dell Latitude E5430 Laptop for the Fire Coordinator to use in training throughout the county.

Tupelo Fire Control District

	Original Budget	Increase	Decrease	Amended Budget
Stone Mill Creek FD:				
31722-64000 Equipment	\$4,227.00	\$0.00	\$1,490.00	\$2,737.00
Interfund Transfers Out:				
107581-91000 Interfund Transfers Out (TFD)	\$4,497.00	\$1,490.00	\$0.00	\$5,987.00

General Fund

	Original Budget	Increase	Decrease	Amended Budget
Interfund Transfers In:				
00181-91000 Interfund Transfers In	\$41,137.00	\$1,490.00	\$0.00	\$42,627.00
Fire Coordinator:				
314522-64000 Equipment	\$1,775.00	\$1,490.00	\$0.00	\$3,265.00

8/27/13 LL

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 9:00 A.M., E.T.

5976

August 14, 2013

Sent Via Electronic Mailing

Gulf County Board of
County Commissioners
Attention: Lynn Lanier
1000 Cecil G. Costin Blvd.
Room 302
Port St. Joe, Florida 32456

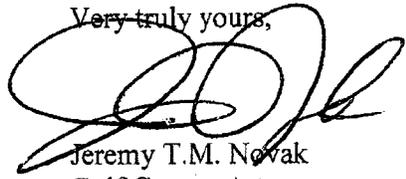
2013 AUG 21 PM 1:26
CLERK OF SUPERIOR COURT
GULF COUNTY, FLORIDA

Re: Invoice for legal services (Sniffen & Spellman, P.A.)
Account # 7010-001; Statement # 10950
Modification of consent decree

Lynn:

Enclosed please find an invoice dated August 8, 2013 to be placed in the agenda for approval at the upcoming board meeting.

Very truly yours,



Jeremy T.M. Novak
Gulf County Attorney

Encl.

cc: Kari Summers, Clerk of Court

APPROVED FOR PAYMENT

Date 8/15/13 D.H. SR
Acct. # 2111-37200

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

JOANNA BRYAN
District 3

TAN SMILBY
District 4

WARREN YEAGER
District 5

8/27/13 CL

SNIFFEN & SPELLMAN, P.A.
 123 North Monroe Street
 Tallahassee, Florida 32301
 Phone: (850) 205-1996 Fax: (850) 205-3004
 Federal I.D. #20-2446163

Terms: Due Upon Receipt

Attn: Jeremy Novak
 Gulf County
 Gulf County Board of County Commiss
 c/o County Attorney Jeremy Novak
 1000 Cecil G. Costin Sr. Blvd.
 Port St. Joe FL 32456

Page 1
 August 08, 2013
 Account No: 7010-001
 Statement No: 10950

Modification of Consent Decree

For Legal Services through July 31, 2013.

Thank you for allowing us to serve you.

		Hours	
07/01/2013			
JDS	Legal research relating to the effect that the Supreme Court's decision in Shelby County on the Constitutionality of Sections 4 and 5 has on potential modification of consent decree and email memorandum to MPS regarding same.	1.70	272.00
MPS	Email with J. Novak (.2); review legal analysis of recent USSC decision on Voting Rights Act (1.2).	1.40	266.00
07/23/2013			
MPS	Telephone conference with J. Novak.	0.30	57.00
07/31/2013			
MPS	Review issues and preparation for meeting before BOCC.	0.50	95.00
	Total for Current Services	<u>3.90</u>	<u>690.00</u>

Summary by Timekeeper

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>
Michael P. Spellman	2.20	\$190.00
Jeff D. Slanker	1.70	160.00

Total Current Charges **690.00**

Total Balance Due **\$690.00**

Payments received after 8/7/13 are not included on this statement.

INVOICE NUMBER 271 0050134 REMIT TO: UniFirst Corporation
 INVOICE DATE 7/23/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864483 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# 82260
 CUSTOMER GULF CO ROAD -WIPER/PAPER



PAYMENT AMOUNT \$ _____ 2710050134N

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEACH FL 32413

INVOICE 271 0050134 DATE 7/23/13 PAYMENT TERMS CHARGE PURCHASE ORDER DC CONTRACT # 833734

864483 GULF CO ROAD -WIPER/PAPER 1000 FL 71 BOBBY KNEE PORT SAINT JOE FL 32456
 IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-6586 RTE# 82260

LINE DEPT.	PER UNIT	DESCRIPTION OF SERVICE	SVC REQ.	BILLED QTY.	AMOUNT	TAX AMOUNT	ADD. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
		BAGGED 18X18 WIPERS			10.00			3/10		
INVOICE SUB-TOTAL					10.00					

TOTAL SERVICE CHANGES

AMOUNT DUE

10.00

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

XK. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ DT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-6586
 FAX NUMBER IS: 850-233-2516

Thank's Lewis

Jake Lewis
 Fleet Maintenance
 28151912-52

FOR SERVICE CALL
 850-233-6586
 2013 AUG 12 PM 14:56

8/27/13
 23

INVOICE NUMBER 271 0050589 REMIT TO: UniFirst Corporation
 INVOICE DATE 7/30/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 364483 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# 83260
 CUSTOMER GULF CO ROAD -WIPER/PAPER



PAYMENT AMOUNT \$ _____ 2710050589.

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEACH FL 32413

INVOICE 271 0050589 DATE 7/30/13 PAYMENT TERMS CHARGE PURCHASE ORDER DC CONTRACT # 83260

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IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL 850/233-8586 RTE# 83260

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				QTY.	AMOUNT					

		BAGGED 18X18 WIPERS		10	00			3/10		
		INVOICE SUB-TOTAL			10.00					

TOTAL SERVICE CHARGES _____
 AMOUNT DUE 10.00

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN

K. Collinsworth

SOIL PICK UP COUNT SH _____ RT _____ OT _____ NO _____

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WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-233-2516

2013 AUG 12 PM 4:56
 210976107

Jake Lewis
 Fleet Maintenance
 28151912-52

8/27/13 cc
 24

INVOICE NUMBER 271 0051045 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/06/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864483 PANAMA CITY BEACH FL 32410
 A/R NUMBER RTE# 83260
 CUSTOMER GULF CO ROAD -WIPER/PAPER



PAYMENT AMOUNT \$ _____

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- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEACH FL 32410

INVOICE 271 0051045 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER DC CONTRACT # 633734

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IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8585 RTE# 83260

LN# DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		BAGGED 19X18 WIPERS			10.00			8/10		
		INVOICE SUB-TOTAL			10.00					

TOTAL SERVICE CHANGES _____

AMOUNT DUE 10 00

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K Sherry Paul

BOIL PICK UP COUNT SH _____ PT _____ QT _____ ND _____

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WE HAVE MOVED

OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32410
 PHONE NUMBER IS: 850-233-8585
 FAX NUMBER IS: 850-233-8515

2012 AUG 12 PM 4:56
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Jake Lewis
Fleet Maintenance
 28151912-52

*Thanks!
 Zack*

Sherry Paul

27100510462 **25**

INVOICE NUMBER 271 0050138 REMIT TO: UniFirst Corporation
 INVOICE DATE 7/23/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864498 PANAMA CITY BEACH FL 32426
 A/R NUMBER RTE# 83210
 CUSTOMER GULF COUNTY DUST ACCOU



PAYMENT AMOUNT \$ _____ 2710050138R

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEACH FL 32413

INVOICE 271 0050138 DATE 7/23/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

864498 GULF COUNTY DUST ACCOUNT 1000 CECIL G COSTIN BLVD LYNN STEPHENS PORT SAINT JOE FL 32456
 IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8585 RTE# 83210

LIC/DEPT.	SERV. NUM.	DESCRIPTION OF SERVICE	SVC. REQ.	BILLED		TAX AMOUNT	ADD. AMOUNT	ADD. DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		LOGG MAT 3X5 GULF CD		6	28.50			2/11	6	
		LOGG MAT 4X6 GULF CD		5	35.00			2/11	5	
		DISPENSER 2000M SOAP		2				3/10		
		SUPROMX HVYDUTY HND		2	5.00			3/10		

INVOICE SUB-TOTAL 68.50

Courthouse Maintenance
 281712-52

TOTAL SERVICE CHANGES _____
 AMOUNT DUE 68.50

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 SOIL PICK UP COUNT SH _____ PT _____ DT _____ NO Stew Mark

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WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

Thanks - Lewis

GULF COUNTY DUST ACCOUNT
 1000 CECIL G COSTIN BLVD
 LYNN STEPHENS
 PORT SAINT JOE FL 32456
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INVOICE NUMBER 271 0050593 REMIT TO: UniFirst Corporation
 INVOICE DATE 7/20/13 17740 ASHLEY DR STE 107
 CUSTOMER# (BILL TO) 854498 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# 85210
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PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR STE 107 PANAMA CITY BEACH FL 32413

INVOICE 271 0050593 DATE 7/20/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

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LYNN STEPHENS
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL 850/233-8586 FAX# 850/233-8586

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		LOGS MAT 3X5 GULF CC		6	28.50			2/11	6	
		LOGS MAT 4X6 GULF CC		5	35.00			2/11	5	
		DISPENSER 2000M SOAP		2				3/10		
		SUPROMX HYDUTY HND		2	5.00			3/10		
		INVOICE SUB-TOTAL			68.50					

TOTAL SERVICE CHANGES

AMOUNT DUE

68.50

Steve Mark

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K Collinsworth

SOIL PICK UP COUNT BH _____ PT _____ QT _____ ND _____

Courthouse Maintenance
281712-52

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WE HAVE MOVED

OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS 850-233-8586
 FAX NUMBER IS 850-233-2516

UNIFIRST HOLDINGS, INC.
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE 850-233-8586
 FAX 850-233-2516

Thanks!
Zack

271 0050593
 8/27/13 **27** U

INVOICE NUMBER 271 0081050 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/06/13 17740 ASHLEY DR STE 107
 CUSTOMER# (BILL TO) 864498 PANAMA CITY BEACH FL 32410
 A/R NUMBER RTE# 83210
 CUSTOMER GULF COUNTY DUST ACCOUNT



PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR STE 107 PANAMA CITY BEACH FL 32410

INVOICE 271 0081050 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 832734

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 PORT SAINT JOE FL 32456

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 1000 CECIL & COSTIN BLVD
 LYNN STEPHENS
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850-233-8586 RTE# 83210

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP	
				QTY.	AMOUNT						
		LOGG MAT 3X5 GULF CD		6	28.50			2/11	6		
		LOGG MAT 4X6 GULF CD		5	35.00			2/11	5		
		DISPENSER 2000M SOAP		2				3/10			
		SUPROMX HVDUTY HND		2	5.00			3/10			
INVOICE SUB-TOTAL						68.50					

TOTAL SERVICE CHARGES
 AMOUNT DUE

68.50

Steve Mark

X Sherry Saul

THIS IS YOUR ONLY INVCE- NET 30 DAYS PLEASE SIGN

SOIL PICK UP COUNT SH _____ FT _____ QT _____ NO _____

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2013 AUG 12 PM 5:10
 GULF COUNTY FL
 1000 CECIL & COSTIN BLVD
 PORT SAINT JOE FL 32456

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32410
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS: 850-233-2515

Courthouse Maintenance
 281712- 52

COPIES
 DATE 8/27/13 LL

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

CHIEF ADMINISTRATOR'S OFFICE

Donald Butler, Chief Administrator

1000 CECIL G. COSTIN, SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456

PHONE: (850) 229-6106/639-6700 • FAX: (850) 229-9252 • EMAIL: dbutler@gulfcounty-fl.gov

DATE AND TIME OF MEETINGS: SECOND AND FOURTH TUESDAYS AT 9:00 A.M., E.T.

MEMORANDUM

To: BOARD OF COUNTY COMMISSIONERS
From: DON BUTLER *DB*
Subject: ENTERPRISE ZONE
Date: AUGUST 21, 2013

I am requesting permission to hold a public hearing on December 10, 2013 at 9:00am, E.T., to amend the current Enterprise Zone and expand by an area not to exceed 3-square miles, per the 2013 Florida Legislature enacted by House Bill 7007, Chapter 2013-039, Laws of Florida. The requirements state that there is a 90 day notice period for this public hearing.

The EZDA committee will hold several meetings prior to this public hearing for the completion of the expansion area. Input from businesses and the public will be sought during this process. The deadline for application of this expansion is December 31, 2013.

If you have any further questions, please contact me.

Thanks.

CC: EZDA Board: Mike Harrison, Don Butler, Sandra Chafin, Pauline Pendarvis, Sue Marley, Barry Sellers, Alan McNair, Danny Raffield

2013 AUG 21 PM 1:25

CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

8/27/13 CC

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
FIRE COORDINATOR

Brad Price

1000 CECIL G. COSTIN SR. BLVD., ROOM 310, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-6106 • FAX (850) 229-9252 • EMAIL: bprice@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

To: BOCC

From: Brad Price, Gulf County Fire Department

The fire departments were under the assumption from past BOCC discussion that they are allowed two appreciation dinners a year to be paid from their respective county budget. It appears that twice a year was never formally approved to the extent the Clerk's Office could make payment. Therefore, the fire departments are requesting that the BOCC approve as a policy to allow each department to fund two appreciation dinners each year, one for Christmas and one at the discretion of the department, beginning this fiscal year.

If you have any questions regarding this matter please give me a call at 850-227-8353.

2013 AUG 21 PM 1:26

PHOTOGRAPH
FALLON L. WARRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

BILL WILLIAMS
District 3

TAN SMILEY
District 4

WARREN YEAGER
District 5

8/27/13 LL

MEMORANDUM

DATE: 8/21/2013

TO: Gulf County Board of County Commissioners

FROM: Joe Danford
Public Works Director

SUBJ: Board Actions/Consent Agenda

Request Board approve the following:

The Maintenance Dept. desires a crew cab truck to eliminate the necessity of taking two or three vehicles on many jobs. Assistant Director Jake Lewis is driving such a vehicle. I propose to purchase a replacement vehicle for Jake more in line with his needs, from State Contract, and give his current truck to maintenance.

PUBLIC NOTICE

A Public Hearing will be held at the Planning and Development Review Board (PDRB) meeting on Monday, August 19, 2013 at 8:45 a.m. EST, and at the Board of County Commissioners (BOCC) meeting on Tuesday, August 27, 2013 at 9:00 a.m. EST. Both public hearings will be held in the BOCC Meeting Room at the Robert M. Moore Administration Building, 1000 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida. The public hearings will be to discuss and act on the following:

1. Approval of Minutes
2. Variance - Douglas & Barbara Cooksey - for Parcel ID #03898-002R - Located in Section 5. Township 7 South, Range 11 West, Gulf County, Florida - Road setback encroachment to add screen porcn.
3. County Development Regulations and Policies (LDK)
6. Staff. Public and Open Discussion

The public is encouraged to attend and be heard on these matters. Information prior to the meeting can be viewed at the Planning Department at 1000 Cecil G. Costin Sr. Blvd., Room 311.

Ad #2013-92

Date: August 8, 2013 and August 15, 2013

Invoice: Gulf County Planning Department

Size: **Headline no smaller than 18 point**

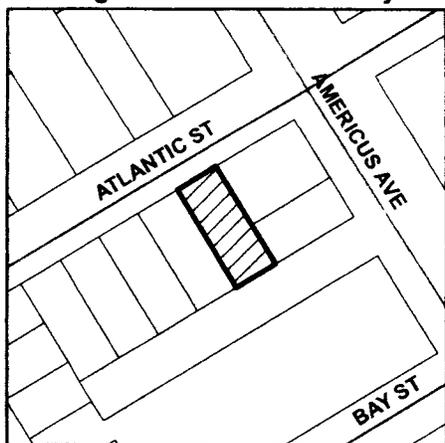
Must be at least 2 columns wide by 10 inches long

Must not appear in the newspaper portions where legal notices and classified advertisements appear

Map

2013 AUG - 1 PM 2: 26
 CLERK OF CIRCUIT COURT
 REBECCA L. NORRIS
 GULF COUNTY, FLORIDA

Douglas & Barbara Cooksey



BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
PLANNING DEPARTMENT
DAVID RICHARDSON, PLANNER

1800 CECIL G. COSTIN, SR. BLVD., • ROOM 311 PORT ST. JOE, FLORIDA 32456 • PHONE (850) 227-9562 • FAX (850) 227-9563

Memorandum

To: Board of County Commissioners
From: Planning Department
Date: August 22, 2013
CC: File, Don Butler, Jeremy Novak
Re: August 19, 2013 PDRB Recommendations

1. Variance - Douglas & Barbara Cooksey - for Parcel ID #03898-002R - Located in Section 5, Township 7 South, Range 11 West, Gulf County, Florida (St. Joe Beach) - Road setback encroachment to add screen porch. **The PDRB recommended variance approval for Douglas & Barbara Cooksey with a final survey to be submitted by a 3/0 vote.**