

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN (90 days before adopting a resolution) that the Gulf County Board of County Commissioners will hold a public hearing pursuant to **Florida Statute 290.0055** for public comment and input regarding the following:

- 1) Recommendations of the Enterprise Zone Development Agency; and
- 2) Consideration of any and all boundary changes to the current Enterprise Zone; and
- 3) Stated reasons with particularity for any and all proposed changes to the Enterprise Zone
- 4) Review and discussion of detailed proposed changes to the boundary lines of the Enterprise Zone; and
- 5) Possible alterations to the Enterprise Zone and the proposed changes in the boundary will be considered as a change may result in the loss of Enterprise Zone eligibility for the area affected by the boundary change. F.S. 290.0055(6)c; and
- 6) Consideration and possible final adoption of a supportive resolution seeking a change in the boundary for the identified Enterprise Zone; and
- 7) Other related matters regarding the proposed modification to the Enterprise Zone; and
- 8) Authorizing action of the Commission for the submission of the resolution and application prior to December 31, 2013. F.S. 290.0055(6)d(3)

The public hearing will be held during a special Gulf County Board of County Commissioner’s Meeting on Tuesday, December 17, 2013 at 9:00 a.m. est. in the Gulf County Commissioner’s meeting room in the Robert M. Moore Administration Building located at the Gulf County Courthouse Complex at 1000 C.G. Costin, Sr., Blvd., Port St. Joe, Florida.

All interested persons may appear and be heard with respect to the proposed resolution and actions of the Commission regarding the proposed Enterprise Zone expansion. If a person decides to appeal any decisions made by the Gulf County Commission with respect to any matter considered at this hearing, he/she will need a record of the proceedings and that for such purpose he/she may need to ensure a verbatim record of the proceedings made and which would include any evidence upon which the appeal is to be based.

The public is also encouraged to attend any and all EZDA committee meetings prior to this noticed special Board of County Commission meeting and public hearing.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

BY: TYNALIN SMILEY, CHAIRMAN

Ad Date: September 16, 2013
Ad #2013-103
Publish in Legals
Invoice: Gulf County Board of County Commissioners

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2013 SEP 13 AM 7:18
1

Rick Scott
GOVERNOR



Jesse Panuccio
EXECUTIVE DIRECTOR

September 6, 2013

CERTIFIED MAIL RETURN RECEIPT REQUESTED

The Honorable Tan Smiley, Chairman
Gulf County Board of County Commissioners
1000 Cecil G. Costin, Sr. Boulevard
Port Saint Joe, Florida 32456

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2013 SEP 18 AM 11:59

Re: Florida Community Development Block Grant (CDBG) Program
Disaster Recovery Initiative Contract No.: 12DB-P5-02-33-01-K 46
Gulf County On-Site Monitoring Report – July 12, 2013

Dear Chairman Smiley:

On July 12, 2013, Adriane Burgess, a representative of the Department of Economic Opportunity (DEO), met with representatives of your community to monitor the CDBG Disaster Recovery grant identified above. This letter, which contains no “findings” and no “concerns,” is a summary of that visit. Technical Assistance was provided by DEO via request from the Recipient (Gulf County) for procedures for submitting a final closeout report and other grant-related topics. Monitoring is based on an examination of documentation that supports the grant recipient’s compliance with the CDBG program rules, state statutes, and federal regulations. We monitored the following areas for compliance.

- Audit Review
- Equal Opportunity and Section 504 Requirements
- Fair Housing Requirements
- Financial Management System Review
- Financial Management Transaction Testing
- Labor Standards
- Procurement
- Program Administration
- Section 3

The following is a summary of the areas examined and the results of the monitoring.

Audit Review

A single Audit under OMB Circular A-133 must be performed and submitted to DEO for any year during which the grant is open and the total of all federal funds you received during the year is at

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least \$500,000. The audit is due to DEO by June 30 for each fiscal year an audit is required. This is done to ensure continued compliance with any previously addressed findings or concerns noted in the audit, or to ensure that the local government has begun any corrective action it promised earlier.

The audit for FFY 2012 was submitted and reviewed. There are no issues or concerns.

Equal Opportunity and Section 504 Requirements

Recipients of federal funds must comply with Equal Opportunity requirements. The monitoring consisted of a review of the Recipient's employment policy, employment advertising and firing practices.

DEO staff reviewed the Recipient's compliance with Section 3 of the Housing and Community Development Act of 1968 (24 CFR Part 135). Section 3 requires Recipients of HUD funds and the contractors they employ to make efforts to ensure economic opportunities generated by HUD funds are open to local low income residents and businesses owned and operated by low income persons.

Section 504 of the Rehabilitation Act of 1973 (29 USC 794) required federal fund Recipients to complete a self-evaluation of their physical facilities and to make all public facilities handicap accessible by July 1, 1991. If structural changes could not be accomplished by that date, the Recipient was required to develop a transition plan and document the progress toward making the facility accessible to physically and mentally disabled people. During the monitoring, DEO staff observed the CDBG program office for accessibility, reviewed the self-evaluation for completeness, and ensured the County is on schedule with its Transition Plan.

There were no findings or concerns.

Fair Housing Requirements

DEO staff reviewed the Recipient's Fair Housing Ordinance in accordance with Section 760.20-23, Florida Statutes, and Title VI of the Civil Rights Act of 1968. The Recipient has developed a public information program using a local newspaper and posters to inform all segments of the community of their rights and responsibilities under the local Fair Housing Ordinance. The Recipient has undertaken an annual Fair Housing activity which consisted of a workshop and advertisements. During the month of June 2013, the Recipient provided general information to local residents through fair housing equal opportunity notices printed on the monthly utility statements. There is also updated general information available online on the County's official website. The Recipient plans to continue providing Fair Housing information and services to the local residents through both of these media outlets moving forward.

There were no findings or concerns.

Financial Management System Review

DEO staff reviewed the Financial Management System to ensure compliance with requirements for fund control, cost allowability and accountability stated as identified in OMB Circular A-87, 24 CFR Part 85, and other applicable regulations. In reviewing the Recipient's record-keeping system, DEO staff examined documentation that the CDBG funds were incorporated into the Recipient's annual operating budget; reviewed how accounting records, including case receipts and disbursement ledgers were maintained; checked for evidence that duties were segregated; established whether the request for funds file was complete; and ensured compliance with audit procedures. The Recipient in conjunction with its Clerk's Office/Financial Department maintains all financial documentation onsite in a secure location.

There were no findings or concerns.

Financial Management Transaction Testing

DEO staff reviewed various financial statements through the Recipient's financial management system to ensure it maintained proper documentation (invoices, payment vouchers, detailed journal entries and ledger postings). A sample of request for funds was traced through the financial management system to verify the basis upon which the request was made. At this time, the Recipient has submitted a total of three (3) payment requests for reimbursement. All three Requests for Funds (RFF) were reviewed for this grant. Additionally, staff traced the following transaction through the Recipient's system:

1. Check/Invoice #096687	Preble-Rish, Inc.	\$ 12,964.00
2. Check/Invoice #093174	North Florida Construction, Inc.	\$ 68,402.25
3. Check/Invoice #098289	Jordan & Associates, Inc.	\$ 10,400.00
4. Check/Invoice #096683	North Florida Construction, Inc.	\$234,180.90
5. Check/Invoice #093275	Bryan-Co Services, Inc.	\$ 69,782.54
6. Check/Invoice #097281	Bryan-Co Services, Inc.	\$ 20,155.50

There are no findings or concerns.

Labor Standards

The Davis-Bacon Act and other related acts require federal grant recipients to monitor construction contractors and subcontractors to ensure that they comply with specific labor standard requirements. This review consisted of monitoring payrolls and project files to determine whether the Recipient is documenting the following:

1. The proper wage decision is included in each contract.
2. Any needed wage conformance requests are processed.

3. Payrolls are being obtained and reviewed.
4. Employee interviews are being conducted.
5. Any problems that arise are resolved in a timely manner.

There are no findings or concerns.

Procurement

CDBG-funded grants, including grant modifications, must comply with applicable federal procurement regulations and state laws. The principal federal procurement regulation is contained in 24 CFR 85.36. Procurement of certain professional services is also subject to Section 287.055, Florida Statutes, (also known as the Consultants Competitive Negotiation Act, or CCNA). A review of procurement of construction contracts was conducted. No breach of statutory, regulatory, or contractual provisions were noted under this area during the visit.

Program Administration

This review focuses on whether the Recipient has a project management system that complies with program requirements. We reviewed the filing system and record retention procedures for compliance with 24 CFR Section 570.490 (b), (c), and (d). Project progress was compared to the Work Activity Plan to determine on-time performance and expenditures. If non-CDBG funds were pledged in the application, we reviewed the amount expended to date. If program income was generated, its disposition was examined. Finally, if the Recipient received a citizen complaint, the file was reviewed to ensure that the Recipient followed its Citizen Participation Plan while resolving the complaint. The Florida Human Relations Commission (FHRC) maintains all beneficiary data information/updates and is available to assist communities in resolving complaints that are reported.

There are no findings or concerns.

Section 3

DEO staff reviewed the Recipient's compliance with Section 3 of the Housing and Community Development Act of 1968 (24 CFR Part 135). Section 3 requires Recipients of HUD funds and the contractors they employ to make efforts to ensure economic opportunities generated by HUD funds are open to local low income residents and businesses owned and operated by low income persons.

Additional Comments

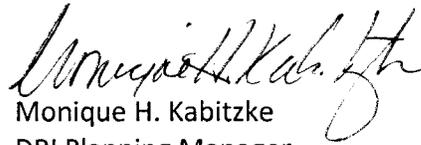
Overall, the Recipient has completed all of its projects for this grant. During the visit, DEO reviewed the final closeout draft and revisions along with additional supporting documentation were requested. All requested documentation has been submitted to DEO for review. All necessary

revisions and clarifications were noted and made onsite in the updated version of the final closeout report. DEO has routed the complete final closeout report for approval. The Recipient has expended all funds awarded on this grant.

Please be aware that this report does not relieve your jurisdiction of its obligation to continue to administer the grant according to federal and state laws, program rules, and sound management practices. There are no future monitorings scheduled for this grant.

DEO appreciates the helpful and cooperative attitude of those who provided assistance during the visit. If you have questions regarding this monitoring report or need additional assistance or information, please call Adriane Burgess, Government Operations Consultant II, at (850) 717-8444 or contact him via email at adriane.burgess@deo.myflorida.com.

Sincerely,


Monique H. Kabitzke
DRI Planning Manager

MHK/ab

cc: Ms. Towan Kopinsky, Grants Writer/Coordinator, Gulf County
Mr. Jeffrey C. Winter, Project Manager, Jordan and Associates, Inc.



Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712

(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

Jonathan P. Steverson
Executive Director

September 3, 2013

Clerk of the County Court:

Under Section 189.416, Florida Statutes, the Northwest Florida Water Management District is required to notify each local governing authority within the District of any changes to our Registered Agent.

Please be advised that as of September 3, 2013, the Registered Agent for the Northwest Florida Water Management District has been changed. Please update your records to reflect the following information:

Registered Agent: Jean Whitten
 Address: 81 Water Management Drive
 Havana, FL 32333
 Telephone: 850-539-5999
 Fax: 850-539-2777
 Email: jean.whitten@nfwfmd.state.fl.us

Sincerely,

April Murray
Agency Clerk

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -6 PM 1:19

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

STEPHANIE BLOYD
Panama City Beach

GARY CLARK
Chipley

JON COSTELLO
Tallahassee

NICK PATRONIS
Panama City Beach

BO SPRING
Port Saint Joe



PORT ST. JOE PORT AUTHORITY

Post Office Box 745
Port St. Joe, FL 32457
Phone: (850) 229-5240

September 3, 2013

Honorable Tynalin Smiley, Chairman
Board of County Commissioners
Gulf County, Florida
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

RE: Port St. Joe Port Authority – Monthly Meeting Schedule

Dear Chairman Smiley:

Pursuant to Florida Statutes 189.417, this is to advise you that the attached is the schedule for meetings of the Port St. Joe Port Authority through September 30, 2014. This notice is published one time annually as required statutorily; the notice was published in The Star Newspaper on August 22, 2013, (copy attached).

Thank you for your consideration.

Sincerely,

Tommy Pitts
Port Director

TP:nl

Enclosures: 2

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2013 SEP 18 AM 11:59

9/24/13 DU

Regular meetings of the Port St. Joe Port Authority Board are held on the 2nd and 4th Wednesdays of each month. Meetings are held at 10:00 Eastern Time in Building A of the Gulf/Franklin Center (Gulf Coast State College), 3800 Garrison Avenue, Port St. Joe, Florida. The following are meeting dates from September, 2013 through September, 2014.

Wednesday, September 11, 2013
Wednesday, September 25, 2013

Wednesday, October 9, 2013
Wednesday, October 23, 2013

Wednesday, November 13, 2013
Wednesday, November 27, 2013

Wednesday, December 11, 2013
Wednesday, December 25, 2013

Wednesday, January 8, 2014
Wednesday, January 22, 2014

Wednesday, February 12, 2014
Wednesday, February 26, 2014

Wednesday, March 12, 2014
Wednesday, March 26, 2014

Wednesday, April 9, 2014
Wednesday, April 23, 2014

Wednesday, May 14, 2014
Wednesday, May 28, 2014

Wednesday, June 11, 2014
Wednesday, June 25, 2014

Wednesday, July 9, 2014
Wednesday, July 23, 2014

Wednesday, August 13, 2014
Wednesday, August 27, 2014

Wednesday, September 10, 2014
Wednesday, September 24, 2014

Interested persons may attend and be heard at the public meetings or provide comments in writing to the Port St. Joe Port Authority, Post Office Box 745, Port St. Joe, Florida, 32457. Transactions of the public meetings will be recorded. Persons wishing to appeal any decision made during the hearing will need a record of the proceeding and should ensure a verbatim record is made, including the testimony on which the appeal is based. Any person who wishes to attend and requires assistance may call the Port Authority Office at (850) 229-5240.

Halifax Media Group

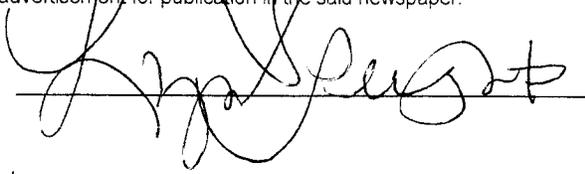
PUBLISHERS OF THE STAR
Published Weekly
Port St. Joe, Gulf County, Florida

STATE OF FLORIDA COUNTY OF BAY

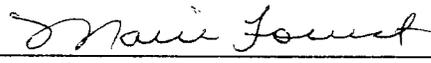
Before the undersigned authority personally appeared Lynda Speights, who on oath says that she is a Legal Advertising Representative of The Star, a weekly newspaper published in the English language, and of general circulation published in the City of Port St. Joe, Florida, in said county and state, and that the attached copy of advertisement, being a Legal Advertisement #95133S in the matter of PUBLIC MEETING - Port St. Joe Authority in the Gulf County Court, was published in said newspaper in the issue of

August 22, 2013.

Deponent further says that The Star has been continuously published as a weekly newspaper issued each Thursday and has been entered as second class mail matter at the Post Office in Port St. Joe, Gulf County, Florida, for a period of more than one year next preceding the first publication of the attached copy of advertisement; and deponent further says that she has neither paid nor promised any persons, firm, corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



State of Florida
County of Bay
Sworn and subscribed before me this **22nd** day of **August**, A.D., **2013**.
By Lynda Speights, Legal Advertising Representative of the Star, who is personally known to me or has produced NA as identification.



Notary Public, State of Florida at Large

95133S PUBLIC NOTICE

Regular meetings of the Port St. Joe Port Authority Board are held on the 2nd and 4th Wednesdays of each month. Meetings are held at 10:00 Eastern Time in Building A of the Gulf/Franklin Center (Gulf Coast State College), 3800 Garrison Avenue, Port St. Joe, Florida. The following are meeting dates from September, 2013 through September, 2014.

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