

JULY 28, 2015

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan and Sandy Quinn, Jr. <District V seat vacant awaiting Governor's appointment>.

Others present were: County Attorney Jeremy Novak, Clerk Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Building Official Lee Collinsworth, Building Inspector George Knight, E.D.C. Director Chris Holly, E.D.C. Assistant Director Michelle Childs, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Deputy Grant Coordinator Kari Summers, Mosquito Control Director Mark Cothran, County Planner Brett Lowry, Preble-Rish, Inc./County Engineer Clay Smallwood, III, Public Works Director Joe Danford, Sheriff's Department Captain Chris Buchanan, Tax Collector Shirley Jenkins, T.D.C. Executive Director Jennifer Jenkins, T.D.C. Deputy Director Towan Kopinsky, and Veterans' Service Officer Joe Paul.

Sheriff's Department Captain Buchanan called the meeting to order at 9:00 a.m., E.T.

Chairman McDaniel opened the meeting with prayer and led the Pledge of Allegiance to the Flag.

CONSENT AGENDA / INFORMATION PACKET

<Commissioner Bryan entered the meeting at 9:02 a.m., E.T.> Chairman called for public comment regarding the Consent Agenda or Information Packet. There were no public comment. Upon inquiry by Chairman McDaniel, Commissioner Bryan inquired about Pages 105-107 (Item #11 * Cathey Construction Invoice * Bid #1213-09) of the Consent Agenda. Assistant Administrator Hammond stated that this invoice is not the final payment, only services rendered to date. Commissioner Bryan discussed her concerns regarding the completion of this project (White City Fire Station * Bid #1213-09) and inquired on the status of collecting liquidated damages. Assistant Administrator Hammond reported that they (White City Fire Department) are not seeking liquidated damages; discussing the change orders. After discussion by Commissioner Bryan and County Attorney Novak, Assistant Administrator Hammond discussed the delays associated with this project. After discussion, Chairman McDaniel asked Commissioner Bryan if she wanted to pull Pages 105-107. Commissioner Bryan motioned to pull Pages 105-107 (Item #11 * Invoice #8 for Cathey Construction, in the amount of \$93,738.08 for Bid #1213-09) from the Consent Agenda. Commissioner Quinn seconded the motion for discussion. After discussion, Commissioner Quinn withdrew his

second. Chairman McDaniel called for a second. There being no second, the motion failed for a lack of a second. Commissioner Bryan discussed Page 155 (Item #13 * authorization for collection actions against county vendor) of the Consent Agenda and inquired if this service falls under the County Attorney's contract or if this service would be billed separate. County Attorney Novak stated he hoped to have this resolved without going to small claims, which would fall under the contract. After discussion, County Attorney Novak stated he would report back to the Board once he is able to locate the principal for the company. Commissioner Bryan discussed her concerns regarding the County purchasing fence and inquired about the status of this matter. County Attorney Novak stated he would review the file and report back the Board. Commissioner Bryan motioned to place a caveat on Page 115 (Item #13) of the Consent Agenda that the County Attorney can pursue provided that it is under this base contract, but if he has to bill additional fees that he would bring it back to the Board for approval. After discussion by Board members, County Attorney Novak inquired further direction from Board regarding locating the owner and the possible defunct corporation; recommending that if the company is defunct or dissolved then the Board not pursue a judgment. After discussion, Chairman directed the Clerk to read back the motion. Deputy Clerk Roberts read the motion. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 3 to 1, with Commissioner McLemore voting no. Commissioner Bryan discussed Page 1 (Item A * Tourist Development Council appointments) of the Information Packet; requesting that she be appointed to serve on the T.D.C. Advisory Board instead of Chairman McDaniel. After discussion by Commissioner Bryan, Chairman McDaniel stated that he will remain as a member of the T.D.C. Advisory Board. After discussion by County Attorney Novak, Commissioner Bryan motioned to request that Chairman McDaniel appoint her as the District III Commissioner on the County Seat of the T.D.C. Chairman McDaniel called for a second. Commissioner Quinn seconded the motion for discussion. After further discussion, Chairman McDaniel directed the Clerk to read the motion back to the Board. Deputy Clerk Roberts read the motion and the second. Chairman McDaniel called for public comment. There being no public comment, the motion failed 2 to 2, with Chairman McDaniel and Commissioner McLemore voting no. Commissioner Bryan discussed her concerns regarding Page 2 (Item A * RESTORE Act reappointments) of the Information Packet and then motioned to follow Dewberry's recommendation for the composition of the board. Chairman McDaniel called for a second. The motion failed for a lack of a second. Commissioner McLemore motioned to approve the Consent Agenda and Information Packet. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 3 to 1, with Commissioner Bryan voting no, as follows:

1. Minutes – May 26, 2015 – Regular Meeting
 - June 9, 2015 – Regular Meeting
 - June 23, 2015 – Regular Meeting
 - July 7, 2015 – Emergency Meeting
 - July 7, 2015 – Special Meeting

2. Approval of Checks and Warrants for June, 2015 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Agreement – Preble-Rish, Inc. (2015 County Road Bond Paving Project – Gas Tax Revenue Bond, Series 2015 A & B)
4. Appointee – Gulf County Value Adjustment Board (County Commissioner Ward McDaniel * County Commissioner Sandy Quinn, Jr. * Community Appointment Eugene Raffield)
5. Bid Award – Bid #1415-20 * Dental Insurance (Florida Combined Life * Rate increase of 7%)
 - Bid #1415-24 * Communication Tower Repairs (Tower Construction & Technical Services * \$14,183.18)
6. Budget Amendment #9 – General Fund (Amend the FY2014-2015 Budget for General Fund & Public Works Fund * \$4,182.00), as follows:

BUDGET AMENDMENT #9

Amend the FY2014-2015 Budget for General Fund and Public Works Fund. The following expenditures were not included in the adopted budget and are requesting budget amendments to move the funding from Reserves. Facility Maintenance purchased supplies, equipment, and services required to provide the Sheriff's Office with a network room that would meet their compliance requirements, in the amount of \$4,182.

GENERAL FUND

	<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget</u>
<i>Transfers Out:</i>				
21181-92000 Intra-Fund Transfers Out	\$2,835,751	\$4,182	\$0	\$2,839,933
<i>Reserves:</i>				
99984-95002 Res. for Infrast. Fund	\$144,348	\$0	\$4,182	\$140,166

PUBLIC WORKS FUND

	<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget</u>
<i>Transfers In:</i>				
104381-92000 Intra-Fund Transfers In	\$3,035,751	\$4,182	\$0	\$3,039,933
<i>Facility Maintenance-Gen Gov:</i>				
28151911-34000 Other Services	\$2,100	\$1,325	\$0	\$3,425
28151911-46100 Repair & Maint: Bldg/Grnds	\$10,214	\$217	\$0	\$10,431
28151911-52000 Operating Supplies	\$7,000	\$755	\$0	\$7,755
28151911-64000 Equipment	\$7,700	\$1,885	\$0	\$9,585

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 28th day of July, 2015.

(End)

7. Change Order – 2014 Jarrott Daniels Road S.C.O.P. Project * Bid #1415-10
(#1 * Roberts & Roberts, Inc. * Decrease of \$161,687.55)
8. Grant – Submit Applications (F.R.D.A.P. Grants * Honeyville Park & Dead Lakes Park)
 - Extension (H.M.G.P. Stumphole Revetment * December 31, 2015 * FEMA 0468-15-R)
 - Modification (#1 * Emergency Management Preparedness Grant * Remove some Language on Page 25 * #16-FG-5A-02-33-01-089)
9. Insurance – Health (PRM Health Trust - Florida Blue * 6.26% Increase)
 - Vision (PRM Health Trust * NVA Vision Plan)
10. Inventory – Gulf County E.D.C. (Asset Transfer to Gulf County T.D.C. * #235-1 * Macbook Pro Laptop Computer * Serial Number C1ML1DN-MDTY4)
 - Gulf County Emergency Management (Asset Disposal * #90-197 * Panasonic VHS Movie Camera * Serial Number C8C34KR)
 - Gulf County Information Technology (Asset Disposal * #16-01 * Dell Laptop * Serial Number 749GKV1)
11. Invoice – Cathey Construction (#8 * White City Fire Station * Bid #1213-09 * \$93,738.08)
12. Policy – S.H.I.P. Funding Authority
13. Request – Career Source Gulf Coast (Career Source Gulf Coast FY 2015-2016 Budget)
 - Career Source Gulf Coast (Waiver of Percentage of Funding * ITA – Individual Training Accounts)
 - Career Source Gulf Coast (Initial Designation of Local Workforce Development Area & Initial Board Certification of Membership)

****CAVEAT**** – Gulf County Attorney (Authorization for Collection Actions Against County Vendor * St. Joe Music Store)

– Gulf County Public Works (Purchase - Large Track Excavator * Two Pumps * to be paid from Escrow Funds, contingent upon D.E.P. Concurrence)

14. Request for Funds – Gulf County Sheriff’s Office (June, 2015 Beach Patrol * \$4,734.69)

15. Resolution – Amending the FY 2014-2015 Budget (Unanticipated Revenue for General Fund & Public Works Fund), as follows:

RESOLUTION NO. 2015-13

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the General Fund and Public Works Fund; and

WHEREAS, said revenue adjustments are necessary for expenditures to be incurred in Fiscal Year 2014-2015;

NOW, THEREFORE, BE IT RESOLVED, as follows:

GENERAL FUND

	<u>Original Budget</u>	<u>Increase/Decrease</u>	<u>Amended Budget</u>
Revenue:			
00134-71000 Aid To Libraries	\$56,385	\$3,745	\$60,130
Expenditure:			
Libraries - Public:			
62271-34200 N.W. Regional Libr. State	\$56,385	\$3,745	\$60,130

PUBLIC WORKS FUND

	<u>Original Budget</u>	<u>Increase/Decrease</u>	<u>Amended Budget</u>
Revenue:			
104364-00000 Disp. of Fixed Assets	\$300,000	\$160,500	\$460,500
Expenditure:			
Road & Street Facilities - Transportation:			
281541-64001 Equipment >\$5000	\$0	\$160,500	\$160,500

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 28th day of July, 2015.
(End)

– Eight County Interlocal Agreement (RESTORE Act Funding, including Triumph Corporation), as follows:

RESOLUTION NO. 2015-14

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY FLORIDA AUTHORIZING THE COUNTY TO ENTER INTO AN INTERLOCAL AGREEMENT WITH WAKULLA, FRANKLIN, BAY, OKALOOSA, SANTA ROSA, WALTON, AND ESCAMBIA COUNTIES FOR THE PURPOSE OF CREATING AN INTERGOVERNMENTAL AGENCY UNDER CHAPTER 163, FLORIDA STATUTES, AND EXECUTE APPLICATIONS FOR THE PURSUIT OF ALL RESTORE ACT FUNDING TO INCLUDE FROM THE TRIUMPH CORPORATION AS DESIGNED BY THE FLORIDA LEGISLATURE AND FOR ANY OTHER PURPOSES THAT THE COLLECTIVE COUNTIES MAY AGREE UPON IN THE AGREEMENT AND IN COMPLIANCE WITH FLORIDA STATUTES.

Complete Resolution on file with Clerk

(End)

16. S.H.I.P. – Award Letter (Jennifer A. Wright * Purchase Assistance * \$25,000.00)

– FY 2015-2016 Funding Certification (\$350,000.00)

(End)

WAIVE BID POLICY – S.H.I.P. PROJECT DANIELS

VSO/S.H.I.P. Paul appeared before the Board to request approval to waive the Bid Policy regarding advertisement to receive sealed bids due to a spending deadline for a S.H.I.P. Rehabilitation Project (Oliva Daniels). Commissioner McLemore motioned to waive the requirement to advertise to receive sealed bids for this project. Commissioner Quinn seconded the motion. County Attorney Novak stated that per the Bid Policy, the motion needs to include the terms in which they are suspending the Policy; reporting that VSO/S.H.I.P. Paul stated that this is due to an emergency circumstance. Commissioner McLemore then added including the terms in his motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0).

HIGHLAND VIEW BOAT RAMP

Chief Administrator Butler discussed a letter regarding the Highland View Boat Ramp <email provided to Clerk for the record>; reporting that D.E.P. has been informed from the original contractor, Mr. Tedder, of the boat ramp that this structure cannot be moved

and reused. He discussed the need for direction from the Board regarding this matter; stating that if the boat ramp is moved and the structure does not hold, D.E.P. is concerned that it could cost more than the funds designated for this project. Chief Administrator Butler discussed placing this project "on the back burner" for now to allow D.E.P. to determine if there are some funds from the Beacon Hill Park (Veterans' Memorial) Project that could be used for the Highland View Boat Ramp Project. After discussion by Chief Administrator Butler, Chairman McDaniel discussed this project and Commissioner Bryan discussed her concerns regarding this project and funding. She discussed seeing if the County could use the \$166,000.00 for the pier project on the Highland View Boat Ramp Project. After discussion, Commissioner Bryan motioned to allow Chief Administrator Butler and Staff to move forward with D.E.P. and consider the \$166,000.00 from the Indian Pass Boat Ramp (moved to fund the pier at Beacon Hill Veterans' Memorial Park) to be used at the Highland View Boat Ramp, provided that it accomplishes what the Board wants it to accomplish, which is having a safe boat ramp. Commissioner McLemore seconded the motion for discussion. After discussion by Commissioner McLemore regarding the total price of the project and if it is a little over that the Board find the funds to complete this project, Chairman McDaniel called for public comment. There being no public comment. Chairman McDaniel called for the motion to be read back. Deputy Clerk Roberts read the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0).

T.D.C. FINAL SETTLEMENT – DEEPWATER HORIZON INCIDENT

Following discussion by County Attorney Novak, Commissioner McLemore motioned to allow the Chairman to sign the Final Settlement Form for T.D.C. regarding the B.P. claim. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0).

FILM DOCUMENTARY – CAPE SAN BLAS LIGHTHOUSE

Following discussion by County Attorney Novak, Commissioner McLemore motioned to allow the Chairman to sign a Location Release for the filming documentary on the Lighthouse. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0).

CHANGE ORDER #2 – CATHEY CONSTRUCTION / WHITE CITY FIRE STATION

Upon request by Assistant Administrator Hammond, Commissioner McLemore motioned to approve Change Order #2 from Cathey Construction regarding the building of the White City Fire Station (Bid #1213-09), for a net increase of \$6,450.00. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed 3 to 1, with Commissioner Bryan voting no.

AUTHORIZATION – SMALL COUNTY GRANT

Solid Waste Director Danford reported that he has not received the application for the Small County Grant yet; requesting approval from the Board to obtain the Chairman's

signature once the application is received and any other pertinent documents needed for this grant. Commissioner McLemore motioned to approve this request. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0).

MONTHLY REPORT – GULF COUNTY E.M.S.

Gulf County E.M.S. Director Whitfield appeared before the Board to present the June, 2015 monthly Run Report <copy provided to Clerk for the record>. Chairman McDaniel thanked Gulf County E.M.S. Director Whitfield for the status update.

CONTRACT – WASTE PRO

Commissioner Bryan renewed her concerns regarding yard debris pickup; stating that this matter remains to be a problem. She discussed her concerns regarding the transfer station and no paved road leading to the site. Commissioner Bryan stated that she would like to discuss this matter further at a future Board meeting.

PACES FOUNDATION / GATEWAY MANOR – MEETING

Commissioner Quinn reported that the Board has kept their obligations to the PACES Foundation (Gateway Manor Project) and that the City of Port St. Joe is insuring that the PACES Foundation follows through with what they said they were going to do. He reported that a meeting will be held at City Hall (Port St. Joe) on August 11th at 6:00 p.m., E.T. and encouraged the public to attend.

F.D.O.T. SIDEWALK PROJECT – PINE STREET TO MEXICO BEACH

Chairman McDaniel discussed the upcoming sidewalk project by Florida D.O.T. from Pine Street to the Bay County line; reporting that the Board submitted a request to D.O.T. to widen a section of the sidewalk for golf cart access. He reported that D.O.T. plans to move a portion of the sidewalk for one (1) block across the road (beachside) just past the Beacon Hill Veterans' Memorial Park due to three (3) homes that were built on the right-of-way, leaving no buffer. Chairman McDaniel discussed his concerns regarding this project and possible future variance requests due to this project. He requested that Chief Administrator Butler contact D.O.T. to come back before the Board and to work with Commissioner Bryan regarding this project.

ESTUARY PROGRAM

Darryl Boudreau of the Nature Conservancy appeared before the Board to discuss an opportunity only through the RESTORE; reporting that they are pulling Counties around the Panhandle around the Watershed to identify what the priority issues are that needs to be addressed to stabilize and improve the environment. He discussed a proposed resolution that supports the Estuary Program. Upon inquiry by Commissioner McLemore, Chief Administrator Butler recommended this proposed resolution. Commissioner McLemore motioned to adopt the following resolution that supports the Estuary Program. Commissioner Bryan seconded the motion for discussion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0), as follows:

RESOLUTION NO. 2015-15

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA EXPRESSING SUPPORT FOR THE NORTHWEST FLORIDA ESTUARIES AND WATERSHEDS PROJECT THAT WILL ESTABLISH ESTUARY PROGRAMS FOR THE COMPREHENSIVE MANAGEMENT, RESTORATION, AND PROTECTION OF SEVEN NORTHWEST FLORIDA ESTUARIES; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AN EFFECTIVE DATE.

Complete Resolution on file with Clerk

(End)

BUDGET REQUEST – EARLY LEARNING COALITION

Joe Seabrook, of Early Learning Coalition appeared before the Board to request match funds for a Pre-K Program (letter on Page 60 of the Information Packet) and discussed what the Early Learning Coalition does within the community. After discussion regarding Pre-K Program and Wrap-a-round Program, Commissioner McLemore discussed the budget. Mr. Seabrook thanked the Board for the available office space downtown. After discussion, Commissioner Bryan motioned to allow Mr. Seabrook additional time to speak. Commissioner Quinn seconded the motion. Upon inquiry by Commissioner Bryan, Mr. Seabrook reported that the County funded \$1,500 last year to the Early Learning Coalition. Upon inquiry by Chairman McDaniel, Mr. Seabrook stated that they are requesting \$2,500.00 from the Board to buy down the match funds. Chairman McDaniel stated that the Board will review this request further.

RIPARIAN COUNTY STAKEHOLDER COALITION & ACF SUSTAINABLE WATER MANAGEMENT PLAN

RCSC Coordinator Chadwick Taylor appeared before the Board to request budget funds <Commissioner Quinn left the meeting at 10:19 a.m., E.T.>. He presented to the Board the budget fund request and ACF (Apalachicola, Chattahoochee, Flint) Sustainable Water Management Plan <copy provided to the Clerk for the record>. <Commissioner Quinn returned to the meeting at 10:21 a.m., E.T.> Mr. Taylor thanked the Board for their previous support and funding; reporting that they are requesting the same amount of \$5,000.00. He discussed the appointees and the Water Management Plan. Discussion followed.

I DON'T KNOW YET THERE IS SO MUCH!

Linda Sertich, of Port St. Joe appeared before the Board to request that the Board reconsider the motion to one (1) meeting a month. She also requested that the Board make it where Board members cannot ask her where she is from. Mrs. Sertich discussed her concerns regarding Commissioner Bryan meeting with Staff and their response to the Commissioner.

GULF TO BAY PARKWAY

E.D.C. Chairman Christy McElroy appeared before the Board to discuss the Gulf to Bay Parkway and the concerns regarding alternative routes #17 and #19. She reported that a meeting will be held on August 11th from 1:30 p.m. to 4:00 p.m. at the Gulf Coast, Panama City; requesting that Gulf County have a present at this meeting. Commissioner Quinn motioned to allow E.D.C. Chairman McElroy additional time to speak. Commissioner McLemore seconded the motion. E.D.C. Chairman McElroy reported that Opportunity Florida wanted to see all of Gulf County's letters (letter of support); reporting that those letters and Resolution have been submitted. Chairman McDaniel discussed his concerns regarding the alternative routes, leaving out Gulf County from the Gulf to Bay Parkway Project.

STATUS REPORT – GULF COUNTY E.D.C.

E.D.C. Chairman Christy McElroy presented and discuss the year-end E.D.C. Status Report <copy provided to Clerk for the record>.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Quinn, and unanimous 4-0 vote, the meeting did then adjourn at 10:39 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**