

NOVEMBER 13, 2012

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman William C. Williams, III, Vice Chairman Tynalin Smiley, and Commissioners Carmen L. McLemore and Ward McDaniel <Commissioner Warren J. Yeager, Jr. was absent>.

Others present were: County Attorney Jeremy Novak, Clerk Finance Officer Carla Hand, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Emergency Management Director Marshall Nelson, E9-1-1 Coordinator Ben Guthrie, Fire Coordinator Brad Price, Grant Writer Towan Kopinsky, Gulf County E.M.S. Director Houston Whitfield, Planner David Richardson, Preble-Rish, Inc./County Engineer Clay Smallwood, Public Works Director Jake Lewis, Sheriff Joe Nugent, Sheriff's Office Major Bobby Plair, and T.D.C. Director Jennifer Jenkins.

Sheriff Nugent called the meeting to order at 9:00 a.m., E.T.

T.D.C. Director Jenkins opened the meeting with prayer, and Chairman Williams led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Upon motion by Commissioner McDaniel, second by Commissioner Smiley, and unanimous 4-0 vote, the Board approved the Consent Agenda as follows after removal of Item #7 pages 35-37.

1. Approval of Checks and warrants for September, 2012 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
2. Bid Advertisement – Public Works (Culvert Pipe for F.E.M.A. repairs)
Bid Advertisement – Solid Waste (Can Densifier for Five Points Landfill)
3. Bid Award #1112-28 – Sale of House located at 6909 Highway 71 (Carrie Harrison * \$2,650.00)
4. Bid #1112-27 Expenditures – T.D.C. (To be paid from BP3 Funds)
5. Change Order #1 – White City Bridge Landscaping – Bid #1112-23 (Bay Landscape & Palm Service, LLC * Increase of \$6,300.00)
6. Contract Approval – Mosquito Control

7. Invoices – Aaron Ethridge – Parks Weekend Clean-up (Invoice #1211 * \$1,440.00 * to be paid from Account #27452-34000)
- Coastal Parasail – Beach Raking (Invoice #12005 * \$2,500.00 * to be paid from Account #27452-46100)
 - Combined Insurance Services, Inc. – Consulting/Agency Services (October, 2012 * \$1,600.00 * to be paid from Account #21111-34000)
 - Emerald Coast Striping, LLC – Miscellaneous Road Striping (Invoice #2088 * \$24,273.96 * to be paid from Account #41141-53000)
 - Florida Association of Counties – Gulf Consortium Transition Budget (October, 2012 * \$2,880.00 * to be paid from Account #21111-54200)
 - Florida Department of Agriculture and Consumer Services – Fire Control Assessment and County Forester Assessment (Invoice #F01411 * \$22,094.36 * to be paid from Account #33022-34000)
 - Gulf County Health Department - Agency for Healthcare Administration – L.I.P. (1st Quarter * \$10,964.00 * to be paid from Account #42562-81000)
 - Ken Murphy – Taping County Commission Meetings (October, 2012 * \$1,350.00 * to be paid from Account #21111-34100)
 - Life Management Center of Northwest Florida – Baker Act Services (Batch #121303 * \$2,581.88 * to be paid from Account #51363-31300)
 - MRD Associates, Inc. – St. Joseph Peninsula Post Construction Physical Monitoring Services (Invoice #1583 * \$92,982.33 * to be paid from Account #28039-31000)
 - MRD Associates, Inc. – St. Joseph Peninsula Post Construction Shorebird Monitoring Services (Invoice #1584 * \$2,750.00 * to be paid from Account #28039-34000)
 - North Florida Construction, Inc. – Stumphole Revetment Phase V – DREF (Application #4 * \$272,552.35 * to be paid from Account #113538-34000)

- Preble-Rish, Inc – Landfill Evaluations (Invoice #66970 * \$7,000.00 * to be paid from Account #28153-43100)
- Preble-Rish, Inc – Trinity Analysis Monitoring Wells (Invoice #66971 * \$900.00 * to be paid from Account #28153-43100)
- Riparian County Stakeholder Coalition Coordination (\$5,000.00 * to be paid from Account #21111-54000)
- The Ferguson Group, LLC – Federal Lobbyist (Invoice #1212169 * \$6,500.00 * to be paid from Account #21111-31200)
- The Water Spigot, Inc. – Resample Monitoring Wells for Five Points Landfill (Invoice #12-7844 * \$250.00 * to be paid from Account #28153-43100)

****DELETE**** - Trinity Analysis & Development Corp. – Semi-Annual Water Quality Report – Port St. Joe Dump (Invoice #D014-1-1002 * \$2,000.00 * to be paid from Account #28153-43100)

****DELETE**** - Trinity Analysis & Development Corp. – Semi-Annual Water Quality Report – Buckhorn Landfill (Invoice #D007-001 * \$2,000.00 * to be paid from Account #28153-43100)

****DELETE**** - Trinity Analysis & Development Corp. – Semi-Annual Water Quality Report – Five Points Landfill (Invoice #D010-1001 * \$6,000.00 * to be paid from Account #28153-43100)

8. Purchase Request – Mosquito Control (ULV Chemical * to be paid from FY 2012-2013 Budget)
9. Records Disposition (BOCC Documents)

(End)

FIRST PUBLIC HEARING – PROPOSED FLOOD PREVENTION ORDINANCE

Pursuant to advertisement to hold a public hearing to consider adoption of an ordinance repealing County Ordinance #2009-04, County Attorney Novak read the proposed ordinance by title as follows: An ordinance by the Gulf County Board of County Commissioners to repeal ordinance #2009-04 known as the Gulf County Flood Prevention Ordinance; to adopt a new floodplain management ordinance; to adopt flood hazard maps, to designate a floodplain administrator, to adopt procedures and criteria for development in flood hazard areas, and for other purposes; to adopt local administrative amendments to the Florida Building Code; providing for applicability; repealer; severability; and an effective date. Chairman Williams called for public comment. There was no public comment. Planner Richardson reported that this

ordinance is required by F.E.M.A. under the National Flood Insurance Program, stating it directly ties to our community rating system. He reported that the County currently carries an 8 rating, and this would allow a 10% reduction in your premiums in a flood zone and 5% if not in a flood zone.

ELECTION – CARLA HAND

Chairman Williams congratulated Clerk Finance Officer Hand for winning the Calhoun County Clerk of Court election.

PHOTOGRAPHER – COUNTY COMMISSION BOARD

Deputy Administrator Lanier discussed that she has been contacted by a local photographer concerning taking the pictures for the current Board and new Board in exchange for one day rent at the Honeyville Community Center, stating there will be no money exchange and recommended approval. Commissioner McLemore motioned to approve this recommendation. Commissioner McDaniel seconded the motion for discussion, after discussion, the motion then passed unanimously (4-0).

COUNTY INVOICES

Upon inquiry by Commissioner McLemore, Deputy Administrator Lanier reported that Gulf County Clerk of Court Norris requested this issue be addressed at the next Board meeting since she was unable to attend today.

TOURIST DEVELOPMENT COUNCIL – PARTNER PROGRAMS

T.D.C. Director Jenkins presented the October, 2012 T.D.C. Activity Report and reported that there are 80 participants in the Partner Program this year. She stated that revenues have increased by approximately \$7,000.00. T.D.C. Director Jenkins recommended approval of three programs which include an \$80,000.00 multi-media program in Atlanta, Georgia and Birmingham, Alabama to run in the months of February and March of 2013, which will also include \$15,000.00 search engine marketing program that will coincide with the other marketing efforts, and a \$5,000.00 social media strategies to be paid from the BP Funds. After discussion, Commissioner McLemore motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

TOURIST DEVELOPMENT COUNCIL – WELCOME CENTER

T.D.C. Director Jenkins reported that the activity at the Welcome Center has increased and Bed Tax collections are up 12.5% since last year.

EMERGENCY MEDICAL SERVICE – INVENTORY

E.M.S. Director Whitfield requested permission to junk three old cardiac monitors (from the south end of the County) and upgrade with new monitors. Commissioner Smiley motioned to approve this recommendation, contingent upon the County Attorney's approval and Clerk Policy. Commissioner McDaniel seconded the motion for discussion, and after discussion, the motion then passed unanimously (4-0).

S.H.I.P. – REHABILITATION ASSISTANCE

Deputy Administrator Lowry requested approval for S.H.I.P. Rehabilitation Assistance for Ada Dozier and Peter and Nancy Dimitrijevic, in the amount of \$40,000.00. Commissioner McLemore motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

CAPITAL IMPROVEMENT SCHEDULE

Planner Richardson discussed the Capital Improvement Schedule, stating this is for Board review and no action is needed at this time.

SMALL COUNTY COALITION - APPOINTEE

Chief Administrator Butler reported that the next Small County Coalition meeting will be held on Thursday, November 15, 2012 and Friday, November 16, 2012. He discussed the need to appoint a member to serve on the Small County Coalition Board as a replace of Chairman Williams' seat. After discussion, Commissioner Smiley motioned to appoint Commissioner McDaniel to serve on the Small County Coalition Board. Commissioner McLemore seconded the motion, and it passed unanimously (4-0).

COUNTY ROAD 386 – STRIPING

Chief Administrator Butler reported that the striping on County Road 386 is near completion.

COUNTY CONTRACTS – PARK CLEANUP

Upon inquiry by Commissioner McLemore, Chief Administrator Butler reported that the County Parks clean-up service is an annual bid which has the option to renew each year. Commissioner McLemore requested that the Board review this service and advertise for sealed bids when the current bid contract expires.

COUNTY BUILDINGS – EXTERMINATOR

Upon inquiry by Commissioner McLemore, Chief Administrator Butler reported that there is not a formal contract regarding the current extermination service for all the County buildings. Commissioner McLemore motioned to advertise to receive sealed bids for spraying (extermination service) of all the County buildings. Commissioner Smiley seconded the motion, and it passed unanimously (4-0).

ECONOMIC DEVELOPMENT COUNCIL

Commissioner McLemore discussed E.D.C. and motioned to bring it back under the County. Commissioner McDaniel seconded the motion for discussion. After discussion by members of the Board, the motion then passed unanimously (4-0). Upon inquiry by Chairman Williams, Chief Administrator Butler stated that the Governor's Office will be notified that the point of contact for the Economic Development Council will be Gulf County.

ADMINISTRATION OFFICE – JOB POSITION

Commissioner McLemore motioned to research hiring a person as the County Procurement Specialist/Chief Financial Officer. After discussion by members of the

Board, Chairman Williams requested that Chief Administrator Butler explore this position and create a job description to bring back to the Board for review. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

COMMERCIAL FISHING – ST. JOE BAY

Commissioner McLemore discussed his concerns regarding the mullet row season and other wildlife that live in the St. Joe Bay, stating that there is no row and the mullet this year is poor. Commissioner McLemore then motioned that Chief Administrator Butler and County Attorney Novak work with Chairman Williams regarding the St. Joe Bay and B.P. Commissioner Smiley seconded the motion for discussion. After discussion by members of the Board and County Attorney Novak, Commissioner McLemore amended his motion by adding himself as a designee to work with Chief Administrator Butler and County Attorney Novak to define the scope of services. Commissioner Smiley then amended his second, and the motion passed 3 to 0, with Chairman Williams abstaining due to personal gain.

COUNTY ROAD 386 – STRIPING

Commissioner McDaniel reported that the striping on County Road 386 is now complete.

BYRD PARKER DRIVE – GUARD RAIL

Commissioner McDaniel thanked Gulf County Public Works and County Maintenance Staff Kenny Price and Phillip Nunnery for installing approximately 300 feet of guard rail on Byrd Parker Drive.

OLD GULF COUNTY HEALTH DEPARTMENT - RENOVATIONS

Commissioner McDaniel discussed the renovations to the Old Gulf County Health Department, stating this work is to be completed in three phases. He reported that Phase 1 is now complete, which consisted of renovating for office space and moving the County Extension Office into the Old Gulf County Health Department Building. Commissioner McDaniel also reported that Phase 2 of this project will consist of an office away from the reception area that will be paid from State Funds, stating the only cost to the County will be work crew labor. He stated that Phase 3 of the renovations will be the kitchen area and the conference room which will be completed at a later date.

ST. JOE FIRE CONTROL DISTRICT - BUDGET

Upon inquiry by Commissioner Smiley, Chief Administrator Butler reported that a few years ago the County removed \$6,000.00 from the St. Joe Fire Control District Fund due to budget cuts and due to County Fire Trucks assisting the City of Port St. Joe with emergency calls. After further discussion and upon recommendation by Chief Administrator Butler, Commissioner Smiley motioned to transfer \$6,000.00 from the Windmark D.R.I. to the St. Joe Fire Department. Commissioner McLemore seconded the motion, and after discussion by Commissioner McDaniel the motion then passed unanimously (4-0).

WINDMARK D.R.I. – BEACH ACCESS

Chairman Williams discussed his concerns regarding the Windmark D.R.I. and recommended that the Board approve the temporary scenario regarding the traffic and access points at Windmark Beach. County Attorney Novak discussed this temporary scenario proposal, stating that the most recent proposed resolution was to put thirty parking spaces in the deceleration lane along the Gulfside and to post signs as to where the public beach access points are located. Commissioner McLemore motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

BEACON HILL PARK – APPOINTEE

Chairman Williams discussed his concerns regarding the renovations at Beacon Hill Park and requested that Commissioner McLemore be appointed to work with Building Official Collinsworth through the end of November in spending the designated funds for new equipment at Beacon Hill Park.

COUNTY PUBLIC WORKS BUILDING

Upon inquiry by Commissioner McDaniel, Building Official Collinsworth reported that the concrete slab has been poured for the County Public Works Building and the next phase will be erecting the iron.

DISTRICT III – COMMISSIONER ELECT BRYAN

Chairman Williams congratulated newly elected County Commissioner Joanna Bryan. Joanna Bryan appeared before the Board to report that she is looking forward to working with the staff and the Board.

SUPPLEMENTAL BUDGET HEARING

Upon discussion by Chairman Williams, Commissioner McDaniel motioned to hold a Supplemental Budget Hearing on Monday, November 26, 2012 at 5:01 p.m., E.T. Commissioner Smiley seconded the motion, and it passed unanimously (4-0).

FINAL BCC MEETING – CHAIRMAN WILLIAMS

Chairman Williams stated that it has been an honor to serve the citizens of Gulf County. Commissioner Smiley then presented Chairman Williams with a plaque for his eight years of service as a County Commissioner of District III. Chairman Williams discussed the upcoming Board and thanked the staff for their hard work in serving Gulf County.

Chairman Williams called for public comment.

NEWSPAPER ARTICLE

Christy McElroy, of Port St. Joe, appeared before the Board to inquire if any of the Commissioners were contacted by Tim Croft after the October 25, 2012 Board Meeting regarding the State Attorney's investigation. Members of the Board stated that they were not contacted by Mr. Croft.

EARLY LEARNING COALITION - FUNDING

David Warriner, of Port St. Joe, appeared before the Board to introduce Matt Varner as the Assistant Director of the Early Learning Coalition. Assistant Director Varner appeared before the Board to discuss the Early Learning Coalition and to request funds to support the School Readiness Program. Upon inquiry by Chairman Williams, Deputy Administrator Lanier reported that due to budget cuts, funds have not been available for outside agencies for the past several years. Upon inquiry by Chairman Williams, Early Learning Coalition Assistant Director Varner reported that the Coalition's match dollars is approximately \$6,800.00 that provides service to Gulf County families. He discussed the School Readiness Program and some of the qualifications to apply for assistance under this program. Upon inquiry by Chairman Williams, Early Learning Coalition Assistant Director Varner reported that in the past years the Coalition has been able to help 70 to 80 families, stating that due to State budget cuts the Coalition currently assists 30 families. After discussion, Chairman Williams requested that Early Learning Coalition Assistant Director Varner work with Chief Administrator Butler regarding locating funds to support the School Readiness Program and bring a recommendation to the Board for review.

There being no further business, and upon motion by Commissioner McLemore, the meeting did then adjourn at 10:23 a.m., E.T.

**WILLIAM C. WILLIAMS, III
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**