

BOARD OF COUNTY COMMISSIONERS

GULF COUNTY, FLORIDA

AGENDA	SEPTEMBER 10, 2013	TIME / PAGE NO.
1. Meeting Called to Order		9:00 a.m.
2. Consent Agenda		1-136
3. MRD Associates, Inc. - Supplemental Agreement (St. Joseph Peninsula Erosion Control)		137-145
4. Cathy Fisher		
5. Sharon Gaskin – North Florida Child Development		
6. County Staff Business		
7. Board Business		
8. Public Discussion		

****REMINDER****

**BUDGET
FIRST PUBLIC HEARING SEPTEMBER 10, 2013 @ 5:01 P.M., E.T.**

F.S. 286.0105:

If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CONSENT AGENDA
September 10, 2013**

- | | | |
|----|---|-------|
| 1. | Minutes – July 16, 2013 – Special Budget Meeting | 1-16 |
| | - July 23, 2013 – Regular Meeting | 17-27 |
| 2. | Approval of Checks and warrants for August, 2013 which are
incorporated herein by reference, pursuant to
Chapter 136.06 F.S. | 28-34 |
| 3. | Agreement Amendment – Section 125 Flexible Benefit Plan | 35 |
| | Agreement – American Fidelity Assurance Company (COBRA
Administrative Services) | 36-52 |
| | Agreement – American Fidelity Assurance Company (Business
Associate) | 53-63 |
| 4. | Budget Amendment #9 – General Fund (Reducing the Board and
increasing the Affordable Housing Budget by
\$2,000 to reimburse the Gulf County S.H.I.P.
Program) | 64 |
| 5. | Inventory – Highland View Fire Department (Scrap #160-85 * Ice-O-Matic
Ice Machine) | 65 |
| 6. | Invoices – The Ferguson Group, LLC – Federal Lobbying Services
(Invoice #0713573 * \$36.68 * to be paid from
Account #21111-31200) | 66-74 |
| | - UniFirst Corporation (Old Courthouse * Invoice #2710050588
* \$19.06 * Invoice #2710051045 * \$19.35 * Invoice
#2710051518 * \$19.06 * Public Works * Invoice
#2710051519 * \$10.00 * Invoice #2710052031 *
\$10.00 * Invoice #2710052512 * \$10.00 * Invoice
#2710051047 * \$59.56 * Invoice #2710051520 *
\$51.46 * Invoice #2710052032 * \$51.46 *
Invoice #2710052513 * \$51.46 * Invoice #2710053013
* \$51.46 * Invoice #2710051048 * \$51.97 *
Invoice #2710051521 * \$51.12 * Invoice #2710052033
* \$51.12 * Invoice #2710052514 * 54.58 * Invoice
#2710053014 * \$54.58 * Maintenance * Invoice
#2710051049 * \$39.95 * Invoice #2710051522 *
\$39.12 * Invoice #2710052034 * \$39.12 * Invoice
#2710052515 * \$39.12 * Invoice #2710053015 *
\$39.12 * Courthouse * Invoice #2710051523 * | |

	\$68.50 * Invoice #2710052035 * \$68.50 * Invoice #2710052516 * \$68.50)	75-113
7.	Policy Amendment – County Employee Insurance Contributions	114-115
8.	Proclamation – National Suicide Prevention Month (September, 2013)	116
9.	Resolution – Funding Request to the Florida Department of Environmental Protection, Beaches and Mines Funding Assistance Program	117-119
10.	S.H.I.P. – Annual Reports (FY 2010-2011, 2011-2012 & 2012-2013)	120-136

JULY 16, 2013

PORT ST. JOE, FLORIDA

SPECIAL BUDGET MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore, Joanna Bryan, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Service Director Denise Manuel, Emergency Management Director Marshall Nelson, E9-1-1 Coordinator Ben Guthrie, Gulf County E.M.S. Director Houston Whitfield, Gulf County Extension Agent Roy Lee Carter, Fire Coordinator Brad Price, G.I.S. Coordinator Scott Warner, Grant Writer Towan Kopinsky, I.T. Director Dennis Barfield, Sr., Mosquito Control Director Mark Cothran, Planner David Richardson, Public Works Director Joe Danford, Sheriff Mike Harrison, Sheriff's Office Lieutenant Chris Buchanan, T.D.C. Executive Director Jennifer Jenkins, Chamber of Commerce Paula Pickett, and Property Appraiser Mitch Burke.

Chairman Smiley called the meeting to order at 10:00 a.m., E.T.

LANDFILL

Commissioner McDaniel discussed collecting information regarding debris disposal at Five Points Landfill. He discussed his concerns regarding some lawn care services that are not using the landfill. <Commissioner Bryan entered the meeting at 10:02 a.m., E.T.> He reported that the City of Port St. Joe and Mexico Beach are hauling their yard debris to Five Points Landfill. Commissioner McDaniel discussed his concerns regarding lawn services that dump yard debris on the side of the right-of-way for the County to collect and haul to the landfill. Commissioner Yeager stated that this County needs mandatory garbage pickup. He discussed his concerns regarding placing too much on the backs of the Ad Valorem Taxpayers and the need for change.

2013-2014 PROPOSED BUDGET

Clerk Norris made the following reports to the Board:

1. The Aggregate Proposed Millage Rate is 7.8393, and the current year proposed rate is a 27.66% change in the rolled-back rate of 6.1408.
2. The County-wide Proposed Millage Rate as it is today is 7.5261; stating that the St. Joe Fire Control District is .4000 Mills, and the Tupelo Fire Control District,

Overstreet Fire Control District , and Howard Creek Fire Control District are at .5000 Mills.

She reported that a summary sheet of the main budget has been prepared for the Board to review. Chief Administrator Butler reported that the Budget Committee has gone through the requested budget and he would like to go through the budget by each line item as follows:

BOARD OF COUNTY COMMISSIONERS (#21111)

Chief Administrator Butler discussed the Board of County Commissioners proposed budget for FY 2013-2014. Commissioner McLemore stated that the Board has to trim this budget as much as possible. After discussion, Commissioner Yeager motioned to decrease the Board of County Commissioners Budget by \$50,000.00 (#21111-49000). Commissioner McLemore seconded the motion, and it passed unanimously. Commissioner McDaniel discussed the taping and airing of the Board meetings live. After discussion by Deputy Administrator Lanier, Commissioner Bryan reported that she has received more comments regarding the public being able to attend the Board meetings over watching the meetings live. Commissioner McLemore motioned to remove \$12,000.00 for the live streaming (#21111-34100). Commissioner Yeager seconded the motion, and it passed unanimously. Commissioner McLemore discussed his concerns regarding the proposed budget (increases). Chief Administrator Butler discussed each line item from the proposed board budget.

COUNTY ADMINISTRATOR (#21112)

Chief Administrator Butler discussed the County Administrator proposed budget for FY 2013-2014. Commissioner McLemore discussed his concerns regarding a pay raise, stating that this County is facing a \$2.2 million dollar short fall. Commissioner Yeager reported that some Counties are issuing a onetime bonus and by that action there is not a reoccurring charge for the following year. Clerk Norris reported that Legislation passed a new law that if bonuses are given, a policy or plan has to be in place and the bonus is based on evaluations. After discussion, Commissioner McLemore motioned to remove the 3% pay increase from all budgets. Commissioner McDaniel seconded the motion, and it passed unanimously. Chief Administrator Butler discussed the Maintenance of Equipment budget. He discussed the current charges, education, and travel.

CLERK TO BOARD (#21212)

Clerk Norris stated that the increases to the Clerk to Board Budget for FY 2013-2014 are \$13,000.00 in retirement and insurance. She discussed the request for an additional employee which would be an increase of approximately \$27,000.00. Commissioner McLemore motioned to remove the \$27,000.00 from the Clerk to Board Budget. Commissioner Yeager seconded the motion for discussion. Upon inquiry by Commissioner Yeager, Clerk Norris reported that 5.16 employees are committed to the Board. After discussion, Clerk Norris requested that the Board revisit this request before the Final Budget is adopted. After further discussion, the motion then passed unanimously.

COUNTY ATTORNEY (#21314)

Chief Administrator Butler discussed the County Attorney Budget for FY 2013-2014. Clerk Norris reported that the County Attorney Contract increases annually and that this increase was not included in his budget, stating that the budget is estimated to increase by \$13,828.00. County Attorney Novak reported that the increase would only be 1.5%, which is approximately \$2,385.00, but would like to discuss this matter with the Clerk. After discussion, the Board agreed to table this budget for further review.

PROPERTY APPRAISER (#22113)

Property Appraiser Burke appeared before the Board to discuss the increases to the proposed FY 2013-14 Property Appraiser budget. After discussion, Clerk Norris discussed the possible error in the Property Appraiser Budget number. Clerk Finance Officer Herring stated that there was an error in this budget when it was originally submitted, reporting that the actual total budget is \$503,733.00 (which includes the 3% which has been removed and the \$40,800.00 in insurance).

BOARD OF COUNTY COMMISSIONERS (#21111)

After discussion, Commissioner Yeager motioned to remove \$32,000.00 from the Board of County Commissioners Budget (#21111) which was duplicated in the Property Appraiser and Tax Collector budgets. Commissioner Bryan seconded the motion, and it passed unanimously.

PROPERTY APPRAISER (#22113)

Upon inquiry by Commissioner McLemore, Clerk Finance Officer Herring reported the total increase to the proposed Property Appraiser budget is \$40,565.00, minus the 3% pay increase.

TAX COLLECTOR (#22213)

Upon motion by Commissioner McLemore, second by Commissioner McDaniel, and unanimous vote, the Board approved to the tentative FY 2013-2014 Budget for the Tax Collector (#22213).

PROPERTY APPRAISER (#22113)

Commissioner Yeager motioned to approve the tentative FY 2013-2014 Budget for the Property Appraiser (#22113), as amended. Commissioner McLemore seconded the motion, and it passed unanimously.

GRANT DEVELOPMNET/ADMINISTRATION (#22313)

Chief Administrator Butler discussed the tentative FY 2013-2014 Budget for the Grant Development. Commissioner Yeager motioned to approve the tentative FY 2013-2014 Budget for the Grant Development (#22313). Commissioner McLemore seconded the motion, and it passed unanimously.

SMALL COUNTY ROAD ASSISTANCE PROGRAM (#223541)

Chief Administrator Butler discussed the Small County Road Assistance Program, stating that all funds have been removed. Grant Writer Kopinsky reported that there are no active grants at this time.

VALUE ADJUSTMENT BOARD (#22413)

Chief Administrator Butler discussed the increase of the proposed value adjustment board budget. Upon motion by Commissioner McLemore, second by Commissioner Yeager, and unanimous vote, the Board approved the FY 2013-2014 tentative Value Adjustment Board Budget (#22413).

RISK MANAGEMENT/HUMAN RESOURCE DEPARTMENT (#22513)

Chief Administrator Butler discussed the increase of the proposed risk management/human resource department budget. Commissioner McLemore motioned to approve the FY 2013-2014 tentative Risk Management/Human Resource Department Budget (#22513). Commissioner Yeager seconded the motion, and it passed unanimously.

INSURANCE DEPARTMENT (#225513)

Deputy Administrator Lowry reported that Worker's Compensation will increase by approximately 6% across the State. He discussed the increases for Property and Casualty, inmate medical, and life insurance for the fire departments. Upon motion by Commissioner McLemore, second by Commissioner McDaniel, and unanimous vote, the Board approved the tentative FY 2013-2014 Budget for the Insurance Department (#225513).

P.S.J. DOWNTOWN REDEVELOPMENT AGENCY (#22652)

After discussion, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the P.S.J. Downtown Redevelopment Agency (#22652). Commissioner Yeager seconded the motion, and it passed unanimously. Clerk Norris reported that this Budget will reduce as the County Millage Rate reduces.

SUPERVISOR OF ELECTIONS (#24019)

Upon motion by Commissioner McLemore, second by Commissioner Yeager, and unanimous vote, the Board approved the tentative FY 2013-2014 Supervisor of Elections Budget (#24019).

RADIO COMMUNICATIONS \$12.50 SURCHARGE (#24629)

Upon motion by Commissioner McLemore, second by Commissioner Bryan, and unanimous vote, the Board approved the tentative FY 2013-2014 Radio Communications \$12.50 Surcharge Budget (#24629).

COURTHOUSE COMPLEX UTILITIES (#25219)

Upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board approved the tentative FY 2013-2014 Budget for the Courthouse Complex Utilities (#25219).

COUNTY COURTHOUSE (#26219)

Chief Administrator Butler discussed the increase to the proposed county courthouse budget. Commissioner Yeager motioned to approve the tentative FY 2013-2014 County Courthouse Budget (#26219). Commissioner Bryan seconded the motion, and it passed 4 to 1, with Commissioner McLemore voting no.

COUNTY PLANNING (#27015)

Chief Administrator Butler discussed the tentative FY 2013-2014 county planning budget. Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for County Planning (#27015). Commissioner Yeager seconded the motion, and it passed unanimously.

COUNTY PLANNING: APALACHEE REGIONAL PLANNING COUNCIL (#27019)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 County Planning: Apalachee Regional Planning Council Budget (#27019). Commissioner Yeager seconded the motion, and it passed unanimously.

COUNTY DEVELOPMENT E.D.A. (#27152)

Chief Administrator Butler discussed the increases to the FY 2013-2014 tentative county development budget. After discussion, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the County Development E.D.A. (#27152). Commissioner Yeager seconded the motion, and it passed unanimously.

CHAMBER OF COMMERCE (#27152)

Chamber of Commerce Director Paula Pickett appeared before the Board to discuss changes at the Chamber of Commerce, and requested Board approval of the \$20,000.00 for the Chamber of Commerce Budget. Commissioner Yeager motioned to reduce the Chamber of Commerce budget to \$10,000.00 for the FY 2013-2014 (#27152). Commissioner McDaniel seconded the motion, and it passed unanimously.

G.I.S. MAPPING (#27615)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the G.I.S. Mapping Department (#27615). Commissioner McDaniel seconded the motion, and it passed unanimously.

INFORMATION TECHNOLOGY (#278516)

Chief Administrator Butler discussed the changes to the tentative FY 2013-2014 information technology budget. After further discussion, I.T. Director Barfield, Sr. appeared before the Board to discuss his concerns regarding the need for travel and educational classes. He reported that \$25,000.00 can be removed from Communications & Freight Services. After discussion, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for Information Technology (#278516), with deductions. Commissioner McDaniel seconded the motion, and it passed unanimously.

COUNTY VETERANS' SERVICE OFFICER (#29153)

Chief Administrator Butler discussed the decrease of the tentative county veterans' service office budget. He reported that this office will only be opened two days a week for the upcoming year. After discussion, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the County Veterans' Service Office (#29153). Commissioner McDaniel seconded the motion, and it passed unanimously.

SHERIFF (#31021)

Sheriff Harrison appeared before the Board to discuss the increases to the FY 2013-2014 tentative budget for the Sheriff's Department. Clerk Finance Officer Herring stated that there is an error in this proposed budget, which will decrease it by \$71,745.00, for a total proposed budget of \$2,606,473.00. After discussion, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Sheriff's Department Budget (#31021), with an \$80,000.00 decrease. Commissioner Yeager seconded the motion for discussion. After further discussion, the motion then passed unanimously.

COUNTY JAIL (#S3123)

Upon discussion by Chief Administrator Butler, Commissioner McDaniel motioned to approve the tentative FY 2013-2014 Budget for the County Jail (#S3123). Commissioner Yeager seconded the motion for discussion. After discussion, the motion then passed unanimously.

HONEYVILLE COMMUNITY EMERGENCY CENTER (#31325)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Honeyville Community Emergency Center Budget (#31325). Commissioner Yeager seconded the motion, and it passed unanimously.

FIRE COORDINATOR (#314522)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the Fire Coordinator (#314522). Commissioner Yeager seconded the motion, and it passed unanimously.

BUILDING DEPARTMENT (#B3424)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to approve the tentative FY 2013-2014 Building Department Budget (#B3424). Commissioner McLemore seconded the motion for discussion. Commissioner Yeager reported that the Gulf County Building Department rates are much lower than the City of Port St. Joe and some of the surrounding Counties, and discussed adjusting these fees. After discussion, the motion then passed unanimously.

PHYSICAL ENVIRONMENT (#33022)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for Physical Environment (#33022). Commissioner Yeager seconded the motion, and it passed unanimously.

CONSERVATION & RESOURCE MANAGEMENT GRANTS (#33537)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Conservation & Resource Management Grants Budget (#33537). Commissioner Yeager seconded the motion, and it passed unanimously.

PLANNING & ZONING DEPARTMENT (#34515)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for Planning & Zoning Department (#34515). Commissioner Bryan seconded the motion, and passed unanimously.

AUDIT SERVICES (#346513)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Audit Services Budget (#346513). Commissioner McDaniel seconded the motion, and it passed unanimously.

UNEMPLOYMENT COMPENSATION CLAIMS (#347511)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for Unemployment Compensation Claims (#347511). Commissioner Bryan seconded the motion, and it passed unanimously.

SEARCH & RESCUE – WEWAHITCHKA (#39026)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Search & Rescue – Wewahitchka Budget (#39026). Commissioner Bryan seconded the motion, and it passed unanimously.

EMERGENCY MANAGEMENT – LOCAL MATCH (#39125)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the Emergency Management – Local Match (#39125). Commissioner Yeager seconded the motion, and it passed unanimously.

EMERGENCY MANAGEMENT – E.M.P.A. GRANT (#39325)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the Emergency Management – E.M.P.A. Grant (#39325). Commissioner McDaniel seconded the motion, and it passed unanimously.

EMERGENCY MANAGEMENT – E.M.P.G. GRANT (#39425)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Emergency Management – E.M.P.G. Grant Budget (#39425). Commissioner Yeager seconded the motion, and it passed unanimously.

EMERGENCY MANAGEMENT – STATE HOMELAND SECURITY GRANT (#39525)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Emergency Management – State Homeland

Security Grant Budget (#39525). Commissioner Yeager seconded the motion, and it passed unanimously.

MEDICAL EXAMINER (#39927)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the Medical Examiner (#39927). Commissioner McDaniel seconded the motion, and it passed unanimously.

FLORIDA BOATING IMPROVEMENT PROGRAM (#41779)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to approve the tentative FY 2013-2014 Florida Boating Improvement Program Budget (#41779). Commissioner McLemore seconded the motion, and it passed unanimously.

SMALL COUNTY SOLID WASTE GRANT (#41934)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the Small County Solid Waste Grant (#41934). Commissioner Bryan seconded the motion, and it passed unanimously.

HEALTH DEPARTMENT – COUNTY (#42562)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to decrease the tentative FY 2013-2014 Health Department Budget by \$10,000.00. Commissioner McLemore seconded the motion, and it passed unanimously.

ANIMAL CONTROL (#43062)

Chief Administrator Butler discussed the \$21, 870.00 increase to the tentative animal control budget to purchase a new vehicle. After discussion, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for Animal Control (#43062). Commissioner Bryan seconded the motion, and it passed unanimously.

HUMANE SOCIETY (#43262)

Chief Administrator Butler discussed the \$15,516.00 increase to the tentative humane society budget. Upon inquiry by Commissioner McLemore, Melody Townsend, of the Humane Society appeared before the Board to report that in 2007, the intake numbers were approximately 350 annually, and through 2012, the intake numbers are approximately 866 annually. After further discussion, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Humane Society Budget with a \$15,516.00 increase. Commissioner Bryan seconded the motion, and it passed unanimously.

The meeting did the recess at 12:03 p.m., E.T.

The meeting did then reconvene at 12:46 p.m., E.T.

MENTAL HEALTH/SENIOR CITIZENS/TRANSPORTATION/G.A.R.C. (#51363)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to remove \$6,932.00 from the tentative FY 2013-2014 Aid to Gulf County Guidance Clinic

Budget (#51363). Commissioner McDaniel seconded the motion, and it passed unanimously.

HEALTH CARE RESPONSIBILITY ACT (HCRA) (#51462)

Chief Administrator Butler discussed the increase in the FY 2013-2014 tentative healthcare responsibility act budget. Commissioner Yeager motioned to approve the tentative FY 2013-2014 Budget for the Health Care Responsibility Act (#51462). Commissioner McDaniel seconded the motion, and it passed unanimously.

BAY CARES AND CHEMICAL ADDICTION RECOVERY EFFORT

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to remove \$12,052.00 from the tentative FY 2013-2014 Bay Cares and C.A.R.E. (Chemical Addiction Recovery Effort) budget. Commissioner McDaniel seconded the motion, and it passed unanimously.

E.M.S. DEPARTMENT (#51626)

Upon discussion by Chief Administrator Butler, Gulf County E.M.S. Director Whitfield appeared before the Board to report that the revenues will be increased to approximately \$950,000.00 by the end of the year. He stated that the \$40,000.00 in Line Item #51626-46100 can be reduced to \$3,000.00, Line Item #51626-64001, in the amount of \$50,000.00 can be removed, and Line Item #51626-64000 can be reduced by \$5,000.00. After discussion, Commissioner Yeager motioned to approve the tentative FY 2013-2014 E.M.S. Department Budget (#51626), with these changes. Commissioner McDaniel seconded the motion, and it passed unanimously.

COMMODITY PROGRAM (#52564)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Budget for the Commodity Program (#52564). Commissioner McDaniel seconded the motion, and it passed unanimously.

WELFARE INDIGENT CARE/HOSPITAL & MEDICAID (#52264)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Welfare Indigent Care Budget (#52264). Commissioner McDaniel seconded the motion, and it passed unanimously.

OPPORTUNITY FLORIDA PROGRAM (#55151)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to approve the tentative Opportunity Florida Program budget. Commissioner McLemore seconded the motion, and it passed unanimously.

PARK & RECREATION FACILITIES (#57072)

Upon discussion by Chief Administrator Butler, Commissioner Yeager reported that the majority of this budget comes from T.D.C. After discussion, Commissioner Yeager motioned to approve the tentative FY 2013-2014 Budget for Park & Recreation Facilities (#57072). Commissioner McLemore seconded the motion, and it passed unanimously.

PARKS & RECREATION DEPARTMENT (#57172)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Parks & Recreation Department Budget (#57172). Commissioner McDaniel seconded the motion, and it passed unanimously.

STATE ATTORNEY ADMINISTRATION (#60002)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for the State Attorney Administration (#60002). Commissioner McDaniel seconded the motion, and it passed unanimously.

PUBLIC DEFENDER ADMINISTRATION (#60003)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Public Defender Administration budget (#60003). Commissioner Yeager seconded the motion, and it passed unanimously.

GENERAL COURT ADMINISTRATION (#60023)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for the General Court Administration (#60023). Commissioner McDaniel seconded the motion, and it passed unanimously.

PUBLIC LIBRARIES (#62271)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Public Libraries budget (#62271). Commissioner Bryan seconded the motion, and it passed unanimously.

EXTENSION SERVICE (#63237)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for the Extension Service (#63237). Commissioner McDaniel seconded the motion for discussion. After further discussion, the motion then passed unanimously.

SOIL CONSERVATION (#63337)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Soil Conservation budget (#63337). Commissioner Bryan seconded the motion, and it passed unanimously.

COURTHOUSE FACILITIES (#71012)

Upon discussion by Chief Administrator Butler and Clerk Finance Officer Herring, Commissioner Yeager motioned to approve the tentative FY 2013-2014 budget for Courthouse Facilities (#71012). Commissioner McLemore seconded the motion, and it passed unanimously.

INFORMATION SYSTEMS-COURT TECHNOLOGY (#71013)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Information Systems-Court Technology budget (#71013). Commissioner Yeager seconded the motion, and it passed unanimously.

ARTICLE V TRUST FUND (#71212)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for Article V Trust Fund (#71212). Commissioner Bryan seconded the motion, and it passed unanimously.

FINE & FORFEITURE FUND (#002)

Upon discussion by Chief Administrator Butler, Clerk Norris reported that most of this budget is restricted or designated funds. After discussion by Clerk Norris and Assistant Administrator Hammond, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Fine & Forfeiture Fund budget (#002). Commissioner Yeager seconded the motion, and it passed unanimously.

SECONDARY ROAD & BRIDGE FUND (#102)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to approve the tentative FY 2013-2014 budget for Secondary Road & Bridge (#102). Commissioner McDaniel seconded the motion, and it passed unanimously.

MOSQUITO CONTROL FUND (#103)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 Mosquito Control Fund budget (#103). Commissioner Yeager seconded the motion, and it passed unanimously.

PUBLIC WORKS CONSOLIDATED SERVICES (#104)

Public Works Director Danford appeared before the Board to discuss the tentative public works consolidated services budget. He reported that the Financial & Administrative line item #281513-62000 can be reduced by \$63,682.00 and line item #281513-64001 (equipment > \$5,000). After discussion, Commissioner Yeager requested that Public Works Director Danford work on a plan to set funds aside for purchasing equipment. After further discussion, Commissioner Bryan motioned to approve the tentative FY 2013-2014 Budget for the excavator and remove the cost for a fuel system, in the amount of \$120,000.00. Commissioner Yeager seconded the motion, and it passed unanimously. Public Works Director Danford then discussed the tentative facility maintenance budget, tentative fleet maintenance budget, and requested Board approval to roll over line item #28151912-64001 (\$27,713.00). Clerk Norris reported that a resolution would need to be adopted regarding this request. He discussed the tentative detention & correction budget, stating that he increased line item #281523-64000 by \$60,000.00 to purchase two (2) extended 15-passenger vans and two (2) new trailers. Public Works Director Danford discussed the tentative solid waste budget, stating line item #281534-31000 increased by \$64,000.00, line item #281534-49300 increased by \$24,000.00, and line item #281534-55000 increased by \$2,000.00. He discussed the tentative storm water management budget, stating this budget is used for a secondary fund for Mosquito Control. <Commissioner Bryan left the meeting at 1:45 p.m., E.T.> Mosquito Control Director Cothran appeared before the Board to report that the tentative storm water management budget is for three (3) months of salary for two (2) fulltime people that work in other departments during the year, stating that there was an error in this line item and it can be reduced by \$66,272.75.

MOSQUITO CONTROL (#281562)

Mosquito Control Director Cothran appeared before the Board to report that \$19,862.85 can be reduced under the tentative FY 2013-2014 mosquito control budget. He discussed the budget amount is for salaries.

PUBLIC WORKS CONSOLIDATED SERVICES (#104)

Public Works Director Danford discussed the tentative FY 2013-2014 road & street facilities budget, stating there is an increase in line item #281541-52100, in the amount of \$20,550.00 and an increase in line item #281541-53000, in the amount of \$2,000.00. He discussed the tentative FY 2013-2014 maintenance court facilities budget, stating it has reduced by \$3,350.00. Public Works Director Danford discussed his concerns regarding employees that opt to elect healthcare outside of the County's provider and are paying the tax on the money for healthcare. Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for Public Works Consolidated Services (#104), as amended. Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

FIRE CONTROL DISTRICT FUND (#106 - #109)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 St. Joe Fire Control District Fund budget (#106). Commissioner Yeager seconded the motion, and it passed unanimously (4-0). Upon inquiry by Chief Administrator Butler, Commissioner McLemore stated that this motion includes all Fire Control District Funds #106 - #109.

S.H.I.P. FUND (#112)

Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for S.H.I.P. Fund (#112). Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

C.D.B.G. (RAFFIELD) FUND (#115)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to approve the tentative FY 2013-2014 C.D.B.G. (Raffield) Fund budget (#115). Commissioner McLemore seconded the motion, and it passed unanimously (4-0).

INDUSTRIAL PARK FUND (#117)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for the Industrial Park Fund (#117). Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

D.R.I./E.A.R. FUND (#118)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 D.R.I./E.A.R. Fund budget (#118). Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

BEACH RENOURISHMENT (#121)

Commissioner Yeager motioned to approve the tentative FY 2013-2014 budget for the Beach Renourishment Fund (#121). Commissioner McLemore seconded the motion, and it passed unanimously (4-0).

HOSPITAL FUND (#124)

Upon discussion by Chief Administrator Butler, County Attorney Novak discussed the Local Option Discretionary Sales Surtax Revenue increase of \$60,627.00 for the tentative hospital fund budget. Commissioner McLemore motioned to approve the tentative FY 2013-2014 Hospital Fund budget (#124). Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

EMERGENCY 911 FUND (#126)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for the Emergency 911 Fund (#126). Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

IMPACT FEE FUND (#131 - #137)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to approve all the tentative FY 2013-2014 Impact Fee Fund budgets #131 - #137. Commissioner McLemore seconded the motion, and it passed unanimously (4-0).

PUBLIC IMPROVEMENT FUND (#203)

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for the Public Improvement Fund (#203). Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

OAK GROVE WATER SYSTEM FUND (#401)

Upon discussion by Chief Administrator Butler, Commissioner Yeager motioned to approve the tentative FY 2013-2014 Oak Grove Water System Fund budget (#401). Commissioner McLemore seconded the motion, and it passed unanimously (4-0).

TOURIST DEVELOPMENT COUNCIL FUND (#600)

Upon discussion by Grant Writer Kopinsky, Commissioner McLemore motioned to approve the tentative FY 2013-2014 budget for the T.D.C. Fund (#600) at \$1,691,134.00. Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

RESERVES FOR CONTINGENCIES

Upon recommendation by Chief Administrator Butler, Commissioner Yeager motioned to reduced line item #99984-95000, in the amount of \$56,719.00. Commissioner McLemore seconded the motion, and it passed unanimously (4-0). After discussion by Clerk Finance Officer Herring, Commissioner Yeager amended his motion to keep the FY 2013-2014 Reserve for Contingencies Budget at 1,000,000.00. Commissioner McLemore amended his second, and it passed unanimously (4-0). Upon inquiry by Commissioner Yeager, Chief Administrator Butler discussed the increase, in the amount

of \$50,000.00 in line item #99984-95001. Commissioner Yeager motioned to decrease line item #99984-95001, in the amount of \$50,000.00. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0). Commissioner Yeager motioned to remove \$50,000.00 from line Item #99984-95004. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0). After discussion by Chief Administrator Butler, Commissioner Yeager recommended that the Board table line item #99984-96000 until the end. The Board took no action.

SHERIFF (#31021)

Sheriff Harrison appeared before the Board to discuss the tentative sheriff budget, and requested that the Board readdress this budget due to incorrect figures regarding insurance. After discussion by members of the Board, Clerk Norris recommended meeting with Sheriff Harrison and County staff to determine the correct figures.

REVENUE – LANDFILL TIPPING FEES

After discussion by Chief Administrator Butler, Commissioner Yeager discussed his concerns regarding the need to increase the Landfill Tipping Fees. After further discussion, Commissioner Yeager motioned to increase Landfill Tipping Fees to \$60.00 per ton, effective October 1, 2013. Commissioner McDaniel seconded the motion for discussion. After discussion, the motion then passed unanimously (4-0).

REVENUE – BEACH DRIVING PERMITS

Upon motion by Commissioner Yeager, seconded by Commissioner McLemore, and unanimous 4-0 vote, the Board approved to increase Beach Driving Permits to \$30.00 for County residents and \$200.00 for out-of-county residents annually, with a 7 day permit, in the amount of \$50.00 for out-of-county residents. Commissioner Yeager discussed working with Tax Collector Jenkins regarding businesses that sell the fishing/hunting licenses to be able to sell the beach driving permits. Commissioner Yeager also discussed increasing the violation fine regarding driving on the beach without a permit. Upon inquiry by Sheriff Harrison, Commissioner Yeager discussed amending the ordinance.

REVENUE – T.D.C.

Commissioner Yeager reported that he is meeting with T.D.C. regarding their budget on Friday and requested to table this matter. He stated that a recommendation regarding the Fifth-Cent Tax will be presented to the Board for review.

REVENUE – GAS TAX

Chief Administrator Butler discussed the Second Local Option Gas Tax. Commissioner Yeager reported that he supports this option, stating that it will supplement the Public Works Budget. After discussion, Commissioner Yeager motioned to proceed with the process to implement the Five (\$.05) Cent Gas Tax. Commissioner McDaniel seconded the motion, and it passed 3 to 1, with Commissioner McLemore voting no. Commissioner Yeager requested that County Attorney Novak begin the process. County Attorney Novak stated that he will discuss the proceeding with the Board at the

next scheduled budget meeting. Upon inquiry by Commissioner McLemore, Chief Administrator Butler reported that \$.30+ is collected for Federal and State Gas Tax.

REVENUE – E.M.S. DRY RUN FEES

Chief Administrator Butler discussed assessing a Dry Run Fee, in the amount of \$75.00, and \$150.00 for Ambulance Intervention. Gulf County E.M.S. Director Whitfield appeared before the Board to discuss working with County Attorney Novak and Dr. Pablo in implementing some parameters before these fees are implemented. After discussion, Commissioner Yeager suggested that Gulf County E.M.S. Director Whitfield and County Attorney Novak meet to discuss this matter and bring a recommendation to the Board for review.

REVENUE – E.M.S. RUN FEES

Chief Administrator Butler discussed increasing the ambulance Run Fees, but wanted to make sure these fees are in line with surrounding Counties.

REVENUE – GAS TAX

Commissioner Yeager discussed the Five (\$.05) Cent Gas Tax and supplementing the Public Works Budget, stating that this is not an additional tax that the Ad Valorem Tax will be reduced by the same amount.

REVENUE – CULVERT FEES

Upon recommendation by Chief Administrator Butler, Commissioner McDaniel motioned to increase the Culvert Fees to \$100.00. Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

OLD GULF COUNTY COURTHOUSE

Upon recommendation by Chief Administrator Butler, Commissioner Yeager motioned to move the Gulf County Tax Collector's Office and the Gulf County Clerk's Annex Office currently located at the Old Gulf County Courthouse in Wewahitchka to the same location as the Gulf County Extension Office (the old Gulf County Health Department Building), effective October 1, 2013. Commissioner McLemore seconded the motion for discussion. After further discussion, Commissioner Yeager withdrew his motion, and Commissioner McLemore withdrew his second.

VOTING PRECINCTS

Chief Administrator Butler discussed eliminating voting precincts down to one (1) per District. Commissioner McLemore stated that he does not support this reduction. After discussion by Commissioner McDaniel, Assistant Administrator Hammond discussed the Budget Committee's concerns regarding the cost to purchase the new voting equipment required by Statute for each voting precinct.

REVENUE – BUILDING PERMITS

Upon inquiry by Commissioner McDaniel, Building Official Collinsworth appeared before the Board to report that the State provides a formula for the Building Department to go by regarding permit fees, stating that these fees can be adjusted yearly if desired.

Commissioner Yeager discussed his concerns regarding permitting fees being consistent with the Region.

DONATION – WEWAHITCHKA GIRLS DIXIE SOFTBALL

Upon inquiry by Chairman Smiley, Sheriff Harrison appeared before the Board and reporting that for anyone wishing to give a donation to the Wewahitchka Girls Dixie Softball team, they can give their donation to him or to the League Secretary, Daphne Lister. He discussed making donations online by visiting the softball page.

COUNTY EMPLOYEES – PAY INCREASE

Assistant Administrator Hammond discussed his concerns regarding a pay raise for the County employees. He requested the Board consider pay increases for this fiscal year. Commissioner Yeager discussed reviewing the possibility of pay increases to those employees that make less than \$45,000.00 per year. Further discussion followed.

There being no further business, and upon motion by Commissioner Yeager, second by Commissioner McLemore, and unanimous 4-0 vote, the meeting did then adjourn at 2:52 p.m., E.T.

**TYNALIN SMILEY
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**

JULY 23, 2013
PORT ST. JOE, FLORIDA
REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore, Joanna Bryan, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Service Director Denise Manuel, E9-1-1 Coordinator Ben Guthrie, I.T. Director Dennis Barfield, Sr., Maintenance Supervisor Steve Mork, Mosquito Control Director Mark Cothran, Planner David Richardson, Preble-Rish/County Engineer Clay Smallwood, III, Public Works Director Joe Danford, Assistant Public Works Director Jake Lewis, Sheriff Mike Harrison, Tax Collector Shirley Jenkins, and T.D.C. Executive Director Jennifer Jenkins.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Clerk Norris opened the meeting with prayer, and Chairman Smiley led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Upon motion by Commissioner McLemore, second by Commissioner McDaniel, and unanimous vote, the Board approved the Consent Agenda, as follows:

1. Minutes - June 11, 2013 – Regular Meeting
 - June 18, 2013 – County/City Workshop
 - June 24, 2013 – Regular Meeting
2. Interlocal Agreement - Gulf Coast Workforce Board and Gulf Coast State College
3. Invoices - The Ferguson Group, LLC – Federal Lobbying Services (Invoice #0413593 * \$43.28 * to be paid from Account #21111-31200 * Invoice #0513573 * \$41.74 * to be paid from Account #21111-31200)
 - UniFirst Corporation (Public Works * Invoice #2710048755 * \$10.00 * Invoice #2710048759 * \$40.00 * Invoice #2710046429 * \$109.32 * Invoice #2710048300 * \$53.96 * Invoice #27100-

48756 * \$49.70 * Invoice #2710049214 * \$57.92 * Invoice #2710049671 * \$57.92 * Invoice #2710046430 * \$235.85 * Invoice #5710048301 * \$51.12 * Invoice #2710048757 * \$51.12 * Invoice #2710049215 * \$51.12 * Invoice #27100-49672 * \$51.12 * Maintenance * Invoice #2710046431 * \$55.18 * Invoice #2710048302 * 39.12 * Invoice #27100-48758 * \$39.14 * Invoice #2710049216 * \$41.12 * Invoice #2710049673 * \$39.12)

- 4. Purchase Request - Fire Coordinator (Dell Latitude E5430 Computer * \$1,490.00 * to be paid from Stone Mill Creek Fire Department)
- 5. Refund Request - Gulf County Sheriff (DARE Officer Training * \$1,924.00 * to be paid from the 2nd Dollar Fund)
- 6. Reimbursement - Gulf County Sheriff (Beach Patrol for January, 2013 – September, 2013 * \$22,774.00)
- 7. Resolution - Riparian County Stakeholder Coalition (RCSC), as follows:

RESOLUTION NO. 2013-09

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, IN SUPPORT OF THE ALLOCATION OF ADEQUATE FUNDING FROM THE 2013 LEGISLATIVE APPROPRIATION TO THE RIPARIAN COUNTY STAKEHOLDER COALITION (RCSC) FOR THE PREPARATION OF AN APALACHICOLA RIVER AND BAY FLOW NEEDS ASSESSMENT FOR INCLUSION IN THE APALACHICOLA-CHATTAHOOCHEE-FLINT STAKEHOLDERS' SUSTAINABLE WATER MANAGEMENT PLAN.

WHEREAS, Gulf County is an ardent supporter of the environmental quality, the aquatic productivity, and the recreational values of the Apalachicola River and Bay; and

WHEREAS, years of continuing natural events and human upstream impacts on the Apalachicola River flows are posing a serious threat to the quality of life and economic well being in the Florida communities along the Apalachicola River and to the State of Florida as a whole; and

WHEREAS, owing to the recognized threat from upstream activities and water uses, the six Florida counties along the Apalachicola River have joined together and created the Riparian County Stakeholder Coalition (RCSC) on August 23, 2012; and

WHEREAS, each of the six Apalachicola River Riparian Counties realize there is a critical need to work together to present a single unified voice to support any and all activities needed to maintain the Apalachicola River's comprehensive and collective value to our citizens, our counties, and our State; and

WHEREAS, the Riparian County Stakeholder Coalition (RCSC) helped organize, supported the appointment of, and includes representatives serving on the Apalachicola Chattahoochee, Flint (ACF) Stakeholders, Inc., a not-for-profit consortium of specific stakeholder members and interests in the ACF Basin pledged to finding solutions to over 30 years of water resources related conflicts within the Alabama Florida Georgia Basin; and

WHEREAS, the ACF Stakeholders have engaged in identifying and resolving issues relating to the entire ACF Basin, including the raising of \$1.3 million in donations to conduct and complete a Sustainable Water Management Plan for the ACF Basin; and

WHEREAS, a critical component of the SCF Stakeholders' Sustainable Water Management Plan is identifying and planning for the delivery of fresh water flows to the Apalachicola Bay Estuary which will be adequate to sustain Apalachicola Bay's aquatic productivity; and

WHEREAS, the current ACF Stakeholders' Sustainable Water Management Plan Budget does not have the available funds to support a needed assessment of the fresh water flow requirements of the Apalachicola River in order to maintain the aquatic productivity and other values associated with adequate and dependable flows; and

WHEREAS, the 2013 Florida Legislature, acting on the recommendation of Governor Scott, appropriated \$500,000 for an Apalachicola Bay and Bay Needs Assessment; and

WHEREAS, a portion of these funds are critical to support an Apalachicola River and Bay Flow Needs Assessment for integration into the ACF Stakeholders' Sustainable Water Management Plan, to fully represent Florida's needs; and

WHEREAS, the plan, scheduled for completion in early 2014, will be circulated by the ACF Stakeholders as a management recommendation to all related Federal Agencies; all related State Agencies of Alabama, Florida and Georgia; the U.S. Congressional Delegation Members of Alabama, Florida and Georgia; and the State Legislative Members of Alabama, Georgia, and Florida; and

WHEREAS, the distribution of an ACF Basin Sustainable Management Plan to all the above institutions and individuals without adequate representation of the flow needs of the Apalachicola River and Bay would provide a major disservice to the interests of the Apalachicola River and Bay for many years into the future.

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA; THAT:

The Board of County Commissioners of Gulf County, as a member of the Riparian County Stakeholder Coalition (RCSC), does specifically implore Florida Governor Rick Scott, Florida Department of Environmental Protection Secretary

Herschel Vinyard, and the Northwest Florida Water Management District to allocate adequate funding from the 2013 Legislative Appropriation to the Riparian County Stakeholder Coalition (RCSC) for the execution of a contract to fund an Apalachicola River and Bay Flow Needs Assessment for inclusion in the ACF Stakeholders' Sustainable Water Management Plan which will document the Apalachicola River flow requirements.

ADOPTED WITH A QUORUM PRESENT AND VOTING THIS 23rd DAY OF JULY, 2013.

(End)

8. S.H.I.P. - Funding Certification for FY 2013-2014

(End)

FLORIDA D.O.T. – FIVE YEAR WORK PROGRAM

Keith McCarron, of Apalachee Regional Planning Council appeared before the Board to give an update regarding the F.D.O.T. Five Year Work Program. He discussed various projects within the County. <Clerk Norris advised the Board that the Clerk recording system is down, but Mr. Ken Murphy is recording the meeting.> Virgie Bowen, of Apalachee Regional Planning Council appeared before the Board to discuss the Five Year Work Program. Clerk Norris advised the Board the recording system is back up.

BUDGET – GULF COAST WORKFORCE BOARD

Kim Bodine, Executive Director of the Gulf Coast Workforce Board appeared before the Board to introduce Gulf Coast Workforce Board Finance Director Deb Bentley. She reported that by law, the Gulf Coast Workforce Board is to submit their budget to each County Commission in the area that they serve. Gulf Coast Workforce Board Executive Director Bodine requested approval from the Board for a waiver request to the budget. She stated that they would present a list of services provided to Gulf County for the Board to review. After discussion, Deputy Administrator Lanier reported that the Waiver and Interlocal Agreement were approved in the Consent Agenda.

RIPARIAN COUNTY STAKEHOLDER COALITION (R.C.S.C.)

Chad Taylor, of the Riparian County Stakeholder Coalition appeared before the Board to give an update on the activities, issues, and other work on behalf of the Apalachicola River and Bay. Mr. Taylor requested Board approval of: (1) the FY 2013-2014 budget request, in the amount of \$5,000.00, (2) adopt a proposed resolution in support of funding, and (3) appoint a member to representative Gulf County. Clerk Norris reported that the proposed resolution and budget request have already been approved through the Consent Agenda. After discussion, the Board took no action on the appointee.

REMOVAL OF TRAILER

Jim Gainnie, of Port St. Joe appeared before the Board representing a handicapped person, stating that the living conditions have deteriorated through the years, and is beyond repair. Mr. Gainnie requested that the Board waive permits and landfill tipping fees, etc. to help lower the cost of getting a new trailer for this family. Commissioner McLemore motioned to allow Commissioner Bryan to work with Chief Administrator Butler regarding this issue. Commissioner Bryan seconded the motion, and it passed unanimously.

PARKS – KIOSK

T.D.C. Executive Director Jenkins appeared before the Board to report that there are extra funds from Special Funding available. She requested permission from the Board to reallocate these funds and work with Maintenance to spend the funds on building kiosks for Dead Lakes Park, Gaskin Park, White City Boat Landing, Beacon Hill Park, Highland View Park, Frank Pate Park, and at Indian Pass. Upon motion by Commissioner Yeager, second Commissioner McDaniel, and unanimous vote, the Board approved this request.

APPOINTEE – GULF COAST WORKFORCE BOARD

Deputy Administrator Lanier reported that she received a letter from the Gulf Coast Workforce Board requesting that the Board appoint one business sector member, to a three year term, to serve on the Workforce Board, stating that the Workforce Board recommends John Reeves. Upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board approved this request.

GRANT – FLORIDA BOATING IMPROVEMENT PROGRAM

Deputy Administrator Lanier requested Board approval of the proposal from Preble-Rish, Inc, in the amount of \$14,500.00 or 9.1% of the grant amount regarding the Florida Boating Improvement Program for the Lands Landing Boat Ramp renovations. Commissioner McDaniel motioned to approve this request. Commissioner McLemore seconded the motion, and it passed 4-0, with Commissioner Yeager abstaining. <Form 8B is on file in the Clerk's Office.>

INSURANCE – PUBLIC RISK MANAGEMENT/ FLORIDA BLUE

Upon recommendation by Deputy Administrator Lowry, Commissioner Yeager motioned to reducing the current Board contributions for one year and place in an escrow account to help cover the Administrative Fees, should the Board withdraw from the P.R.M. Pool. Commissioner McDaniel seconded the motion, and it passed unanimously.

INSURANCE – C.O.B.R.A.

Upon recommendation by Deputy Administrator Lowry, Commissioner McDaniel motioned to allow American Fidelity to handle C.O.B.R.A. Commissioner McLemore seconded the motion, and it passed unanimously.

MOSQUITOES

Mosquito Control Director Cothran discussed the rainfall amounts, reporting that mosquito spraying will commence to seven (7) days per week, two (2) times per day, as weather permits. He discussed his concerns regarding man hours and more chemicals due to the extra spraying. Mosquito Control Director Cothran encouraged residents to dump out any standing water near their homes to cut down on the mosquito breeding.

CONTRACT – GULF COUNTY DETENTION FACILITY

Jail Administrator Hammond recommended extending the Live Scan (finger printing) Contract for the County Jail, in the amount of \$5,356.00 with MorphoTrak. Commissioner Yeager motioned to approve this recommendation, upon approval by the County Attorney. Commissioner McDaniel seconded the motion, and it passed unanimously.

CONTRACT – KEN MURPHY

County Attorney Novak reported that the contract with Ken Murphy for videoing the Board meetings will expire on October 1, 2013, and recommended to advertise for RFP. Upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board approved to advertise to receive sealed bids for the video-taping of the Board meetings.

CONTRACT – PICTOMOTRY SOFTWARE

County Attorney Novak reported that the Pictomotry Software Contract is up for renewal. He stated that there will be a 25% reduction in savings this year and the \$1,500.00 contract is a unique software service (sole source). Upon motion by Commissioner McLemore, second by Commissioner Yeager, unanimous vote, the Board approved the renewal of the Pictomotry Software Contract, in the amount of \$1,500.00 (sole source).

PROCLAMATION – THE PORT

County Attorney Novak reported that a copy of the newly adopted Proclamation in support of the Port Authority has been provided to Mr. Gonzalez at the St. Joe Company and Mr. Pitts at the Port Authority.

APPOINTEE – E.Z.D.A.

Chief Administrator Butler reported that the Legislation has allowed the Enterprise Zone to be expanded from twenty (20) square miles to twenty-Five (25) square miles. He stated that the application is due in the Governors' Office, by December 31, 2013 which also requires a ninety (90) day public notice. Chief Administrator Butler reported that the E.Z.D.A. Board will hold a special meeting to discuss the expansion. He stated that a Public Notice will be advertised regarding the 90 day notice for public comment. After discussion, Commissioner Yeager motioned to appoint Sheriff Harrison to serve on the E.Z.D.A. Board. Commissioner Bryan seconded the motion, and it passed unanimously.

MEETING – B.P. OIL SPILL

Chief Administrator Butler stated that a request has been received from Neil Wade and the Eight (8) County Coalition regarding a meeting to be held in Destin, and requested approval from the Board to attend. After discussion, Commissioner Yeager motioned to allow Chief Administrator Butler permission to travel to Destin to meet with the Eight County Coalition. Commissioner McDaniel seconded the motion, and it passed unanimously.

APPOINTEE – SMALL COUNTY COALITION

Chief Administrator Butler reported that Commissioner Yeager has been re-elected as the Chairman of the Small County Coalition.

CERTIFICATION – ADVANCE COMMISSIONER

Chief Administrator Butler reported that Chairman Smiley and Commissioner McDaniel have received their Advance Commissioner Certification

APPOINTEE – FLORIDA COUNTY FOUNDATION

Chief Administrator Butler reported that he has been appointed to reserve on the Board of Directors for the Florida Counties Foundation.

GRANTS – AFFORDABLE HOUSING

Chief Administrator Butler discussed a meeting that was held to discuss affordable housing, stating that there is some land available within the City of Port St. Joe for affordable housing. He requested permission from the Board to move forward to inquire grants for affordable housing. After discussion, Commissioner Yeager motioned to approve this request. Commissioner McLemore seconded the motion, and it passed unanimously.

ROAD REPAIR – MISCELLANEOUS ROADS

Chief Administrator Butler discussed some miscellaneous road repairs to Cypress Creek Bridge on C.R. 386 and 30A near the Indian Pass Raw Bar, to be paid from Secondary Road & Bridge. He stated that if the quotes are over the bid limit then the work will be advertised to receive sealed bids. After discussion, Commissioner McDaniel discussed adding South Diana Street (old railcar) to the repair list, stating that two (2) inches of asphalt need to be installed. Commissioner McDaniel motioned to include South Diana to the Miscellaneous Road Repairs List. Commissioner McLemore seconded the motion, and it passed unanimously.

LOGO – PROPERTY APPRAISER OFFICE

Dennis Barfield, Jr., of the Property Appraiser's Office appeared before the Board to report that the Property Appraiser's Office is in the process of re-designing their logo. He requested permission from the Board to use the County images as part of their logo design. Commissioner McLemore motioned to approve this request. Commissioner McDaniel seconded the motion for discussion. After discussion, Commissioner McDaniel withdrew his second. Commissioner McLemore withdrew his motion.

SIGN ORDINANCE – BEACON HILL

Commissioner Bryan discussed the blighted sign located in Beacon Hill, stating she has been contacted by numerous people living in the area and by the new property owner of the assisted living facility requesting that the sign be removed. She also discussed her concerns regarding complaints as to the large commercial sign in a residential area, which is out of scale for the area, stating that when the sign is on there is a concern with the turtle lighting on the beach. Commissioner Bryan reported that after reviewing the permit that was issued in 2003, the owner under the permit is designated as Bay Medical Center, stating there is no evidence that Bill Williams as ownership of this sign. She stated that the sign was tagged by Code Enforcement and the time has expired. Commissioner Bryan reported that she has discussed the issue regarding the sign with Public Works Director Danford and T.D.C. Director Jenkins. After discussion by Commissioner Bryan, Commissioner McLemore discussed allowing Mr. Bill Williams to appear before the Board to discuss this issue further. Commissioner Bryan motioned to remove the sign from Beacon Hill Park. Commissioner Yeager seconded the motion for discussion. After discussion, Commissioner Bryan amended her motion to allow Bill Williams ten (10) days to respond. After further discussion, Building Official Collinsworth appeared before the Board to report that the documents on file show that Bay Medical Center owns this sign, the sign is on the County Right-of-Way, and the sign does not meet the sign ordinance. Chairman Smiley called for public comment. There being no public comment, the motion then passed unanimously.

RE-DISTRICTING

Commissioner Bryan requested that Michael Spellman, of Sniffen & Spellman Law Firm appeared before the Board to give an update regarding the case due to the Shelby decision. County Attorney Novak reported that Attorney Spellman does want to appear before the Board regarding this matter and that County Attorney Novak will extend an invitation.

REVENUE – FIVE CENT GAS TAX

Commissioner Bryan reported that she has received numerous calls regarding the proposed five cent gas tax, stating that there is a lot of public concern regarding the impact the gas tax will have on certain individuals and businesses within the community. Upon inquiry by Commissioner Bryan, Commissioner McDaniel stated that this topic was discussed in the budget meeting as a way to generate revenue, but nothing has been finalized. Commissioner Bryan discussed the need for a plan for how this money will be applied, if not already established. She requested a list of roads that have been paved in the past ten years, what roads need to be paved, and what is the priority for road paving. Commissioner Yeager reported that the Budget Committee is looking at ways to decrease the budget and ways to increase revenue for Gulf County.

COMMISSIONERS – PHONE CALLS

Commissioner Bryan reported that she has her phone records with her and according to these phone records; Mr. Bill Williams, Sr. has not phoned me. Upon inquiry by Commissioner Bryan, Commissioner McLemore provided his phone records for Commissioner Bryan to review. Commissioner Bryan discussed the phone records.

She then discussed looking at the Pledge of Civility taken by this Board and work for the people of Gulf County. Commissioner Yeager stated that he is in support of the Pledge of Civility that is passed each year and discussed his concerns regarding this matter. Commissioner McLemore discussed working for the entire County.

HEALTH SERVICES – WEWAHITCHKA

Upon inquiry by Commissioner McLemore, Gulf County Health Department Administrator Marsha Lindeman appeared before the Board to state that Commissioner McLemore would need to speak with Roger Hall of Sacred Heart Hospital about the projected start date regarding healthcare services in the North end of the County. She reported that Sacred Heart's goal was to start the day after the Gulf County Health Department's services ended, but was not able to meet this goal.

LAWSUIT – BRITISH PETROLEUM SETTLEMENT

Upon inquiry by Commissioner Yeager, County Attorney Novak reported that the partial reimbursement claim that was provided to the Clerk's Office approximately two weeks ago was for past expenses on behalf of filing for the T.D.C. He reported that he will contact Beasley Allen Law Firm for an update regarding the settlement. Commissioner Yeager discussed his concerns regarding surrounding counties reaching a settlement agreement. County Attorney Novak discussed the settlement agreements reached by surrounding Counties.

REVENUE – BEACH DRIVING PERMITS

Commissioner Yeager stated that he is going to meet with Tax Collector Jenkins to discuss ways to sell the beach driving permits to customers at various business that also sell the hunting/fishing licenses to help create revenue for the Sheriff's budget.

WORKSHOP – HEALTHCARE SERVICES

Commissioner McDaniel reported that a workshop will be held at the Honeyville Community Center on July 30, 2013 at 6:00 p.m., C.T. with Sacred Heart Hospital, Gulf County Health Department, and the Wewahitchka Medical Center to discuss healthcare services for the North end of the County.

REMODEL – GULF COUNTY EXTENSION OFFICE

Commissioner McDaniel reported that the kitchen project is now complete for the newly remodeled Gulf County Extension Office and he thanked the Maintenance Department for their hard work regarding this project.

REPAIRS – WEWAHITCHKA AMBULANCE BUILDING

Commissioner McDaniel reported that the Maintenance Department has started on the repairs to the Wewahitchka Ambulance Building and while the repairs are being done, the Ambulance has been temporary moved to the Wewahitchka Fire Station.

MOSQUITO CONTROL

Commissioner McDaniel discussed the rainfall and reported that he will be meeting the Mosquito Control in Wewahitchka to address treating some areas.

MEETING – BUDGET

Commissioner McDaniel reported that a meeting will be held today in the Board Room at 11:00 a.m., E.T. to discuss the budget.

C.D.B.G. GRANT – CITY OF PORT ST. JOE

Upon inquiry by Chairman Smiley, Preble-Rish Engineer Smallwood appeared before the Board to report that the City of Port St. Joe have two projects that are coming up and one of these projects will be funded by C.D.B.G., stating this project will be replacing approximately two (2) miles of waterline in the North Port St. Joe area, and some improvements along Martin Luther King Boulevard which will include sidewalk upgrades and storm water upgrades. He discussed the bidding process for these projects.

Chairman Smiley called for public comment.

REVENUE – FIVE CENT GAS TAX

Tom Semmes, of Wewahitchka appeared before the Board to discuss the proposed five (5) cent gas tax, reporting that Commissioner Yeager motioned to impose the five (5) cent gas tax, with Commissioner McDaniel seconding the motion, and it passed 3 to 1, with Commissioner McLemore voting no at a previous Board meeting. He stated that the Board directed County Attorney Novak to submit the paperwork to Tallahassee. Commissioner McDaniel stated that the Board voted to place this matter on the table for review. Commissioner Yeager reported that in order to implement this tax you have to have a super majority, stating that there will be more discussion on this issue during the budget meeting.

LANDFILL – FIVE POINTS

Solid Waste Director Danford appeared before the Board to request permission to close the Five Points Landfill for this afternoon, due to an employee leaving work due to an emergency. The Board had no objections.

REVENUE – FIVE CENT GAS TAX

County Attorney Novak discussed the action by the Board regarding the proposed five cent gas tax was to move forward; stating that there has to be a super majority vote or it is to be placed before the people. He reported that the discussion by the Board was to start the process in putting this revenue option before the people on a referendum.

DITCH PROJECT – AMERICUS AVENUE

Bill Koran, of St. Joe Beach appeared before the Board to discuss the flooding on Americus Avenue due to the rainfall. He discussed the drainage issue on this avenue. Mr. Koran inquired as to who designed the Americus Avenue Ditch, what did it cost, who had the contract to build the ditch, who was sub-contracted to do the work, who inspected the project, and who signed off on the design work. He also asked how many times has the ditch been repaired and who is paying for the repairs. <Requested that it be placed into the Record.> Commissioner Bryan stated that she has received

numerous calls regarding the drainage at Americus Avenue Ditch. She stated that she would review his questions and provide him with answers after further review.

There being no further business, and upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the meeting did then adjourn at 10:55 a.m., E.T.

**TYNALIN SMILEY
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**

09/03/2013 11:54
838dlyle
GULF COUNTY BCC
AP CHECK RECONCILIATION REGISTER

PG 1
apchkrca

FOR CASH ACCOUNT: 00100 10110
FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2667	08/01/2013	WIRE	ELECTRONIC FEDERAL TAX PA	40,596.92			
2668	08/01/2013	WIRE	STATE OF FLORIDA DISBURSE	981.31			
2669	08/01/2013	WIRE	NATIONWIDE RETIREMENT SOL	2,024.00			
2670	08/01/2013	WIRE	CENTENNIAL BANK	1,475.00			
2671	08/01/2013	WIRE	CENTENNIAL BANK	8,677.18			
2674	08/02/2013	WIRE	UNITED HEALTHCARE	76,044.16			
2676	08/07/2013	WIRE	FLORIDA DIV. RETIREMENT	42,332.67			
2677	08/13/2013	WIRE	BD.CO.COMMISSIONERS P/R	119,787.71			
2678	08/14/2013	WIRE	ELECTRONIC FEDERAL TAX PA	41,994.92			
2679	08/15/2013	WIRE	NATIONWIDE RETIREMENT SOL	1,984.00			
2680	08/15/2013	WIRE	EXPERPAY FOR EMPLOYERS	840.54			
2681	08/15/2013	WIRE	CENTENNIAL BANK	1,475.00			
2686	08/20/2013	WIRE	FLORIDA DEPT. OF REVENUE	239.92			
2687	08/14/2013	WIRE	AMERICAN IMPORT CAR SALES	1,000.00			
2689	08/16/2013	WIRE	NATIONWIDE RETIREMENT SOL	75.00			
2690	08/19/2013	WIRE	BOARD COUNTY COMMISSIONER	140.00			
2692	08/23/2013	WIRE	BOARD COUNTY COMMISSIONER	7,000.00			
2693	08/23/2013	WIRE	BOARD COUNTY COMMISSIONER	3,200.19			
2694	08/27/2013	WIRE	BD.CO.COMMISSIONERS P/R	121,679.51			
2695	08/30/2013	WIRE	ELECTRONIC FEDERAL TAX PA	41,193.63			
2696	08/29/2013	WIRE	STATE OF FLORIDA DISBURSE	95.54			
2697	08/29/2013	WIRE	NATIONWIDE RETIREMENT SOL	1,999.00			
99439	08/01/2013	PRINTED	NATIONWIDE RETIREMENT SOL	150.00			
99440	08/01/2013	PRINTED	UNIT. WAY OF NORTHWEST F	57.00			
99441	08/07/2013	PRINTED	FLORIDA COMBINED LIFE	5,260.91			
99442	08/07/2013	PRINTED	REBECCA L. NORRIS	4,245.32			
99443	08/07/2013	PRINTED	COMPENEFITS	1,153.32			
99444	08/07/2013	PRINTED	RELIASTAR LIFE INSURANCE	2,355.34			
99445	08/12/2013	PRINTED	BAY MEDICAL CENTER	28.00			
99446	08/12/2013	PRINTED	GOEC	632.31			
99447	08/12/2013	PRINTED	GULF COUNTY SHERIFFS	1,065.10			
99448	08/12/2013	PRINTED	GULF COUNTY SHERIFFS	1,122.88			
99449	08/12/2013	PRINTED	ST JOE NATURAL GAS CO	35.13			
99450	08/12/2013	PRINTED	CITY OF WEMAHITCHKA	99.38			
99451	08/12/2013	PRINTED	LIGHTHOUSE UTILITIES	19.84			
99452	08/12/2013	PRINTED	PITNEY BOWES GLOBAL FINAN	32.00			
99453	08/12/2013	PRINTED	HARRIS BUSINESS MACHINES	207.95			
99454	08/12/2013	PRINTED	ADVANCED XEROGRAPHS IMA	5,500.00			
99455	08/12/2013	PRINTED	PITNEY BOWES PURCHASE POW	3,030.00			
99456	08/12/2013	PRINTED	UNIFIRST CORPORATION	40.00			
99457	08/12/2013	PRINTED	UNIFIRST CORPORATION	10.00			
99458	08/12/2013	PRINTED	J.V. GANDER, DISTRIBUTORS	34.85			
99459	08/12/2013	PRINTED	MEDIACOM	233.89			
99460	08/12/2013	PRINTED	REBECCA L. NORRIS	35.50			
99461	08/12/2013	PRINTED	COASTAL BUSINESS PRODUCTS	233.93			
99462	08/12/2013	PRINTED	EMS CONSULTANTS, LTD	3,433.73			
99463	08/12/2013	PRINTED	VERIZON WIRELESS	1,208.06			
99464	08/12/2013	PRINTED	XEROX CORPORATION	231.23			
99465	08/12/2013	PRINTED	XEROX CORPORATION	162.99			
99466	08/12/2013	PRINTED	KONICA MINOLTA BUSINESS S	16.54			
99467	08/12/2013	PRINTED	ROK TECHNOLOGIES, INC	800.00			
99468	08/12/2013	PRINTED	CANON SOLUTIONS AMERICA,	163.63			



09/03/2013 11:54 GULF COUNTY BCC
838d1yle AP CHECK RECONCILIATION REGISTER

PG 2
apchkrca

FOR CASH ACCOUNT: 00100 10110

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
99469	08/12/2013	PRINTED	DUKE ENERGY FLORIDA, INC.	774.45			
99470	08/12/2013	PRINTED	006257 AKIOE	570.00			
99471	08/15/2013	PRINTED	000421 INT. UNION OF OPER. ENG.	150.00			
99472	08/15/2013	PRINTED	004160 UNIFIRST CORPORATION	296.32			
99473	08/15/2013	PRINTED	004290 UNITED WAY OF NORTHWEST F	57.00			
99474	08/16/2013	PRINTED	000128 ROY LEE CARTER	200.00			
99475	08/16/2013	PRINTED	000137 DAFIN WHOLESALE	1,586.33			
99476	08/16/2013	PRINTED	000151 GCEC	4,477.10			
99477	08/16/2013	PRINTED	000153 GULF ARC, INC	114.84			
99478	08/16/2013	PRINTED	000181 CITY OF PORT ST JOE	5,000.00			
99480	08/16/2013	PRINTED	000186 DAVID RICHES IGA WEMA	14.00			
99481	08/16/2013	PRINTED	000187 RISH, GIBSON, SCHOLZ & GROO	2,275.00			
99482	08/16/2013	PRINTED	000189 ST JOE AUTO PARTS	529.51			
99483	08/16/2013	PRINTED	000190 ST JOE HARDWARE	2,041.30			
99484	08/16/2013	PRINTED	000194 ST JOE NATURAL GAS CO	1,031.39			
99485	08/16/2013	PRINTED	000203 SOUTHERN CLEANING SUPPLY	722.12			
99486	08/16/2013	PRINTED	000215 WALLACE PUMP & SUPPLY	1,189.35			
99487	08/16/2013	PRINTED	000222 CITY OF MEWAHTHKA	12,118.61			
99488	08/16/2013	PRINTED	000278 BOARD COUNTY COMMISSIONER	38,308.07			
99489	08/16/2013	PRINTED	000278 BOARD COUNTY COMMISSIONER	1,605.00			
99490	08/16/2013	PRINTED	000278 BOARD COUNTY COMMISSIONER	23,676.97			
99491	08/16/2013	PRINTED	000278 BOARD COUNTY COMMISSIONER	3,151.57			
99492	08/16/2013	PRINTED	000336 KENDALL MURPHY	1,350.00			
99493	08/16/2013	PRINTED	000495 THOMPSON TRACTOR CO.	21.71			
99494	08/16/2013	PRINTED	000666 BAY COUNTY BOARD COUNTY	7,014.16			
99495	08/16/2013	PRINTED	000839 GULF CO. TRANSPORTATION	1,551.16			
99496	08/16/2013	PRINTED	000906 COMFORTER FUNERAL HOME	260.00			
99497	08/16/2013	PRINTED	000931 PREBLE-RISH, INC.	3,272.50			
99498	08/16/2013	PRINTED	001002 FISHERS BUILDING SUPPLY	104.93			
99499	08/16/2013	PRINTED	001132 PRECISION COMMUNICATIONS	3,177.60			
99500	08/16/2013	PRINTED	001141 CULLIGAN	28.50			
99501	08/16/2013	PRINTED	001141 CULLIGAN	7.95			
99502	08/16/2013	PRINTED	001141 CULLIGAN	16.50			
99503	08/16/2013	PRINTED	001318 MIZE PLUMBING, GLASS AND	1,596.52			
99504	08/16/2013	PRINTED	001429 LEROY HILL COFFEE COMPANY	111.48			
99505	08/16/2013	PRINTED	001511 FLA. DEPT. ENVIRONMENTAL PR	50.00			
99506	08/16/2013	PRINTED	001579 OVERHEAD DOOR PRO	150.00			
99507	08/16/2013	PRINTED	001604 MARSHALL NELSON	165.00			
99508	08/16/2013	PRINTED	001604 MARSHALL NELSON	33.00			
99509	08/16/2013	PRINTED	001643 BAYSIDE LUMBER & BUILDING	313.76			
99510	08/16/2013	PRINTED	001731 HAROLDS AUTO PARTS	14.63			
99511	08/16/2013	PRINTED	001731 HAROLDS AUTO PARTS	278.27			
99512	08/16/2013	PRINTED	001746 BARRY'S BATTERY WAREHOUSE	52.14			
99513	08/16/2013	PRINTED	001811 BAY COUNTY SOLID WASTE	1,044.17			
99514	08/16/2013	PRINTED	002029 DUREN'S PIGGLY WIGGLY	93.45			
99515	08/16/2013	PRINTED	002029 DUREN'S PIGGLY WIGGLY	18.00			
99516	08/16/2013	PRINTED	002619 ST. JOSEPH BAY HUMAN SOC	3,054.00			
99517	08/16/2013	PRINTED	002660 CDW GOVERNMENT INC.	258.96			
99518	08/16/2013	PRINTED	002813 LOVEFACE ELECTRONICS, INC	20.48			
99519	08/16/2013	PRINTED	003172 ST JOE TIMBERLAND	201.10			
99520	08/16/2013	PRINTED	003204 DEWAYNE STRADER	50.00			
99521	08/16/2013	PRINTED	003484 OFFICE DEPOT	129.39			

09/03/2013 11:54
838dlyle

GULF COUNTY BCC
AP CHECK RECONCILIATION REGISTER
PG 3
apchkrcn

FOR CASH ACCOUNT: 00100 10110
FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
99522	08/16/2013	PRINTED	MATTHEW BENDER & CO., INC	188.39			
99523	08/16/2013	PRINTED	COMBINED INSURANCE SERVIC	1,600.00			
99524	08/16/2013	PRINTED	UNIFIRST CORPORATION	137.00			
99525	08/16/2013	PRINTED	UNIFIRST CORPORATION	76.24			
99526	08/16/2013	PRINTED	UNIFIRST CORPORATION	20.00			
99527	08/16/2013	PRINTED	STATE OF FLORIDA	3,123.46			
99528	08/16/2013	PRINTED	CLYDE R. LAMBERSON, JR	85.00			
99529	08/16/2013	PRINTED	D & J PAWN SHOP	129.99			
99530	08/16/2013	PRINTED	BUY RITE DRUGS	62.90			
99531	08/16/2013	PRINTED	BOUND TREE MEDICAL, LLC	1,560.00			
99532	08/16/2013	PRINTED	J.V. GANDER, DISTRIBUTORS	6,092.98			
99533	08/16/2013	PRINTED	J.V. GANDER, DISTRIBUTORS	319.78			
99534	08/16/2013	PRINTED	J.V. GANDER, DISTRIBUTORS	371.17			
99535	08/16/2013	PRINTED	J.V. GANDER, DISTRIBUTORS	2,365.77			
99536	08/16/2013	PRINTED	J.V. GANDER, DISTRIBUTORS	589.11			
99537	08/16/2013	PRINTED	MEDIAACOM	308.16			
99538	08/16/2013	PRINTED	REBECCA L. NORRIS	431.51			
99539	08/16/2013	PRINTED	RAMSEYS, PRINTING & OFFIC	881.45			
99540	08/16/2013	PRINTED	S & W HEALTHCARE CORPORAT	200.73			
99541	08/16/2013	PRINTED	FIRST IN SERVICES, LLC	361.63			
99543	08/16/2013	PRINTED	UPS	120.08			
99544	08/16/2013	PRINTED	AUTO-CHLOR SERVICES, LLC	436.00			
99545	08/16/2013	PRINTED	VETERANS INFORMATION SERV	50.00			
99546	08/16/2013	PRINTED	TONY LARRY	18.65			
99547	08/16/2013	PRINTED	GULF STATE CHEMICAL & WE	159.00			
99548	08/16/2013	PRINTED	DERMATEC DIRECT	67.05			
99549	08/16/2013	PRINTED	EMS CONSULTANTS, LTD	4,643.60			
99550	08/16/2013	PRINTED	DEVCON SECURITY SERVICES	105.00			
99551	08/16/2013	PRINTED	GULF COAST PROPERTY SERVI	300.00			
99552	08/16/2013	PRINTED	ADVANCE AUTO PARTS	38.78			
99553	08/16/2013	PRINTED	EMERGENCY MEDICAL PRODUCT	446.50			
99554	08/16/2013	PRINTED	VINCENT IVERS, M.D.	150.00			
99555	08/16/2013	PRINTED	KEY EQUIPMENT FINANCE	203.34			
99556	08/16/2013	PRINTED	RELIABLE COPY PRODUCTS	108.78			
99557	08/16/2013	PRINTED	ST. JOE ELECTRIC SUPPLY	1,042.88			
99558	08/16/2013	PRINTED	FLORIDA FORGOTTEN COAST	4,999.00			
99559	08/16/2013	PRINTED	VERIZON WIRELESS	1,954.49			
99560	08/16/2013	PRINTED	BIG BEND SALTWATER CLASSI	2,000.00			
99561	08/16/2013	PRINTED	BAY COUNTY BD. COUNTY COMM	8,282.00			
99562	08/16/2013	PRINTED	COASTAL PARASAIL	7,200.00			
99563	08/16/2013	PRINTED	STANLEY SECURITY SOLUTION	607.57			
99564	08/16/2013	PRINTED	DOLLAR GENERAL CHARGE SAL	34.90			
99565	08/16/2013	PRINTED	XEROX CORPORATION	556.40			
99566	08/16/2013	PRINTED	XEROX CORPORATION	127.46			
99567	08/16/2013	PRINTED	XEROX CORPORATION	289.64			
99568	08/16/2013	PRINTED	XEROX CORPORATION	133.78			
99569	08/16/2013	PRINTED	PICTOMETRY INTELLIGENT IM	1,500.00			
99570	08/16/2013	PRINTED	FERGUSON GROUP, LLC	6,544.70			
99571	08/16/2013	PRINTED	NI GOVERNMENT SERVICES INC	73.73			
99572	08/16/2013	PRINTED	GEOCOVE, INC	2,000.00			
99573	08/16/2013	PRINTED	THREADED FASTENERS, INC	2,445.98			
99574	08/16/2013	PRINTED	THE GRAPHIC CENTER	285.00			

09/03/2013 11:54 GULF COUNTY BCC
838dlyle AP CHECK RECONCILIATION REGISTER

PG 4
apchkrcn

FOR CASH ACCOUNT: 00100 10110
FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
99575	08/16/2013	PRINTED	ONE WAY FITNESS CENTER	250.00			
99576	08/16/2013	PRINTED	QUADMED, INC	309.90			
99577	08/16/2013	PRINTED	DUKE ENERGY FLORIDA, INC.	1,296.12			
99578	08/16/2013	PRINTED	VERNON JOSEPH ETHRIDGE	1,440.00			
99579	08/16/2013	PRINTED	BIG SUR TECHNOLOGIES	50.44			
99580	08/16/2013	PRINTED	PROFORMA	352.50			
99581	08/16/2013	PRINTED	INFARED SYSTEMS GROUP	114.00			
99582	08/16/2013	PRINTED	GULF COAST STATE COLLEGE	42.00			
99583	08/16/2013	PRINTED	LEAD PAINT SOLUTIONS	850.00			
99584	08/20/2013	PRINTED	DAVID RICH'S IGA WEMA	334.55			
99585	08/20/2013	PRINTED	CITY OF WEMAHTCHKA	103.82			
99586	08/20/2013	PRINTED	CULLIGAN	108.15			
99587	08/20/2013	PRINTED	MARK COTHRAN	533.61			
99588	08/20/2013	PRINTED	TEDDY KEMP	250.00			
99589	08/20/2013	PRINTED	SYSCO-GULF COAST	2,532.30			
99590	08/20/2013	PRINTED	AMERICAN IMPORT CAR SALES	11,988.00			
99591	08/30/2013	PRINTED	WALMART	22.96			
99592	08/30/2013	PRINTED	DAFFIN WHOLESALE	875.54			
99593	08/30/2013	PRINTED	GCFC	3,620.83			
99594	08/30/2013	PRINTED	GULF COUNTY SHERIFFS	172,927.00			
99595	08/30/2013	PRINTED	CITY OF PORT ST JOE	4,273.69			
99596	08/30/2013	PRINTED	QUILL CORPORATION	213.44			
99597	08/30/2013	PRINTED	DAVID RICH'S IGA WEMA	46.69			
99598	08/30/2013	PRINTED	DAVID RICH'S IGA WEMA	375.00			
99599	08/30/2013	PRINTED	ST JOE AUTO PARTS	3,288.45			
99600	08/30/2013	PRINTED	ST JOE AUTO PARTS	205.56			
99601	08/30/2013	PRINTED	ST JOE AUTO PARTS	44.97			
99602	08/30/2013	PRINTED	ST JOE AUTO PARTS	304.37			
99603	08/30/2013	PRINTED	ST JOE AUTO PARTS	31.70			
99604	08/30/2013	PRINTED	ST JOE HARDWARE	841.92			
99605	08/30/2013	PRINTED	ST JOE HARDWARE	99.22			
99606	08/30/2013	PRINTED	ST JOE NATURAL GAS CO	1,053.71			
99607	08/30/2013	PRINTED	SOUTHERN CLEANING SUPPLY	122.77			
99608	08/30/2013	PRINTED	WALLACE PUMP & SUPPLY	498.59			
99609	08/30/2013	PRINTED	CITY OF WEMAHTCHKA	1,872.21			
99610	08/30/2013	PRINTED	HOLLEY INC.	1,192.81			
99611	08/30/2013	PRINTED	THE WATER SPIGOT	10,580.00			
99612	08/30/2013	PRINTED	GULF COUNTY HEALTH DEPT.	10,963.25			
99613	08/30/2013	PRINTED	THOMPSON TRACTOR CO.	561.56			
99614	08/30/2013	PRINTED	DOLOMITE, INC.	813.67			
99615	08/30/2013	PRINTED	CARPET COUNTRY	1,303.65			
99616	08/30/2013	PRINTED	KONE INC.	3,020.88			
99617	08/30/2013	PRINTED	LIGHTHOUSE UTILITIES	288.39			
99618	08/30/2013	PRINTED	RING POWER CORP.	4,026.38			
99619	08/30/2013	PRINTED	ST JOE RENT ALL INC.	2,137.10			
99620	08/30/2013	PRINTED	COMPORER FUNERAL HOME	260.00			
99621	08/30/2013	PRINTED	PREBLE-RICH, INC.	1,000.00			
99622	08/30/2013	PRINTED	FISHERS BUILDING SUPPLY	33.86			
99623	08/30/2013	PRINTED	BLOUNTSTOWN SMALL ENGINE	316.77			
99624	08/30/2013	PRINTED	PRECISION COMMUNICATIONS	16.95			
99625	08/30/2013	PRINTED	CULLIGAN	8.00			
99626	08/30/2013	PRINTED	CULLIGAN	97.50			

09/03/2013 11:54
838dlyle

GULF COUNTY BCC
AP CHECK RECONCILIATION REGISTER

PG 5
apchkrca

FOR CASH ACCOUNT: 00100 10110
FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
99627	08/30/2013	PRINTED	CULLIGAN	10.00			
99628	08/30/2013	PRINTED	001141 CULLIGAN	46.32			
99629	08/30/2013	PRINTED	TEK DISTRIBUTORS, INC.	3,180.97			
99630	08/30/2013	PRINTED	MIZE PLUMBING, GLASS AND	582.10			
99631	08/30/2013	PRINTED	WARREN J. YEAGER	400.00			
99632	08/30/2013	PRINTED	SYSTEM SCALE CORP	362.76			
99633	08/30/2013	PRINTED	001411 LEROY HILL COFFEE COMPANY	119.31			
99634	08/30/2013	PRINTED	DEPT. OF ENVIRONMENTAL PR	150.00			
99635	08/30/2013	PRINTED	001643 BAYSIDE LUMBER & BUILDING	8.20			
99636	08/30/2013	PRINTED	001643 BAYSIDE LUMBER & BUILDING	425.44			
99637	08/30/2013	PRINTED	001731 HAROLDS AUTO PARTS	3,169.60			
99638	08/30/2013	PRINTED	001731 HAROLDS AUTO PARTS	1,272.52			
99639	08/30/2013	PRINTED	001731 HAROLDS AUTO PARTS	43.76			
99640	08/30/2013	PRINTED	001731 HAROLDS AUTO PARTS	24.64			
99641	08/30/2013	PRINTED	001742 CLARKE MOSQUITO CONTROL P	4,814.88			
99642	08/30/2013	PRINTED	001887 TIGER DIRECT	148.93			
99643	08/30/2013	PRINTED	001908 BAY LINCOLN-MERCURY-DODGE	118.74			
99644	08/30/2013	PRINTED	002029 DUREN'S PIGGLY WIGGLY	11.99			
99645	08/30/2013	PRINTED	002029 DUREN'S PIGGLY WIGGLY	161.75			
99646	08/30/2013	PRINTED	002029 DUREN'S PIGGLY WIGGLY	324.38			
99647	08/30/2013	PRINTED	002035 EMPLOYERS CLUB OF WENAHITT	4,726.16			
99648	08/30/2013	PRINTED	002198 LAURA TAYLOR	54.98			
99649	08/30/2013	PRINTED	002258 MARIANNA AUTO PARTS	882.91			
99650	08/30/2013	PRINTED	002455 DONNIE'S TOTAL PRIDE PEST	75.00			
99651	08/30/2013	PRINTED	G & C SUPPLY CO., INC.	816.44			
99652	08/30/2013	PRINTED	002813 LOVELACE ELECTRONICS, INC	51.95			
99653	08/30/2013	PRINTED	002846 NAFECO	2,132.55			
99654	08/30/2013	PRINTED	003365 CARMEN L. MCLEMORE	400.00			
99655	08/30/2013	PRINTED	003558 BEARD EQUIPMENT CO.	340.68			
99656	08/30/2013	PRINTED	003825 MEXICO BEACH ARTIFICIAL R	900.00			
99657	08/30/2013	PRINTED	PITNEY BOWES PURCHASE POW	445.03			
99658	08/30/2013	PRINTED	004140 JOHN W. HOCK COMPANY	159.29			
99659	08/30/2013	PRINTED	004160 UNIFIRST CORPORATION	205.50			
99660	08/30/2013	PRINTED	004160 UNIFIRST CORPORATION	30.00			
99661	08/30/2013	PRINTED	004249 STATE OF FLORIDA	1,368.69			
99662	08/30/2013	PRINTED	004249 STATE OF FLORIDA	912.30			
99663	08/30/2013	PRINTED	004326 D & J PAWN SHOP	12.20			
99664	08/30/2013	PRINTED	004483 LOWE'S HOME CENTERS, INC.	56.98			
99665	08/30/2013	PRINTED	004553 J.V. GANDER, DISTRIBUTORS	61.08			
99666	08/30/2013	PRINTED	004553 J.V. GANDER, DISTRIBUTORS	154.39			
99667	08/30/2013	PRINTED	004599 SWANNEE RIVER SUPPLY, IN	477.60			
99668	08/30/2013	PRINTED	004628 GAINOUS SERVICES	426.31			
99669	08/30/2013	PRINTED	004659 REBECCA L. NORRIS	19.20			
99670	08/30/2013	PRINTED	004660 RAMSEYS' PRINTING & OFFIC	1,557.03			
99671	08/30/2013	PRINTED	004660 RAMSEYS' PRINTING & OFFIC	462.87			
99672	08/30/2013	PRINTED	004660 RAMSEYS' PRINTING & OFFIC	369.34			
99673	08/30/2013	PRINTED	004746 BLUE WATER OUTRIGGERS	56.28			
99674	08/30/2013	PRINTED	004780 COASTAL BUSINESS PRODUCTS	314.28			
99675	08/30/2013	PRINTED	S & W HEALTHCARE CORPORAT	37.40			
99676	08/30/2013	PRINTED	004820 MILLER HEATING & AIR COND	5,945.00			
99677	08/30/2013	PRINTED	004964 NEECE TIRE & AUTO SERVICE	3,319.42			
99678	08/30/2013	PRINTED	005008 ENVIRONMENTAL SYSTEMS RES	400.00			



09/03/2013 11:54
838dly1e

GULF COUNTY BCC
AP CHECK RECONCILIATION REGISTER
PG 6
apchkrca

FOR CASH ACCOUNT: 00100 10110
FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
99679	08/30/2013	PRINTED	THE ARBITRAGE GROUP, INC	1,750.00			
99680	08/30/2013	PRINTED	JIM STUDDLEY	1,000.00			
99681	08/30/2013	PRINTED	SHERWIN-WILLIAMS	256.33			
99682	08/30/2013	PRINTED	SYSCO-GULF COAST	2,656.22			
99683	08/30/2013	PRINTED	FAIRPOINT COMMUNICATIONS	4,309.02			
99684	08/30/2013	PRINTED	UPS	229.83			
99685	08/30/2013	PRINTED	GULF STATE CHEMICAL & WE	120.00			
99686	08/30/2013	PRINTED	DERMATEC DIRECT	7.45			
99687	08/30/2013	PRINTED	DEVCON SECURITY SERVICES	105.00			
99688	08/30/2013	PRINTED	FLAGS USA	556.00			
99689	08/30/2013	PRINTED	VINCENT IVERS, M.D.	300.00			
99690	08/30/2013	PRINTED	MELANIE G. TAYLOR	384.20			
99691	08/30/2013	PRINTED	BOYD CONSTRUCTION SPECIAL	220.00			
99692	08/30/2013	PRINTED	ST. JOE ELECTRIC SUPPLY	683.65			
99693	08/30/2013	PRINTED	GULF COAST AGGREGATES LLC	2,242.72			
99694	08/30/2013	PRINTED	VERIZON WIRELESS	67.27			
99695	08/30/2013	PRINTED	VERIZON WIRELESS	43.47			
99696	08/30/2013	PRINTED	BAY COUNTY BD. COUNTY COMM	8,323.00			
99697	08/30/2013	PRINTED	CENTURION MEDICAL PRODUCT	186.78			
99698	08/30/2013	PRINTED	PANAMA ALTERNATOR & START	320.00			
99699	08/30/2013	PRINTED	DOLLAR GENERAL CHARGE SAL	48.49			
99700	08/30/2013	PRINTED	TYNALIN SMILERY	335.61			
99701	08/30/2013	PRINTED	WARD MCDANIEL	400.00			
99702	08/30/2013	PRINTED	NOVAK LAW GROUP, PLLC	12,966.62			
99703	08/30/2013	PRINTED	GARY M. PABLO, MD	833.33			
99704	08/30/2013	PRINTED	ENNIS TRAFFIC SAFETY SOLU	1,350.00			
99705	08/30/2013	PRINTED	SNIFFEN & SPELLMAN, P.A.	690.00			
99706	08/30/2013	PRINTED	KONICA MINOLTA BUSINESS S	22.95			
99707	08/30/2013	PRINTED	ROK TECHNOLOGIES, INC	400.00			
99708	08/30/2013	PRINTED	HALIFAX MEDIA GROUP	474.25			
99709	08/30/2013	PRINTED	SANDY'S STITCHES	220.00			
99710	08/30/2013	PRINTED	CANON SOLUTIONS AMERICA,	3,267.00			
99711	08/30/2013	PRINTED	CASPER RADIATOR REPAIR	60.00			
99712	08/30/2013	PRINTED	DAVID W PRICE	150.00			
99713	08/30/2013	PRINTED	DUKE ENERGY FLORIDA, INC.	15,054.72			
99714	08/30/2013	PRINTED	JOSEPH R. BAYBA JR.	400.00			
99715	08/30/2013	PRINTED	KELLEE NOVAK	72.00			
99716	08/30/2013	PRINTED	GULF CO. SHIP PROGRAM	2,000.00			
99717	08/29/2013	PRINTED	INT. UNION OF OPER. ENG.	142.50			
99718	08/29/2013	PRINTED	UNITED WAY OF NORTHWEST F	39.50			

300 CHECKS CASH ACCOUNT TOTAL 1,086,722.74 .00

09/03/2013 11:54
838dlyle

GULF COUNTY BCC
AP CHECK RECONCILIATION REGISTER



PG 7
apehkrca

	UNCLEARED	CLEARED
300 CHECKS		
FINAL TOTAL	1,086,722.74	.00

** END OF REPORT - Generated by Darla Lyle **

AMENDMENT TO THE

Gulf County FOC

(Name of Plan/Employer)

SECTION 125 FLEXIBLE BENEFIT PLAN

WHEREAS, Section XI of the Section 125 Flexible Benefit Plan ("plan") permits amendment to the Plan;

WHEREAS, the Employer desires to amend the Plan in order to permit additional election changes during Plan years beginning in 2013 in accordance with healthcare reform;

NOW, THEREFORE, the Plan is hereby amended, effective upon execution of this amendment unless otherwise specified in this Amendment, as follows:

1.

Section 4.03 of the Plan is amended by adding a new paragraph 4.03(f) to the end of that section as follows:

"(f) Special Election Change 2014 Plan Year. Notwithstanding any other provision of the Plan to the contrary and only in the case where the 125 Plan is a non-calendar year plan, effective for the first day of the plan year beginning in 2013, an Eligible Employee may:

- (i) Revoke or change his Elective Contribution for any Group Medical Insurance as listed in Section F.1. of the Plan's Adoption Agreement once during the plan year, without regard to whether there has been a change in status or other permissible event under the Treasury Regulations; or
- (ii) If the Eligible Employee failed to make an Elective Contribution for any benefit listed in Section F.1. of the Plan's Adoption Agreement prior to the deadline for making such election under applicable law and the Plan document for the plan year beginning in 2013, make a new Elective Contribution election for such coverage during the plan year, without regard to whether there has been a change in status or other permissible event under the Treasury Regulations.

An election change under this provision shall be effective for the balance of the plan year following the change of election unless a subsequent event allows for a further election change and shall become effective no earlier than the first day of the next calendar month following the date that the election change was filed, or as soon as administratively possible thereafter.

IN WITNESS WHEREOF, The Employer has caused this Amendment to the Plan to be executed by its duly authorized representative this ____ day of _____, 2013.

By: _____

Title: _____

ATTEST: _____

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2013 SEP -4 PM 2:11

COBRA Administrative Services Agreement

This Agreement is entered into on the _____ day of _____, 2013, between **GULF COUNTY BOARD (to include Tax Collector, Sheriff, Supervisor of Elections, Clerk of Courts and Property Appraisers)**, located at 1000 Cecil G. Costin Sr. Blvd., RM 301, St. Joe, FL 32456 ("Employer") and **AMERICAN FIDELITY ASSURANCE COMPANY d/b/a AFA Cobra Administrative Solutions**, located at 2000 N. Classen Blvd., Oklahoma City, OK 73106 ("COBRA Administrator" or "AFA").

WHEREAS Employer has adopted and sponsors one or more group health plan(s) ("Plan" or "Plans") which are required to offer continuation of coverage to certain individuals pursuant to the provisions of §4980 B of the Internal Revenue Code of 1986, as amended, and Part 6, Subtitle B, Title I of ERISA (collectively referred to herein as "COBRA") or similar state law; AND

WHEREAS Employer desires to obtain COBRA administrative services for the Plan, and COBRA Administrator desires to provide such administrative services on the terms and conditions set forth herein.

NOW, THEREFORE in consideration of the mutual promises set forth in this Agreement, the Employer and COBRA Administrator agree as follows:

Article I: Term, Scope and Definitions

1.1 Agreement Effective Date and Term

This Agreement is effective the 1st day of October, 2013 ("Effective Date"), provided however that COBRA Administrator shall have no obligation to commence services until the Service Start Date is properly designated. The initial term of the Agreement will be the 12-month period commencing on the Effective Date; thereafter, this Agreement will renew automatically for successive periods of 12 months unless terminated in accordance with the provisions of Article VII. The Service Start Date for the services shall be a date 30 days from the date the Employer provides all data requested in Exhibit C. After COBRA Administrator receives all necessary data, AFA shall acknowledge receipt and shall designate the Service Start Date via e-mail. Employer shall designate sufficient resources, including the assignment of personnel, to provide the necessary information in a timely manner.

1.2 Scope of Services

Services to be provided under this Agreement are set forth in Article III. COBRA Administrator is only responsible for and will comply with the specifications and requirements established in this Agreement.

1.3 Definitions

“**Business Associate Contract**” means the separate agreement, between the Plan and COBRA Administrator documenting compliance with HIPAA's privacy, security, and electronic data interchange requirements.

“**COBRA Administrator**” means American Fidelity Assurance Company.

“**Continuation Coverage**” means the coverages following a Qualifying Event provided to a Qualified Beneficiary as required by COBRA.

“**Continuation Coverage Period**” means the period commencing on the date of a Qualifying Event and continuing for the maximum period specified in COBRA.

“**Employer**” means Employer as defined in the first paragraph on page 1 of this Agreement.

“**Health Plan Provider**” means any organization, group, or individual providing group health benefit coverage subject to COBRA for employer groups.

“**HIPAA**” means the Health Insurance Portability and Accountability Act of 1996, as amended.

“**Litigation**” means any litigation or other proceeding including but not limited to any judicial or administrative proceeding involving a dispute arising under COBRA or this Agreement, or an audit or proceeding by the Internal Revenue Service or the United States Department of Labor involving directly or indirectly the duties or responsibilities of the Employer or the COBRA Administrator.

“**Plan**” means Employer's Health Plan.

“**Plan Administrator**” means the Plan Administrator as set forth in the Plan document.

“**Plan Sponsor**” means the Employer.

“**Protected Health Information**” or “**PHI**” has the meaning assigned to such term under HIPAA.

“**Qualified Beneficiary**” or “**QB**” means any individual specified in COBRA who is eligible to elect Continuation Coverage.

“**Qualifying Event**” means an event upon which a Qualified Beneficiary must be given the opportunity to elect Continuation Coverage as specified in COBRA.

“**Services**” means the services which COBRA Administrator specifically agrees to provide hereunder.

Article II: Employer Obligations

2.1 COBRA Administration

- (a) Employer is responsible for all aspects of the administration of COBRA with respect to the Plan, except as specifically provided in this Agreement.
- (b) Employer delegates to COBRA administrator the COBRA Administration responsibilities specified in section 3.1.
- (c) Employer shall be responsible for the termination of coverage for active employees and/or dependents at the time of a Qualifying Event.
- (d) Employer shall be responsible for authorizing COBRA Administrator to add dependents to the COBRA Qualified Beneficiary's coverage based on the rules of COBRA and the Plan. Dependent additions shall be handled in the same manner as similarly-situated active employees for Employer. The COBRA Administrator shall contact Employer for authorization when a COBRA Qualified Beneficiary requests to add a new dependent. Once Employer authorizes the addition, the new dependent will be added as of the appropriate date and the COBRA Qualified Beneficiary's coverage level shall be changed accordingly.
- (e) Employer agrees to be responsible for a COBRA violation resulting from the failure of the Employer to perform its COBRA administration responsibilities not specifically delegated to the COBRA Administrator.

2.2 Information to Be Furnished to COBRA Administrator and Additional Obligations

Employer agrees to comply with the standards, requirements and other obligations set forth in Exhibit C, including, without limitation, furnishing the information requested within the listed time-frames.

2.3 Premiums and Grace Periods

Employer will determine the cost to the Plan for Continuation Coverage and establish the premium to be charged to Qualified Beneficiaries. In accordance with the law, the grace period within which a Qualified Beneficiary may make premium payments for Continuation Coverage without loss of such coverage will be at a minimum 45 days for the initial premium payment and 30 days for any premium payments thereafter. Subject to this grace period, COBRA Continuation Coverage shall terminate at the end of the last coverage period for which payment was received.

2.4 Provision of Names of Those Authorized to Act

Employer will provide COBRA Administrator with the names of individuals authorized to act for the Employer in connection with this Agreement.

2.5 Collection of Due and Unpaid Premiums

Employer will be responsible for collection of due and unpaid premiums owed by Qualified Beneficiaries to whom Continuation Coverage was provided and who did not remit premiums for such Continuation Coverage. COBRA Administrator will, on behalf of the Employer, send the initial collection notification. Any additional efforts to collect premiums will be the responsibility of the Employer.

2.6 Appeals

Employer will be responsible for appropriately handling any Qualified Beneficiary appeals or right to hearing upon notice by COBRA Administrator of any such matters brought to COBRA Administrator's attention.

Article III: COBRA Administrator Responsibilities

3.1 COBRA Administrator Services

COBRA Administrator will perform the following:

- (a) Take over the COBRA Administrator responsibilities as set forth herein for existing COBRA Qualified Beneficiaries at the time the COBRA Administrator begins to provide services to the Employer in accordance with this Agreement;
- (b) Send initial notice to new hires, if this is elected in the enhanced package;
- (c) Send Qualifying Event notices to Qualified Beneficiaries;
- (d) Receive and review COBRA election forms from beneficiaries for completeness and timeliness of elections and make reasonable efforts to correspond with Employer, or Qualified Beneficiary, as necessary for COBRA Administrator to provide services. Timeliness shall be based upon the postmark or other similar means of determination;
- (e) Process complete and timely COBRA election forms received from Qualified Beneficiaries; Assist with open enrollment for COBRA Qualified Beneficiaries;
- (f) Design, print, and send a coupon booklet to Qualified Beneficiaries who have elected Continuation Coverage stating the amount of the monthly premium for Continuation Coverage;

- (g) Receive, process, and forward to the Employer or to the carrier, at Employer's option, amounts received as premiums, less the 2% administration fee and any fees owed by the Employer which COBRA Administrator will retain, from Qualified Beneficiaries for Continuation Coverage;
- (h) Make an attempt to collect on any checks with insufficient funds. If the COBRA Administrator is unable to collect the check amount from the Qualified Beneficiary, the COBRA Administrator shall charge the Employer for the Qualified Beneficiary's premiums previously disbursed to the carrier;
- (i) If the Plan provides conversion rights, notify Qualified Beneficiaries within 90 days preceding the termination of the COBRA Continuation Coverage Period of the right to convert to an individual health insurance policy upon the expiration of the COBRA Continuation Coverage Period;
- (j) Establish and maintain a record of all Qualified Beneficiaries who elect COBRA Continuation Coverage and any dependents who are added to the Qualified Beneficiaries' COBRA Continuation Coverage for Employer;
- (k) Maintain documentation of all correspondence sent to Qualified Beneficiaries;
- (l) Assist in implementation of any new COBRA requirements; and
- (m) To the extent applicable, comply with the terms of the separate Business Associate Contract.

3.2 Eligibility Reports to Carriers

COBRA Administrator will establish, maintain, and update an eligibility report to all carriers identified by Employer to COBRA Administrator. All reports are available to the Employer by the COBRA Administrator upon request.

3.3 Maintenance of Roster of Qualified Beneficiaries

COBRA Administrator will establish, maintain, and update a roster containing the names of all Qualified Beneficiaries who elect Continuation Coverage under the Plan and provide such roster to Employer upon request.

3.4 Deposit of Premium Payment

Upon receipt of premium payments from Qualified Beneficiaries for Continuation Coverage, COBRA Administrator will deposit such amounts in trust with Bank of Oklahoma ("Bank") in an account established by and in the name of the Employer (on which COBRA Administrator has check-writing authority), until such amounts are required to be remitted to the applicable carrier or Employer for payment. COBRA Administrator will maintain and render accounting of the premiums received from Qualified Beneficiaries for Continuation Coverage, and remit the amounts collected to Employer or carriers at such times and in such manner as may be agreed upon by COBRA Administrator and Employer. If Employer receives premium payments directly from Qualified Beneficiaries, Employer will forward those payments to the COBRA Administrator with the name of the Qualified Beneficiaries for whom the premium applies.

3.5 Protected Health Information

PHI will be subject to the privacy and security rules under HIPAA and the separate Business Associate Agreement, the terms of which are incorporated herein by reference.

Article IV: Indemnification Provisions

4.1 Indemnification by Employer

Employer agrees to indemnify and hold harmless COBRA Administrator from and against any and all claims, suits, actions, liability, losses, damages, costs, charges, expenses, judgments, and settlements that COBRA Administrator sustains as a result of any act or omission of Employer in connection with this Agreement.

Employer will not be obligated to indemnify COBRA Administrator if it is determined that a judgment, determination, or settlement in litigation was paid as a result of an act or omission by COBRA Administrator that was:

- (a) criminal or fraudulent;
- (b) an intentional disregard of COBRA Administrator's obligation under this Agreement; or
- (c) grossly negligent.

Notwithstanding the foregoing, Employer will indemnify and hold COBRA Administrator harmless to the extent Employer concurred in, instructed, directed, or caused such acts or omissions by COBRA Administrator.

4.2 Indemnification by COBRA Administrator

Except as provided herein, COBRA Administrator agrees to indemnify and hold harmless Employer from and against any and all claims, suits, actions, liability, losses, damages, costs, charges, expenses, judgments, and settlements that Employer sustains as a result of any act or omission of COBRA Administrator in connection with the performance of services under this Agreement.

COBRA Administrator will not be obligated to indemnify Employer if it is determined that a judgment, determination, or settlement in litigation was paid as a result of an act or omission by Employer that was:

- (a) criminal or fraudulent;
- (b) an intentional disregard of Employer's obligation under this Agreement; or
- (c) grossly negligent.

4.3 Exclusion and Limitation of Liability:

Provided the COBRA Administrator acts in accordance with this Agreement, the COBRA Administrator will have no liability to any COBRA participant or Qualified Beneficiary or the Employer for failure of the Employer to properly notify the COBRA Administrator and provide the information required for the COBRA Administrator to perform its obligations under this Agreement. The COBRA Administrator will have no liability for the accuracy of the information provided by the Employer. Employer will hold the COBRA Administrator harmless, and indemnify the COBRA Administrator for all damages, including payment of attorney fees and costs of defending any claim, as a result of Employer's failure to properly notify the COBRA Administrator and provide information to the COBRA Administrator.

COBRA ADMINISTRATOR'S LIABILITY, IF ANY, SHALL BE LIMITED TO DIRECT DAMAGES ONLY AND SHALL NOT EXCEED THE AMOUNT PAID BY EMPLOYER TO THE COBRA ADMINISTRATOR PURSUANT TO THIS AGREEMENT IN THE TWELVE (12) MONTHS PRECEDING THE DATE OF EVENT GIVING RISE TO THE LIABILITY. TO THE MAXIMUM EXTENT PERMISSIBLE BY LAW, THE COBRA ADMINISTRATOR SHALL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL AND/OR PUNITIVE DAMAGES.

4.4 Survival

The provisions of this Article will survive the termination of this Agreement.

Article V: General Provisions

5.1 Exclusive Responsibility for Operation of Plan

For purposes of this Agreement, Employer has the sole and exclusive authority and responsibility for the Plan, its provision of benefits, and its operation. COBRA Administrator is empowered to act solely as agent for, and on behalf of, the Employer and only as expressly stated in this Agreement.

5.2 COBRA Administrator as Agent

COBRA Administrator agrees to perform the Services specified in Article III. It is expressly understood that COBRA Administrator is hereby appointed solely as the agent of Employer for the Services described herein and not as a fiduciary, Plan Administrator or Plan Sponsor of the Plan.

5.3 Liability for Benefits

The payment of benefits under the Plan is the obligation of Employer. In the event that benefits become payable, even though a Qualified Beneficiary who elected Continuation Coverage (or any other individual to whom benefits have been provided under the Plan) has not paid premiums for such coverage, COBRA Administrator will have no liability for payment of such benefits.

5.4 Employment of Counsel and Resolution of Litigation

In the event of Litigation, Employer and COBRA Administrator each:

- (a) Reserve the right to select and retain counsel to protect its interests;
- (b) Will notify the other party concerning the existence of such Litigation promptly upon learning of such Litigation;
- (c) Will cooperate fully by providing the other party with all relevant information and documents within its possession or control; and
- (d) Will reasonably assist the other party in preparation for litigation and in the defense of Litigation.

5.5 Change in Scope of Services

Employer may at any time request additions, alterations, deductions, or deviations ("Change") to the Services provided hereunder. No such Change will be made to the Services unless made pursuant to a written amendment mutually agreed upon and signed by the parties.

5.6 Records

- (a) *Maintenance of Records.* During the term of this Agreement, COBRA Administrator will maintain separate records with respect to the Services specified herein for seven calendar years following any year in which it performs Services hereunder or, if longer, such period as provided under ERISA or other applicable law. Upon termination of its responsibilities as COBRA Administrator for Employer in accordance with this Agreement, COBRA Administrator will furnish to Employer or its agent at Employer's expense all information reasonably necessary for the continued administration of Employer's COBRA responsibilities.
- (b) *Inspection of Records.* COBRA Administrator will permit Employer at Employer's expense to inspect, examine, and copy records relating strictly to COBRA Administrator Services rendered hereunder during normal business hours and upon reasonable notice from the Employer.

5.7 Choice of Law

This Agreement and the obligations of Employer and COBRA Administrator will be governed and construed in accordance with the laws of the State of ~~Oklahoma~~ ^{FLORIDA}, except to the extent those laws may be superseded by applicable federal law or regulation. All disputes shall be resolved in a court of appropriate jurisdiction in ~~Oklahoma County, Oklahoma~~ ^{GULF FLORIDA}.

5.8 Assignment

Neither party shall assign or transfer in any manner its obligations, rights, interests, or any part thereof under this Agreement without the prior written consent of the non-assigning party. Any assignment in contravention of this Agreement is null and void. The foregoing shall not apply to the assignment of this Agreement to any successor in interest of the COBRA Administrator, provided, however, the COBRA Administrator sends prior written notice to the Employer.

Article VI: Service Fees

6.1 Initial Case Set-Up Fee

An initial, non-refundable case set-up fee specified in Exhibit A, attached hereto and made a part hereof, will become payable to COBRA Administrator at the time this Agreement is executed. The set-up data specifics are provided in Exhibit B, attached hereto and made a part hereof.

6.2 Service Fee

A service fee specified in Exhibit A will be paid by Employer to COBRA Administrator. COBRA Administrator reserves the right to increase or modify the service fee at any time upon 30 days' notice to Employer. The service fee will be paid regardless of whether a Qualified Beneficiary electing Continuation Coverage pays the premiums for such coverage for the period billed or the month enrolled in such coverage.

6.3 Additional Fees

Charges for additional services requested by Employer not included in this Agreement will be agreed upon prior to the performance of such service by COBRA Administrator.

6.4 When Fees Are Payable

COBRA Administrator will transmit an invoice to Employer for service fees on or about the 10th day of each month and will transmit invoices to Employer for additional services immediately following the performance of such services. Payment of Services is due within 10 days of receipt of such invoice.

6.5 Late Penalty Fee

COBRA Administrator reserves the right to charge a 1% late penalty fee compounded monthly on all past due accounts. In the event Employer fails to pay fees due COBRA Administrator within 30 days of the invoice date, a late payment penalty will be assessed on the portion of the balance that is considered 31 days past due. The Employer is obligated to pay such penalty in addition to payment for Services rendered upon receipt of penalty notification.

6.6 COBRA Administration Fee

COBRA Administrator will retain the 2% COBRA administration fee paid by the Qualified Beneficiary during the initial 18-month continuation period and the 50% (after the initial 18-month continuation period has expired) payable during a period of disability extension.

6.7 No Waiver

The Employer's or COBRA Administrator's failure to insist on performance of any term or condition of this Agreement or to exercise any right or privilege hereunder will not be construed as a waiver of such term, condition, right, or privilege in the future.

Article VII: General Provisions

7.1 Benefits or Legal Advice

The COBRA Administrator will not provide any benefits advice or benefits verification to COBRA Qualified Beneficiaries or health care providers and will refer all such inquires to the insurance carrier and/or Employer. The COBRA Administrator will not provide any legal advice to Qualified Beneficiaries, COBRA Qualified Beneficiaries or Employer.

7.2 Notices

All notices, certificates, or other communications hereunder will be sufficiently given and will be deemed given when mailed by certified or registered mail, postage prepaid, with proper address as indicated below. COBRA Administrator and Employer may, by written notice given by each to the other, designate any address or addresses to which notices or other communications to them will be sent when required as contemplated by this Agreement. Until otherwise provided by Employer and COBRA Administrator, all notices, certificates, and communications to each of them will be addressed as follows:

To Employer: Gulf County Board
 1000 Cecil G. Costin Sr., Blvd., RM 301
 St. Joe, FL 32456
 Attn: Brett Lowry

To COBRA Administrator: American Fidelity Assurance Company
 2000 N. Classen Blvd.
 Oklahoma City, OK 73106
 Attn: COBRA ADMINISTRATOR

7.3 Severability

The invalidity or unenforceability of any provision of this Agreement will not affect the other provisions of this Agreement, and this Agreement will be construed in all respects as if such invalid or unenforceable provision were omitted.

7.4 Survival of Obligations

The parties' obligations under this Agreement, which by their nature are intended to continue beyond the termination or expiration of this Agreement, or specifically contain survival language, will survive the termination or expiration of this Agreement.

7.5 Termination of Agreement

(a) This Agreement will terminate upon the first to occur of the following:

- (1) The expiration of 30 days after written notice has been given by Employer or COBRA Administrator to the other that Employer or COBRA Administrator has breached any material obligation under this Agreement including but not limited to failure to submit information requested in Exhibit C or to pay fees when due;
- (2) The date specified in a written notice given by COBRA Administrator to Employer of COBRA Administrator's termination of this Agreement due to Employer's failure to remit to COBRA Administrator charges for services;
- (3) The expiration of 90 days after written notice has been given by Employer or COBRA Administrator to the other that either Employer or COBRA Administrator desires to terminate this Agreement for any reason whatsoever; and/or
- (4) The termination of AFA flexible spending services.

(b) Unless otherwise agreed in writing, in the event of termination of this Agreement, the parties agree that:

- (1) COBRA Administrator will complete the processing of all amounts received by COBRA Administrator as premiums payable by those who have elected Continuation Coverage prior to the termination;
- (2) COBRA Administrator will release to Employer in Excel format via the secure FTP email, all necessary records and files relating to billings, and in-force records that have been developed and maintained by COBRA Administrator pursuant to this Agreement;
- (3) Employer will pay any and all outstanding amounts to COBRA Administrator within 10 business days of the effective date of termination; and
- (4) Employer will fulfill all lawful obligations with respect to policies affected by the written agreement, regardless of any dispute between the Employer and COBRA Administrator.

(c) If COBRA Administrator performs any services pursuant to this Agreement following its termination including but not limited to services described in this Section 7.5, COBRA Administrator will be entitled to its fees or other charges on the same basis as if the Agreement has continued in effect for the period during which such services were performed. COBRA Administrator will transmit an invoice to Employer for services rendered following termination of this Agreement, and this invoice will be payable upon receipt.

7.6 Notice of Threatened Litigation

The Employer will notify the COBRA Administrator within ten (10) working days of any threatened litigation, lawsuits or regulatory complaints or inquiries pertaining to subject matter of this Agreement, or any inquiry made by any federal or state authority regarding the same.

7.7 Compliance with Applicable Laws

The COBRA Administrator and Employer shall comply with all applicable federal and state laws and regulations with respect to the services COBRA Administrator agrees to perform under this Agreement.

7.8 Headings

Section headings are included only for convenient reference and do not describe the sections to which they relate.

7.9 Entire Agreement

This Agreement and all its Exhibits, the terms of which are incorporated herein by reference, are entire and complete as to all of their terms and supersede all previous agreements, promises, proposals and representations, whether oral or written. Except as otherwise may be provided herein, no termination, revocation, waiver, modification, or amendment of this Agreement will be binding unless agreed to in writing and signed by Employer and COBRA Administrator. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original and all of which, when taken together, will be deemed to constitute one and the same agreement. Delivery of an executed counterpart of

this Agreement by facsimile or any other reliable means shall be effective for all purposes as delivery of a manually executed original counterpart. Either party hereto may maintain a copy of this Agreement in electronic form. The parties further agree that a copy produced from the delivered counterpart or electronic form by any reliable means (for example, photocopy, facsimile or printed image) shall in all respects be considered an original.

IN WITNESS WHEREOF, Employer and COBRA Administrator have caused this Agreement to be executed by their duly authorized representatives as of the day and year first set forth above.

GULF COUNTY BOARD

AMERICAN FIDELITY ASSURANCE COMPANY

By _____

By _____

Name: Brett Lowry

Name: _____

Title: Deputy County Administrator

Title: _____

Date: _____

Date: _____

EXHIBIT A

COBRA Administration Services Fees

Services Purchased: COBRA Administration

Service Fees:

Non-Major Medical Package Services	Fees
One Time Set Up Fees Per Benefit Plan Option (*waived for AFA benefits)	\$100.00 (Dental and Vision Only)
Per Eligible Employee Per Month Fee	\$0.43
AFA keeps 2% premium fee paid by the Cobra participant	Yes
One Time Takeover Charge (per qualified beneficiary currently on COBRA)	\$10.00
Send General Notices to Current COBRA Participants	\$3.00 (per Notice)
Open Enrollment Packets (per packet)	\$10.00

Exhibit B

See Attached COBRA Inventory Information

EXHIBIT C
Required COBRA Data and Standards for Employers

Section A: Data to be submitted for each Qualified Beneficiary

1. Is the Qualified Beneficiary a Retiree? Yes/No
2. Qualifying Event Type:

Termination	Retirement
Entitlement to Medicare	Death
Loss of Dependent Status	Reduced Hours
Leave of Absence	Divorce/Legal Separation
Loss of Coverage	

3. When did the Qualifying Event occur? When was the COBRA Administrator notified of the event?
4. Name: First, Last
5. Date of Birth and SSN
6. Address, City, State, Zip
7. Original Hire Date: (Optional but Highly Recommended) Each eligible Benefit Plan(s) and description (i.e. Medical = Aetna HMO/Aetna PPO1250, Dental = DD Teacher)
8. Tier election for each benefit plan (i.e. Employee only, +child, +spouse, family)
9. Monthly premium paid through date *(Required for Active QB's Only)*
10. Date eligibility notice was mailed *(Required for Active QB's Only)*
11. Date enrollment form was received, signed and post-marked *(Required for Active QB's Only)*

Dependent(s) Information

1. Name: First, Last
2. Contact Information (If different than Qualified Beneficiary): Address and Phone
3. Date of Birth
4. Relationship (Spouse, Child)
5. SSN (Required for dependents)
6. Each eligible Benefit Plan(s) and description (i.e. Medical = Aetna HMO/AetnaPPO1250)
7. Tier election for each benefit plan (i.e. employee only, +child, +spouse, family)

New Hire Information

1. Name: Last, First
2. Address, City, State, Zip
3. Number of Months of Prior Coverage (This is number of months of Credible Coverage prior to employment with this group)

[Continued on Next Page]

Section B. Employer Obligations.

Employer agrees and acknowledges that:

- (1) Employer Group will send current Qualified Beneficiary (QB) data to Administrator within 30 days of remitting this executed Agreement.
- (2) Employer Group will send all QB data within 30 days of a qualifying event to Administrator.
- (3) Employer will send data to Administrator by one of the two approved methods:
 - a. Employer can import data directly via the secure WebCobra Portal.
 - b. Employer can securely send an electronic data feed to import.
- (4) Employer will not send and COBRA Administrator will not accept data via telephone, unsecured email or scanned paper documents.
- (5) Employer will notify COBRA Administrator of any changes in New Hire, QB, or Retiree status within 30 days of the status change.
- (6) Employer will participate in any set up meeting to discuss data exchange with health provider and administrator. COBRA Administrator will provide carriers a standard electronic file extract based on our system capabilities.
- (7) Employer will provide COBRA Administrator with all COBRA Qualified Beneficiaries and/or retiree census data prior to any meetings with the health providers.

GULF COUNTY BOARD

By _____

Name: Brett Lowry

Title: Deputy County Administrator

Date: _____

BUSINESS ASSOCIATE AGREEMENT

THIS BUSINESS ASSOCIATE AGREEMENT (this "Agreement") is entered into effective the _____ day of _____, 2013, by and between **AMERICAN FIDELITY ASSURANCE COMPANY d/b/a AFA COBRA Administrative Solutions**, located at 2000 North Classen Blvd., Oklahoma City, OK 73106 (hereafter "Business Associate") and **GULF COUNTY BOARD (to include Tax Collector, Sheriff, Supervisor of Elections, Clerk of Courts and Property Appraisers)**, located at 1000 Cecil G. Costin Sr. Blvd., RM 301, St. Joe, FL 32456 (hereafter "Covered Entity").

WHEREAS, Business Associate may have access to, create or receive Protected Health Information, as hereinafter defined, on behalf of the Covered Entity in connection with services to be provided by Business Associate to Covered Entity from time to time; and

WHEREAS, Covered Entity wants to satisfy the applicable requirements of the Privacy Rule, Security Rule and Standard Transactions Rule, as those terms are hereinafter defined, by obtaining satisfactory assurances from Business Associate concerning Business Associate's use, disclosure, requests for, and safeguarding of Protected Health Information, and Business Associate wants to provide such assurances, as more particularly set forth in this Agreement, in order to continue to provide the services; and

WHEREAS, Business Associate agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") (Public Law 104-191) and the Health Information Technology for Economic and Clinical Health Act ("HITECH Act") (Division A, Title XIII and Division B, Title IV of Public Law 111-5) and implementing regulations (Title 45, Parts 160, 162 and 164 of the Code of Federal Regulations) dealing with the confidentiality, security and standardized transmission of health or health-related information, as applicable to Business Associate;

NOW THEREFORE, for and in consideration of the foregoing premises, which are incorporated into and made a part of this Agreement, the parties agree as follows:

1. EFFECTIVE DATE. This Agreement shall be effective as of the day and year first written above with respect to the HIPAA Rules and as of the applicable effective dates for such provisions related to the HITECH Act.

2. DEFINITIONS

Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in the HIPAA Rules.

Specific definitions:

- a) *Breach*. "Breach" means the acquisition, access, use, or disclosure, or possibility of acquisition, access, use, or disclosure of Protected Health Information in a manner not permitted by the Privacy Rule

- b) *Electronic Health Record*. “Electronic Health Record” shall have the same meaning as set forth in section 13400(5) of Public Law 111-5 and any implementing regulations.
- c) *Designated Record Set*. “Designated Record Set” shall have the same meaning as set forth in 45 CFR § 164.501 and refers to an item, collection, or storing of information that contains protected health information that is used, in whole or in part, to make decisions about individuals, their treatment or billing for services rendered, including medical records and billing records, enrollment, payment, claims adjudication and case or medical management record systems.
- d) *HHS*. “HHS” means the U.S. Department of Health and Human Services.
- e) *HIPAA Rules*. “HIPAA Rules” means the Privacy Rule, Security Rule and Standard Transactions Rule, collectively.
- f) *HITECH Act*. “HITECH Act” shall mean the Health Information Technology for Economic and Clinical Health Act included in the American Recovery and Reinvestment Act of 2009, Public Law 111-5.
- g) *Limited Data Set*. “Limited Data Set” shall have the same meaning as set forth in 45 CFR § 164.514(e)(2).
- h) *Privacy Rule*. “Privacy Rule” means the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E, as they exist now or as they may be amended.
- i) *Protected Health Information*. “Protected Health Information” shall have the same meaning as the term “protected health information” in 45 CFR § 160.103, but for purposes of this Agreement shall be limited to such information created or received by Business Associate from or on behalf of Covered Entity.
- j) *Required By Law*. “Required By Law” shall have the same meaning as the term “required by law” in 45 CFR § 164.103. In general, Required by Law means a mandate contained in law that compels a person to make a use or disclosure of Protected Health Information and that is enforceable in a court of law.
- k) *Secretary*. “Secretary” means the Secretary of the U.S. Department of Health and Human Services or his designee.
- l) *Security Incident*. “Security Incident” means the attempted or successful unauthorized access, acquisition, use, disclosure, modification, or destruction of Protected Health Information (whether electronic or non-electronic) or interference with system operations of an information system involving Protected Health Information.
- m) *Security Rule*. “Security Rule” means the Security Standards set forth at 45 CFR Parts 160 and 164, as they exist now or as they may be amended.

- n) *Standard Transactions Rule.* “Standard Transactions Rule” means the Standards for Electronic Transactions set forth at 45 CFR, Parts 160 and 162, as they exist now or as they may be amended.
- o) *Unsecured Protected Health Information.* “Unsecured Protected Health Information” means Protected Health Information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in guidance issued under section 13402(h)(2) of Public Law 111-5 on the HHS Web site.

3. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE

- a) Business Associate agrees not to use or disclose Protected Health Information other than as permitted by this Agreement.
- b) Business Associate agrees to use appropriate safeguards to prevent any use or disclosure of Protected Health Information for any purpose other than as permitted by this Agreement.
- c) Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information agrees to the same restrictions and conditions applicable, as set forth in this Agreement, to Business Associate, with respect to Protected Health Information and agrees to implement reasonable and appropriate administrative, technical and physical safeguards to protect the confidentiality and security of Protected Health Information.
- d) Business Associate agrees to make its internal practices (including policies and procedures), books, records, and services relating to the use and disclosure of Protected Health Information and the safeguards established with respect to such information available:
 1. to Covered Entity within ten (10) business days of the date Business Associate receives a request from Covered Entity; and
 2. to the Secretary in the time and manner as directed by the Secretary.

Notwithstanding the above, no attorney-client, account-client, or other legal privilege shall be deemed waived by Covered Entity or Business Associate by virtue of this provision.

- e) Business Associate acknowledges that the Privacy Rule requires Covered Entity to provide individuals with a number of privacy rights, including the right to inspect and copy Protected Health Information within the possession or control of Covered Entity and its business associates, the right to amend such Protected Health Information, and the right to obtain an accounting of disclosures of Protected Health Information to third parties for certain purposes. To assist Covered Entity in complying with these requirements, Business Associate agrees to the following:

1. Within ten (10) days of a request by Covered Entity, Business Associate shall, as directed by Covered Entity, either (a) provide a copy of such Protected Health Information as is specified by Covered Entity to Covered Entity or to an individual specified by Covered Entity or (b) make such Protected Health Information available for inspection and copying by an individual specified by Covered Entity. To the extent that Business Associate uses or maintains an Electronic Health Record with respect to Protected Health Information, Business Associate shall comply with the requirement of this Section to provide a copy of Protected Health Information upon request by providing an electronic copy of such information to Covered Entity, the individual or a third party designated by the individual, as reasonably directed by Covered Entity. Business Associate shall maintain a record of any access to Protected Health Information provided under this Section in such form as may be reasonably specified by Covered Entity and shall provide a copy of such record to Covered Entity promptly upon request. If any individual requests access to Protected Health Information directly from Business Associate, Business Associate shall notify the individual that the request will be forwarded to Covered Entity and shall promptly forward such request to Covered Entity.
2. Within ten (10) days of a request by Covered Entity, Business Associate agrees to amend or correct Protected Health Information as reasonably directed by Covered Entity.
3. Business Associate agrees to record each disclosure made to a third party of Protected Health Information as would be required by Covered Entity to respond to a request by an individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR § 164.528, with the exception of disclosures made for any of the following purposes:
 - i. treatment, payment, or Covered Entity's health care operations;
 - ii. in response to a request from the individual who is the subject of the disclosed Protected Health Information or that individual's personal representative;
 - iii. to persons involved in that individual's health care or payment for health care;
 - iv. for national security or intelligence purposes;
 - v. to law enforcement officials or correctional institutions regarding inmates; or
 - vi. that are part of a Limited Data Set.

At a minimum, Business Associate shall track the following information regarding each disclosure:

- i. Date of the disclosure;

- ii. Name of the third party to whom Protected Health Information was disclosed and if known, the address of the third party;
- iii. A brief description of the disclosed information; and
- iv. A brief description of the purpose and basis for disclosure.

Business Associate shall maintain a record of such information for no less than six (6) years from the date of disclosure and shall provide such information to Covered Entity within ten (10) days of a request by Covered Entity or, if directed to do so by Covered Entity, shall respond to requests for an accounting of disclosures on behalf of Covered Entity in a manner and timeframe that will allow Covered Entity to comply with the Privacy Rule.

It is not anticipated that Business Associate will use or maintain Electronic Health Records on behalf of Covered Entity. However, to the extent that Business Associate does use or maintain any Electronic Health Records on behalf of Covered Entity, Business Associate shall maintain such records of its disclosures of Protected Health Information to third parties with respect to such Electronic Health Records as necessary for Covered Entity to comply with section 13405 of Public Law 111-5 and any implementing regulations. Business Associate shall provide such records of disclosure to Covered Entity upon request or, if directed to do so by Covered Entity, shall respond to requests for an accounting of disclosures on behalf of Covered Entity in a manner and timeframe that will allow Covered Entity to comply with applicable law.

- f) Business Associate agrees to implement administrative, physical and technical safeguards and security policies and procedures and documentation standards to protect the confidentiality, integrity and availability of Protected Health Information in compliance with 45 CFR §§ 164.308, 164.310, 164.312 and 164.316 in the same manner as such sections apply to Covered Entity.
- g) Business Associate agrees to report any Security Incident to the Corporate Compliance Department of Covered Entity. Business Associate shall make such report promptly in writing but in no case more than five (5) business days after Business Associate learns of a Security Incident. Such report shall include the following:
 - 1. A description of what happened, including the date of the Security Incident and the date of discovery of the Security Incident;
 - 2. A description of the types of Protected Health Information that were involved in the Security Incident (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code or other types of information were involved)

and whether any such information was Unsecured Protected Health Information;

3. Identification of each individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, disclosed, modified or destroyed during such Security Incident;
 4. Business Associate's assessment of whether the Security Incident constitutes a Breach, including Business Associate's reasons for concluding that the Security Incident is, or is not, a Breach This assessment should address, at minimum, information as to the likelihood of reidentification of the information, the person(s) who acquired the information, whether the PHI was actually acquired or viewed, and the extent to which the risk has been mitigated;
 5. Such other information as Covered Entity may reasonably request.
- h) Business Associate agrees to cooperate fully with Covered Entity in investigating any Security Incident and implementing such measures to mitigate any harmful or potentially harmful effects of such Security Incident.
 - i) Until such time as the Secretary issues guidance on what constitutes "minimum necessary" for purposes of the Privacy Rule and such guidance becomes effective, Business Associate agrees to limit the use, disclosure or request for Protected Health Information, to the extent practicable, to the Limited Data Set or, if needed by Business Associate, to the minimum necessary to accomplish the intended purpose of such use, disclosure or request in accordance with 45 CFR § 164.502(b). On and after the effective date of guidance first issued by the Secretary on what constitutes "minimum necessary," Business Associate shall limit the use, disclosure or request for Protected Health Information to the minimum necessary in accordance with such guidance. In the case of the disclosure of Protected Health Information by Business Associate, Business Associate shall determine what constitutes the minimum necessary to accomplish the intended purpose of such disclosure, consistent with performance of the services for which Business Associate has been retained by Covered Entity.
 - j) Business Associate agrees that it shall not directly or indirectly receive remuneration in exchange for any Protected Health Information; *provided, however*, that this provision shall not prohibit Business Associate from (a) accepting remuneration from Covered Entity in consideration for the services performed by Business Associate for Covered Entity or (b) charging individuals a reasonable, cost-based fee approved by Covered Entity for providing a Copy of Protected Health Information pursuant to Section 3(e)(1) of this Agreement.
 - k) If and to the extent that Business Associate conducts any transaction subject the Standard Transactions Rule for or on behalf of Covered Entity, Business Associate shall comply, and shall require any agent or subcontractor

conducting such transaction to comply, with each applicable requirement of the Standard Transactions Rule in the same manner as such requirement applies to Covered Entity. Business Associate shall not enter into, or permit its agents or subcontractors to enter into, any agreement in connection with the conduct of any transaction for or on behalf of Covered Entity that:

1. changes any definition, data condition, or use of a data element or segment as described in the Standard Transactions Rule (45 CFR § 162.915(a));
 2. adds any data elements or segments to the maximum defined data set as described in the Standard Transactions Rule (45 CFR § 162.915(b));
 3. uses any code or data elements that are either marked “not used” in the Standard Transactions Rule’s implementation specifications or are not in the Standard Transaction Rule’s implementation specifications (45 CFR § 162.915 (c)); and
 4. changes the meaning or intent of any of the Standard Transactions Rule’s implementation specifications (45 CFR § 162.915(d)).
- l) Business Associate agrees to execute an appropriate Business Associate Agreement with any agent, subcontractor, or other such party accessing Protected Health Information on behalf of Business Associate.
- m) Business Associate agrees to complete an annual assessment of Business Associate’s privacy practices and provide a report regarding same to Covered Entity upon request.

4. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE

- a) Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as necessary to perform any written agreement for services between Covered Entity and Business Associate, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.
- b) Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to the extent necessary for Business Associate’s proper management and administration, or to carry out Business Associate’s legal responsibilities if:
1. The disclosure is Required by Law; or
 2. Business Associate obtains reasonable assurances, evidenced by written contract, from any person or organization to which Business Associate shall disclose such Protected Health Information that such person or organization shall:
 - i. hold such Protected Health Information in confidence and use or further disclose it only for the purpose for which

Business Associate disclosed it to the person or organization or as Required by Law; and

- ii. notify Business Associate, who shall in turn promptly notify the Corporate Compliance Department of the Covered Entity, of any instance which the person or organization becomes aware of in which the confidentiality of such Protected Health Information was breached.
- c) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide data aggregation services to Covered Entity as permitted by 45 CFR § 164.504(e)(2)(i)(B).

5. OBLIGATIONS OF COVERED ENTITY

- a) Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.
- b) Covered Entity shall notify Business Associate of any limitation(s) in Covered Entity's notice of privacy practices in accordance with 45 CFR § 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information.
- c) Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by an individual to use or disclose Protected Health Information to the extent that such changes may affect Business Associate's use or disclosure of Protected Health Information.
- d) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information requested by an individual to which Covered Entity has agreed in accordance with 45 CFR § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

6. TERM AND TERMINATION

- a) *Term.* This Agreement shall terminate when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is not feasible or permitted by law to return or destroy Protected Health Information, protections are extended to such information in accordance with the termination provisions in this Section.
- b) *Termination for Cause.* Upon Covered Entity's knowledge of a material breach of this Agreement by Business Associate, Covered Entity shall either:

1. Provide an opportunity for Business Associate to cure the breach and terminate this Agreement and any service agreement between the parties if Business Associate does not cure the breach within such reasonable time period specified by Covered Entity (not less than thirty (30) days) after Covered Entity notifies Business Associate in writing of the breach; or
2. Immediately terminate this Agreement and any service agreement between the parties if Business Associate has breached a material term of this Agreement and cure is not possible; or
3. If neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

Covered Entity's remedies under this Section shall be cumulative and the exercise of any remedy shall not preclude the exercise of any other. Before exercising any of these options, Covered Entity shall provide reasonable written notice to Business Associate describing the violation and the action it intends to take.

c) Effect of Termination.

1. Except as provided in paragraph 2 herein below, upon termination of this Agreement for any reason, upon direction of Covered Entity, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall also apply to Protected Health Information that is in the possession of agents or subcontractors of Business Associate. Business Associate shall retain no copies of Protected Health Information, unless Required by Law.
2. In the event Business Associate reasonably determines that returning or destroying Protected Health Information is not feasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction not feasible and shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information for so long as Business Associate maintains such Protected Health Information.

7. MISCELLANEOUS

- a) *Regulatory References.* All references to the HIPAA Rules codified in 45 CFR shall mean the referenced sections as in effect or as amended by the HITECH Act and as may be further amended by law or regulation. This Agreement shall be deemed to incorporate any provisions that are legally required to be

included in Business Associate Agreements under HIPAA and HITECH Act and implementing rules as may be amended from time to time.

- b) *Amendment.* The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity to comply with the requirements of the Privacy Rule, the Security Rule, the Standard Transactions Rule, the Health Insurance Portability and Accountability Act of 1996, and any other applicable law.
- c) *HITECH Act Compliance.* The parties acknowledge that the HITECH Act includes several provisions impacting the health care industry, including significant changes to the HIPAA Rules. The Privacy Subtitle of the HITECH Act sets forth provisions that significantly change the requirements for business associates and the agreements between business associates and covered entities under the HIPAA Rules and many of these changes will be clarified in forthcoming regulations. Each party agrees to comply with the applicable provisions of the HITECH Act and any implementing regulations issued thereunder and agree to take such action to modify this Amendment as reasonably necessary to comply with the HITECH Act and its implementing regulations, guidance, and interpretations as they become effective.
- d) *Severability.* To the greatest extent possible, each provision under this Agreement shall be interpreted in such a manner as to be valid under applicable law, but if any provision of this Agreement is found to be invalid, it shall be to that extent deemed omitted, and the balance of the Agreement shall remain enforceable.
- e) *Survival.* The rights and obligations of the parties under Section 3(1) and Section 6(c) ("Effect of Termination") of this Agreement shall survive the termination of this Agreement.
- f) *Interpretation.* Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule, the Security Rule, the Standard Transactions Rule, the Health Insurance Portability and Accountability Act of 1996, the HITECH Act and any other applicable law.
- g) *No Third Party Beneficiaries.* Nothing express or implied in this Agreement is intended to confer, nor shall anything confer, upon any person other than the Covered Entity and Business Associate, and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.
- h) *No Agency Relationship.* Nothing express or implied in this Agreement is intended to establish, nor shall anything establish, an agency relationship between the Covered Entity and Business Associate, and their respective successors or assigns.
- i) *Entire Agreement.* This Agreement constitutes the entire agreement between the parties relating to the use and disclosure of Protected Health Information. There are no understandings or agreements relating to the use and disclosure of Protected Health Information which are not fully expressed in this Agreement and no change, waiver or discharge of obligations arising under

this Agreement shall be valid unless executed in writing by the party to whom such change, waiver or discharge is sought to be enforced.

AGREED:

COVERED ENTITY:

BUSINESS ASSOCIATE:

GULF COUNTY BOARD

**AMERICAN FIDELITY
ASSURANCE COMPANY D/B/A COBRA
ADMINISTRATIVE SOLUTIONS**

Signature

Signature

Brett Lowry

Susan Relland, J.D.

Deputy County Administrator

Chief Marketing Officer

Date

Date

Budget Amendment

#9

Amend the FY2012-2013 budget for the General Fund by reducing Board of County Commissioners Budget and increasing the Affordable Housing Budget by \$2,000 to reimburse the Gulf County SHIP Program. On January 8, 2013 the Gulf County BOCC agreed to repay the SHIP fund for the value of the White City lots originally purchased with SHIP funds. This agreement was also accepted by the Florida Housing Finance Corporation.

		General Fund			
		Original Budget	Increase	Decrease	Amended Budget
<i>Board of Co. Comm.:</i>					
21111-31300	Professional Services	\$35,000.00	\$0.00	\$2,000.00	\$33,000.00
<i>Affordable Housing</i>					
27954-49000	Other Curr.Charges,Oblig.	\$0.00	\$2,000.00	\$0.00	\$2,000.00

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 AM 9:52

9/10/13 DN

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
FIRE COORDINATOR

Brad Price

1000 CECIL G. COSTIN SR. BLVD., ROOM 310 , PORT ST. JOE, FLORIDA 32456
PHONE (850)229-6106 • FAX (850) 229-9252 • EMAIL: bprice@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

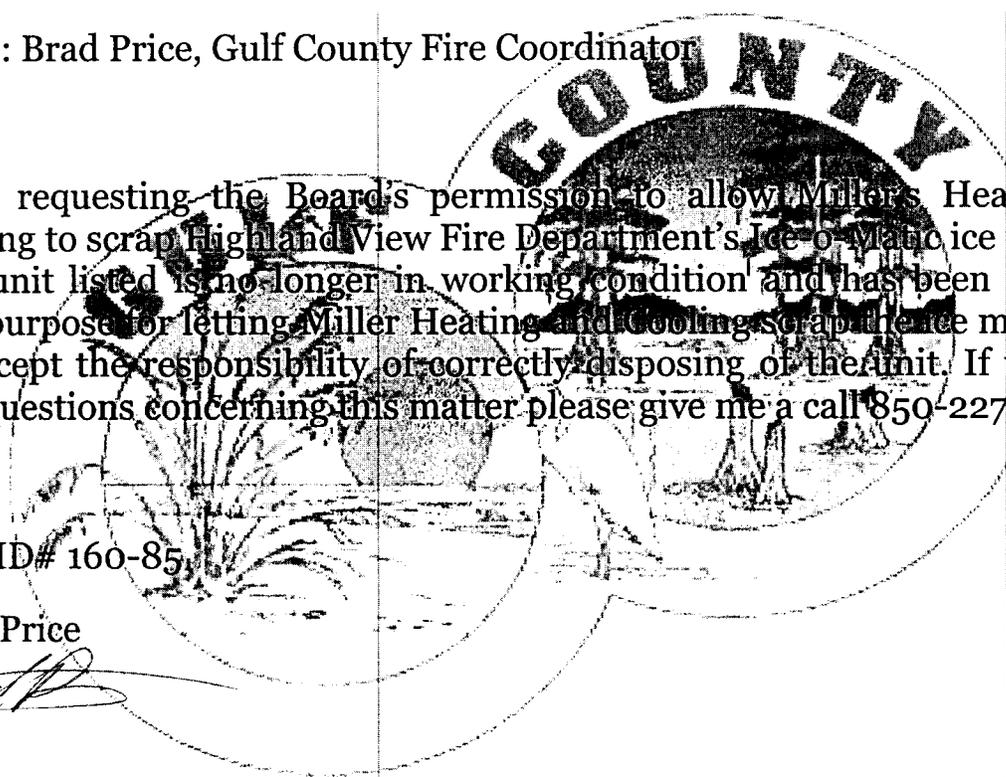
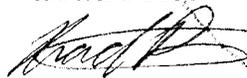
To: BOCC

From: Brad Price, Gulf County Fire Coordinator

I am requesting the Board's permission to allow Miller's Heating and Cooling to scrap Highland View Fire Department's Ice-o-matic ice machine. The unit listed is no longer in working condition and has been replaced. The purpose for letting Miller Heating and Cooling scrap the ice machine is to except the responsibility of correctly disposing of the unit. If there are any questions concerning this matter please give me a call 850-227-8353.

Unit ID# 160-85

Brad Price



FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2013 SEP -4 PM 2:13

PRESENT
DATE 9/10/13 DJ

CARMEN L. McEMORE
District 1

WARD McDANIEL
District 2

BILL WILLIAMS
District 3

TAN SMILEY
District 4

WARREN YEAGER
District 5



1180 Connecticut Avenue, NW
 Suite 400
 Washington, D.C. 20036
 202.331.8500
 202.331.1598 fax

Invoice Number 0713573
 Invoice Date July 31, 2013
 PO Number
 Contract
 Project 0711-GULFCOUNTY
 Page 1 of 1

Don Butler
 Gulf County, FL
 1000 Cecil G. Costin Sr. Blvd.
 Room 302
 Port St. Joe, FL 32456

Manager Valerie L. Gelnovatch

REIMBURSABLE EXPENSES		Current Amount
Telephone	ALLIEDTELE 07/13 Internet	6.52
Telephone	ATT1916 LCM 07/13	7.50
Telephone	ATTTFG May 13/Jun13	17.14
Telephone	PAETEC June 2013	5.52
Invoice Total		36.68

This invoice is due upon receipt

Please return yellow copy with payment.

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2: 11

DISSENT
 9/10/13 SM



1120 20th St, N.W., Suite 500-S
 Washington, DC 20036
 Billing Phone: 202.349.0420
 E-Mail: billing@alliedtelecom.net
www.alliedtelecom.com

The Ferguson Group
 1130 Connecticut Ave. NW Suite 300
 Washington DC 20036

Monthly Invoice

Client Account #	00001498
Invoice Number	1002164
Bill Date	6/2/2013
Due Date:	7/2/2013
Service Period:	07/01-31/2013

Service Description	Purchase Order No.		Amount
	Quantity	Rate	
10 Mbps Dedicated Internet Access	1	1,000.00	1,000.00
3 Mbps/768 Kbps Dedicated Internet Access	1	200.00	200.00
Pay your bills online at: https://www.intuitbillpay.com/alliedtelecom			

Subtotal	\$1,200.00
Payments/Adjustments	\$0.00
Monthly Balance	\$1,200.00

0381-PBEA	\$	6.52
0382-SHOTSPOTTER	\$	6.52
0386-SANLUISOBISP	\$	6.52
0397-SANJOAQUINGB	\$	6.52
0401-BCAG	\$	6.52
0402-LENOIR	\$	6.52
0404-MIDPENINSULA	\$	6.52
0412-CCROCK	\$	6.52
0417-YAKIMABASIN	\$	6.52
0418-PAX	\$	6.52
0419-TAMARAC	\$	6.52
0422-KNIGHTSLANDING	\$	6.52
0425-HAMILTONCO	\$	6.52
0484-KLAMATH	\$	6.52
0507-NRPA	\$	6.52
0510-MAC	\$	6.52
0525-ABTECH	\$	6.52
0528-LOWERPROVIDENCE	\$	6.52
0549-NCAEC	\$	6.52
0551-PWD	\$	6.52
0560-PEORIA	\$	6.52
0588-PIKE	\$	6.52
0605-OLAUGHLIN	\$	6.52
0614-GREGORY	\$	6.52
0618-IIDENERGY	\$	6.52
0620-MCNC	\$	6.52
0627-RD108	\$	6.52
0631-MERCEDID	\$	6.52
0668-GLOBAL JUSTICE	\$	6.52
0679-SKYTRAN	\$	6.52
0669-GAAC	\$	6.52
0701-WOODLAND	\$	6.52
0711-GULF COUNTY	\$	6.52
0713-PETERSBURG	\$	6.52
0714-THE ENERGY COALITION	\$	6.52
0718-WSWRA	\$	6.52
0723-YUMAAIR	\$	6.52
0727-LAGUNABEACH	\$	6.52
0728-PORTOLYMPIA	\$	6.52
0730-WATEREUSE	\$	6.52
0731-AEROGEN	\$	6.52
0739-KARI TECHNOLOGIES	\$	6.52
0740-MAGICJF	\$	6.52
0741-FTWAYNE	\$	6.52
0742-SEC	\$	6.52
0744-SETTLERS	\$	6.52
0747-BBID	\$	6.52
0749-BRADY	\$	6.52

Clients	Hours Worked	Ratio	Amount per Client
0631 Merced Irrigation District	1.90	0.17%	\$3.83
0644 National Alliance to End Sexual Violence	9.20	0.83%	\$18.55
0668 Global Justice Institute	0.20	0.02%	\$0.40
0679 SkyTran	0.50	0.05%	\$1.01
0701 City of Woodland	7.20	0.65%	\$14.51
0711 Gulf County, FL	8.50	0.77%	\$17.14
0713 City of Petersburg	10.30	0.93%	\$20.76
0714 The Energy Coalition	5.30	0.48%	\$10.68
0723 Yuma International Airport	1.50	0.14%	\$3.02
0728 Port of Olympia	3.50	0.32%	\$7.06
0730 WaterReuse Association	10.00	0.91%	\$20.16
0733 Agricultural Floodplain Management Alliance	7.50	0.68%	\$15.12
0739 Kari Technologies International	3.80	0.34%	\$7.66
0740 Magic Johnson Foundation	1.20	0.11%	\$2.42
0741 City of Fort Wayne	3.80	0.34%	\$7.66
0743 NC Assoc of County Comm	0.60	0.05%	\$1.21
0744 Settlers Crossing	25.80	2.34%	\$52.01
0747 Byron Bethany Irrigation Dist	0.60	0.05%	\$1.21
0749 Brady Campaign	21.30	1.93%	\$42.94
0751 Port of Cleveland	32.90	2.98%	\$66.32
0752 City of Fenton	1.70	0.15%	\$3.43
0901 Local Government Practice Group	4.40	0.40%	\$8.87
0902 Water & Natural Resources Practice Group	2.00	0.18%	\$4.03
0904 Transportation Practice Group	0.60	0.05%	\$1.21
0906 Grants Practice Group	32.10	2.91%	\$64.71
	1,103.50		2,224.55

Logged in as:
DARREL RICKETTS

Role:
Company Administrator

Search Account Foundation Account: 02536130 Billing Account: 825623896 Wireless Number: NA

Need help? Chat Available

Menu Options

- Billing**
 - Foundation Account
 - View FAN Summary
 - Billing Account
 - View BAN Invoice Summary
 - Download Account Bill Image
- Wireless**
 - View CTN Summary
 - Current Usage
- Other**
 - Go Paperless
 - Bill Comparison
 - Download Billed Usage Details
 - Download Files
- Disputes**
 - Create Dispute
 - Submit Disputes
 - Dispute Tracking
- Payment**
 - View Payment History
 - Pay Bill
 - One Time Payment
 - Recurring Payment
 - View/Print Remittance Form
- Reports**
 - Create/View Customized Reports
 - Delivery Profiles
 - Raw Data Output
- Custom Account Hierarchy**
 - Hierarchy Summary Report
 - Custom Hierarchy
- Alerts**
 - View Alerts History
 - Configure Alerts

INVOICE SUMMARY FOR FERGUSON GROUP

Billing Period: **May 23, 2013 - Jun 22, 2013**

Foundation Account Number: 02536130

Foundation Account Name: FERGUSON GROUP-N CBE CRU

Bill-At-A-Glance for: 825623896 **Change** Download Account Bill Image (PDF) Go Paperless

Previous Balance	\$2,287.36
Payment - Thank You!	\$0.00
Adjustments	\$0.00
Past Due - Please Pay Immediately	\$2,287.36

New Charges **\$2,224.55**

Total Amount Due **\$4,511.91**

Amount Due in Full by **Jul 17, 2013**

Bar Graph | Pie Graph

Bill Messages

[View Full messages](#)

Detail Charges

- [Pooling Detail](#)
- [Co-Pay Detail](#)
- [Group Plan Detail](#)
- [CLIN Detail](#)

Account Level Charges

Monthly Charges	\$989.00	
Other Charges and Credits	\$67.28	
Total Account Level Charges	\$1,056.28	

Wireless Summary

Wireless Total Charges **\$1,168.27**

Wireless Detail

Wireless Number	User Name	Total
(202) 207-6863	AMANDA WOOD	\$90.01
(202) 255-5759	ROGER GWINN	\$75.13
(202) 255-5826	JOE RAEDER	\$77.49
(202) 255-9562	KAREEM MURPHY	\$71.61
(202) 270-4074	VAL GELNOVATCH	\$97.86

Page **1** of 4

Displaying 1 to 5 of 16 items

[Contact Us](#) | [Company Policy](#) | [Privacy Policy](#) | [Terms of Use](#)

© 2011 AT&T Intellectual Property.

All rights reserved. AT&T, AT&T logo and all other marks contained herein are trademarks of AT&T Intellectual Property and/or AT&T affiliated companies.

Leslie Mozingo

Acct. # 336 766-1801 550 1916
7/7/2013

		Billable	
001	Admin.	37.39	
081	Memphis	15.00	
091	Bus. Dev	20.00	
303	CCBC	20.00	
305	Winston-Salem	20.00	
507	Nat. Rec. & Park Assn	20.00	
611	Mecklenburg	15.00	
183	Cary	7.50	
402	Lenoir	7.50	
711	Gulf	7.50	
	Total	169.89	169.89



THE FERGUSON GROUP
 LLC
 1130 CONNECTICUT AVE NW ST 300
 WASHINGTON DC 20036-3981

Page 1 of 2
 Account Number 336 766-1801 550 1916
 Billing Date Jun 7, 2013
 Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	168.23
Payment	.00
Adjustments	.00
Past Due - Please Pay Immediately	168.23
Current Charges	168.35
Total Amount Due	\$336.58
Current Charges Due in Full by	Jul 7, 2013

Billing Summary

Questions? Visit att.com	Page	
Plans and Services	1	128.48
1 866 620-6000 PIN: 2885		
Repair Service:		
1 866 620-6900		
AT&T Long Distance Service	1	47.38
1 866 620-6000		
Internet Services	2	7.51CR
1 888 321-2375		
Total Current Charges		168.35

Plans and Services

Monthly Service - Jun 7 thru Jul 6

	Quantity	
1. Business Local Calling II Flat Rate Line with Caller ID Remote Activation of Call Forwarding Caller-ID Name-Number Delivery Anonymous Call Blocking	1	50.06
2. Voice Mail Service	1	14.95
3. Call Forwarding Busy Line	2	10.00
4. Call Forwarding Don't Answer Ring Control	2	10.00
5. Inside Wire Protection	2	17.00

Total Monthly Service

101.95

Surcharges and Other Fees

Item	No.	Description	Quantity	
	6.	Federal Subscriber Line Charge	2	13.26
	7.	Federal Universal Svc Fee-Mult	2	2.40
Total Surcharges and Other Fees				15.66

Government Fees and Taxes

Item	No.	Description	Quantity	
	8.	Federal Excise Tax		2.51
	9.	NC - State/Local Tax		6.88
	10.	Telecommunications Relay Svc	2	.28
	11.	Emergency 911 Service		1.20
Total Government Fees and Taxes				10.87

Total Plans and Services

128.48

AT&T Long Distance Service

Important Information

SERVICE WITHDRAWAL

URGENT! Effective November 1, 2013, AT&T Long Distance Service will be discontinuing the Travel Service & Preferred Travel Service Calling Card billing option (a.k.a., 'Calling Cards') for all Business Customers. All issued Calling Card(s) will be deactivated as of this date. While withdrawing this Service, AT&T offers a variety of mobility applications for your consideration as a replacement solution. Please call the toll-free number on your bill or contact your account representative for more information or to discuss appropriate alternatives. Thank you for using AT&T for your business needs.

News You Can Use Summary

- PREVENT DISCONNECT
 - CARRIER INFORMATION
 - IMPORTANT NOTICE
 - NOTICE OF SETTLEMENT
- See "News You Can Use" for additional information.



ATTN: Customer Care
600 WillowBrook Office Park
Fairport, NY 14450

Billing Invoice

Return Service Requested

Check here for change of address (note changes below)

FERGUSON GROUP, LLC, THE ATTN: DARREL RICKETTS
1130 CONNECTICUT AVE NW
WASHINGTON, DC 20036

PAETEC
P.O. Box 1283
Buffalo, NY 14240-1283

Account Number	Invoice Date	Total Amount Due
61110493	Jun 22, 2013	\$1,236.68

Invoice Number	Due Date	Amount Enclosed
54771174	Jul 16, 2013	

00000000000061110493613071600001236681306220000547711741

Please detach and return above portion with your payment



ATTN: Customer Care
600 WillowBrook Office Park
Fairport, NY 14450

Summary of Charges - Invoice 54771174

PREVIOUS BALANCE	\$1,210.12
Payments - Thank You	(\$1,210.21)
Balance Forward	(\$0.09)
Monthly Charges	\$998.04
Usage Charges	\$7.76
Credits	\$0.00
Other Charges	\$6.00
Taxes and Surcharges	\$224.97
New Charges - Due by Jul 16, 2013	\$1,236.77
TOTAL INVOICE AMOUNT	\$1,236.68

Account Number	Invoice Date	Total Amount Due
61110493	Jun 22, 2013	\$1,236.68

Important Messages

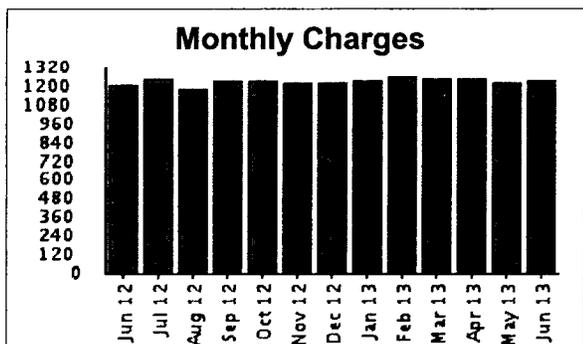
Notice Regarding FCC Approved Access Recovery
Pursuant to rules and regulations of the Federal Communications Commission (FCC), if your account is currently billing for the Access Recovery Charge (ARC), the monthly rate will increase on or after your July bill. The FCC permits local telephone companies to assess this charge to recover a portion of the costs incurred in the provision and maintenance of telephone service to connect customer's homes and businesses to the telephone network. For additional information, please contact Windstream at the number listed on this billing statement.

PAETEC Standard Terms & Conditions
For general information regarding PAETEC's Standard Terms & Conditions, visit www.paetec.com/about-us/notice/terms-conditions.html

How to Reach Our Customer Care Center
We are committed to answering your questions about our service, explaining all aspects of your monthly bill, and providing you with the personal attention you deserve. If you have any questions, please call a Customer Care representative at the number above. Our representatives are available Monday - Friday, 7 a.m. - 7 p.m. (CST) for all billing, order, and general questions. For repair questions and needs, please contact our Network Operations Center at 877.340.2555 where representatives are available 24 x 7.

Bill Inquiries
We strive for 100 percent billing accuracy. If you have a concern about your bill, please report it immediately. It is our standard policy, subject to regulatory requirements, to limit reimbursement for billing errors to 90 days from the date that the error was discovered. If you have any questions, please call a Customer Care representative at the number above.

(Additional Messages found on page 2)



Windstream Online
Manage your Windstream services directly and review invoice details, charge descriptions, and payment history at windstreambusiness.com/login.

Contact Us
Billing: 877.340.2600 or windstreambusiness.com/login
E-mail: WindstreamCustomerSupport@windstream.com
Repair: 877.340.2555
Web site: windstreambusiness.com

295		4.51	4.51	1.00	5.52
301		4.51	4.51	1.00	5.52
303		4.51	4.51	1.00	5.52
305		4.51	4.51	1.00	5.52
318		4.51	4.51	1.00	5.52
348		4.51	4.51	1.00	5.52
354		4.51	4.51	1.00	5.52
357		4.51	4.51	1.00	5.52
371		4.51	4.51	1.00	5.52
377		4.51	4.51	1.00	5.52
381		4.51	4.51	1.00	5.52
382		4.51	4.51	1.00	5.52
386		4.51	4.51	1.00	5.52
397		4.51	4.51	1.00	5.52
401		4.51	4.51	1.00	5.52
402		4.51	4.51	1.00	5.52
404		4.51	4.51	1.00	5.52
412		4.51	4.51	1.00	5.52
417		4.51	4.51	1.00	5.52
418		4.51	4.51	1.00	5.52
419		4.51	4.51	1.00	5.52
425		4.51	4.51	1.00	5.52
484	1.49	4.51	6.00	1.33	7.34
507		4.51	4.51	1.00	5.52
510		4.51	4.51	1.00	5.52
525		4.51	4.51	1.00	5.52
528		4.51	4.51	1.00	5.52
549		4.51	4.51	1.00	5.52
551		4.51	4.51	1.00	5.52
580		4.51	4.51	1.00	5.52
588		4.51	4.51	1.00	5.52
614		4.51	4.51	1.00	5.52
618		4.51	4.51	1.00	5.52
620		4.51	4.51	1.00	5.52
631		4.51	4.51	1.00	5.52
644		4.51	4.51	1.00	5.52
668		4.51	4.51	1.00	5.52
679		4.51	4.51	1.00	5.52
701		4.51	4.51	1.00	5.52
711		4.51	4.51	1.00	5.52
713		4.51	4.51	1.00	5.52
714		4.51	4.51	1.00	5.52
718		4.51	4.51	1.00	5.52
723		4.51	4.51	1.00	5.52
728		4.51	4.51	1.00	5.52
730		4.51	4.51	1.00	5.52
731		4.51	4.51	1.00	5.52
740		4.51	4.51	1.00	5.52
741		4.51	4.51	1.00	5.52
742		4.51	4.51	1.00	5.52
744		4.51	4.51	1.00	5.52
747		4.51	4.51	1.00	5.52
749		4.51	4.51	1.00	5.52
751		4.51	4.51	1.00	5.52
752		4.51	4.51	1.00	5.52

INVOICE NUMBER 271 0050588 REMIT TO: UniFirst Corporation
 INVOICE DATE 7/30/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864482 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# U3360
 CUSTOMER GULF CO OLD COURT HOUS

75



PAYMENT AMOUNT \$ _____ 2710050588-

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0050588 DATE 7/30/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 591563

S
H
I
P
T
O
864482
GULF CO OLD COURT HOUSE
222 N. 2ND ST.
WEWAHITCHKA FL 32465

B
I
L
L
T
O
864482
GULF CO OLD COURT HOUSE
222 N. 2ND ST.
WEWAHITCHKA FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# U3360

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		MAT 4X6 SCRAPER		1	4.50			3/10	1	
		SYN 4X6 MAT		4	14.00			3/10	4	
		DEFE CHARGE			.56					
		INVOICE SUB-TOTAL			19.06					

TOTAL SERVICE CHANGES _____
 AMOUNT DUE 19.06

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN X Stephanie Chernes
 SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

Steph
Wole

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 AUG 27 PM 4:04

CONSENT DATE: 9/10/13 DM

Courthouse Maintenance
 281712- 52

75

INVOICE NUMBER 271 0051045 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/06/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864482 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# U3360
 CUSTOMER GULF CO OLD COURT HOUS

76



PAYMENT AMOUNT \$ _____ 2710051045P

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051045 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 591563

S
H
I
P
T
O
 864482
 GULF CO OLD COURT HOUSE
 222 N. 2ND ST.
 WEWAHITCHKA FL 32465

B
I
L
L
T
O
 864482
 GULF CO OLD COURT HOUSE
 222 N. 2ND ST.
 WEWAHITCHKA FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# U3360

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		MAT 4X6 SCRAPER		1	4.50			3/10	1	
		SYN 4X6 MAT		4	14.00			3/10	4	
		FINANCE CHARGE			.29					
		DEFE CHARGE			.56					
		INVOICE SUB-TOTAL			19.35					

TOTAL SERVICE CHANGES _____
 AMOUNT DUE 19.35

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN *[Signature]*

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

Sten mok
thanks juwi

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 AUG 27 PM 4:04

CONSENT
 DATE: 9/10/13 DM

Courthouse Maintenance
 281712-52

76

INVOICE NUMBER 271 0051518 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/13/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864482 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# U3360
 CUSTOMER GULF CO OLD COURT HOUS

77



PAYMENT AMOUNT \$ _____

2710051518U

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051518 DATE 8/13/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 591563

S
H
I
P
T
O
864482
GULF CO OLD COURT HOUSE
222 N. 2ND ST.
WEWAHITCHKA FL 32465

B
I
L
L
T
O
864482
GULF CO OLD COURT HOUSE
222 N. 2ND ST.
WEWAHITCHKA FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# U3360

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		MAT 4X6 SCRAPER		1	4.50			3/10	1	
		SYN 4X6 MAT		4	14.00			3/10	4	
		DEFE CHARGE			.56					
		INVOICE SUB-TOTAL			19.06					
		TOTAL SERVICE CHANGES			<u>0</u>					
		AMOUNT DUE			<u>19.06</u>					

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

[Handwritten Signature]

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED

OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

[Handwritten Signature]

[Handwritten Signature]

[Handwritten Signature]

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 AUG 27 PM 4:04

CONSENT
 DATE: 9/10/13 DM

Courthouse Maintenance
 281712- 52

77

INVOICE NUMBER 271 0051519 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/13/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864483 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3260
 CUSTOMER GULF CO ROAD -WIPER/PA

78



2710051519V

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE	DATE	PAYMENT TERMS	PURCHASE ORDER	CONTRACT
271 0051519	8/13/13	CHARGE	DC	# 633734

S
H
I
P
T
O

B64483
 GULF CO ROAD -WIPER/PAPER
 1000 FL 71
 BOBBY KNEE
 PORT SAINT JOE FL 32456

B
I
L
L
T
O

B64483
 GULF CO ROAD -WIPER/PAPER
 1000 FL 71
 BOBBY KNEE
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3260

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		BAGGED 18X18 WIPERS			10.00			3/10		
		INVOICE SUB-TOTAL			10.00					

TOTAL SERVICE CHARGES _____

AMOUNT DUE 10.00

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

J.K. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED

OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

2013 AUG 27 PM 4: 01

CONSENT
 DATE 9/10/13 DM

Jake Lewis
 Fleet Maintenance
 28151912-52

78

INVOICE NUMBER 271 0052031 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/20/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864483 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3260
 CUSTOMER GULF CO ROAD -WIPER/PA

79



PAYMENT AMOUNT \$ _____

2710052031L

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052031 DATE 8/20/13 PAYMENT TERMS CHARGE PURCHASE ORDER DC CONTRACT # 633734

S
H
I
P
T
O
864483
GULF CO ROAD -WIPER/PAPER
1000 FL 71
BOBBY KNEE
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864483
GULF CO ROAD -WIPER/PAPER
1000 FL 71
BOBBY KNEE
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3260

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		BAGGED 18X18 WIPERS			10.00			8/10		
		INVOICE SUB-TOTAL			10.00					
		TOTAL SERVICE CHANGES			_____					
		AMOUNT DUE			<u>10.00</u>					

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

Sherry Paul

SOIL PICK UP COUNT SH _____ PT _____ DT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

*Thanks!
Zack*

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

Mike Lewis
 Fleet Maintenance
 28151912- 52

2013 AUG 27 2PM

CONSENT DATE 9/10/13 DM

79

INVOICE NUMBER 271 0052512 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/27/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864483 PANAMA CITY BEACH FL 32413 **80**
 A/R NUMBER RTE# B3260
 CUSTOMER GULF CO ROAD -WIPER/PA



PAYMENT AMOUNT \$ _____ 2710052512P

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052512 DATE 8/27/13 PAYMENT TERMS CHARGE PURCHASE ORDER DC CONTRACT # 633734

S
H
I
P
T
O
 864483
 GULF CO ROAD -WIPER/PAPER
 1000 FL 71
 BOBBY KNEE
 PORT SAINT JOE FL 32456

B
I
L
L
T
O
 864483
 GULF CO ROAD -WIPER/PAPER
 1000 FL 71
 BOBBY KNEE
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3260

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		BAGGED 18X18 WIPERS		10.00				3/10		
		INVOICE SUB-TOTAL		10.00						

TOTAL SERVICE CHANGES _____

AMOUNT DUE 10.00

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN J.R. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 AUG 27 PM 4:01

Jake Lewis
 Fleet Maintenance
 28151912- 52

Thanks!
Zack

INVOICE NUMBER 271 0051047 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/06/13 17740 ASHLEY DR. STE 107 **81**
 CUSTOMER# (BILL TO) 864488 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3240
 CUSTOMER GULF COUNTY



PAYMENT AMOUNT \$ _____ 2710051047R

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEACH FL 32413

INVOICE 271 0051047 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

B
I
L
L
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0007	3	PATTY JONES S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0008	4	RICKY DAVIS S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0009	5	STEVE SHIVER S. S. SHIRT-65/35 PANTS-65/35 PANTS-65/35 SHORTS PANTS-65/35 SHORTS			6.46			3/10		
0014	7	LARRY BAKER LS SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			6.26			3/10		
0015	8	SCOTT GORTMAN S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		
0018	9	RAYMOND ATCHISON S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0019	10	DAVID GREEN S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		
0020	11	CHRIS WOOD S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0021	12	JAMES HYSMITH S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0022	13	PHILLIP NUNNERY S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		

9
5
5

81
 CONFIDENTIAL
 DATE 9/10/13 *ll*

INVOICE NUMBER 271 0051047 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/06/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864488 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3240
 CUSTOMER GULF COUNTY

82



2710051047R

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051047 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S 864488
H GULF COUNTY
I 1000 CECIL G. COSTIN BLVD
P BOBBY KNEE
O PORT ST. JOE FL 32465

B 864488
I GULF COUNTY
L 1000 CECIL G. COSTIN BLVD
L BOBBY KNEE
O PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0024	15	WOODY CHERRY			8.22			6/13		
		LS SHIRT-65/35		9						
		S.S. SHIRT-65/35		9						
		PANTS-65/35		9						
		PANTS-DENIM-JEAN		9						
		FINANCE CHARGE			1.64					
		INVOICE SUB-TOTAL			59.56					

TOTAL SERVICE CHANGES _____

AMOUNT DUE 59.56

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN *[Signature]*

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED

OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2:14

Thanks!
Zack

82

INVOICE NUMBER 271 0051520
 INVOICE DATE 8/13/13
 CUSTOMER# (BILL TO) 864488
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

83
 32413



PAYMENT AMOUNT \$ _____

2710051520N

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051520 DATE 8/13/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S 864488
H GULF COUNTY
I 1000 CECIL G. COSTIN BLVD
P BOBBY KNEE
T PORT ST. JOE FL 32465
O

B 864488
I GULF COUNTY
L 1000 CECIL G. COSTIN BLVD
L BOBBY KNEE
T PORT ST. JOE FL 32465
O

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0007	3	PATTY JONES S.S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0008	4	RICKY DAVIS S.S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0009	5	STEVE SHIVER S.S. SHIRT-65/35 PANTS-65/35 PANTS-65/35 SHORTS PANTS-65/35 SHORTS			6.46		6.46	3/10		
0014	7	LARRY BAKER LS SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			6.26			3/10		
0015	8	SCOTT GORTMAN S.S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		
0018	9	RAYMOND ATCHISON S.S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0019	10	DAVID GREEN S.S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		
0020	11	CHRIS WOOD S.S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0021	12	JAMES HYSMITH S.S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0022	13	PHILLIP NUNNERY S.S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		

83

CONSENT DATE 9/10/13 LL

INVOICE NUMBER 271 0051520 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/13/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864488 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3240
 CUSTOMER GULF COUNTY

84



PAYMENT AMOUNT \$ _____ 2710051520N

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
 271 0051520 8/13/13 CHARGE # 633734

S
H
I
P
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

B
I
L
L
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0024	15	WOODY CHERRY			8.22			6/13		
		LS SHIRT-65/35	8.	9						
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
		PANTS-DENIM-JEAN		9						

INVOICE SUB-TOTAL 57.92
 TOTAL SERVICE CHANGES - 6.46
 AMOUNT DUE 51.46

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

R. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2:15

Thanks Zack

84

INVOICE NUMBER 271 0052032 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/20/13 17740 ASHLEY DR. STE 107 **85**
 CUSTOMER# (BILL TO) 864488 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3240
 CUSTOMER GULF COUNTY



PAYMENT AMOUNT \$ _____

2710052032M

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052032 DATE 8/20/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

B
I
L
L
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0007	3	PATTY JONES S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0008	4	RICKY DAVIS S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0014	7	LARRY BAKER LS SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			6.26			3/10		
0015	8	SCOTT GORTMAN S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		
0016	9	RAYMOND ATCHISON S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0019	10	DAVID GREEN S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		
0020	11	CHRIS WOOD S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0021	12	JAMES HYSMITH S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0022	13	PHILLIP MUNNERY S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN			5.76			3/10		
0024	15	WOODY CHERRY LS SHIRT-65/35 S. S. SHIRT-65/35 PANTS-65/35 PANTS-DENIM-JEAN			8.22			6/13		

DATE: 9/10/13 **85**

INVOICE NUMBER 271 0052032 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/20/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864488 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3240
 CUSTOMER GULF COUNTY

86



PAYMENT AMOUNT \$ _____ 2710052032M

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052032 DATE 8/20/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

B
I
L
L
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED QTY.	AMOUNT	TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
-----------	----------	------------------------	----------	-------------	--------	------------	-------------	----------	-----------	---------

INVOICE SUB-TOTAL 51.46

TOTAL SERVICE CHANGES _____

AMOUNT DUE 51.46

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN *Sherry Paul*

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

*Thanks!
Zack*

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2: 13

86

INVOICE NUMBER 271 0052513
 INVOICE DATE 8/27/13
 CUSTOMER# (BILL TO) 864488
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

87



27100525130

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052513 DATE 8/27/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

B
I
L
L
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0007	3	PATTY JONES			3.46			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
0008	4	RICKY DAVIS			3.46			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
0014	7	LARRY BAKER			6.26			3/10		
		LS SHIRT-65/35		9						
		PANTS-65/35 SHORTS		5						
		PANTS-DENIM-JEAN		9						
0015	8	SCOTT GORTMAN			5.76			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35 SHORTS		5						
		PANTS-DENIM-JEAN		9						
0018	9	RAYMOND ATCHISON			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0019	10	DAVID GREEN			5.76			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35 SHORTS		5						
		PANTS-DENIM-JEAN		9						
0020	11	CHRIS WOOD			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0021	12	JAMES HYSMITH			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0022	13	PHILLIP NUNNERY			5.76			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35 SHORTS		5						
		PANTS-DENIM-JEAN		9						
0024	15	WOODY CHERRY			8.22			6/13		
		LS SHIRT-65/35		9						
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
		PANTS-DENIM-JEAN		9						

87

INVOICE NUMBER 271 0052513 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/27/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864488 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3240
 CUSTOMER GULF COUNTY

88
32413



PAYMENT AMOUNT \$ _____

2710052513Q

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052513 DATE 8/27/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

B
I
L
L
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED QTY.	AMOUNT	TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
-----------	----------	------------------------	----------	-------------	--------	------------	-------------	----------	-----------	---------

INVOICE SUB-TOTAL 51.46

TOTAL SERVICE CHANGES _____

AMOUNT DUE

51.46

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

K. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

Thanks!
 Zac
 2013 SEP -17 PM 2:12
 FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

CONSENT
 DATE: 9/10/13 JM

88

INVOICE NUMBER 271 0053013
 INVOICE DATE 9/03/13
 CUSTOMER# (BILL TO) 864488
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

89
 32413



PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
 271 0053013 9/03/13 CHARGE # 633734

S
H
I
P
T
O
 864488
 GULF COUNTY
 1000 CECIL G. COSTIN BLVD
 BOBBY KNEE
 PORT ST. JOE FL 32465

B
I
L
L
T
O
 864488
 GULF COUNTY
 1000 CECIL G. COSTIN BLVD
 BOBBY KNEE
 PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586 RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0007	3	PATTY JONES S. S. SHIRT-65/35 PANTS-65/35		9	3.46			3/10		2 2
0008	4	RICKY DAVIS S. S. SHIRT-65/35 PANTS-65/35		9	3.46			3/10		
0014	7	LARRY BAKER LS SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN		9 5 9	6.26			3/10		2 9
0015	8	SCOTT GORTMAN S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN		9 5 9	5.76			3/10		
0018	9	RAYMOND ATCHISON S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9 9	4.26			3/10		
0019	10	DAVID GREEN S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN		9 5 9	5.76			3/10		
0020	11	CHRIS WOOD S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9 9	4.26			3/10		
0021	12	JAMES HYSMITH S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9 9	4.26			3/10		
0022	13	PHILLIP NUNNERY S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN		9 5 9	5.76			3/10		
0024	15	WOODY CHERRY LS SHIRT-65/35 S. S. SHIRT-65/35 PANTS-65/35 PANTS-DENIM-JEAN		9 9 9 9	8.22			6/13		

89

INVOICE NUMBER 271 0053013
INVOICE DATE 9/03/13
CUSTOMER# (BILL TO) 864488
A/R NUMBER
CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
17740 ASHLEY DR. STE 107
PANAMA CITY BEACH FL 32413

90



2710053013M

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
271 0053013 9/03/13 CHARGE # 633734

S
H
I
P
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

B
I
L
L
T
O
864488
GULF COUNTY
1000 CECIL G. COSTIN BLVD
BOBBY KNEE
PORT ST. JOE FL 32465

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# B3240

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					

INVOICE SUB-TOTAL 51.46

TOTAL SERVICE CHANGES _____

AMOUNT DUE 51.46

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

J.K. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
17740 ASHLEY DRIVE SUITE 107
PANAMA CITY, FLORIDA 32413
PHONE NUMBER IS: 850-233-8586
FAX NUMBER IS : 850-235-2516

Thanks!
Zack

CONSENT
DATE: 9/10/13 *dn*

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2013 SEP -4 PM 2: 17

90

INVOICE NUMBER 271 0051048
 INVOICE DATE 8/06/13
 CUSTOMER# (BILL TO) B64492
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

91
 32413



PAYMENT AMOUNT \$ _____

27100510485

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051048 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
 B64492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

B
I
L
L
T
O
 B64492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0002	1	KEN BLAND S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0006	3	ROBERT THOMAS S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0007	4	HARLAN HADDOCK S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0009	5	JAKE LEWIS S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0010	6	RICK SUMMERS S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0011	7	JIMMY PORTER S. S. SHIRT-65/35 PANTS-WESTERN-JEANS			3.96			3/10		
0013	8	ZEBEDE ADDISON S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0014	9	DOUG KELLY S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN PANT-PLEATED-SHORTS			7.26			3/10		
0015	10	LARRY YOUNG LS SHIRT-65/35 PANTS-65/35			3.96			3/10		
0020	11	BRYAN HOBBS S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0022	13	TITUS WILLIAMS S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0024	14	TONY LARRY S. S. SHIRT-65/35			4.26					

CONS 3410 **91**
 DATE: 9/10/13 LL

INVOICE NUMBER 271 0051048 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/06/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864492 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3230
 CUSTOMER GULF COUNTY

92



PAYMENT AMOUNT \$ _____ 27100510485

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051048 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864492
GULF COUNTY
1001 CECIL G. COSTIN BLVD
DPW GERALD SHEARER
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864492
GULF COUNTY
1001 CECIL G. COSTIN BLVD
DPW GERALD SHEARER
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					

PANTS-DENIM-JEAN 9 .85
 FINANCE CHARGE

INVOICE SUB-TOTAL 51.97

TOTAL SERVICE CHANGES _____
 AMOUNT DUE 51.97

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN *Sherry Paul*

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2: 15

92

INVOICE NUMBER 271 0051521
 INVOICE DATE 8/13/13
 CUSTOMER# (BILL TO) 864492
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

93
32413

RTE# B3230



27100515210

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051521 DATE 8/13/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864492
GULF COUNTY
1001 CECIL G. COSTIN BLVD
DPW GERALD SHEARER
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864492
GULF COUNTY
1001 CECIL G. COSTIN BLVD
DPW GERALD SHEARER
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# B3230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0002	1	KEN BLAND			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0006	3	ROBERT THOMAS			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0007	4	HARLAN HADDOCK			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0009	5	JAKE LEWIS			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0010	6	RICK SUMMERS			3.46			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
0011	7	JIMMY PORTER			3.96			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-WESTERN-JEANS		9						
0013	8	ZEBEDE ADDISON			3.46			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
0014	9	DOUG KELLY			7.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35 SHORTS		5						
		PANTS-DENIM-JEAN		9						
		PANT-PLEATED-SHORTS		5						
0015	10	LARRY YOUNG			3.96			3/10		
		LS SHIRT-65/35		9						
		PANTS-65/35		9						
0020	11	BRYAN HOBBS			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0022	13	TITUS WILLIAMS			3.46			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
0024	14	TONY LARRY			4.26			3/10		
		S. S. SHIRT-65/35		9						

CONSENT
 DATE 9/10/13 **93**

INVOICE NUMBER 271 0051521 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/13/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864492 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3230
 CUSTOMER GULF COUNTY

94



PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -

UniFirst U1st UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051521 DATE 8/13/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

B
I
L
L
T
O
 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		PANTS-DENIM-JEAN		9						

INVOICE SUB-TOTAL 51.12
 TOTAL SERVICE CHANGES _____
 AMOUNT DUE 51.12

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

H. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ DT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and @GOOGLE+.

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2:16

*Thanks!
 Zack*

94

INVOICE NUMBER 271 0052033 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/20/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864492 PANAMA CITY BEACH FL 32413 **95**
 A/R NUMBER RTE# 83230
 CUSTOMER GULF COUNTY



PAYMENT AMOUNT \$ _____ 2710052033N

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
 271 0052033 8/20/13 CHARGE # 633734

S
H
I
P
T
O 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

B
I
L
L
T
O 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# 83230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0002	1	KEN BLAND S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0006	3	ROBERT THOMAS S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0007	4	HARLAN HADDOCK S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0009	5	JAKE LEWIS S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0010	6	RICK SUMMERS S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0011	7	JIMMY PORTER S. S. SHIRT-65/35 PANTS-WESTERN-JEANS			3.96			3/10		
0013	8	ZEBEDE ADDISON S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0014	9	DOUG KELLY S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN PANT-PLEATED-SHORTS			7.26			3/10		
0015	10	LARRY YOUNG LS SHIRT-65/35 PANTS-65/35			3.96			3/10		
0020	11	BRYAN HOBBS S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0022	13	TITUS WILLIAMS S. S. SHIRT-65/35 PANTS-65/35			3.46			3/10		
0024	14	TONY LARRY S. S. SHIRT-65/35			4.26			3/10		

95
 9/10/13 LL

INVOICE NUMBER 271 0052033 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/20/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864492 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# 83230
 CUSTOMER GULF COUNTY

96



PAYMENT AMOUNT \$ _____

2710052033N

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052033 DATE 8/20/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S 864492
H GULF COUNTY
I 1001 CECIL G. COSTIN BLVD
P DPW GERALD SHEARER
T PORT SAINT JOE FL 32456
O

B 864492
I GULF COUNTY
L 1001 CECIL G. COSTIN BLVD
L DPW GERALD SHEARER
T PORT SAINT JOE FL 32456
O

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# 83230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		PANTS-DENIM-JEAN		9						

INVOICE SUB-TOTAL 51.12

TOTAL SERVICE CHANGES _____

AMOUNT DUE 51.12

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

[Handwritten Signature]

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

Thanks!
 Zack
 2013 SEP -4 PM 2:13
 FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

96

INVOICE NUMBER 271 0052514
 INVOICE DATE 8/27/13
 CUSTOMER# (BILL TO) 864492
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

97
 32413



PAYMENT AMOUNT \$ _____

2710052514R

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE
 271 0052514

DATE
 8/27/13

PAYMENT TERMS
 CHARGE

PURCHASE ORDER

CONTRACT
 # 633734

S
H
I
P
T
O
 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

B
I
L
L
T
O
 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# 83230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0002	1	KEN BLAND			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0006	3	ROBERT THOMAS			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0007	4	HARLAN HADDOCK			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0009	5	JAKE LEWIS			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0010	6	RICK SUMMERS			3.46			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
0011	7	JIMMY PORTER			3.96			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-WESTERN-JEANS		9						
0013	8	ZEBEDE ADDISON			3.46			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35		9						
0014	9	DOUG KELLY			7.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-65/35 SHORTS		5						
		PANTS-DENIM-JEAN		9						
		PANT-PLEATED-SHORTS		5						
0015	10	LARRY YOUNG			3.96			3/10		
		LS SHIRT-65/35		9						
		PANTS-65/35		9						
0016	16	JAMES VICKERS			3.46			8/13		
		S. S. SHIRT-65/35		9						9
		PANTS-65/35		9						9
0020	11	BRYAN HOBBS			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0022	13	TITUS WILLIAMS			3.46			3/10		
		S. S. SHIRT-65/35		9						

97

INVOICE NUMBER 271 0052514 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/27/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864492 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3230
 CUSTOMER GULF COUNTY

98



PAYMENT AMOUNT \$ _____ 2710052514R

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEACH FL 32413

INVOICE 271 0052514 DATE 8/27/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S H I P T O
 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

B I L L T O
 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0024	14	TONY LARRY		9	4.26			3/10		
		PANTS-65/35		9						
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						

INVOICE SUB-TOTAL 54.58

TOTAL SERVICE CHANGES _____

AMOUNT DUE 54.58

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN J.K. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2:12

Thanks!
 Zack

CONSENT
 DATE 9/10/13 DM

98

INVOICE NUMBER 271 0053014
 INVOICE DATE 9/03/13
 CUSTOMER# (BILL TO) 864492
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

99

RTE# B3230



2710053014N

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
 271 0053014 9/03/13 CHARGE # 633734

S
H
I
P
T
O
864492
GULF COUNTY
1001 CECIL G. COSTIN BLVD
DPW GERALD SHEARER
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864492
GULF COUNTY
1001 CECIL G. COSTIN BLVD
DPW GERALD SHEARER
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# B3230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0002	1	KEN BLAND S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		3
0006	3	ROBERT THOMAS S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		
0007	4	HARLAN HADDOCK S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		3
0009	5	JAKE LEWIS S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		4
0010	6	RICK SUMMERS S. S. SHIRT-65/35 PANTS-65/35		9	3.46			3/10		
0011	7	JIMMY PORTER S. S. SHIRT-65/35 PANTS-WESTERN-JEANS		9	3.96			3/10		3
0013	8	ZEBEDE ADDISON S. S. SHIRT-65/35 PANTS-65/35		9	3.46			3/10		
0014	9	DOUG KELLY S. S. SHIRT-65/35 PANTS-65/35 SHORTS PANTS-DENIM-JEAN PANT-PLEATED-SHORTS		9 5 9 5	7.26			3/10		
0015	10	LARRY YOUNG LS SHIRT-65/35 PANTS-65/35		9 9	3.96			3/10		3
0016	16	JAMES VICKERS S. S. SHIRT-65/35 PANTS-65/35		9 9	3.46			8/13		
0020	11	BRYAN HOBBS S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9 9	4.26			3/10		
0022	13	TITUS WILLIAMS S. S. SHIRT-65/35		9	3.46			3/10		

99

INVOICE NUMBER 271 0053014
 INVOICE DATE 9/03/13
 CUSTOMER# (BILL TO) 864492
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

100
32413



PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
 271 0053014 9/03/13 CHARGE # 633734

SHIP TO
 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

BILL TO
 864492
 GULF COUNTY
 1001 CECIL G. COSTIN BLVD
 DPW GERALD SHEARER
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# B3230

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP	
				QTY.	AMOUNT						
0024	14	PANTS-65/35 TONY LARRY		9	4.26			3/10			
		S. S. SHIRT-65/35		9							
		PANTS-DENIM-JEAN		9							
INVOICE SUB-TOTAL					54.58						

TOTAL SERVICE CHANGES

AMOUNT DUE

54.58

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

J.K. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

*Thanks!
Zack*

2013 SEP -4 PM 2:16

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

CONSENT
 DATE: 9/10/13 dm

100

INVOICE NUMBER 271 0051049
 INVOICE DATE 8/06/13
 CUSTOMER# (BILL TO) 864495
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

101
32413



2710051049T

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051049 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S 864495
H GULF COUNTY
I 100 FL 71
P STEVE MORK
T PORT SAINT JOE FL 32456
O

B 864495
I GULF COUNTY
L 100 FL 71
L STEVE MORK
T PORT SAINT JOE FL 32456
O

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0001	1	STEVE MORK			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0002	2	LUTHUS HAND			4.56			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0004	3	STACY HANLON			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0005	4	BILL HAUN			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0006	5	RAYMOND HART			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0007	6	PATRICK CARPENTER			4.74			3/10		
		S. S. SHIRT-65/35		9						
		JEAN RELAX FIT-100% C		9						
0009	7	SAM BROWN			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0010	8	TEDDY KEMP			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
0012	9	TONY PRICE			4.26			3/10		
		S. S. SHIRT-65/35		9						
		PANTS-DENIM-JEAN		9						
		FINANCE CHARGE			.83					

CONSENT **101**
 DATE: 9/10/13 U

INVOICE NUMBER 271 0051049 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/06/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864495 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3220
 CUSTOMER GULF COUNTY

102



PAYMENT AMOUNT \$ _____ 2710051049T

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051049 DATE 8/06/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S 864495
H GULF COUNTY
I 100 FL 71
P STEVE MORK
T PORT SAINT JOE FL 32456
O

B 864495
I GULF COUNTY
L 100 FL 71
L STEVE MORK
T PORT SAINT JOE FL 32456
O

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					

INVOICE SUB-TOTAL 39.95

TOTAL SERVICE CHANGES

AMOUNT DUE 39.95

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN *X [Signature]*

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED

OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

*Delivered
 5 shirts
 7 pants*

*Thanks!
 Zack*

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2:15

102

INVOICE NUMBER 271 0051522 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/13/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864495 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3220
 CUSTOMER GULF COUNTY

103



2710051522P

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051522 DATE 8/13/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0001	1	STEVE MORK S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0002	2	LUTHUS HAND S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.56			3/10		
0004	3	STACY HANLON S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0005	4	BILL HAUN S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0006	5	RAYMOND HART S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0007	6	PATRICK CARPENTER S. S. SHIRT-65/35 JEAN RELAX FIT-100% C			4.74			3/10		
0009	7	SAM BROWN S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0010	8	TEDDY KEMP S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0012	9	TONY PRICE S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		

103

CONSENT
DATE: 9/10/13 CC

INVOICE NUMBER 271 0051522 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/13/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864495 PANAMA CITY BEACH FL
 A/R NUMBER RTE# B3220
 CUSTOMER GULF COUNTY

104
32413



PAYMENT AMOUNT \$ _____ 2710051522P

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 864495 DATE 8/13/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S 864495
H GULF COUNTY
I 100 FL 71
P STEVE MORK
T PORT SAINT JOE FL 32456
O

B 864495
I GULF COUNTY
L 100 FL 71
L STEVE MORK
T PORT SAINT JOE FL 32456
O

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					

INVOICE SUB-TOTAL 39.12

TOTAL SERVICE CHANGES

AMOUNT DUE 39.12

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN J.K. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2:15

Thanks!
 Zack

104

INVOICE NUMBER 271 0052034 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/20/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864495 PANAMA CITY BEACH FL
 A/R NUMBER RTE# B3220
 CUSTOMER GULF COUNTY

105
32413



PAYMENT AMOUNT \$ _____ 27100520340

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052034 DATE 8/20/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0001	1	STEVE MORK S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0002	2	LUTHUS HAND S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.56			3/10		
0004	3	STACY HANLON S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0005	4	BILL HAUN S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0006	5	RAYMOND HART S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0007	6	PATRICK CARPENTER S. S. SHIRT-65/35 JEAN RELAX FIT-100% C			4.74			3/10		
0009	7	SAM BROWN S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0010	8	TEDDY KEMP S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0012	9	TONY PRICE S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		

105

CONSENT
DATE: 9/10/13 U

INVOICE NUMBER 271 0052034 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/20/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864495 PANAMA CITY BEACH FL
 A/R NUMBER RTE# B3220
 CUSTOMER GULF COUNTY

106
32413



PAYMENT AMOUNT \$ _____ 27100520340

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052034 DATE 8/20/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S 864495
H GULF COUNTY
I 100 FL 71
P STEVE MORK
T PORT SAINT JOE FL 32456
O

B 864495
I GULF COUNTY
L 100 FL 71
L STEVE MORK
T PORT SAINT JOE FL 32456
O

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED QTY.	AMOUNT	TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
-----------	----------	------------------------	----------	-------------	--------	------------	-------------	----------	-----------	---------

INVOICE SUB-TOTAL 39.12

TOTAL SERVICE CHANGES _____

AMOUNT DUE 39.12

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

[Signature: Sherry Paul]

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

*Thanks!
Zack*

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2:14

106

INVOICE NUMBER 271 0052515
 INVOICE DATE 8/27/13
 CUSTOMER# (BILL TO) 864495
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

107
 32413



PAYMENT AMOUNT \$ _____

27100525155

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052515

DATE 8/27/13

PAYMENT TERMS CHARGE

PURCHASE ORDER

CONTRACT # 633734

S
H
I
P
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0001	1	STEVE MORK S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0002	2	LUTHUS HAND S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.56			3/10		
0004	3	STACY HANLON S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0005	4	BILL HAUN S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0006	5	RAYMOND HART S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0007	6	PATRICK CARPENTER S. S. SHIRT-65/35 JEAN RELAX FIT-100% C			4.74			3/10		
0009	7	SAM BROWN S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0010	8	TEDDY KEMP S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		
0012	9	TONY PRICE S. S. SHIRT-65/35 PANTS-DENIM-JEAN			4.26			3/10		

107

INVOICE NUMBER 271 0052515 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/27/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864495 PANAMA CITY BEACH FL
 A/R NUMBER RTE# B3220
 CUSTOMER GULF COUNTY

17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL

108



PAYMENT AMOUNT \$ _____ 27100525155

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052515 DATE 8/27/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED QTY.	AMOUNT	TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
-----------	----------	------------------------	----------	-------------	--------	------------	-------------	----------	-----------	---------

INVOICE SUB-TOTAL 39.12

TOTAL SERVICE CHANGES _____

AMOUNT DUE 39.12

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

J.K. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ QT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2: 12

*Thanks!
 Zack*

CONSENT DATE 9/10/13 *JA*

108

INVOICE NUMBER 271 0053015
 INVOICE DATE 9/03/13
 CUSTOMER# (BILL TO) 864495
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

109
32413

RTE# B3220



27100530150

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

PAGE 001

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
 271 0053015 9/03/13 CHARGE # 633734

S
H
I
P
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
~~PORT SAINT JOE FL 32456~~

B
I
L
L
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
~~PORT SAINT JOE FL 32456~~

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586

RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
0001	1	STEVE MORK S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		
0002	2	LUTHUS HAND S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.56			3/10		
0004	3	STACY HANLON S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		
0005	4	BILL HAUN S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		
0006	5	RAYMOND HART S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		
0007	6	PATRICK CARPENTER S. S. SHIRT-65/35 JEAN RELAX FIT-100% C		9	4.74			3/10		
0009	7	SAM BROWN S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		
0010	8	TEDDY KEMP S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		
0012	9	TONY PRICE S. S. SHIRT-65/35 PANTS-DENIM-JEAN		9	4.26			3/10		

043

109

INVOICE NUMBER 271 0053015
 INVOICE DATE 9/03/13
 CUSTOMER# (BILL TO) 864495
 A/R NUMBER
 CUSTOMER GULF COUNTY

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

110
32413



PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 002
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE DATE PAYMENT TERMS PURCHASE ORDER CONTRACT
 271 0053015 9/03/13 CHARGE # 633734

S
H
I
P
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864495
GULF COUNTY
100 FL 71
STEVE MORK
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL:

850/233-8586 RTE# B3220

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					

INVOICE SUB-TOTAL 39.12

TOTAL SERVICE CHANGES

AMOUNT DUE

39.12

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

J.K. Collinsworth

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

CONSENT
 DATE: 9/10/13 *DM*

Thanks!
Zack

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 SEP -4 PM 2: 16

110

INVOICE NUMBER 271 0051523 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/13/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864498 PANAMA CITY BEACH FL
 A/R NUMBER RTE# B3210
 CUSTOMER GULF COUNTY DUST ACCOU

111
32413



PAYMENT AMOUNT \$ _____

2710051523Q

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0051523 DATE 8/13/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864498
GULF COUNTY DUST ACCOUNT
1000 CECIL G COSTIN BLVD
LYNN STEPHENS
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864498
GULF COUNTY DUST ACCOUNT
1000 CECIL G COSTIN BLVD
LYNN STEPHENS
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3210

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		LOGO MAT 3X5 GULF CD		6	28.50			2/11	6	
		LOGO MAT 4X6 GULF CD		5	35.00			2/11	5	
		DISPENSER 2000M SOAP		2				3/10		
		SUPROMX HVDUTY HND		2	5.00			3/10		
		SUPROMX HVDUTY HND		2				3/10	2	

INVOICE SUB-TOTAL 68.50

TOTAL SERVICE CHANGES _____

AMOUNT DUE 68.50

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN *K. Collinsworth*

SOIL PICK UP COUNT SH _____ PT _____ DT _____ NO _____

Steve Mark

Stay on top of UniFirst news by following us on FACEBOOK, TWITTER, and GOOGLE+.

WE HAVE MOVED

OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

2013 AUG 27 PM 4:05

CONSENT DATE: 9/10/13 *du*

Thanks!
Zack

Courthouse Maintenance
 281712- 52

111

INVOICE NUMBER 271 0052035 REMIT TO: UniFirst Corporation
 INVOICE DATE 8/20/13 17740 ASHLEY DR. STE 107
 CUSTOMER# (BILL TO) 864498 PANAMA CITY BEACH FL 32413
 A/R NUMBER RTE# B3210
 CUSTOMER GULF COUNTY DUST ACCDU

112
32413



PAYMENT AMOUNT \$ _____ 2710052035P

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEACH FL 32413

INVOICE 271 0052035 DATE 8/20/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S
H
I
P
T
O
864498
GULF COUNTY DUST ACCOUNT
1000 CECIL G COSTIN BLVD
LYNN STEPHENS
PORT SAINT JOE FL 32456

B
I
L
L
T
O
864498
GULF COUNTY DUST ACCOUNT
1000 CECIL G COSTIN BLVD
LYNN STEPHENS
PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3210

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP	
				QTY.	AMOUNT						
		LOGO MAT 3X5 GULF CO		6	28.50			2/11	6		
		LOGO MAT 4X6 GULF CO		5	35.00			2/11	5		
		DISPENSER 2000M SOAP		2				3/10			
		SUPROMX HVDUTY HND		2	5.00			3/10			
INVOICE SUB-TOTAL						68.50					

TOTAL SERVICE CHANGES _____
 AMOUNT DUE 68.50

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN
 SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

Sherry Paul

Steve Mark

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

*Thanks!
Zack*

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2013 AUG 27 PM 4:07

Courthouse Maintenance
 281712- 52

CONSENT
 DATE 9/10/13 DJ

112

INVOICE NUMBER 271 0052516
 INVOICE DATE 8/27/13
 CUSTOMER# (BILL TO) 864498
 A/R NUMBER
 CUSTOMER GULF COUNTY DUST ACCOU

REMIT TO: UniFirst Corporation
 17740 ASHLEY DR. STE 107
 PANAMA CITY BEACH FL 32413

113



2710052516T

PAYMENT AMOUNT \$ _____

- Please Detach and Return With Payment -



UniFirst Corporation PAGE 001
 17740 ASHLEY DR. STE 107 PANAMA CITY BEAC FL 32413

INVOICE 271 0052516 DATE 8/27/13 PAYMENT TERMS CHARGE PURCHASE ORDER CONTRACT # 633734

S H I P T O 864498
 GULF COUNTY DUST ACCOUNT
 1000 CECIL G COSTIN BLVD
 LYNN STEPHENS
 PORT SAINT JOE FL 32456

B I L L T O 864498
 GULF COUNTY DUST ACCOUNT
 1000 CECIL G COSTIN BLVD
 LYNN STEPHENS
 PORT SAINT JOE FL 32456

IF YOU HAVE A QUESTION REGARDING THIS INVOICE, CALL: 850/233-8586 RTE# B3210

LKR/DEPT.	PER NUM.	DESCRIPTION OF SERVICE	SVC RED.	BILLED		TAX AMOUNT	ADJ. AMOUNT	ADD DATE	DEL. QTY.	PICK UP
				QTY.	AMOUNT					
		LOGO MAT 3X5 GULF CO		4	28.50			2/11	4	
		LOGO MAT 4X6 GULF CO		5	35.00			2/11	5	
		DISPENSER 2000M SOAP		2				3/10		
		SUPROMX HVYDUTY HND		2	5.00			3/10		

INVOICE SUB-TOTAL 68.50

TOTAL SERVICE CHANGES _____
 AMOUNT DUE 68.50

THIS IS YOUR ONLY INVCE- NET 30 DAYS. PLEASE SIGN

[Handwritten Signature]

SOIL PICK UP COUNT SH _____ PT _____ OT _____ NO _____

WE HAVE MOVED
 OUR NEW REMIT TO ADDRESS AND PHONE NUMBER ARE:
 17740 ASHLEY DRIVE SUITE 107
 PANAMA CITY, FLORIDA 32413
 PHONE NUMBER IS: 850-233-8586
 FAX NUMBER IS : 850-235-2516

Facility Maintenance
 28151911- 52

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

2013 AUG 27 PM 4:03

CONSENT
 DATE: 9/10/13 *[Signature]*

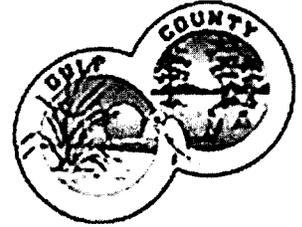
Thanks!
 Zack

[Handwritten Signature]

113

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
CENTRAL SERVICES OFFICE

Denise Manuel, Central Services Director
1000 CECIL G. COSTIN SR. BLVD., ROOM 302-B , PORT ST. JOE, FLORIDA 32456
PHONE (850)229-6106 • FAX (850) 229-5334 • EMAIL: dmanuel@gulfcounty-fl.gov



114

Memorandum

To: Gulf County Board of County Commissioners
From: Central Services Director, Denise Manuel
CC: County Administrator, Don Butler,
Jeremy T.M. Novak, County Attorney
Date: 9/2/2013
Re: County Employee Insurance Contributions - Amendment to County Personnel Policy

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2013 SEP -4 PM 2: 08

It is the recommendation of the County administrative staff for the County Commission's consideration and adoption of an amendment for clarification to the current County Personnel Policy / Employee Handbook and Manual with regard to employee/family coverage contributions.

This County Commission has previously authorized and currently provides under Section 12.30 of the County Personnel Policy / Employee Handbook and Manual for the funding of 100% toward the cost of a employee/family health insurance coverage when any Gulf County employee is married to another county employee and elects employee/family policy.

The following amendment to Section 12.30 HEATH INSURANCE shall read as follows:

Eligible employees are provided full coverage in accordance with and established schedule and deductible limits. Employee cost is assumed by the County.

Dependent coverage is also available to employees' spouse/dependents. The County also agrees to pay ~~eighty percent~~ a percentage of each employee's dependent health coverage according to the coverage selected and current board contributions.

Any Gulf County employee who is married to another county employee, but does not elect family coverage will may be covered either individually or by employee/spouse coverage. If employee/spouse coverage is selected the Board will contribute two (2) individual County employee contributions with the total applied toward the employee/spouse policy.

Additionally, any Gulf County employee who is married to another county employee and elects family health insurance coverage will be covered under the employee/family policy with the Board contributing ~~100% toward the cost of the policy~~ the equivalent of up to two (2) individual County employee contributions combined and the total applied toward the employee/family policy.

No two married county employees shall receive more than two (2) individual County employee contributions combined for insurance coverage.

Adopted in open session this _____ day of _____, 2013.

Tynalin Smiley, Chairman
Gulf County Board of County Commissioners

Date _____

Attest to Chairman's signature: Deputy Clerk of Court

Date _____

9/10/13 dm

NATIONAL SUICIDE PREVENTION MONTH

WHEREAS, suicide is the 10th leading cause of all deaths in the United States and the 3rd leading cause of death for individuals between the ages of 15 to 24;

WHEREAS, in the United States, one person completes suicide every 14.2 minutes;

WHEREAS, an average of 7 Floridians a day lose their lives to suicide;

WHEREAS, it is estimated that 4.73 million people in the United States are survivors of suicide (those who have lost a loved one to suicide);

WHEREAS, more teenagers and young adults die from suicide than from cancer, heart disease, AIDS, birth defects, stroke, pneumonia, influenza, and chronic lung disease combined;

WHEREAS, an increase in the overall suicide rate in our country was seen in 2009, representing a change in the recent pattern of stability or slight declines, the suicide rate for those 15-24 years old has more than doubled since the mid-1950s; and the suicide rate remains highest for adults 75 years of age or older;

WHEREAS, raising awareness in the community about the effect of mental illness and the importance of education and treatment can save lives;

WHEREAS, the stigma associated with mental illness and suicide works against suicide prevention by discouraging persons at risk from seeking life-saving help;

WHEREAS, a great many suicides are preventable;

NOW, THEREFORE, we, the Board of County Commissioners for Gulf County, do hereby recognize September 2013 as **Suicide Prevention Month** in this great county.

We encourage all residents to join us in increasing awareness and understanding of suicide and the help available in our community for adults and children to prevent suicide.

Signed on this day, the 10th of September 2013.

Tan Smiley, Chairman

Ward McDaniel, Co-Chair

Carmen L. McLemore

Joanna Bryan

NE 9/10/13

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE

1000 CECIL G. COSTIN SR. BLVD., ROOM 302 , PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 9:00 A.M. E.T.

Memorandum

To: Gulf County Board of County Commissioners
From: Jeremy T.M. Novak, County Attorney
CC: County Administrator, Don Butler
Date: 9/2/2013
Re: Resolution authorizing the County to Proceed with Funding Requests to the Florida Department of Environmental Protection, Beaches and Mines Funding Assistance Program

In furtherance of the presentation from Mr. Michael Dombrowski at the regular Board of County Commissioners meeting on August 13, 2013, please accept for your review and consideration the attached resolution that memorializes and provides authority to Gulf County and its consultants to proceed with the submittal of appropriate funding requests "2014-2015 Local Government Funding Request Application" for beach restoration and re-nourishment of the St. Joseph Peninsula Beaches.

Adopted in open session this 10th day of September, 2013.

Chairman of the Gulf County Board of County Commissioners

Date _____

Attest to Chairman's signature: Deputy Clerk

Date _____

RESOLUTION 2013-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS, GULF COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO PROCEED WITH THIS SUBMITTAL OF THE "FISCAL YEAR 2014-2015 LOCAL GOVERNMENT FUNDING REQUEST APPLICATION" UNDER THE PROVISIONS OF CHAPTER 161.091, FLORIDA STATUTES, TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, BEACHES AND MINES FUNDING ASSISTANCE PROGRAM, TO BE USED FOR THE RESTORED AND SUBSEQUENT RE-NOURISHMENT OF THE ST. JOSEPH PENINSULA BEACHES.

WHEREAS, the St. Joseph Peninsula beaches experience one of the highest eroding shorelines in the State of Florida, provided diminished storm protection to upland property and structures, reduced recreation area and critical sea turtle and bird habitat, and impacting the tourism based economy; and,

WHEREAS, St. Joseph Peninsula is recognized by the Department of Environmental Protection as having a critically eroding shoreline(s); and,

WHEREAS, the 7.5 mile St. Joseph Peninsula Beach Restoration Project was completed in January 2009 at a construction cost of approximately \$21.8 million; and,

WHEREAS, the Gulf County Board of County Commissioners has identified beach preservation and beach re-nourishment as a priority to the County to maintain the St. Joseph Peninsula beaches which is critical to the economic and environmental health of the area; and,

WHEREAS, the Gulf County Board of County Commissioners has developed a Beach Management Program for the St. Joseph Peninsula beaches to address the issues of beach preservation and beach re-nourishment, and will serve as the Local Sponsor; and,

WHEREAS, the Gulf County Board of County Commissioners is aware that there is a local funding share to implement the Beach Management Program as authorized by Section 161.101, Florida Statutes; and,

WHEREAS, pursuant to Florida Statute 125.01 the County shall have the power to carry on county government inclusive of the power to adopt its own rules that which are not inconsistent with general or special law; and

WHEREAS, the Gulf County Board of County Commissioners supports the Department's Beach and Coastal Management Program.

NOW, THEREFORE, BE IT RESOLVED by Gulf County Board of County Commissioners that the Board hereby supports the restored and subsequent re-nourishment of the St. Joseph Peninsula beaches. Where these funds will be used for the implementation of the Beach Management Program including: Physical Post-Construction Monitoring; Geotechnical Investigations required to identify a compatible sand source; design and permitting of the re-nourishment of the St. Joseph Peninsula beaches; and, reimbursement of previous State shortfalls to Gulf County. The Board is willing to serve as Local Sponsor and has the ability to provide the necessary full Local Cost Share to implement the County's Beach Management Program.

This resolution adopted by the Gulf County Board of County Commissioners this 10th day of September, 2013.

ADOPTED this _____ day of _____, 2013.

BOARD OF COUNTY COMMISSIONERS
OF GULF COUNTY, FLORIDA

ATTEST:

REBECCA L. NORRIS, CLERK

By: _____
Deputy Clerk

By: _____
Tynalin Smiley, Chairman

APPROVED AS TO FORM:

By _____
Jeremy T.M. Novak, Gulf County Attorney

Annual Report Certification for
State Housing Initiatives Partnership (SHIP) Program

On Behalf of Gulf County BOCC (Local Government), I hereby certify that the
annual reporting information submitted electronically to Florida Housing Finance Corporation for fiscal years
2010-11, 2011-12 & 2012-13 (list all three fiscal years) is true
and accurate.

Name of Staff Member responsible for submitting annual report: Brett Lowry

Witness Signature Date

Chief Elected Official or Designee Signature Date

Witness Printed Name

Tynalin Smiley

Chief Elected Official or Designee Printed Name

Witness Signature Date

Witness Printed Name

Or

ATTEST (Seal)

Signature Date

420.9075 (10) Each county or eligible municipality shall submit to the corporation by September 15 of each
year a report of its affordable housing programs and accomplishments through June 30 immediately preceding
submittal of the report. The report shall be certified as accurate and complete by the **local government's chief
elected official or his or her designee.**

October 2012

FILED FOR RECORD
REBECCA L. ANDRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2013 SEP - 5 AM 8:59

CONSENTED
DATE: 9/10/13 RB

Title: SHIP Annual Report
Gulf County FY 2012/2013

Report Status: Unsubmitted

Form 1

SHIP Distribution Summary

Homeownership

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
2	Purchase Assistance			\$50,000.00	2		
3	Rehabilitation			\$225,394.66	7		
Homeownership Totals:				\$275,394.66	9		

Rentals

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
Rental Totals:							

Subtotals: \$275,394.66 9

Additional Use of Funds

Use	Expended	Encumbered	Unencumbered
Administrative			
Homeownership Counseling			
Admin From Program Income	\$1,265.90		
Admin From Disaster Funds			

Totals: \$1,265.90 \$275,394.66 9 \$:00

Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

Source of Funds	Amount
State Annual Distribution	\$25,000.00
Program Income (Interest)	\$883.85
Program Income (Payments)	\$21,293.30
Recaptured Funds	
Disaster Funds	
Other Funds	
Carryover funds from previous year	-\$6,235.90
Total:	\$40,941.25

*** Carry Forward to Next Year: -\$235,719.31**

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
-------------	------	-------	-------	-------	-------

Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended		
Public Moneys Expended		NaN
Private Funds Expended		NaN
Owner Contribution		NaN
Total Value of All Units	\$.00	NaN

SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$16,250.00	\$25,000.00	65.00%	65%
Construction / Rehabilitation	\$18,750.00	\$25,000.00	75.00%	75%

Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds %
Extremely Low				\$.00	.00%
Very Low		\$275,394.66		\$275,394.66	672.66%
Low				\$.00	.00%
Moderate				\$.00	.00%
Totals:	\$.00	\$275,394.66	\$.00	\$275,394.66	672.66%

Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low					\$.00	0
Very Low					\$.00	0
Low					\$.00	0
Moderate					\$.00	0
Totals:	\$.00	0	\$.00	0	\$.00	0

Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Total
----------	---	-----	-----	-----	-----	-------

Totals: 0

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
-------------	---	--------	---------	---------	-----	-------

Totals: 0

Family Size

Description	List Unincorporated and Each Municipality	1 Person	2-4 People	5+ People	Total
-------------	---	----------	------------	-----------	-------

Totals: 0

Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
-------------	---	-------	-------	----------	-------	-------------	-------	-------

Totals: 0

Special Needs (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel Disabled	Homeless	Elderly	Special Needs	Special Needs	Total
-------------	---	-------------	----------------	----------	---------	---------------	---------------	-------

Totals: 0

Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside

Description	Special Target Group	Expended Funds	Total # of Expended Units
-------------	----------------------	----------------	---------------------------

Expended Funds

Strategy	Full Name	Address	City	Zip Code	Expended Funds	Unit Counted
----------	-----------	---------	------	----------	----------------	--------------

Gulf County 2012 Interim-2

Title: SHIP Annual Report
Gulf County FY 2011/2012

Report Status: Unsubmitted

Form 1

SHIP Distribution Summary

Homeownership

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
2	Purchase Assistance	\$30,000.00	1	\$50,000.00	2		
3	Rehabilitation	\$94,976.00	3	\$225,394.66	7		
Homeownership Totals:		\$124,976.00	4	\$275,394.66	9		

Rentals

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
Rental Totals:							
Subtotals:		\$124,976.00	4	\$275,394.66	9		

Additional Use of Funds

Use	Expended	Encumbered	Unencumbered
Administrative	\$3,500.00		
Homeownership Counseling			
Admin From Program Income	\$1,470.00	\$1,265.90	
Admin From Disaster Funds			

Totals:	\$129,946.00	4	\$276,660.56	9	\$0.00
----------------	---------------------	----------	---------------------	----------	---------------

Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

Source of Funds	Amount
State Annual Distribution	\$350,000.00
Program Income (Interest)	\$1,580.28
Program Income (Payments)	\$42,015.14
Recaptured Funds	
Disaster Funds	
Other Funds	
Carryover funds from previous year	\$6,775.24
Total:	\$400,370.66

* Carry Forward to Next Year: -\$6,235.90

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
-------------	------	-------	-------	-------	-------

Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$124,976.00	100.00%
Public Moneys Expended		.00%
Private Funds Expended		.00%
Owner Contribution		.00%
Total Value of All Units	\$124,976.00	100.00%

SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$227,500.00	\$350,000.00	65.00%	65%
Construction / Rehabilitation	\$262,500.00	\$350,000.00	75.00%	75%

Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds %
Extremely Low				\$0.00	.00%
Very Low		\$275,394.66		\$275,394.66	68.78%
Low	\$124,976.00			\$124,976.00	31.22%
Moderate				\$0.00	.00%
Totals:	\$124,976.00	\$275,394.66	\$0.00	\$400,370.66	100.00%

Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low					\$0.00	0
Very Low					\$0.00	0
Low			\$124,976.00	4	\$124,976.00	4
Moderate					\$0.00	0
Totals:	\$0.00	0	\$124,976.00	4	\$124,976.00	4

Form 3

Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Total
Purchase Assistance	Gulf County			1		1
Rehabilitation	Gulf County			1		1
Rehabilitation	Gulf County/PSJ			2		2
Totals:				4		4

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
Purchase Assistance	Gulf County			1		1
Rehabilitation	Gulf County				1	1
Rehabilitation	Gulf County/PSJ			1	1	2
Totals:				2	2	4

Family Size

Description	List Unincorporated and Each Municipality	1 Person	2-4 People	5+ People	Total
Purchase Assistance	Gulf County	1			1
Rehabilitation	Gulf County	1			1
Rehabilitation	Gulf County/PSJ			2	2
Totals:		2		2	4

Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Purchase Assistance	Gulf County		1					1
Rehabilitation	Gulf County		1					1
Rehabilitation	Gulf County/PSJ	1	1					2
Totals:		1	3					4

Special Needs (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel. Disabled	Homeless	Elderly	Special Needs	Special Needs	Total
Purchase Assistance	Gulf County							0
Rehabilitation	Gulf County				1			1
Rehabilitation	Gulf County/PSJ							0
Totals:					1			1

Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside

Description	Special Target Group	Expended Funds	Total # of Expended Units
-------------	----------------------	----------------	---------------------------

Form 4

Expended Funds

\$124,976.00

Strategy	Full Name	Address	City	Zip Code	Expended Funds	Unit Counted
Purchase Assistance	Sheila Williams	141 Williams Street	Wewahitchka, FL	32465	\$30,000.00	<input type="checkbox"/>
Rehabilitation	Ada Dozier	1545 Old Highway 22	Wewahitchka, FL	32465	\$37,186.00	<input type="checkbox"/>
Rehabilitation	Marcell Johnson	275 Avenue C	Port St. Joe, FL	32456	\$18,000.00	<input type="checkbox"/>
Rehabilitation	Peter Dimitrijevic	619 Marvin Avenue	Port St. Joe, FL	32456	\$39,790.00	<input type="checkbox"/>

Gulf County 2011 Interim-1

Title: SHIP Annual Report

Report Status: Unsubmitted

Gulf County FY 2010/2011

Form 1

SHIP Distribution Summary

Homeownership

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
3	Rehabilitation	\$27,331.00	1				
Homeownership Totals:		\$27,331.00	1				

Rentals

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
Rental Totals:							

Subtotals: \$27,331.00 1

Additional Use of Funds

Use	Expended	Encumbered	Unencumbered
Administrative			
Homeownership Counseling			
Admin From Program Income	\$122.90		
Admin From Disaster Funds			

Totals: \$27,453.90 1 \$:00 \$:00

Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

Source of Funds	Amount
State Annual Distribution	
Program Income (Interest)	\$2,724.12
Program Income (Payments)	\$24,000.00
Recaptured Funds	
Disaster Funds	
Other Funds	
Carryover funds from previous year	\$7,505.02
Total:	\$34,229.14

* Carry Forward to Next Year: \$6,775.24

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

Form 2

Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
-------------	------	-------	-------	-------	-------

Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$27,331.00	100.00%
Public Moneys Expended		.00%
Private Funds Expended		.00%
Owner Contribution		.00%
Total Value of All Units	\$27,331.00	100.00%

SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership		\$.00	NaN	65%
Construction / Rehabilitation	\$27,331.00	\$.00	#Error	75%

Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds % *
Extremely Low				\$.00	.00%
Very Low	\$27,331.00			\$27,331.00	79.85%
Low				\$.00	.00%
Moderate				\$.00	.00%
Totals:	\$27,331.00	\$.00	\$.00	\$27,331.00	79.85%

Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low					\$.00	0
Very Low	\$27,331.00	1			\$27,331.00	1
Low					\$.00	0
Moderate					\$.00	0
Totals:	\$27,331.00	1	\$.00	0	\$27,331.00	1

Form 3

Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Total
Rehabilitation	Gulf / Port St. Joe		1			1
Totals:			1			1

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
Rehabilitation	Gulf / Port St. Joe				1	1
Totals:					1	1

Family Size

Description	List Unincorporated and Each Municipality	1 Person	2-4 People	5+ People	Total
Rehabilitation	Gulf / Port St. Joe	1			1
Totals:		1			1

Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Rehabilitation	Gulf / Port St. Joe		1					1
Totals:			1					1

Special Needs (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel. Disabled	Homeless	Elderly	Special Needs	Special Needs	Total
Rehabilitation	Gulf / Port St. Joe				1			1
Totals:					1			1

Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside

Description	Special Target Group	Expended Funds	Total # of Expended Units

Form 4

Status of Incentive Strategies

Incentive Strategy:

Expedited Permitting
Ongoing Review

Adopting Ordinance or Resolution Number or identify local policy:

Local Housing Assistance Plan

Implementation Schedule (Date):

This schedule has been ongoing for many years.

Has the plan or strategy been implemented? If no, describe the steps that will be taken to implement the plan:

This plan has been ongoing for many years.

Status of Strategy - (is the strategy functioning as intended, i.e. are the time frames being met, etc.):

Functioning as intended.

Support Services

Homeowner Counseling for potential homebuyers.

Other Accomplishments

None to report.

Availability for Public Inspection and Comments

Annual Reports on file in Clerk's Office.

Default and Foreclosure

Mortgage Foreclosures

- A. Very low income households in foreclosure: 0
- B. Low income households in foreclosure: 0
- C. Moderate households in foreclosure: 1

Mortgage Defaults

- A. Very low income households in default: 0
- B. Low income households in default: 0
- C. Moderate households in default: 0

Welfare to Work Programs

N/A

Strategies and Production Costs

Strategy	Average Cost
Rehabilitation	\$35,000.00

Expended Funds

Total Unit Count: 1 Total Expended Amount: \$27,331.00

Strategy	Full Name	Address	City	Zip Code	Expended Funds	Unit Counted
Rehabilitation	Eva Fennell	302 Avenue E	Port St. Joe	32456	\$27,331.00	<input type="checkbox"/>

Administrative Expenditures

SUPPLEMENTAL AGREEMENT 2013.3
St. Joseph Peninsula, Gulf County, Florida
Southern Project Erosion Control Investigation

August 23, 2013

SCOPE OF WORK

The last load of sand was placed within the limits of the 7.5-mile "St. Joseph Peninsula Beach Restoration Project" on January 03, 2009. Over the past 4-1/2 years the shoreline in the vicinity of the Sunrise Sunset Condominiums (R-101.5 to R-102.5), Stumphole (R-102.5 to R-105.5) and Cape Shoals (R-90 to R-91) has experienced an accelerated erosion rate (i.e. "hot spots") compared to historic averages. The reasons for the higher recession rates may be due to: "beach cusps"; wave focusing; edge or reflected waves; alongshore currents; or the mean sand grain size – or a combination of these theories or others yet to be discovered. As recommended in the "42-Month Post Construction Monitoring Report 2012, St. Joseph Peninsula Beach Restoration Project, Gulf County, Florida", dated October 15, 2012 prepared by MRD Associates, Inc., Gulf County in partnership with the Florida Department of Environmental Protection [DEP] will further investigate these "hot spots" with the goal of determining the causes and provide a basis to modifying the design of the future re-nourishment project. This investigation will include the assessment and feasibility of alternative coastal structures (emergent and submerged breakwaters, T-groins, adjustable permeable groins, and benefit of a County pier at Stumphole) that may be constructed to reduce the shoreline erosion rate [PROJECT]. MRD ASSOCIATES, INC. [MRD] in this SUPPLEMENTAL AGREEMENT will provide the following services:

TASK 1.0 DATA COLLECTION AND ANALYSIS

1.1. EXISTING DATA COLLECTION AND ANALYSIS

Existing data will be collected, processed, and analyzed to be applied in the numerical and empirical modeling efforts for the design of the PROJECT. Annual/Seasonal/Extreme wind field data from the NOAA National Data Buoy Center (NDBC) and the USACE CHL - Wave Information Studies (WIS) Hindcast Data, tidal information, and storm surge data will be compiled and presented in graphical and tabular form. Bathymetric data from NOAA's National Geophysical Data Center (NGDC) will also be collected to provide a base model grid. This data will be used, in part, as input parameters for the wave field and hydrodynamic modeling effort. A summary report will be prepared for use in the COASTAL PROCESSES analysis (Task 2,2) and PROJECT design (Tasks 2.3 and 3.0).

1.2. BEACH AND OFFSHORE SURVEYS

Beach and offshore surveys for each monument and ½ - monument (R-88 to R-110 for a total of 45 profile lines) within the project limits will be performed for analysis and PROJECT design. The surveys will be performed two separate times: 1) September/October; and, 2) January/February to document detailed summer and winter topographic and bathymetric conditions, respectively. Scheduling may need to be modified if the Gulf County shoreline is hit by a major storm. All work shall be conducted in accordance with Section 01000 Beach Profiling Topographic Surveying and Section 01100 Offshore Profile Surveying specified in the Florida Department of Environmental Protection, "Monitoring Standards for Beach Erosion Control Projects", dated March 2004 (or later revision).

1.2.1. Upland Beach Profiles

Beach profiles shall begin at least 200 feet landward of the DEP (whole and ½) R-monument and extend seaward to approximate wading depth. Beach profiles shall be conducted using standard differential leveling techniques and equipment including an automatic level, 25-foot survey rod and 300-foot long fiberglass or composite survey chain and/or GPS/RTK techniques. Elevations shall be taken at a maximum of 10 foot intervals along each profile line and at all grade breaks or material changes.

1.2.2. Offshore Profiles

Offshore profiles shall extend a minimum of 3,000 feet seaward of the R-monument and have adequate overlap with the seaward limit of the beach portion of the survey. Soundings shall be obtained at less than ten (10) foot intervals along the offshore profiles and be acquired using a survey launch with centrally located, hull-mounted transducer. Horizontal positioning shall be acquired via a "Real-Time-Kinematics" (RTK) positioning system. Soundings shall be obtained using an Odom Echotrack Thermal Depth Sounder/Recorder or equivalent. For merging the bathymetric data to horizontal position, as well as providing a means for online data collection and vessel guidance, the Coastal Oceanographics "Hypack" System shall be used. All Calibrations including, fathometer, horizontal position, measurement of static draft, squat and settlement shall be conducted in accordance published requirements.

1.2.3. Data Processing

Upon completion of acquisition of the beach and offshore survey data, review and processing of data shall proceed as follows:

- a) Compute and tabulate horizontal and vertical positions for the beach profile data.
- b) Merge the beach/offshore data to form a continuous string of data or each profile line.
- c) Edit each profile line using a suitable editing program. Electronic spikes and/or other anomalies shall be removed and/or reconciled after comparison with fathometer charts.

1.3. ACOUSTIC DOPPLER CURRENT PROFILER (ADCP)

The purpose of this TASK is to acquire current velocities and flow rates along transects perpendicular from the shoreline past the outer sandbar, and across the St. Joseph Bay entrance to ascertain a vertical and horizontal profile of current speeds and direction. Shore perpendicular transects will be run at R-90.5, R-104, R-106 and R-108 from the shallow shoreline (as close as possible) out approximately 1,500 feet, and across the entrance to St. Joseph Bay to: 1) measure the corresponding time variation of the alongshore flow and current velocities; 2) based on simulated results estimate the potential sediment transport and influence of the current velocities on the documented erosion rates, sediment transport, and proposed coastal structures; 3) determine the ebb and flood discharge rates across the entrance; and, 4) calibrate and verify the numerical model. A bottom-mounted ADCP will also be used to: 1) measure variations in tidal currents and wave heights; and, 2) calibrate and verify the numerical models.

1.3.1. Vessel Mounted ADCP

The ADCP shall be fixed to the vessel or towed behind on a suitable raft/float capable of allowing data acquisition between 5 and 50 feet of seawater. The ADCP shall have similar specifications as the TELEDYNE RD RiverRay with bottom tracking capabilities and having an accuracy of +/- 0.25% of the water velocity relative to the ADCP, +/- 0.007 ft/sec.

The location of the proposed transects are located at R-90.5, R-104, R-106 and R-108, and across the St. Joseph Bay entrance and will be run between 4 and 6 hour intervals. Transects shall be conducted over a 28 hour period during both a peak flood and ebb tide for a spring tide range. The ADCP data shall be coupled with RTK GPS for precise geo-referencing of current measurements and accurate water level recording while conducting transects. The vessel mounted ADCP surveys will be performed two separate times: 1) September/October; and, 2) January/February to document tidal currents for the varying summer and winter topographic and bathymetric conditions, respectively. The ADCP will be conducted during calm conditions and within a week of the bathymetric surveys - weather permitting.

1.3.2. Bottom Mounted ADCP

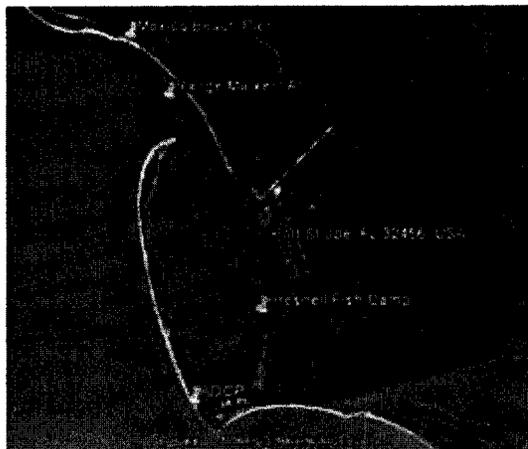
Two (2) bottom-mounted ADCPs will be deployed (between R-103 and R-105): 1) offshore of the sandbar in a water depth of approximately 20 feet to measure the shoaling of the incident deep water waves; and, 2) offshore of the nearshore gage in a water depth greater than 30 feet to measure incident deep water waves. The gages will be synchronized and record waves every 60 minutes and currents every 30 minutes. The ADCP shall be a 1 or 2 MHz Nortek AWAC (or equivalent) capable of profiling the water column with a range of between 10 and 50 feet of seawater. A minimum of three beams equally spaced apart shall be utilized by the instrument(s) for accurately capturing current velocities within 1% of the measured value ($\pm 0.02\text{ft/sec}$) and wave period of 2.5 seconds or greater. The instrument shall internally have Temperature, Compass, Tilt/Roll, and Pressure sensors in addition to having internal memory and batteries substantial enough to definitively record all measured data for the duration of the deployment with minimal downtime. The instrument shall have the ability to accurately measure wave height, direction and period. The ADCPs will be deployed at the time of the first beach and offshore surveys (September/October), serviced in December/January for maintenance and data downloading, and will collect data for three (3) to four (4) months until completion of the January/February surveys.

1.3.3. Data Processing

- a) Current measurements will be processed for each transect and run relative to Central Standard Time taken hourly, with individual current values reported in terms of the magnitude and direction at 5 to 7 points over the water column, depending on the water level.
- b) The vessel-mounted ADCP will collect data during calm wave (<1 foot) conditions thus predominantly measuring tidal current. The bottom-mounted ADCPs will also collect data during higher wave conditions along with tidal currents. Based on the tidal phase the wave and tide generated longshore currents will be separated.
- c) Process the moving ADCP data, prepare figures showing maximum current velocities across the transects and entrance, calculate the corresponding time variation of flow discharge in the channel and calculate the flood and ebb tidal prism through the throat cross-section of the entrance into St. Joseph Bay. Compare the vessel- and the bottom-mounted ADCP data.
- d) The measured tidal currents and waves will be presented in time-series plots.

1.4. TIDAL ELEVATION MEASUREMENTS

MRD will collect water levels (tides) for use in Task 2.1 for the verification and calibration of the numerical hydrodynamic model ADvanced CIRCulation (ADCIRC). Tidal gages will be installed on two existing piles: 1) outside of the entrance into St. Joseph Bay; and, 2) the southern portion of St. Joseph Bay. "Range Marker A" and "Presnell Fish Camp" are the two primary locations, respectively, and if a gage cannot be installed on "Range Marker A" then the gage will be installed on the "Mexico Beach Pier". The ADCP off of R-103 will also be operational and recording data during the investigation. The tidal gages will be installed at the same time as the bottom-mounted ADCP and the performance of the vessel-mounted ADCP field investigation, serviced in December/January for maintenance and data downloading, and will collect data for three (3) to four (4) months until the bottom-mounted ADCPs are removed in



January/February . The tidal data will be reduced and a time-series plot and table will be produced. In addition, the bottom-mounted ADCP will also collect tidal elevation data and will be set to a datum.

DELIVERABLES

Task	Description of Deliverables Submitted to the COUNTY and DEP	Tentative Schedule
1.1	Report (in ADA compliant PDF digital format) summarizing the findings of the EXISTING DATA and ANALYSIS.	30- days (November 2013)
1.2	Two (2) CD copies of the report and data (in ADA compliant PDF digital format) shall be submitted to the COUNTY and the DEPARTMENT after each survey anticipated in: 1) September/October, 2013; and, 2) January/February, 2014.	30- days (November 2013)
1.2		30-days of field work (March 2014)
1.3	Report (in ADA compliant PDF digital format) summarizing the data and findings of the VESSEL and BOTTOM-MOUNTED ADCP data collection and analysis.	30-days of field work (March 2014)
1.4	Report (in ADA compliant PDF digital format) summarizing the data and findings of the TIDAL ELEVATION MEASUREMENTS data collection and analysis.	30-days of field work (November 2013)

TASK 2.0 MODELING, COASTAL PROCESSES AND CONCEPTUAL DESIGN

2.1. NUMERICAL MODELING

MRD will apply the numerical hydrodynamic model ADvanced CIRCulation (ADCIRC) to simulate regional tidal currents along the Gulf County shoreline and the numerical wave model STeady State spectral WAVE (STWAVE) to simulate the offshore waves transforming to the nearshore. . A "nested grid" along the shoreline (up to 3,000 feet offshore) and extending from the southern end of the Cape to the north will be applied to nearshore area. The output from ADCIRC and STWAVE will be applied at the boundary conditions of the "nested grid". The "nested grid" will consist of an hydrodynamic, wave, sediment transport and evolution model/modules. These models and associated modules will either be the CMS or the MIKE packages. CMS would consist of CGWAVE (waves), CMS-Flow (hydro), and GENCADE (sediment transport and evolution) and MIKE would consist of MIKE SW (waves), MIKE 2D (hydro) and LITPAK (sediment transport and evolution).

The numerical wave model CGWAVE (or MIKE SW) will simulate the interaction (refraction/diffraction) of waves and the proposed coastal structures (Tasks 2.3 and 3.0). The data collected and analyzed in Task 1.0 will be used to develop the model grid, as input wave and tidal parameters, and to verify and calibrate the numerical models. The beach and offshore survey data (Task 1.2) will be merged with the NOAA bathymetry and previous monitoring surveys to develop a detailed model grid. The survey data collected in Task 1.2 will provide a detailed "nested grid" to simulate changes in wave climate and along shore currents for summer and winter nearshore conditions. The numerical modeling will be performed in accordance with "Guidelines for Documenting Numerical Model Studies in Submittals to the FDEP Bureau of Beaches and Coastal Systems (BBCS), dated August 19, 2009".

2.2. COASTAL PROCESSES ANALYSIS

The results of the numerical and empirical modeling efforts (Task 2.1), previous monitoring data and analysis, and other data and information compiled in Task 1.0 will be used to update and refine the understanding and documentation of the coastal processes that was completed in the Feasibility Study (MRD, 2005) for the PROJECT shoreline.

A comparative analysis of the current conditions and the previous monitoring surveys will be conducted including graphical representations of volumetric and shoreline position changes for the surveyed limits. Results shall be analyzed for patterns, trends, or changes for between annual surveys and cumulatively since the last monitoring survey and PROJECT construction.

Swift longshore currents were reported to occur immediately offshore of the beach (between the shoreline and sandbar) and at Stumphole by the surveyors conducting pre- and post-construction surveys of the beach restoration project and subsequent monitoring surveys will be investigated (Tasks 1.3 and 2.1) to determine the potential effects on the erosion rates, sediment transport, and proposed coastal structures.

The presence and formation of beach cusps will be assessed through empirical methods. Historic aerials and shoreline data will be analyzed to obtain an understanding of the location, dimensions and formation of these features. Published papers will on beach cusps may be used if found applicable.

MRD will apply the numerical wave transformation model and CERC transport equation to simulate gross and net longshore transport potential and assist in the development of a Sediment Budget. The update to the sediment budget is critical in understanding the coastal processes along PROJECT shoreline, determine the cause of shoreline changes, determine where the eroded sand is transported and deposited, and assist in assessing the performance of the alternative designs (Task 2.3).

2.3. ALTERNATIVE DESIGN DEVELOPMENT AND ASSESSMENT

These empirical and numerical models are not only a valuable tool in the understanding of coastal processes, but also in the design of the potential structures and beach fill to optimize and produce a cost-effective design. Initially emergent and submerged breakwaters, adjustable permeable groins, and T-groins with beach fill will be assessed but other alternatives (i.e. County pier) may be considered through the development of this investigation. In addition, the placement of a large amount of material will be considered to determine what quantity could reasonably be placed on the southern third of the project with the high erosion rate. This will provide a cost comparison between the structures and sand alternatives to that of continued placement of sand without structures. The numerical (and empirical) modeling efforts, historic and recent beach and offshore profile data will assist in developing conceptual designs of the structure(s). Empirical methods will also be applied in the design and performance of breakwaters, Silvester and Hsu for T-groins and embayments, beach fill volumes and adjusted profiles. MRD will:

- 1.) assess the range of profile and shoreline fluctuations, and shoreline evolution and response from the beach fill and coastal structures;
- 2.) assess and develop conceptual sketches of the location, configuration, and general dimensions;
- 3.) evaluate the performance of the alternatives based on varying storm intervals to optimize the design of the proposed structures to “anchor” the fill and reduce/minimize sand fill losses;
- 4.) estimate performance and sand re-nourishment intervals;
- 5.) evaluate morphological changes due to the presence of the structures based on numerical and empirical model results, and previous monitoring reports from other projects and predict the potential development of a salient/tombolo to optimize the protection of the beach from the local wave climate;
- 6.) predict if the addition of the coastal structures and sand fill would increase wave focusing on nearby structures;
- 7.) assess the potential downdrift (north and south of Stumphole) impacts, changes to the adjacent shorelines and Sediment Budget;
- 8.) assess the potential benefits and impacts of the alternatives upon existing environmental resources typical of the area including, but not limited to, beach mice, nesting marine turtles,

- wading birds, sturgeon, manatees, sawfish, and submerged natural resources;
- 9.) prepare a Preliminary Opinion of Probable Costs for each alternative design, and,
 - 10.) assess the performance and cost of the alternatives based on varying storm return intervals, and determine the most cost effective alternative and storm design.

2.4. MEETINGS AND PRESENTATIONS

MRD will meet with the Regulatory (DEP and USACE) and Commenting (USFWS, FWC, NMF) Agencies to present the alternative designs to obtain comments on the alternative designs, if the proposed alternatives can be permitted and if necessary, any potential modifications to obtain the necessary permits. MRD will also meet with DEP Division of Water Resource Management (DWRM) staff. A presentation will be made to the COUNTY to summarize the results of this investigation. The goal of these meetings and presentations are to develop a consensus between all parties for the selection of a "preferred option" that will be cost-effective, is permissible and will qualify for State Funding. This "preferred option" will be advanced in Task 3.0. COUNTY representatives and staff from DEP DWRM (Engineering, Hydrology & Geology Program, Beaches, Inlets & Ports Permitting, and Beach Erosion Control Program) will be invited to all meetings and presentations.

DELIVERABLES

Task	Description of Deliverables Submitted to the COUNTY and DEP	Tentative Schedule
2.1	Report (in ADA compliant PDF digital format) summarizing the findings of the NUMERICAL and EMPIRICAL MODELING.	60-days of Task 1.3 (May 2014)
2.2	Report (in ADA compliant PDF digital format) summarizing the data and findings of the COASTAL PROCESSES analysis.	60-days of Task 1.3 (May 2014)
2.3	Report (in ADA compliant PDF digital format) summarizing the ALTERNATIVE DESIGNS analysis.	30-days of Task 2.2 (May 2014)
2.4	Summary (in ADA compliant PDF digital format) of MEETINGS and PRESENTATION.	60-days of Task 2.3 (July 2014)

TASK 3.0 PRELIMINARY DESIGN

The "preferred option" (Task 2.4) will be advanced to preliminary design sufficient to prepare permit drawings, refine the Preliminary Opinion of Probable Costs, and develop preliminary (50%) Construction Drawings. The following will be completed:

- 1.) refine the alternative design analysis (Task 2.4) for the selected "preferred option", if needed;
- 2.) refine the analysis of the expected effect of the selected "preferred option" on the existing coastal system conditions and natural shoreline processes and, if necessary, refinement of the "preferred option" to minimize adverse effects on the littoral system;
- 3.) the preliminary design of the rubble-mound structures will be based on the methodologies outlined in the USACE Coastal Engineering Manual (CEM), and other industry standards for the selection of a design wave height, orientation and configuration, dimensioning, core material, rock density and size, and settlement estimates. If the "preferred option" is the adjustable permeable groins then the structures will be designed in accordance with the American Concrete Institute (ACI) codes;
- 4.) refine the selected "preferred option" including location, configuration, size, and materials, if needed;
- 5.) estimate the magnitude of potential scour along and at the ends of the proposed structure(s), and methods to reduce the impacts;
- 6.) revise the Preliminary Opinion of Probable Costs for the preliminary design;

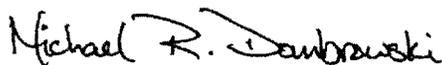
- 7.) prepare a tentative schedule and project phasing plan, and,
- 8.) describe the potential construction methods with the purpose of reducing project costs.

DELIVERABLES

Task	Description of Deliverables Submitted to the COUNTY and DEP	Tentative Schedule
3.0	Report and Construction Drawings (50%) summarizing the findings of the PRELIMINARY DESIGN. Two (2) CD copies of the report and Construction Drawings (in ADA compliant PDF digital format) shall be submitted to the COUNTY and the DEPARTMENT.	60-days of Task 2.3 (July 2014)

PROJECT SCHEDULE AND COMPENSATION

The Project Schedule and Fees are attached. The COUNTY shall pay MRD the lump sum fees and expenses for the work completed and will be cost-shared with the State of Florida under the Florida Department of Environmental Protection, Beaches and Mines Funding Assistance Program. It should be noted that the scheduling of Task 1.0 field work may need to be modified if the Gulf County shoreline is hit by a major storm. As such this would affect the completion of the PROJECT. If this occurs, MRD will provide an updated schedule to the COUNTY and DEP.



Michael R. Dombrowski, President
 MRD Associates, Inc.

Tynalin Smiley, Chairman
 Gulf County Board of County Commissioners

Donald Butler

From: Michael Dombrowski, P.E. <md@mrd-associates.com>
Sent: Wednesday, August 28, 2013 1:37 AM
To: Donald Butler
Cc: Warren Yeager; Jennifer Jenkins; Lynn Lanier; Joseph Morrow
Subject: St. Joseph Peninsula Southern Beach Feasibility Investigation
Attachments: 2013-08-23 FINAL SJP Southern Beach Feasibility Investigation to COUNTY.pdf

Good morning ...

Attached are the Scope of Work, Fees and Schedule to conduct the St. Joseph Peninsula (SJP) "Southern Project Erosion Control Investigation" as presented in the August 13, 2013 BCC meeting. This project will investigate and determine the cause of the erosion along the southern portion of the SJP Beach Restoration Project, develop alternatives and cost estimates, conduct meetings and presentations, and develop a preliminary design that will provide the basis for local funding.

Please review and contact me with any questions or comments. If acceptable, please place on the next available agenda to be considered by the BCC which I will be attending to answer any questions.

This document has been reviewed and approved by the Florida Department of Environmental Protection as to technical content, project approach and State cost-share. The approximate cost-share distribution based on the current eligibility on St. Joseph Peninsula is:

Total Cost:	\$290,730.00 (100%)
State of FL:	\$101,755.50 (35%)
Gulf County:	\$188,974.50 (65%)

However please note,

- 1.) We are currently working on **increasing the State of Florida cost-share** for this and future projects based on the recently adopted changes to the DEP Erosion Control Funding Program criteria ; and,
- 2.) We have obtained reimbursement funds through the DEP Erosion Control Funding Program in the amount of **\$124,313.00** for the costs associated with monitoring efforts conducted by the County over the past few years. These funds will become available to the County once the Troy Deal parking is constructed, approved by DEP and included in the pending DEP-Gulf County Contract No. 13GU01.

Thank you ... Mike

Should you have any questions please feel free to contact me at 850.654.1555.

