

PORT ST. JOE, FLORIDA

NOVEMBER 27, 2006

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Carmen L. McLemore, Vice Chairman Bill Williams, and Commissioners Billy E. Traylor, Nathan Peters, Jr. and Jerry W. Barnes.

Others present were: County Attorney Timothy McFarland, Clerk Becky Norris, Clerk Finance Officer Carla Hand, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Deputy Administrator Lynn Lanier, Building Official Lee Collinsworth, Emergency Management Director Marshall Nelson, Grant Writer Loretta Costin, Human Resources Director Denise Manuel, Planner David Richardson, Road Department Superintendent Bobby Knee, and Sheriff's Office Deputy Ken Starnes.

Chairman McLemore called the meeting to order at 6:00 p.m., E.T.

Commissioner Barnes opened the meeting with prayer, and Chairman McLemore led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Commissioner Traylor motioned to approve the following Consent Agenda items. Commissioner Peters seconded the motion, based on removal of item #1 (Pages 1-17), and item #6 (Page 69). This being agreeable, the motion did then pass unanimously.

- **DELETE** 1. Bid Award - Gulf County C.D.C. Housing Contractors for the County's Land Acquisition Program (CQ Development, L.L.C. and Taunton Development)

- 2. Budget Amendment #18 - Wireless 911 (General Fund * \$36,000.00) as follows:

Budget Amendment #18

General Fund

	Original Budget	Increase	Decrease	Amended Budget
REVENUES:				
Special Assmts:				
00163-10002 911 Wireless	\$ 36,000	\$ -0-	\$ 36,000	\$ -0-

EXPENDITURES:**Wireless 911:**

25129-34000 Other Contractual Srvs	\$ 36,000	\$ -0-	\$ 36,000	\$ -0-
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W911 Fund

	Original Budget	Increase	Decrease	Amended Budget
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REVENUES:**State Grants:**

12535-22000 Wireless 911 Board Distr.	\$ -0-	\$ 36,000	\$ -0-	\$ 36,000
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EXPENDITURES:**Wireless 911:**

25125-34000 Other Contractual Srvs	\$ 38,695	\$ 36,000	\$ -0-	\$ 74,695
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(End)

Budget Amendment #19 - Departmental Budgets (General Fund *
\$93,458.00) as follows:

Budget Amendment #19**General Fund**

	Original Budget	Increase	Decrease	Amended Budget
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EXPENDITURES:**County Attorney:**

21314-31100 Prof Srvs	\$ 65,000	\$ 23,951	\$	\$ 88,951
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Election Expenses:

24119-64001 Equip > \$5,000	\$ 38,367	\$ 3,883	\$	\$ 42,250
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Courthouse Complex Utilities:

25219-43000 Utility	\$156,000	\$ 28,357	\$	\$ 184,357
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Co. Courthouse Maintenance:

26019-46200 Repair & Main	\$ 10,000	\$ 8,893	\$	\$ 18,893
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Co. Veterans' Serv Offc:

29153-51000 Office Supply	\$ 800	\$ 84	\$	\$ 884
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Gulf Co. Public Works:

42834-52000 Operating	\$ 11,000	\$ 3,773	\$	\$ 14,773
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Animal Control:

43062- 12001 S.L/Lump	\$ -0-	\$ 353	\$	\$ 353
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Coastal Impact Asst. Program:

43137-34000 Other Contractual Srvs.	\$ 746,849	\$ 24,164	\$	\$ 771,013
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Reserves:

99984-95000 Reserve for Contingency \$ 95,076 \$ \$ 93,458 \$ 1,618

(End)

3. Grant Agreement - Overstreet Boat Ramp
4. Gulf County C.D.B.G. #06DB-89-09-32-01-N35 (Amendment #1)
5. Gulf County Jail Administration - Sheriff to transfer to BCC (01/01/07)
6. Invoice - Bailey Bishop & Lane, Inc. (#11405 * \$625.00 * to be paid from Account #21111-31100)
 - Bay Medical Center * H.C.R.A. (#0622700569 * \$99.96 / #0625500721 * \$99.96 * to be paid from Account #51462-31500)
 - Preble-Rish, Inc - Gulf County Road Bond Project (#64910 * \$51,000.00 * \$35,000.00 to be paid from Account #41441-63000 \$16,000.00 to be paid from Account #41441-31000)
 - Preble-Rish, Inc - Honeyville Community Center (#64911 * \$3,250.00 * to be paid from Account #27172-31000)
 - Preble-Rish, Inc - White City Bulkhead (#64912 * \$450.00 * to be paid from Account #21111*31100)
 - Preble-Rish, Inc - Stone Mill Creek Road (#64919 * \$9,464.50 / #64941 * \$15,773.50 * to be paid from Account #40641-31000)
 - Preble-Rish, Inc - Howard's Creek Road (#64920 * \$22,079.50 * to be paid from Account #40641-31000)
 - Preble-Rish, Inc - Money Bayou N.R.C.S. Project (#64934 * \$7,200.00 * to be paid from Account #40341-31000)
 - **DELETE** - Preble-Rish, Inc - Overstreet Boat Ramp (#64940 * \$3,750.00)
7. Job Notice - Public Works (Post job vacancy for Equipment Operator I - Step A * Tractor Operator II - Step A, Truck Driver I - Step A)
8. Resolution - Budget Amendment (Unanticipated Revenue * General Fund \$1,351,058.00 * Fine & Forfeiture \$1,250.00 * Wireless 911 \$38,695.00 * Gulf Construction & Acquisition Fund \$14,849,408.00) as follows:

RESOLUTION NO. 2006-46

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has received unanticipated revenue in the General Fund, Fine & Forfeiture Fund, W911 Fund, and Gulf Construction & Acquisition Fund for fiscal year 2005-2006; and

WHEREAS, said revenue is needed to help pay certain expenditures incurred in fiscal year 2005-06;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The 2005-06 fiscal year budget is amended as follows:

GENERAL FUND

	<u>Original Budget</u>	<u>Increase</u>	<u>Amended Budget</u>
REVENUES:			
Federal Grants:			
00131-20001 Homeland Security Grants	\$ 572,015	\$ 15,613	\$ 587,628
00131-51000 Federal Disaster Relief	\$ -0-	\$290,224	\$ 290,224
State Grants:			
00134-39001 Other Physical Envir.Grants	\$ -0-	\$976,574	\$ 976,574
00134-51001 State Disaster Relief	\$ -0-	\$ 15,772	\$ 15,772
00134-22000 EMS Grant Award	\$ 38,233	\$ 52,875	\$ 91,108
EXPENDITURES:			
Gulf County Emergency Management:			
39125-34000 Other Contractual Service	\$ 3,674	\$ 15,613	\$ 19,287
Coastal Impact Assistance Program:			
43137-31000 Professional Services	\$ -0-	\$579,877	\$ 579,877
43137-34000 Other Contractual Services	\$ 44,156	\$702,693	\$ 746,849
Gulf County EMS:			
51626-64001 Equipment > \$5,000	\$ 190,100	\$ 52,875	\$ 242,975

FINE & FORFEITURE FUND

	<u>Original Budget</u>	<u>Increase</u>	<u>Amended Budget</u>
Donations:			
00266-92000 Donations & Contributions	\$ -0-	\$ 1,250	\$ 1,250
Teen Court:			

68989-34000 Other Contractual Services	\$ 1,628	\$ 1,250	\$ 2,878
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WIRELESS 911 FUND

	<u>Original Budget</u>	<u>Increase</u>	<u>Amended Budget</u>
State Grants:			
12534-24000 Rural County W911 Grant	\$ -0-	\$ 38,695	\$ 38,695
W911:			
25125-34000 Other Contractual Services	\$ -0-	\$ 38,695	\$ 38,695

GULF CONSTRUCTION & ACQUISITION FUND

	<u>Original Budget</u>	<u>Increase</u>	<u>Amended Budget</u>
REVENUES:			
Proceeds of Refunding Bonds:			
30285-00000 Proceeds of Refunding Bonds	\$ -0-	\$14,849,408	\$14,849,408
EXPENDITURES:			
Gulf Construction & Acquisition:			
41441-77000 Other Debt Service Costs	\$ -0-	\$ 325,000	\$ 325,000
Bond Issue Costs:			
41485-95000 Pay to Bond Refund Escrow Agent	\$ -0-	\$4,195,668	\$ 4,195,668
41485-99000 Underwriter's Discount	\$ -0-	\$ 117,960	\$ 117,960
Reserves:			
99941-96000 Cash to be carried forward	\$ -0-	\$10,210,780	\$10,210,780

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 27th day of November, 2006.

(End)

9. Special Project Payments as follows:

Dist. 2	Wewa Dixie Dandy - District 2 Work Crew - Lunch	\$185.15
Dist. 4	Port St. Joe High School Project Graduation - Donation	\$100.00

(End)

WEWAHITCHKA HEALTH DEPARTMENT

Chief Administrator Butler discussed that he has received a cost analysis, in the amount of \$85,559.11, for the Wewahitchka Health Department site work from GAC, Inc., stating that this would cover everything except the paving, (the Board previously agreed to handle this on an emergency basis and that it be paid from Road Bond Funds). Commissioner Williams requested permission to facilitate this through the Health Trust Board. Commissioner Traylor motioned to approve this recommendation and to work with the Health Trust Board for possible funding assistance. Commissioner Peters seconded the motion, and it passed unanimously.

PAVING CLAY

Road Department Superintendent Knee discussed the bids received for the paving clay and recommended the Board advertise to receive sealed bids for a contractor to handle the complete project (dirt, hauling and packing). After further discussion, Commissioner Peters motioned to approve this recommendation. Commissioner Williams seconded the motion, and it passed unanimously. Road Department Superintendent Knee discussed that the paving clay bid is contingent upon the clay passing D.O.T. specifications and approval by the Engineers, and requested that an updated test be performed on the clay. Commissioner Peters motioned to approve this request. Commissioner Traylor seconded the motion, and it passed unanimously.

GULF COUNTY JAIL

Chairman McLemore discussed the issue regarding the County Jail, stating that effective January 1, 2007 the jail operations will be turned over to the Board. Chairman McLemore recommended that he and Chief Administrator Butler tour the jail. Commissioner Peters discussed that there are approximately twelve employees, and that some of them are not certified. He requested that the Board hold a workshop on this issue before any decisions are made. After further discussion, Chairman McLemore placed this issue on the Special Meeting scheduled for December 5th, and instructed Deputy Administrator Lanier to send a letter to Sheriff Upchurch and Corrections Supervisor Evette Farmer. Chairman McLemore discussed the possibility of contracting out the jail operations. Clerk Norris discussed that the jail funds are paid monthly to the Sheriff's Office.

OVERSTREET BOAT RAMP

Commissioner Traylor discussed that the Overstreet boat ramp project should be starting next week.

COUNTY WEBSITE

Upon inquiry by Commissioner Peters, Human Resources Director Manuel discussed that Rick Lamberson is working on the County's website, and he should have a model to be reviewed within the next few weeks.

INDIAN PASS PROPERTY - FIRE DEPARTMENT SITE

Upon inquiry by Commissioner Barnes about the property at Indian Pass to be donated for a fire department substation, County Attorney McFarland discussed that he received some information from Mr. Walker (who is the representative for the property owners), but will need to negotiate with Mr. Walker on this issue.

BAY COUNTY NW FLORIDA LIBRARY

Commissioner Williams discussed that he received a call from Nolen Treglown regarding the Regional Library of Northwest Florida, stating that Bay County has voted 4 to 1 to cancel the agreement with the agency that handles the technical training and computers. He requested that Chief Administrator Butler monitor this issue with Mr. Treglown so the Board can determine the intentions of Bay County. Commissioner Williams stated that the County has not had to pay for the technical training and computer support, and if the agreement is cancelled the County will be impacted.

HIGHLAND VIEW PARK

Commissioner Williams thanked the Road Department, Public Works Department and the Work Crews for their assistance on the work at the Highland View Park, and he thanked Chairman McLemore for directing the crews on this project. He stated that Deputy Administrator Lanier is preparing a spread sheet to reflect the cost of this project.

INFRASTRUCTURE - HIGHLAND VIEW SEWER

Commissioner Williams discussed the infrastructure for the Highland View sewer system, stating that the City of Port St. Joe is to address this issue at their November 28th meeting.

INTERAGENCY TASK FORCE

Upon inquiry by Commissioner Williams, Grant Writer Costin discussed that the Interagency Task Force met, and looked at the visions for Gulf County and the opportunities for the economy. She discussed the two possibilities for the County are the new Hospital and The Port, stating that there is opportunity through Opportunity Florida for a catalyst site, and that the eight Counties that make up the Great Northwest will have an opportunity to submit an application to be a site that Enterprise Florida will fund. Mrs. Costin stated that the Interagency group that attended the meeting with Opportunity Florida is requesting that The Port receive the funding for Gulf County. She stated that there will be a Memorandum of Understanding (M.O.U.) from Opportunity Florida that the Board will have to sign if the County would like to participate as a site.

WHITE CITY BOAT RAMP

Commissioner Williams discussed that crews are working on the repairs at the White City boat ramp.

SPECIAL PROJECT PAYMENTS

Upon motion by Commissioner Peters, second by Commissioner Barnes, and unanimous vote, the Board approved the following Special Project Payments.

Dist. 1	Wewa Varsity Cheerleaders - Donation	\$100.00
	Wewa Junior Varsity Cheerleaders - Donation	\$100.00
Dist. 2	Wewa Varsity Cheerleaders - Donation	\$100.00
	Wewa Junior Varsity Cheerleaders - Donation	\$100.00
Dist. 3	Port St. Joe Student Government - Donation	\$200.00

(End)

DEPARTMENT OF COMMUNITY AFFAIRS CONTRACT

Planner Richardson requested permission for the Chairman to sign a contract with D.C.A. for the School Facility Element of the Comprehensive Plan, stating that this is grant funded, in the amount of \$25,000.00, and is mandatory. Commissioner Williams motioned to approve this recommendation. Commissioner Barnes seconded the motion, and it passed unanimously.

AWARD BID #0607-06 - OVERSTREET FIRE DEPARTMENT

Johnny Mize, Fire Chief of Overstreet Fire Department, appeared before the Board and recommended that Bid #0607-06 for the Overstreet Fire Department building be awarded to Arco Building Systems, Inc., in the amount of \$57,659.00, stating they require a \$13,000.00 down payment to begin the construction. Commissioner Peters motioned to approve this recommendation. Commissioner Traylor seconded the motion, and it passed unanimously.

There being no further business, and upon motion by Commissioner Traylor, the meeting did then adjourn at 6:30 p.m., E.T.

**CARMEN L. MCLEMORE
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**