

JULY 8, 2014

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Tynalin Smiley, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Services Director Denise Manuel, Code Enforcement Officer Mike Aiken, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Fire Coordinator Brad Price, Deputy Grant Coordinator Kari Summers, Mosquito Control Director Mark Cothran, Assistant Public Works Director Jake Lewis, Sheriff's Office Captain Chris Buchanan, Tax Collector Shirley Jenkins, and T.D.C. Executive Director Jennifer Jenkins.

Sheriff's Office Captain Chris Buchanan called the meeting to order at 8:58 a.m., E.T.

Chairman McDaniel opened the meeting with prayer and led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Chairman McDaniel called for public comment regarding the Consent Agenda or the Information Packet. There being no comment, Chairman McDaniel called for Staff comment. Commissioner Bryan discussed pages 32-41 (Item #3 * Memorandum of Understanding with Opportunity Florida). She inquired about Item B on page 36 regarding the adjoining materials pit. Chief Administrator Butler discussed Item B from page 36, stating there is no materials pit on this piece of property. After further discussion, Commissioner Smiley motioned to approve the Consent Agenda, contingent on two (2) changes to the Memorandum of Understanding with Opportunity Florida (pages 32-41), including language to provide a buffer and clarification regarding the materials pit. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously, as follows:

1. Minutes – June 10, 2014 – Regular Meeting
 - June 11, 2014 – Joint Workshop
 - June 24, 2014 – Regular Meeting

2. Approval of Checks and warrants for June, 2014 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Agreement – Memorandum of Understanding (Opportunity Florida * Monopole Communication Tower * Beacon Hill)
 - Scope of Work (MRD Associates, Inc. * 5-Year Post-Construction Monitoring Services * St. Joseph Peninsula)
4. Appointee – Chipola Regional Transportation Partnership (Chairman Ward McDaniel and Commissioner Warren Yeager, Jr. * Grant Coordinator Towan Kopinsky as Liaison)
5. Inventory – Grant Coordinator (Remove * #205-4 * Toshiba 3500C Color Copier * Serial #533SFB * #205-1 * Dell Desktop Computer GX620 * Serial #CCA819811)
6. Invoices – The Ferguson Group, LLC – Federal Lobbyist (Invoice #0414551 * \$1,345.38 * Invoice #0514561 * \$52.34)
 - Novak Law Group – Professional Services (Invoice #2200-004 * \$287.00 * Invoice #2200-005 * \$7,653.50)
 - Sniffen & Spellman, P.A. – Legal Services (Invoice #12334 * \$2,610.50)
 - UniFirst Corporation (Courthouse * Invoice #2710073233 * \$72.25 * Invoice #2710073745 * \$72.25 * Public Works * Invoice #2710073229 * \$11.25 * Invoice #2710073741 * \$10.00)
7. Policy – Alleyway/Roadway Abandonment and Plat
8. Request for Funds – Gulf County Sheriff's Office (June, 2014 Beach Patrol * \$6,490.66)
 - Gulf County Supervisor of Elections (2013-14 Budget * \$30,700.00)
 - Gulf County Tax Collector (Parcel #01517-010R * 2010 Tax Certificate * \$483.74 * 2013 Tax Certificate * \$68.23)
9. Tax Roll – Recapitulation 2013
(End)

PUBLIC HEARING – AMENDING ORDINANCE 1997-02

Pursuant to advertisement to hold a Public Hearing to consider adoption of a proposed ordinance to amend County Ordinance 1997-02, County Attorney Novak read the proposed ordinance by title. He reported that a meeting of Beach Ordinance Committee was held and in their discussion it was a recommendation to allow a reduce rate if the driving permit is purchased within seven (7) days of issuance of the citation. After discussion, Commissioner Yeager motioned to allow the language to the proposed ordinance regarding a reduction in the fine amount, if proof is provided to the Clerk of Court within seven (7) days of issuance of the citation. Commissioner Smiley seconded the motion.

DISABLED PERMIT – TAX COLLECTOR

Upon inquiry by Commissioner Yeager, Gulf County Tax Collector Jenkins appeared before the Board stating that she would have to review the documents that Mr. Jim Neely provided to the Tax Collector's Office concerning the disabled permit in question.

PUBLIC HEARING – AMENDING ORDINANCE 1997-02

Upon inquiry by County Attorney Novak, Commission Yeager included in his motion to add language to the proposed ordinance that if a beach driving permit is purchased within the first seven (7) days of the issuance of the citation, the fine amount will be reduced to \$100.00. After discussion, Commissioner Yeager directed staff to no longer sell seven (7) day beach driving permits. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously. County Attorney Novak stated that the Second Public Hearing to consider adoption of a proposed ordinance amending Ordinance 1997-02 will be placed on the Agenda for July 22, 2014.

QUARTERLY REPORT – GULF COUNTY HEALTH DEPARTMENT

Gulf County Health Department C.E.O. Sandy Martin appeared before to discuss the closing of services for this school year. She reported that the Gulf County Health Department has two (2) new physicians on board, Dr. Charlie Richardson and Dr. Musab al Yahia. Chairman McDaniel welcomed the physicians to Gulf County. Upon inquiry by Commissioner McLemore, Ms. Martin stated that Gulf County Health Department works with the community partners in Wewahitchka and the entire County. She reported that Scared Heart is leasing space in the Gulf County Health Department Building in Wewahitchka to provide primary care. Ms. Martin discussed the services provided by the Gulf County Health Department in Wewahitchka (provided birth & death certificates, environmental health, family planning services, etc).

TOWER SPACE – PORT ST. JOE

Florida Forest Service Telecommunication Specialist Paul Noa appeared before the Board to discuss his concerns regarding telecommunication coverage on the South-end of Gulf County. He requested permission to place an antenna on the County's Tower and the State would pay for a tower load analysis and RF interference analysis, if needed. After discussion, Chief Administrator Butler discussed the County's charge for tower space; stating that the Forest Service does not have money in their budget to pay a monthly rate, but the State will pay for work on the tower. Chief Administrator Butler

reported that the tower needs a wind load analysis and painting. After discussion by members of the Board, Chairman McDaniel directed Mr. Noa to work with Chief Administrator Butler and bring a recommendation back before the Board for review.

DIRECT WORKFORCE SERVICES EXTENSION – CAREER SOURCE GULF COAST

Kim Bodine, of Career Source Gulf Coast appeared before the Board to request an extension of Direct Workforce Services. Commissioner Yeager motioned to approve the Direct Workforce Services Extension. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

PARTNERSHIP WITH GULF COUNTY – FLORIDA PACE PROGRAM

Lisa Miller, of the Florida PACE Funding Agency appeared before the Board to discuss the Property Accessed Clean Energy (PACE) Program. She reported that this program has received \$200 million from a private investment group to loan to property owners to create a more energy efficient and/or more wind strong home. Ms. Miller stated that applications are available on their government website. She stated that with this program there is no responsibility of the County regarding staff recourses or commitment of monies. After discussion, County Attorney Novak reported that Ms. Miller provided a proposed resolution and a proposed nonexclusive subscription agreement for Gulf County. He stated that after reviewing the proposed resolution, it will be placed in the Agenda for the next Board meeting for approval. Commissioner Yeager motioned to proceed with the process. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There was no public comment. Assistant Administrator Hammond reported that Ms. Miller would like to hold a workshop with the local contractors of Gulf County to discuss this program, stating that local contractors will be hired for this program. The motion then passed unanimously.

WHITE CITY BOAT DOCK

Deputy Administrator Lowry discussed the insurance claim regarding the White City Boat Dock. He stated that two (2) estimates from contractors have been received and the estimated amount the County's insurance company will pay is \$9,913.00. Deputy Administrator Lowry reported that once the repairs are completed and proof is provided, then the insurance company will pay an additional \$5,087.00. He discussed advertising for sealed bids (Bid #1314-26) for the repairs to the White City Boat Dock. Upon inquiry by Chairman McDaniel, Deputy Administrator Lowry stated that after the repairs are completed, the County's insurance company will pursue collection from the responsible party's insurance company. Upon inquiry by Deputy Administrator Lowry, County Attorney Novak discussed accepting the recommendation from staff regarding the proposed resolution of the distribution from the insurance company. Upon inquiry by Commissioner Bryan, Deputy Administrator Lowry stated that the County's insurance company will pursue the full amount, which will include the County's deductible. Commissioner Bryan motioned to approve the insurance distribution. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

CELEBRATION – JULY 4TH

T.D.C. Executive Director Jenkins appeared before the Board to discuss the 4th of July celebrations that were held within the County.

REPORT – TOURIST DEVELOPMENT COUNCIL

T.D.C. Executive Director Jenkins discussed the T.D.C. monthly report for June, 2014. She reported that two (2) writers will be visiting this week.

VIDEO – BEACH DRIVING PERMIT

T.D.C. Executive Director Jenkins discussed the beach driving permit and that the Beach Ordinance Committee recommends that the T.D.C. invest in a seven (7) minute informative video that the public would watch before purchasing a beach driving permit. She requested permission from the Board to video footage of driving on the beach while in season to produce the video. After discussion, Commissioner Yeager motion to allow T.D.C. Executive Director Jenkins to film footage of the beach for the video. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

TRASH PICKUP – BEACHES AND PARKS

T.D.C. Executive Director Jenkins discussed working with Public Works regarding trash pickup on the beach and within the parks. She noted the increased volume usage at the Highland View and White City Boat Ramps due to the recent usage change at Frank Pate Park for boat launch.

ANNUAL MEMBERSHIP DUES – RIVERWAY SOUTH

T.D.C. Executive Director Jenkins discussed the matter of renewing the membership with Riverway South that was brought up in a previous Board meeting. After discussion, Commissioner Yeager motioned to retain \$5,000.00 within the County. Chairman McDaniel stated that the County will not participate in Riverway South. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

RECOGNITION – 850 MAGAZINE

Commissioner Yeager reported that 850 Magazine recognizes Women in Business and have chosen T.D.C. Executive Director Jenkins. He stated that she would need to travel to Tallahassee to receive her recognition. Commissioner Yeager thanked T.D.C. Executive Director Jenkins for her hard work and this honor of recognition.

T.D.C. AMBASSADOR PROGRAM

Chairman McDaniel discussed the Ambassador Program and thanked them for a job well-done. Upon inquiry by Commissioner McLemore, T.D.C. Executive Director Jenkins discussed providing a rescue training next year and possibility assisting with Gulf County Sheriff's Office with code enforcement through the Ambassador Program.

ANNUAL BUDGET REPORT – MOSQUITO CONTROL

Upon discussion by Mosquito Control Director Cothran, Commissioner Yeager motioned to allow the Chairman to sign the Mosquito Control Annual Budget Report, which is due July 15, 2014. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

T.D.C. AMBASSADOR PROGRAM

Mosquito Control Director Cothran noted what an asset the Ambassador Program is to the County; stating that inmates are no longer on the beaches. He discussed working with T.D.C. and the ability to use the County resources (Inmate Workcrews) in different places within the County because of this program.

LETTER – OPPORTUNITY FLORIDA

Following discussion by Chief Administrator Butler, Commissioner Yeager motioned to allow the Chairman to sign a guarantee letter regarding the annual dues, in the amount of \$1,586.30 for Opportunity Florida. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

WORKSHOP – BUDGET

Chief Administrator Butler recommended the Board schedule a workshop on July 17, 2014 at 10:00 a.m., E.T. to discuss the 2014-15 proposed budget. Commissioner McLemore noted his desire to start earlier and motioned to schedule a workshop on July 17, 2014 at 9:00 a.m., E.T. Commissioner Bryan expressed concerns for the community being able to attend when starting so early. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan voting no.

CONTRACT-CATHEY CONSTRUCTION/BID#1213-09 – WHITE CITY FIRE STATION

Chief Administrator Butler discussed the contract negotiations with Cathey Construction regarding the building of the White City Fire Station (Bid #1213-09) and recommended that the Board approve the contract, less the \$20,000.00 contingency of page two (2); in the amount of \$495,400.00 for the project. After discussion by Commissioner Bryan, She then motioned to table the contract for further review. The motion failed for a lack of a second. After discussion by members of the Board, Assistant Administrator Hammond reported that this is the third part of the contract that was approved by the Board six (6) months ago; stating that the numbers have not changed. Commissioner Bryan discussed her concerns regarding various problems at the fire station site located in White City and with not having enough time to review the contract prior to voting. Chief Administrator Butler referenced the recent County Administration Ordinance; noting that he went straight by the book (ordinance). After discussion, Chief Administrator Butler recommended that the Board hold \$20,000.00 (contingency) from the contract amount. Commissioner McLemore motioned to approve the recommendation by Chief Administrator Butler to hold \$20,000.00 from the contract amount, awarding \$495,400.00. Commissioner Yeager seconded the motion. After further discussion,

Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan opposing.

AWARD BID #1314-20 – DESIGN & BUILD TWO BAY ADDITION/S.G.C.V.F.S.

Upon recommendation by Chief Administrator Butler, Commissioner Yeager motioned to award Bid #1314-20 for the Design and Build of two bay additions for South Gulf Fire Station to Cathey Construction and Development (local bidder). Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan voting no.

EMAILS – DISTRICT III

Chief Administrator Butler discussed his concerns regarding two (2) emails received from District III; stating the highlighted areas are inaccurate. He also discussed his concerns with interference from Commissioner Bryan with County Staff. Upon approval by the Chair, Chief Administrator Butler then presented the Board with a copy of the two (2) emails for their review. Commissioner Yeager stated that this matter needs to be discussed between Commissioner Bryan and Chief Administrator Butler behind closed doors. Chairman McDaniel discussed the need for Chief Administrator Butler and Commissioner Bryan to meet to discuss their concerns with Clerk Norris and County Attorney Novak present, or a person of their choosing. Upon inquiry by Chairman McDaniel, Commissioner Bryan stated she has no objection with meeting with Chief Administrator Butler to discuss this matter further. Upon inquiry by Chairman McDaniel, Chief Administrator Butler stated he has no objection to meet. He then discussed his concerns regarding the inaccuracies of Commissioner Bryan's emails sent to the newspaper. Chairman McDaniel discussed meeting to discuss this matter further and for each party to pick a staff member to sit-in on the meeting. After discussion, Commissioner Bryan stated she would coordinate with County Attorney Novak to schedule a meeting with Chief Administrator Butler. After discussion, Chief Administrator Butler stated when Commissioner Bryan is ready to meet, during normal business hours, he will be ready to meet.

BOAT RAMP – FRANK PATE PARK

Upon inquiry by Commissioner McLemore, Port St. Joe City Commissioner Bo Patterson appeared before the Board to report the City of Port St. Joe now charges out-of-county residents \$50.00 per year, or \$10.00 per launch, for the use of the Frank Pate Boat Ramp. Upon inquiry by Commissioner McLemore, City Commissioner Patterson stated that County residents pay \$25.00 annually, or \$5.00 per launch, to use the Frank Pate Boat Ramp. Upon inquiry by Commissioner McLemore, City Commissioner Patterson reported there is no charge to the residents of the City of Port St. Joe to launch at the boat ramp at Frank Pate Park. Commissioner McLemore discussed his concerns regarding charging for launches at the boat ramp for all, except for Port St. Joe City residents. City Commissioner Patterson stated the public can come to the City Commission meeting to discuss their concerns regarding the fees; reporting the next City Commission meeting will be held on July 15, 2014 at 6:00 p.m., E.T. After discussion, Chairman McDaniel discussed the need for additional parking at the boat ramp due to the amount of people that use this boat ramp.

LIGHTHOUSE – CAPE SAN BLAS

Commissioner Yeager reported that the moving of the Lighthouse at Cape San Blas to Port St. Joe site is scheduled for July 14, 2014. He stated that a meeting will be held today to discuss emergency vehicles passing during the move of the Lighthouse.

MEETING – BEACH ADVISORY COUNCIL

Commissioner Yeager discussed the meeting held by the Beach Advisory Council to discuss the Beach Driving Ordinance. He also discussed the beach re-nourishment project; stating that they are waiting on FEMA issues to be addressed.

ADDITIONS – DEAD LAKES PARK

Chairman McDaniel discussed the need for additions to Dead Lakes Park. He reported the following items will be purchased for the Dead Lakes Park: seven (7) 8' tables, swing set with four (4) swings, fire rings, four (4) sheds for the camp area, four (4) hand dryers for the restrooms, solar panels, and a 16x36x9 pavilion. Chairman McDaniel discussed funds available from revenues from Dead Lakes Park and \$5,000.00 from T.D.C. He also reported the septic drain fill needs to be drained. Chairman McDaniel stated the first project will be to fix the septic drain fill, and the second project will be to purchase the pole barn. Commissioner McLemore motioned to proceed with these projects. Upon inquiry by Commissioner McLemore, Chairman McDaniel reported the Dead Lakes Park does accept monthly rates for the campground; noting if they leave early, there will be no refunds. Commissioner Yeager seconded for discussion; noting the Board's procurement policy would need to be followed. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously.

RV LOT – BEACON HILL

Commissioner Smiley discussed the possibility of using the forty (40) acres at Beacon Hill as RV Lots.

BOARD MEETINGS

Jennifer Corbin, of Beacon Hill appeared before the Board to discuss her concerns regarding perception viewed by the public while watching the Board meetings. She discussed tabling items that are brought up at the Board meetings to give the Board and public time to review the topic before voting. After discussion, Commissioner Yeager motioned to allow Ms. Corbin additional time to speak. Ms. Corbin discussed finding a balance in how to work together, with positive ends for everyone, to solve issues.

COMMUNICATION – CAPE SAN BLAS

Pat Hardman, of Port St. Joe appeared before the Board to discuss her concerns regarding communication issues at Cape San Blas. She reported that two (2) tower companies are ready to build a communication tower at the Cape and will provide free usage to the County, but need big phone companies to lease the space. Ms. Hardman requested that the Board allow E.D.C. to contact phone companies to encourage them to lease space on the Cape tower and to reach out to Representative Southland for assistance regarding this matter. After discussion by Commissioner Yeager,

Commissioner Smiley motioned to allow Ms. Hardman additional time to speak. Commissioner Yeager discussed working with staff to submit a letter. The Board had no objection.

LIGHTHOUSE – CAPE SAN BLAS

Pat Hardman, of Port St. Joe reported that the Lighthouse will be moved to Port St. Joe and Cape San Blas Road will be closed during the move. She stated that information needs to be sent out regarding the road closure. Commissioner Yeager discussed getting the information out to the public after the meeting at 1:30 p.m., E.T. today. Commissioner McLemore discussed getting the road grader down to the cut-of-road before the move. Chairman McDaniel requested that Mosquito Control Director Cothran place signs regarding the road closure.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Smiley, and unanimous vote, the meeting did then adjourn at 11:06 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**