

BOARD OF COUNTY COMMISSIONERS

GULF COUNTY, FLORIDA

<u>AGENDA</u>	<u>SEPTEMBER 27, 2016</u>	<u>TIME / PAGE NO.</u>
1. Meeting Called to Order		9:00 a.m.
2. Consent Agenda		1-200
3. County Staff Business		
4. Board Business		
5. Chris Holley, E.D.C. Director - E.D.C. Update		
6. Bobby Knee, Wetappo Fire Department Chief - Brush Truck		
7. Brad Price, Fire Coordinator - Wetappo Fire Department Brush Truck		
8. Gene BeHage, Costal Community Association Director - 30A Speed Limit Adjustment		201
9. Katrina Saunders, Wewahitchka Medical Center - Quarterly Report		202
10. Public Discussion		

F.S. 286.0105:

If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CONSENT AGENDA
September 27, 2016

1.	Minutes – August 18, 2016 - Workshop	1-3
	– August 23, 2016 - Regular Meeting	4-13
	– August 31, 2016 - Emergency Meeting	14-15
	– September 6, 2016 - Special Meeting	16-22
	– September 6, 2016 - Budget Hearing	23-25
2.	Approval of Checks and Warrants for August, 2016 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.	26-34
3.	Agreement – FL Department of Agriculture (FY 2016-17 Mosquito Control)	35-49
	– Medical Examiner Office (Amended Interlocal * Medical Examiner Services)	50-71
	– Outpost Design (Addendum * T.D.C. Website Design * Bid #1213-19)	72-74
	– Raymond & Linda Kuharski, Sr. * Parcel ID #02812-00R * John & Carol Setterich * Parcel ID #02921-000R * Myra Weimorts * Parcel ID #02805-000R * Annie Mae Farmer * Parcel ID #02857-000R * Leon Dees * Parcel ID #02861-000R * Emerald Coast Federal Credit Union * Parcel ID #02860- 000R – Rueben & Wanda Farmer * Parcel ID #02858-000R * Angus & Mary Peterson, Jr. * Parcel ID #02859-000R * William & Barbara Jeffcoat * Parcel ID #02855-000R * Heather & Lou Fox * Parcel ID #02856-000R * Donnie & Carolyn Young * Parcel ID #02854-000R * Rebekah & Timothy Rosenbeck * Parcel ID #02857-050R (Limited Maintenance Agreement * Ditch Maintenance * White City Area)	75-77
4.	Appointment – Gulf County Economic Development Coalition (Reappoint – Kim Bodine * Melissa Farrell * Bo Patterson * Steve Newman)	78
5.	Bid – Reject Bid #1516-32 & Readvertise * Printing of the 2017 Visitor Guide – T.D.C.	79-80
	– Award Bid #1516-34 * S.H.I.P. Project – Waymon Hanlon (Vision Builders * in the amount of \$36,600.00 * low bidder)	81-82
	– Award Bid #1516-35 * S.H.I.P. Project – Barbara Riley (Raymond Driesbach, LLC * in the amount of \$38,886.00 * low bidder)	83-84
	– Award Bid #1516-36 * S.H.I.P. Project – Isaac Thomas, Jr. (Vision Builders * in the amount of \$26,965.00 * low bidder)	85-86
	– Award Bid #1516-37 * S.H.I.P. Project – Robert Schuhmacher (Vision Builders * in the amount of \$20,850.00 * low bidder)	87-88

	– Award Bid #1516-38 * Sale of a 2002 Chevrolet K1500 4X4 Pickup – Mosquito Control * #70-614 * VIN #1GCEK14T5 (Hal Keels * in the amount of \$1,234.56 * high bidder)	89-90
6.	Billing Schedule – T.D.C. (Monthly Media * FY 2016-17 * not to exceed \$335,000.00).	91-95
	– T.D.C. (No Luggage * FY 2016-17 * not to exceed \$229,500.00)	96-101
7.	Budget Amendment #11 – General Fund (Amend the FY 2015-16 Budget for General Fund & Public Works Fund for Line Item Adjust- ments within Departmental Budgets)	102-107
8.	Contract – FL Department of Health in Gulf County (FY 2016-17 Core Contract & Fee Schedule)	108-109
9.	Grant – FL Department of Agriculture FL Forest Service (Award * Purchase Radios, Antennas, Speakers, Repeater, Masks, & Receivers * South Gulf Fire Department * amount approved \$24,332.00 with 50% Federal Share)	110-115
	– FL Department of Health Emergency Medical Services (Amendment * Purchase Type III Ambulance * #M4258 * Bid #1516-31 * Adding New Radios, Accessories, & Installation)	116-118
	– FL Department of Health Emergency Medical Services (Application * E.M.S. Employee Training & Classes * #C50 * in the amount of \$1,698.00).	119-122
10.	Inventory – IT (Asset Transfer to E.M.S. * #16-51 * Dell Optiplex 780 Computer * Serial #FM4TFN1 * #16-54 * Dell Optiplex 780 Computer * Serial #4N4TFN1 * #16-56 * Dell Optiplex 780 Computer * Serial #3N4FTN1 * 16-57 * Dell Optiplex 780 Computer * Serial #JM4TFN1)	123-124
	– IT (Asset Transfer to Gulf County Jail * #16-14 * Dell Optiplex 960 Computer * Serial #57G19K1)	125-126
	– Emergency Management (Asset Transfer to Public Works * #90-267 * Samsung 42" Plasma TV * Serial #WW3CEQ506443 * #90-269 * Samsung 42" Plasma TV * Serial #WW3CEQ308426 * #90-270 * Samsung 42" Plasma TV * Serial #WW3CEQ308489 * #90-271 * Samsung 42" Plasma TV * Serial #WW3CEQ308498 * #90-272 * Samsung 42" Plasma TV * Serial #WW3CEQ308499 * #90-273 * Samsung 42" Plasma TV * Serial #WW3CEQ308523)	127-135
	– Emergency Management (Asset Disposal * #90-299 * Premier System ID Maker * Serial #VIIDM2-629-4PRO)	136-137
	– Public Works (Asset Transfer to Gulf County Jail * #70-641 * 2003 F150 * VIN #1FTRF18W23NA93891)	138

– Public Works (Asset Disposal * #75-147 * 2006 52" Scag Mower * Serial #A1000070).	139
– Public Works (Asset Disposal * #75-166 * 2008 Trimstar Mower * Serial #07090073 * #75-174 * 2009 Trimstar Mower * Serial #09070582 * #75-172 * 2009 Trimstar Mower * Serial #09060675 * #75-141 * Snapper Mower * No Serial Number Given * #75-148 * Snapper Mower * Serial #50220479 * #75-167 * 2010 Hustler Mower * Serial #10033200 * #75-699 * 2005 Snapper Mower * Serial #50125434 * #75-168 * 2008 Snapper * Serial #50125701 * #75-171 * 2009 Snapper Mower * Serial #50425728 * #75-126 * 2004 Scag Mower * Serial #8100207)	140-141
– Public Works (Asset Disposal * #25-198 * Dell Laptop * Serial #KKJOOE913781 * #25-143 * 1998 Ice Machine * Serial #980561842).	142
– Public Works (Asset Disposal * #70-753 * 2009 Computer * Serial #10693851 * #70-754 * 2009 Computer * No Serial Number Given * #70-794 * Computer * Serial #1736300M * #70-861 * 2003 Copier * Serial #26506587 * #70-723 * 2006 Printer * Serial #MY6*4BC800T * #70-662 * Solid Waste Container * Serial #03100621 * #70-473 * 1993 Glass Breaker * Serial #G233 * #100-583 * 1988 Chevrolet Van * VIN #JGNEG25-ZX57125673 * #70-796 * 2000 Chevrolet Van * VIN #1GAH-G39J5Y1152317 * #70-348 * 1986 Forklift * Serial #70E483 * #100-347 * 1987 Homemade Trailer * No Serial Number Given * #100-537 * 1985 CAT Loader * Serial #41Y02395 * #70-796)	143-144
11. Invoice – Sunbelt Fire – Masks for Overstreet Fire Department (Invoice #97356 * \$17,532.84)	145-148
12. Plan – Gulf County Flood Response	149-179
13. Purchase Request – First Communications (37 XPR 7550 Portable Radios with Accessories * \$30,227.15 * State Contract * to be paid from St. Joe Fire Control District Fund #106)	180-187
14. Refund Request – Gulf County Tax Collector (Parcel ID #03450-003R * \$63.53)	188-189
15. Request – Chief Administrator (\$50.00 per Employee Increase to Insurance Allocation * FY 2016-17)	190
– Mosquito Control (Funds from the Sale of a 2002 Chevrolet K1500 4X4 Pickup – Mosquito Control * #70-614 * VIN #1GCEK14T5 * Bid #1516-38 * be deposited in Fund #10336400-364000)	191
– Mosquito Control (Chairman to Sign Certified Budget Documents & Other Required Mosquito Control Documents)	192

16.	Resolution – General Fund (FY 2015-16)	193
	– Amending FY 2015-16 Budget (Unanticipated Revenue in Various Funds)	194-195
	– Issuance of Temporary Building Permits for Property Owners (Hurricane Hermine & Coastal Erosion)	196-198
	– E.M.S. Employee Training Grant Funds, contingent upon County Attorney’s Review)	199-200

AUGUST 18, 2016

PORT ST. JOE, FLORIDA

WORKSHOP

The Gulf County Board of County Commissioners met in the Emergency Operations Center on this date in a workshop with the following members present: Chairman Ward McDaniel, and Commissioners Joanna Bryan and Jerry W. Barnes.

Others present were: County Attorney Jeremy Novak, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Building Official George Knight, Central Services Director Lynn Lanier, County Planner Brett Lowry, Gulf County RESTORE Act Coordinator Warren Yeager, Jr., and Staff Assistant Mike Aiken.

Chairman McDaniel called the meeting to order at 1:59 p.m., E.T.

HABITAT CONSERVATION PLAN

County Attorney Novak noted the workshop is a public meeting; being recorded and minutes taken. Chief Administrator Butler provided a presentation packet regarding HCP (Habitat Conservation Plan) <copy provided to Clerk for the record>. He discussed the various maps included in the presentation packet. Chief Administrator Butler discussed the Endangered Species Act of 1973; reporting that the HCP covers sea turtles (green loggerhead, leatherback & kemp's ridley), birds (rufa red knot & piping plover), and the St. Andrew Beach Mouse. He discussed the HCP goals and benefits. Chief Administrator Butler reported that T.H. Stone Memorial St. Joe Peninsula State Park, William J "Billy Joe" Rish Recreational Center, Eglin Air Force Base Cape San Blas, City of Port St. Joe, WindMark Beach DRI, Ovation Subdivision, projects previously reviewed and approved by U.S. FWS pursuant to Section 7 of the ESA (Endangered Species Act), and other State and Federal land ownerships including Pig Island and Richardson Hammock are excluded from the proposed HCP. He discussed the distribution of habitats suitable for the beach mouse and avoidance and minimization existing today in the County. Chief Administrator Butler then discussed the new avoidance and minimization measures to be implemented through the proposed HCP. After discussion regarding mitigation measures, Chief Administrator Butler discussed County Alternatives #1- Not Action, #2 - Issuance of one thirty (30) year Section 10(a)(1)(B) permit to the County for the incidental take of covered species for the covered activities described in the County HCP, #3 - No action landward of the CCCL/Florida Beaches HCP waterward of the CCL, and #4 - Gulf County HCP landward of the CCCL/Florida Beaches HCP waterward of the CCCL. He stated that the HCP Committee recommendation to the Board is to approve Alternative #2. Chief Administrator Butler reported that staff is evaluating costs associated with the new requirements and will bring a recommendation to the Board regarding permitting costs. County Attorney Novak stated that some version of the HCP needs to be adopted by Gulf County; reporting that the laws have been in place, but now it will be enforced at a local level. Chief Administrator Butler discussed the need for the Board to submit the HCP on to the environmental agencies and ask for their feedback. He stated that, with the HCP,

an ordinance will need to be adopted. Rebecca Pfaller, of FL FWC stated they are here to answer any questions the Board may have. Commissioner Bryan requested that a red line be put in place so the changes to the plan can be identified. She discussed her concerns regarding the County not being able to fund the enforcement of the currently adopted Ordinances. Jennifer McGee, of FL FWC discussed her concerns regarding enforcement; stating that enforcement should be laid out in the plan. Kristi Yanchis, of U.S. Fish and Wildlife stated she needs figures regarding the acreage proposed per year. Chief Administrator Butler reported the County will create 98 acres of new habitat. Upon inquiry by Chief Administrator Butler, Ms. Yanchis, of U.S. Fish and Wildlife stated that the County should adopt a final draft then submit to the agencies for review. Kent Rimmer, Representative for Defenders of Wildlife stated the HCP that is adopted ensures that the endangered species will remain in Gulf County. He reported they have three (3) concerns regarding this proposed plan: 1) the mitigation plan does not provide adequate mitigation; 2) the avoidance and minimization strategy are mischaracterized as mitigation and; 3) the proposed plan underestimates the amount of incidental take that is going to be made. Mr. Rimmer stated there needs to be additional mitigation, in addition to the beach renourishment. Discussion followed between Mr. Rimmer and U.S. Fish and Wildlife Yanchis regarding mitigation and endangered species. Jennifer McGee of FL FWC discussed her concerns regarding the mitigation within the proposed HCP. Upon inquiry by FL FWC Jennifer McGee, Chief Administrator Butler reported that the difference between Alternate #2 and #4, noting with Alternate #4 the Gulf County HCP would be landward of the CCCL and Florida Beaches waterward of the CCL; with Alternate #2 the Gulf County HCP would cover the entire beach, dunes and scrub. After further discussion regarding mitigation, fees, beach renourishment, and low density rate, Commissioner Bryan stated that if the County doesn't put a plan in place to protect what we have, we will lose it. County Attorney Novak reported there is language in the plan that addresses mitigation fees; stating there is a cost associated with living on the coastline. He stated the County wants to control the cost. U.S. Fish and Wildlife Yanchis discussed the option of implementing impact fees. After further discussion regarding fees and annual assessments, Pat Hardman, President of Coastal Community Association discussed restoring beach sand, protecting the habitat, and the Property Owners Act; stating the Board needs to adopt the plan and submit it for review. Following further discussion and upon inquiry by CCA President Pat Hardman, U.S. Fish and Wildlife Yanchis stated that if the County submits an adopted HCP in September, then comments could be provided in December, 2016. After further discussion, CCA President Hardman discussed funding avenues to help move the HCP forward. U.S. Fish and Wildlife Yanchis stated she will review funding and grant sources, but funding will not be available until October 1, 2016. After discussion, Building Official George Knight reported the County will evaluate what fees will be implemented. He stated this plan will be monitored and enforced by the Building Officials, not the County's Code Enforcement. After discussion, County Attorney Novak discussed the timeline in presenting the proposed HCP to the Board for consideration in September and then in three (3) months receive an initial agency review.

There being no further business, the meeting did then adjourn at 3:51 p.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**

AUGUST 23, 2016

REGULAR MEETING

PORT ST. JOE, FLORIDA

The Gulf County Board of County Commissioner met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Sandy Quinn, Jr., and Jerry W. Barnes.

Other present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Director of Finance & Management Rhonda Woodward, Clerk Budget & Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Deputy Administrator Kari Summers, Building Official George Knight, Gulf County E.D.C. Director Chris Holley, Gulf County E.D.C. Staff Assistant Lianna Marsman, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Gulf County Extension Service Director Ray Bodrey, Assistant Mosquito Control Director Austin Horton, County Planner Brett Lowry, Public Works & Mosquito Control Director Mark Cothran, Assistant Public Works Director Lee Collinsworth, Sheriff Mike Harrison, T.D.C. Executive Director Jennifer Adams, and Veterans' Service Officer & S.H.I.P. Administrator Joe Paul.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Reverend James Chambers opened the meeting with prayer. He reported that the Ministerial Association of Port St. Joe will be holding a prayer vigil at the Centennial Building on September 12, 2016 at 7:00 p.m., E.T. and invited the public to attend. Sheriff Harrison led the Pledge of Allegiance to the Flag.

SENATOR BILL MONTFORD REPRESENTATIVE – MATHIS

Chairman McDaniel noted that Marsha Mathis with Senator Bill Montford's Office is in attendance at today's Board meeting.

CONSENT AGENDA

Chairman McDaniel called for public comment regarding the Consent Agenda. There being no public comment, Commissioner Quinn motioned to accept the Consent Agenda. Commissioner Barnes seconded the motion, and it passed unanimously, as follows:

1. Minutes – July 19, 2016 - Regular Meeting
– August 1, 2016 - Special Meeting
2. Approval of Checks and Warrants for July, 2016 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.

3. Agreement – FL Division of Emergency Management (Alertflorida Mass Notification System * DEM-16-PG-E4-13-00-22-379)
4. Bid – Award Bid #1516-13 * Disaster Debris Removal (AshBritt, Inc. - Primary * CrowderGulf - Primary Backup * DRC Emergency Services, LLC - Secondary Backup)
 - Award Bid #1516-28 * Protective Gear - Beaches Fire Department (Municipal Emergency Services * in the amount of \$10,854.00 * to be paid from Beaches Fire Department * sole bidder)
 - Award Bid #1516-29 * Icemaker/Ice-O-Matic & Condenser - Beaches Fire Department (Gulf Ice Systems, Inc. * in the amount of \$2,887.56 * to be paid from Beaches Fire Department * low bidder)
 - Award Bid #1516-30 * Two Motorola Base Stations/Repeaters/Receivers - Beaches Fire Department (First Communications * in the amount of \$16,696.14 * to be paid from the four (4) St. Joe Fire Control Districts * sole bidder)
 - Reject Bid #1516-27 * Communication Tower Repairs - Port St. Joe Tower
 - Request to Advertise * Notice to Receive Sealed Bids (Sale of a 2002 Chevrolet K1500 4X4 Pickup - Mosquito Control * #70-614 * VIN #1GCEK14T5)
 - Request to Advertise * Notice to Receive Sealed Bids (Printing of the 2017 Gulf County Visitor Guide - Gulf County T.D.C.)
5. Fee Waiver – GFWC Wewahitchka Woman's Club (Honeyville Community Center * Federated Club 80th Anniversary Celebration * October 15, 2016)
 - Wewahitchka Ministerial Association (Honeyville Community Center * Sportsman Wild Gam Supper * October 13, 2016)
6. Grant – FL Division of Library (State Aid to Libraries Agreement * CSFA 45.030 * FY 2016-17 * in the amount of \$56,366.00)
 - FL D.O.T. (Contract Extension * T.R.I.P. Contact P#422457-3-38-01/C# * Stumphole Revetment * extend to May 1, 2017)
7. Inventory – BOCC/Administration (Asset Transfer to Gulf Co Extension Office * #15-38 * 2006 White Dodge Caravan * VIN #1D4GP24E46B698432)
 - BOCC/Administration (Asset Transfer to Gulf Co Jail * #15-37 * 2007 White Chevrolet Impala * VIN #2G1WB58K379400473)

- BOCC/Administration (Asset Transfer to Fire Coordinator * #15-30 * Optiplex 790 Minitower * No Serial Number Given)
- BOCC/Administration (Asset Transfer to Public Works * #15-41 * 2001 White Ford Taurus * VIN #1FAFP52231A272173)
- BOCC (Asset Donation from Gulf Co Sheriff's Office to Gulf Co Jail * #22-28 * 2006 White Chevrolet Impala * VIN #2G1WS551269284029)
- IT (Asset Transfer to Gulf Co T.D.C. * #16-55 * Dell OptiPlex 780 Computer * Serial #2N4TFN1)
- Public Works (Asset Disposal * #72-31 * 2011 SYX Computer VX8 * Serial #107297432 * #70-614 * 2002 Chevrolet K1500 4X4 Pickup * VIN #1GCEK14T52Z219027 * #70-502 * Coats Tire Changer 5030 * No Serial Number Given * #100-566 * Coats Tire Changer SM915TI * Serial #26M0300263 * #75-30 * 1995 6X16 Trailer * No Serial Number Given * #75-28 * 1995 6x16 Trailer * No Serial Number Given * #75-29 * 1995 6x16 Trailer * No Serial Given * #75-152 * 2006 6x16 Trailer * Serial #5THBV16266L000902 * #75-163 * 2008 6X16 Trailer * Serial #5THBU16248L0022413 * #75-71 * 6X16 Trailer * FXR661611995161 * #100-322 * 1979 Lowboy Trailer * Serial #7699)

8. Policy – Gulf Co Economic Development Coalition Expense & Business Development
9. Proclamation – Library Card Sign-up Month
10. Refund Request – Gulf County Tax Collector (Parcel ID #06357-001R * \$1,683.62 * Parcel ID #02100-000R * \$258.65 * Parcel ID #04273-225R * \$916.92 * Parcel ID #06357-002R * \$1,683.62 * Parcel ID #01050-095R * \$296.29)
11. Request – Career Source Gulf Coast (Career Source Gulf Coast FY 2016-17 Budget & Individual Training Accounts Waiver)
12. Request for Funds – Gulf County Sheriff's Office (Beach Patrol Funds * June, 2016 * \$5,693.43 & July, 2016 * \$3,313.24)
 - Gulf County Tax Collector (Advertising Unsold County Certificates * 2015 Unsold County Certificates * \$871.08)

(End)

AWARD BID #1516-26 – ROAD GRADING IN GULF COUNTY

Public Works Director Cothran appeared before the Board to recommend the award of Bid #1516-26 for road grading to the low bidder, Brock Clearing & Excavation, Inc., Alternate II, in the amount of \$131,688.00 with the purchase of the CAT grader (Asset #100-540). Upon inquiry by Commissioner McLemore, Public Works Director Cothran reported that the County has two (2) appraisals for this grader; noting there is some work that needs to be done on it. He estimated that the purchase price will be in the range of \$80,000.00 to \$85,000.00. Upon inquiry by Commissioner McLemore, Public Works Director Cothran reported that two (2) bids were received with the same base bid cost per mile, with one (1) bidder only submitting the base bid, and Brock Clearing & Excavation, Inc. submitting the base bid plus an Alternate II which included the purchase of the grader. He reported that the best benefit to the County would be, if the County is getting out of the motor grading business, to sale one (1) of the motor graders. After discussion, Commissioner McLemore motioned to award Bid #1516-26 for the road grading in Gulf County to Brock Clearing & Excavation, Inc. (low bidder), in the amount of \$131,688.00 with the purchase of the CAT grader. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. County Attorney Novak requested that within this motion to authorize the Chairman to sign the contract, contingent upon County Attorney review. Commissioner McLemore had no objection to including this in his motion.

ANNUAL REPORT – S.H.I.P.

S.H.I.P. Administrator Paul appeared before the Board to provide an annual status report regarding the S.H.I.P. Program <copy provided to the Clerk for the record>.

ANNUAL REPORT – VETERANS' OFFICE

Veterans' Service Officer Paul provided an annual status report from the Veterans' Service Office <copy provided to the Clerk for the record>. Chairman McDaniel thanked Veterans' Service Officer & S.H.I.P. Administrator Paul and his staff for the work that they do for Gulf County.

BID #1516-31 – PURCHASE TYPE III AMBULANCE

E.M.S. Director Whitfield reported that the deadline to receive sealed bids (Bid #1516-31) for the purchase of a Type III Ambulance is Friday. He noted the bids will be opened on Monday (August 29th) with a recommendation to be presented to the Board on September 6th.

MONTHLY REPORT – GULF COUNTY E.M.S.

E.M.S. Director Whitfield presented the July, 2016 E.M.S. Status Report <copy provided to the Clerk for the record>.

2016 SCALLOP SEASON

T.D.C. Executive Director (Jenkins) Adams appeared before the Board to discuss the 2016 scallop season; reporting that the season runs from August 22nd to September 5th. She also reported that the scallops are being heavily monitored by FWC (Florida Wildlife Commission). T.D.C. Executive Director Adams stated that the bag limit is forty (40) scallops per person per day, or if multiple people the limit is 200 (two hundred) per vessel, per day. Commissioner McLemore inquired whether FWC will funnel some of the fine money back down through the County as far as T.D.C. T.D.C. Executive Director Adams stated that she will make the inquiry; reporting that FWC is still trying to figure out all the logistics of enforcement and collection.

MOSQUITO OUTBREAK

Commissioner McLemore reported that he has spoken with Mosquito Control Director Cothran regarding the mosquito outbreak. He requested that the Board allow the Mosquito Control to 'beef' up the mosquito program. Upon inquiry by Commissioner McLemore, Mosquito Control Director Cothran reported that the County had approximately twelve (12) inches of rain a few weeks ago and those eggs have hatched. He stated the Mosquito Control Department has increased their spraying to six (6) nights a week, and in two to three weeks the outbreak should taper off. Commissioner McLemore inquired about the insecticide inventory and the Mosquito Control Budget. Mosquito Control Director Cothran stated that the Board approved at the last Board meeting, the large chemical purchase order; reporting that the chemical was received this week. After discussion by Mosquito Control Director Cothran regarding the Mosquito Control Budget, Commissioner McLemore inquired if the Board has any objections to Mosquito Control Director Cothran to work with Chief Administrator Butler to try and 'beef' this program up. The Board had no objection. Chairman McDaniel discussed his concerns regarding the conditions in Louisiana; thanking Mosquito Control Director Cothran and his staff.

DEMOLITION STRUCTURE – CITY OF PORT ST. JOE

Commissioner Quinn motioned to approved County Staff to work with the City of Port St. Joe to demolish a burned house on Robbins Avenue (161 Robbins Avenue, Port St. Joe). Commissioner McLemore seconded the motion for discussion. Commissioner McLemore requested that Commissioner Quinn work with County Attorney Novak to make sure everything is in order. He requested any available rock (concrete) material in the debris be retained by the County. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

OPPORTUNITY FLORIDA

Chairman McDaniel called for Antonio Jefferson with Opportunity Florida to appear. Mr. Jefferson was not present (a public speaking form was submitted, located on page 99 of the Agenda).

AWARD PRESENTATION – COUNTY PARKS

Mark Knapke, with D.E.P. appeared before the Board to present a ceremonial check for a F.R.D.A.P. grant award regarding Dead Lakes Park, Phase II, in the of \$50,000.00 and Honeyville Park, Phase II, in the amount of \$50,000.00.

PACES FOUNDATION – AFFORDABLE HOUSING / GATEWAY MANOR

Rick Haymond, with the PACES Foundation appeared before the Board to provide a status update regarding the affordable housing project, Gateway Manor. He reported that the PACES Foundation is ready to begin construction on fifty (50) affordable housing units on Clifford Sims Road. Mr. Haymond thanked the Board for the investment the County put into the property; \$300,000.00 of S.H.I.P. funds. He discussed the acquired property from the City of Port St. Joe; reporting they closed on the property this week. Mr. Haymond stated that Allan Parauke of Royal American Construction announced to the local community that they will be hiring local qualified businesses, when they can, to assist in this project. He reported that they hoped the project will be complete in ten (10) to twelve (12) months from now. Upon inquiry by Commissioner McLemore, Allan Parauke of Royal American Construction appeared before the Board to state that Royal American Construction will sub-contract a majority of the jobs. He reported that an advertisement will be placed in The Star Newspaper; stating they will also drive around and try to find contractors that will submit a bid for jobs. Upon inquiry by Commissioner Quinn, Mr. Haymond reported that a Notice of Commitment will be submitted in a couple of weeks. He noted the closing of the property is complete but a few more documents need to be submitted to the City of Port St. Joe before the permits can be issued. Mr. Haymond stated the permit fees have been paid, and Mr. Parauke will be on site in the next few weeks. Commissioner McLemore discussed his concerns regarding Royal American Construction using local contractors in lieu of out-of-state contractors. Upon inquiry by Chairman McDaniel, Building Official Knight stated that inspections will all be done by the City of Port St. Joe (property is located within the city limits). Chairman McDaniel discussed his concerns regarding quality work. Upon inquiry by Commissioner Quinn, Mr. Haymond reported that Royal American Construction has a ten (10) month construction schedule; stating that within twelve (12) months residents will be living in the apartments. Commissioner Bryan stated that she is glad the project is moving forward, but discussed her concerns regarding the structure of the deal on the County's side. She stated that she believes the \$300,000.00 S.H.I.P. funds should have been a secured loan where the S.H.I.P. program could recoup those funds. After discussion, County Attorney Novak stated that the S.H.I.P. funds are secured, a letter of commitment has been submitted to the PACES Foundation, no money has been transferred, the County has pledged \$87,500.00 annually over the next three (3) years, and an additional sum after that. He then discussed the S.H.I.P. program regarding the annual reduction and forgiveness of the funds after ten (10) years. Commissioner Bryan stated to clear the record, inquiring that what County Attorney Novak stated is that the \$300,000.00 that the County is giving to PACES is secured and will be paid back to the S.H.I.P. program. County Attorney Novak reported that these funds will not be paid back if ten (10) years expire; just the same as the L.H.A.P. program that has been in place. After discussion by County Attorney Novak, Commissioner Bryan discussed her concerns regarding this project; stating that

it is different from an individual homeowner, as this is a company that after ten (10) will be able to sell and have profit.

QUASI-JUDICIAL HEARING – REVIEW & CONSIDERATION OF P.D.R.B. RECOMMENDATIONS

SMALL SCALE MAP AMENDMENT – GULF COUNTY SCHOOL BOARD/HIGHLAND VIEW

County Planner Lowry introduced the small scale map amendment from the Gulf County School Board (Parcel ID #04272-000R) requesting a land use designation change of 7.92 acres from Public Use to Mixed Commercial/Residential Use; reporting that this is the second public hearing. He stated that Board will not need a Quasi-Judicial Hearing today; noting after approval, staff will move forward with drafting an ordinance for consideration. Jack Husband, of Southeastern Consulting Engineers, on behalf of the Gulf County School Board appeared before the Board to discuss the small scale map amendment request; reporting that the Board approved the request at the first hearing. Chairman McDaniel called for public comment. There being no public comment, Chairman McDaniel closed public comment. After discussion by Planner Lowry, Commissioner Bryan motioned to accept the P.D.R.B. recommendation (a 3-0 vote to approve the land use designation change of 7.92 acres from public use to mixed commercial/residential use). Commissioner Barnes seconded the motion. Commissioner Quinn stated that he will abstain. Upon request by County Attorney Novak, Commissioner Quinn stated for the record that he is abstaining from the vote because the Gulf County School Board is his employer. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4-0, with Commissioner Quinn abstaining due to his employer being the Gulf County School Board <FORM 8B is on file with Clerk>.

VARIANCE REQUEST – DAVID & KENDRA COWART/BEACON HILL

County Planner Lowry introduced a variance request from David and Kendra Cowart (Parcel ID #03774-060R) requesting a 20 (twenty) foot variance into the 30 (thirty) foot roadside building setback to allow for D.E.P. permitting. He reported that the P.D.R.B. recommends to the Board, by a 5-0 vote, to approve this request as presented. Chairman McDaniel asked if there was any objection to the waiving of the Quasi-Judicial Hearing. There was no objection. Jack Husband, of Southeastern Consulting Engineers, on behalf of Mr. and Mrs. Cowart appeared before the Board to report that there is a 25 (twenty-five) foot setback on a 30 (thirty) foot setback; asking for 15 (fifteen) feet which would be 10 feet from the right-of-way line. County Attorney Novak requested for the record that the minutes reflect there was no objection to the waiving of the Quasi-Judicial Hearing. If the Board accepts the recommendation from the P.D.R.B. and the waiving of the reading of the Quasi-Judicial Hearing, Planner Lowry stated a vote to move forward is required. Commissioner Bryan motioned to accept the recommendation of the P.D.R.B. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

VARIANCE REQUEST – BAY WASH OF PORT ST. JOE/OAK GROVE

County Planner Lowry introduced a variance request from Bay Wash of Port St. Joe (Parcel ID #06144-000R) requesting a 12.5 foot variance into the 30 (twenty) foot roadside setback requirement on Oak Grove Avenue. He reported that the P.D.R.B., by a 5-0, to approved this request for a 12.5 foot variance into the 20 (twenty) foot roadside setback requirement on Oak Grove Avenue. County Planner Lowry asked if anyone objection to Quasi-Judicial Hearing. Chairman McDaniel called for any objection or comments. There were not comments or objection to the waiving the Quasi-Judicial Hearing. Billy Carr, of Bay Wash of Port St. Joe appeared before the Board to discuss the variance request. County Planner Lowry asked for a vote and to waive the reading. Commissioner Quinn so moved. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

MINOR SUBDIVISION PRELIMINARY PLAT – DESERET RANCHES OF NORTH FL, LLC/WETAPPO

County Planner Lowry introduced a minor subdivision preliminary plat from Deseret Ranches of North FL, LLC (Parcel ID #03292-000R) requesting a preliminary plat approval for a 33 lot subdivision consisting of 45 total units over 127.50 acres located on Jarrott Daniels Road. He reported that the P.D.R.B. recommended to the Board, by a 5-0 vote, to approve the request for a 45 unit subdivision over 127.50 acres to be known as Wetappo Flats Subdivision. County Planner Lowry also reported that a variance was given to allow the developer to be exempt from paving the roads within the subdivision. He stated that this subdivision is for the (Deseret Ranches) employees and the developer does not want to pave the roads, but is willing to put a statement on the plat that in the event they sale one of these lots, then they will pave the roads in the subdivision. County Planner Lowry reported that the P.D.R.B. did approve this; requesting discussion and consideration from the Board. After discussion, County Planner Lowry requested that the Board call for public comment and waive (objection to waiving the Quasi-Judicial process). Commissioner McLemore discussed his concerns regarding the roads; inquiring whether it will be the County's responsibility to maintain these roads. County Attorney Novak stated from the County's understanding, they will be private roads maintained by that entity for that subdivision. Commissioner Bryan discussed her concerns regarding the roads not being paved within this subdivision; stating that if the Board approved this there needs to be something in place that this is a private subdivision that is maintained by the owners. She also stated that there needs to be a trigger mechanism that would make the County aware when a lot within this subdivision is sold that would require the roads to be paved. After discussion by members of Board, County Planner Lowry asked for the calling of the waiving of the Quasi-Judicial Hearing. Chairman McDaniel called for any objection to the waiving Quasi-Judicial Hearing. There was no objection. Dina Bautista, on behalf of Deseret Ranches of North FL, LLC appeared before the Board to report that there is a 66 (sixty-six) foot right-of-way proposed for the roadway; stating that it can be designed according to County standards with the exemption of the roads being paved. Upon inquiry by Commissioner McLemore, Ms. Bautista stated that if the property remains under the sole ownership of Deseret Ranches, then they will maintain the roads as a private roadway. Wes Quinton, of Deseret Ranches

of North FL, LLC appeared before the Board to discuss other development projects that Deseret Ranches own where they maintain the roads within those subdivisions. He reported that they expect to install a lime rock road that will endure better than clay and sand mix. After discussion by members of the Board, Mr. Quinton stated that Deseret Ranches' intention is to leave the roads within the subdivision unpaved. After discussion by Commissioner Bryan, Planner Lowry discussed presenting a final plat approval before the Board next month; reporting that the language will be on the plat for the Board's consideration. Commissioner Bryan discussed her concerns regarding the possibility of transferring the property to an LLC that has no assets and then it is sold and there is no one to compel the roads be paved and the County being left holding the bag. Planner Lowry asked if the Board accepts the P.D.R.B. recommendation; requesting a vote and to waive the reading. Commissioner Quinn motioned approved the recommendation by the P.D.R.B. and the waiving of the reading. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

POLICY & PROCEDURE – BOARD & COMMITTEES

Christy McElroy, of Port St. Joe appeared before the Board to report that the County's policy was violated last Wednesday at a board meeting by one of the members. Upon inquiry by Chairman McDaniel, Ms. McElroy stated that the meeting was held on August 17th. She stated that in the County's policy there is no exemption for anyone; discussing the policy and the incident that took place. Upon inquiry by Commissioner McLemore, Ms. McElroy stated that the subject is about the E.D.C. Board and the meeting that took place. She discussed her concerns regarding the verbal and unprofessional hostile attack that was not provoked; stating that she was singled out. Ms. McElroy then passed out packets to the members of the Board <copy provided to the Clerk for the record>. County Attorney Novak reported that he was present at the meeting Ms. McElroy is speaking of; reporting that four (4) seats are coming up. He suggested that the Board do reappointments on the E.D.C.; stating that it is a good time to revisit the code of conduct that the Board adopted last year. County Attorney Novak stated that he suggested and discussed with Chief Administrator Butler that the Code of Conduct will be reviewed with all nine (9) members at E.D.C.'s next meeting.

EXTENSION REQUEST – STUMPHOLE REVETMENT / FL D.O.T.

Gulf County E.D.C. Staff Assistant (Marsman) Sagins appeared before the Board to state that in the Agenda should have been an extension request for the Stumphole Revetment; requesting a new expiration of May 1, 2017 for the placement of the sand. County Attorney Novak stated that the request is on page 57-58 and E.D.C. Staff Assistant Sagins is requesting an amendment to what the Board approved through the Consent. Clerk Norris reported that the request in the Consent Agenda is extending the time to May 1, 2017.

PRESENTATION – STUMPHOLE

Pat Hardman, President Costal Community Association appeared before the Board to report that Senator Montford, Representative Beshears, D.O.T. Secretary Bostwick, and D.E.P. Secretary Stephens will be at the Stumphole on September 1, 2016 at 3:00 p.m., E.T. to discuss commitments and good news for Gulf County; inviting the Board and the public to attend.

F.E.M.A. MAP

Pat Hardman, President Costal Community Association discussed her concerns regarding the F.E.M.A. map issue; reporting with F.E.M.A. changing X to AE on many homes in the County and it is going to cause a hardship for low and mid-income residents. She stated that there are things that can be done to mitigate; reporting that there is a short window for mitigation. After discussion by Ms. Hardman, Chairman McDaniel discussed Ms. Hardman working with Chief Administrator Butler and County Attorney Novak to come up with a game plan. Planner Lowry reported that the NW Florida Water Management District (N.W.F.W.M.D.) has said if Gulf County has a particular area (of concern) they will be willing to review it. He also reported that if the Board does not approve these maps, then all the national flood insurance program (flood policies) would be cancelled in Gulf County. Ms. Hardman discussed challenging some of the models used and ask our State Representatives to get involved.

RED NOSE – CHAMBER OF COMMERCE

Roni Coppock, Gulf County Chamber of Commerce President appeared before the Board to discuss efforts to promote fun in the workforce; stating she has been taking pictures throughout the community wearing red noses. She asked if after the meeting people could stay and take a picture wearing a red nose.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Quinn, and unanimous vote, the meeting did then adjourn at 10:27 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**

AUGUST 31, 2016

PORT ST. JOE, FLORIDA

EMERGENCY MEETING

The Gulf County Board of County Commissioner met this date in emergency session at the E.O.C. Building with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Sandy Quinn, Jr. and Jerry W. Barnes.

Others present were: County Attorney Jeremy Novak, Clerk Director of Finance & Management Rhonda Woodward, Payroll & Insurance Clerk Madonna Suit, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Kari Summers, Central Services Director Lynn Lanier, Emergency Management Director Marshall Nelson, E9-1-1 Coordinator Ben Guthrie, Emergency Management Assistant Rachel Jackson, G.I.S. Coordinator Jessica Susich, Information Technology Assistant Gerald Ake, Assistant Mosquito Control Director Austin Horton, Property Appraiser Mitch Burke, Gulf County Property Appraiser IT Tech Dennis Barfield, Jr., Public Works & Mosquito Control Director Mark Cothran, Assistant Public Works Director Lee Collinsworth, Gulf County RESTORE Act Coordinator Warren Yeager, Jr., Sheriff Mike Harrison, Sheriff's Department Captain Chris Buchanan, Sheriff's Department Lieutenant Tim Wood, T.D.C. Deputy Director Towan Kopinsky, and T.D.C. Assistant Kellie Jackson.

STORM – TROPICAL DEPRESSION #9

Chairman McDaniel noted the reason for the emergency meeting is due to a disturbance in the Gulf. Emergency Management Director Nelson provided an update to the Board regarding the storm; reporting that Gulf County has been placed under watch and warning. He stated it is anticipated that Gulf County will receive 1 (one) to 3 (three) feet storm surge, including high tide with wave building up that will cause coastal erosion. Emergency Management Director Nelson reported currently Gulf County is under tropical storm warning, flash flood watch, and area for tornados. He then discussed the path predictions, areas of storm surge in neighboring Counties, and wind levels. After discussion by Emergency Management Director Nelson, a gentleman from the audience asked if the County will close the Stumphole. Emergency Management Director Nelson stated that they will play it by ear. Upon request by Emergency Management Director Nelson, Commissioner Barnes motioned to declare a Local State of Emergency. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There was no public comment. Upon inquiry by Chairman McDaniel, Emergency Management Director Nelson stated that the declaration will be in effect for seven (7) days. The motion then passed unanimously (4-0). Emergency Management Director Nelson stated that he would like to activate the E.O.C. today with minimum staffing, working seven (7) to seven, tomorrow go to 24 hours activation, and on Friday schedule seven (7) to seven (7), but play it by ear. He would like to ask the visitors to

monitor the situations and repair accordingly. The Board had no objection. Emergency Management Director Nelson reported that the St. Joseph Peninsula State Park started this morning with evacuations, and the Gulf County School Board will be meeting this afternoon regarding school closures. He recommended to the Government Offices to continue to monitor and possibly close mid-day Thursday. Emergency Management Director Nelson inquired if the Board needs to go ahead and give the Chairman the authority to close County offices. County Attorney Novak stated that the declaration gives the Chairman the authority to make that decision. Sherriff Harrison reported that his department will continue to monitor; the goal being to keep people safe. Port St. Joe Police Chief Herring stated that his department will be available; noting the concerns will be storm water run-off. Upon inquiry by Commissioner Barnes, Public Works Director Cothran reported that 2,500 sand bags will be available to be picked up at the South Gulf County Fire Department. Commissioner Barnes reported that Roberts and Roberts has equipment available in the area, offering assistance if the County needs it. Upon inquiry by Commissioner McLemore, Emergency Management Director Nelson stated that he does not believe Indian Pass Road will go under water, but there is an alternate route if needed. Public Works Director Cothran reported that Public Works did grade the alternate route (Painted Pony Road) this morning. Chairman McDaniel called for public comment. There was no public comment.

There being no further business the meeting did then adjourn at 10:50 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**

SEPTEMBER 6, 2016
PORT ST JOE, FLORIDA
SPECIAL MEETING

The Gulf County Board of County Commissioners met this date in special session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Sandy Quinn, Jr., and Jerry W. Barnes.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Director of Finance & Management Rhonda Woodward, Clerk Budget & Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Kari Summers, Building Official George Knight, Central Services Director Lynn Lanier, Gulf County E.M.S. Director Houston Whitfield, County Planner Brett Lowry, Assistant Public Works Director Lee Collinsworth, Gulf County RESTORE Act Coordinator Warren Yeager, Jr., T.D.C. Assistant Kellie Jackson, and Veterans' Service Officer & S.H.I.P. Administrator Joe Paul.

Chairman McDaniel called the meeting to order at 4:00 p.m., E.T.

Commissioner Quinn led the Pledge of Allegiance to the Flag.

**PUBLIC HEARING – PROPOSED COMPREHENSIVE PLAN AMENDMENT
ORDINANCE / GULF COUNTY SCHOOL BOARD**

Pursuant to advertise to hold a public hearing to consider a proposed ordinance for a land use change, County Attorney Novak read the proposed ordinance by title. Commissioner Bryan motioned to adopt the following Ordinance. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 0, with Commissioner Quinn abstaining due to his employer being the Gulf County School Board <FORM 8B on file with Clerk>, as follows:

ORDINANCE NO. 2016-04

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF GULF COUNTY, FLORIDA BY AND THROUGH PROCEDURES REQUIRED FOR SMALL-SCALE LAND USE MAP AMENDMENT PURSUANT TO AUTHORITY UNDER FLORIDA STATUTE 163.3187 AND FLORIDA STATUTE 125; SPECIFICALLY AMENDING PARCEL ID #04272-000R – SECTION 26, TOWNSHIP 7 SOUTH, RANGE 11 WEST – CORNER OF HIGHWAY 98 AND RED FISH STREET, HIGHLAND VIEW, GULF COUNTY, FLORIDA FROM PUBLIC TO MIXED USE COMMERCIAL/RESIDENTIAL; PROVIDING AN EFFECTIVE DATE.

Complete Ordinance on file with Clerk

(End)

**PUBLIC HEARING – PROPOSED COMPREHENSIVE PLAN AMENDMENT
ORDINANCE / DESERET RANCHES OF NORTH FLORIDA, LLC**

Pursuant to advertise to hold a public hearing to consider a proposed ordinance for a land use change, County Attorney Novak read the proposed ordinance by title. Commissioner Barnes motioned to adopt the following Ordinance. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

ORDINANCE NO. 2016-05

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF GULF COUNTY, FLORIDA BY AND THROUGH PROCEDURES REQUIRED FOR SMALL-SCALE LAND USE MAP AMENDMENT PURSUANT TO AUTHORITY UNDER FLORIDA STATUTE 163.3187 AND FLORIDA STATUTE 125; SPECIFICALLY AMENDING PARCEL ID #03301-000R and #03302-000R – SECTIONS 23 AND 24, TOWNSHIP 4 SOUTH, RANGE 11 WEST – JARROTT DANIELS ROAD – 2 ACRES, GULF COUNTY, FLORIDA FROM AGRICULTURE TO RESIDENTIAL; PROVIDING AN EFFECTIVE DATE.

Complete Ordinance on file with Clerk

(End)

PUBLIC HEARING – AMENDED RECREATIONAL VEHICLE ORDINANCE

Pursuant to advertise to hold a public hearing to consider a proposed ordinance for an amendment to the RV (Recreational Vehicle) Ordinance, County Attorney Novak read the amended language for the Board's consideration. Commissioner McLemore motioned to adopt the Amended RV (Recreational Vehicle) Ordinance. Commissioner Barnes seconded the motion. After discussion by members of the Board, Chairman McDaniel called for public comment. James Mayo, of Beacon Hill appeared before the Board to discuss his concerns regarding the RV Ordinance; stating that it is hard to understand. He inquired whether long-term and short-term rentals are exempt and if they will be able to continue to rent. County Attorney Novak stated that the language would afford those individuals that owned property prior to January, 2015, that has a lawful RV (recreational vehicle) on that property, and had been renting the RV to a third party for more than six (6) months prior to January 27, 2015; providing proof to the County, then the County will provide an exemption that will allow them to continue to rent as long as the property and RV stay there. Chairman McDaniel directed the Clerk to reset the clock to three (3) minutes. Mr. Mayo inquired about his parcels that he rents out; stating that he does not collect bed tax. Upon inquiry by Commissioner McLemore, Mr. Mayo reported that the property has been rented out since he owned the property five (5) years ago. Upon inquiry by Mr. Mayo, County Attorney Novak reported that the Ordinance will not permit it because bed tax has not been collected prior to the adoption of the Ordinance. Commissioner Bryan stated that with a long-term tenant, it is not required to collect bed

tax. Commissioner McLemore requested that the County Attorney Novak explain the RV Ordinance to Mr. Mayo. County Attorney Novak stated that he would sit down with Mr. Mayo and go over the Ordinance. Commissioner McLemore asked Mr. Mayo to collect his documentation and work with the County Attorney, and then County Attorney Novak will bring it back before the Board. Commissioner Quinn so moved. Commissioner McLemore motioned to move on. Commissioner Quinn seconded the motion, and it passed unanimously. Chairman McDaniel directed the Clerk to give Mr. Mayo more time. Mr. Mayo discussed his concerns regarding his lots; requesting a hardship to allow him to sale the property. County Attorney Novak reported that this variance request would go through the P.D.R.B. After discussion, Chairman McDaniel called for additional public comment. There being no further public comment, the motion passed 4 to 1, with Commissioner Bryan voting no, as follows:

ORDINANCE NO. 2016-06

AN ORDINANCE AMENDMENT TO THE "GULF COUNTY RV ORDINANCE" NO. 2015-03 AND AMENDMENT NO. 2015-06, 2016-02 WHEREBY FURTHER AMENDING THE POLICIES REGULATING RECREATIONAL VEHICLES (RV)'S AND THEIR LOCATION, PLACEMENT, RV'S PER PARCEL, USE AND STORAGE OF RV'S WITHIN BOTH UNINCORPORATED GULF COUNTY AND WITHIN THE COASTAL CORRIDOR; FOR SAID POLICIES TO AMEND, BE CODIFIED AND BECOME PART OF THE GULF COUNTY LAND DEVELOPMENT REGULATIONS (LDR); PROVIDING FOR REPEALER, SEVERABILITY AND MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; AND PROVIDING FOR AN EFFECTIVE DATE.

Complete Ordinance on file with Clerk

(End)

MULTI-YEAR IMPLEMENTATION PLAN 2016 APPLICATION APPROVAL

Gulf County RESTORE Act Coordinator Yeager appeared before the Board to discuss the 45-day public comment for M.Y.I.P. (Multi-Year Implementation Plan); reporting that the public comment will expire today. He noted Fifty-three (53) public comments were received 53 thus far. He requested Board approval to submit the M.Y.I.P. application to the U.S. Treasury. Stella Wilson, of Dewberry appeared before the Board to state that they are seeking approval from the Board to submit the M.Y.I.P. application to the U.S. Treasury; noting that that plan should met all the requirements of the U.S. Treasury. She reported that once the M.Y.I.P. is submitted to the U.S. Treasury, they have 90-days to review and approve it; stating that all public comments will be submitted as well. After discussion by Ms. Wilson, RESTORE Act Coordinator Yeager requested approval; presenting a memorandum to the Board for consideration <presented to the Clerk for the record>. Commissioner McLemore motioned to approve this request. Commissioner Barnes seconded the motion. After discussion, Chairman McDaniel called for public comment. Christy McElroy, of Port St. Joe appeared before the Board to discuss the document that was submitted, noting she didn't see the actual ratings or scoring of the

projects. She reported that she worked on a project that had the highest rating/scoring; suggesting that the score sheets be submitted to the U.S. Treasury as well. Pat Hardman, Coastal Community Association President appeared before the Board to discuss the project (beach/habitat restoration); stating that it has a seven (7) to one (1) match in terms of the money, along with comment letters for State agencies. She requested that the Board move this project forward. Chairman McDaniel called for public comment. There being no further public comment, Chairman McDaniel closed public comment. The motion then passed 4 to 1, with Commissioner Bryan voting no. RESTORE Act Coordinator Yeager appeared before the Board to request approval to advertise to receive sealed bids for a consultant for a federal grant writing portion. Commissioner McLemore motioned to approve this request. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

MSTU BOND RESOLUTION

After discussion by County Attorney Novak, he read the proposed resolution by title. Upon inquiry by Commissioner Bryan, County Attorney Novak stated that this proposed resolution is for the general County, not the MSTU for the Cape. Commissioner McLemore motioned to adopt the following Resolution. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan voting no, as follows:

RESOLUTION NO. 2016-20

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, AMENDING AND SUPPLEMENTING RESOLUTION NO. 2016-08 OF THE COUNTY; AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$4,000,000 IN AGGREGATE PRINCIPAL AMOUNT OF LIMITED AD VALOREM TAX BONDS, SERIES 2016 (CAPE SAN BLAS BEACH RENOURISHMENT PROJECT – BAYSIDE, GULFSIDE BEACHFRONT, AND GULFSIDE INTERIOR MSTUs), IN ORDER TO FINANCE CERTAIN BEACH IMPROVEMENTS; MAKING CERTAIN OTHER COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH BONDS; PROVIDING CERTAIN TERMS AND DETAILS OF SUCH BONDS, INCLUDING AUTHORIZING A NEGOTIATED SALE OF SAID BONDS AND THE EXECUTION AND DELIVERY OF A BOND PURCHASE CONTRACT WITH RESPECT THERETO UPON COMPLIANCE WITH CERTAIN PARAMETERS; APPOINTING THE PAYING AGENT AND REGISTRAR WITH RESPECT TO SAID BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF AN OFFICIAL STATEMENT WITH RESPECT THERETO; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSURANCE AGREEMENT AND A CONTINUING DISCLOSURE CERTIFICATE; AND PROVIDING AN EFFECTIVE DATE.

Complete Resolution on file with Clerk

(End)

County Attorney Novak read the proposed resolution regarding the non-ad valorem revenue bond, series 2016 by title calling for public comment. Commissioner Bryan requested clarification; stating she believes this proposed resolution is the County at-large and the previous resolution was the MSTU for the Cape. After clarification by County Attorney Novak, Commissioner Bryan stated for the record that she does not want to vote against what the residents on the Cape voted to tax themselves; requesting that the Board go back to the previous vote and she would vote in favor. Chairman McDaniel noted that Commissioner Bryan is changing her vote to yes to the previous motion (adoption of Resolution No. 2016-20). Commissioner McLemore motioned to adopt the following Resolution. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan voting no, as follows:

RESOLUTION NO. 2016-21

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, AMENDING AND SUPPLEMENTING RESOLUTION NO. 2016-09 OF THE COUNTY; AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$4,000,000 IN AGGREGATE PRINCIPAL AMOUNT OF NON-AD VALOREM REVENUE BONDS, SERIES 2016, IN ORDER TO FINANCE CERTAIN BEACH IMPROVEMENTS; MAKING CERTAIN OTHER COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH BONDS; PROVIDING CERTAIN TERMS AND DETAILS OF SUCH BONDS, INCLUDING AUTHORIZING A NEGOTIATED SALE OF SAID BONDS AND THE EXECUTION AND DELIVERY OF A BOND PURCHASE CONTRACT WITH RESPECT THERETO UPON COMPLIANCE WITH CERTAIN PARAMETERS; APPOINTING THE PAYING AGENT AND REGISTRAR WITH RESPECT TO SAID BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF AN OFFICIAL STATEMENT WITH RESPECT THERETO; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSURANCE AGREEMENT AND A CONTINUING DISCLOSURE CERTIFICATE; AND PROVIDING AN EFFECTIVE DATE.

Complete Resolution on file with Clerk

(End)

AWARD BID #1516-31 – PURCHASE TYPE III AMBULANCE

E.M.S. Director Whitfield appeared before the Board to recommend the award of Bid #1516-31 for the purchase of a Type III Ambulance to Excellence, Inc., Option 1 (demo option), in the amount of \$148,127.77. He reported that he received separate bids for the cot and accessories for the ambulance; stating that Stryker is a sole-source provider, in the amount of \$22,966.99. E.M.S. Director Whitfield discussed the need for new radios

for the ambulance; stating he received a price from First Communications, which services all of the current radios in stock, in the amount of \$2,217.51 (to be paid from grant funds). E.M.S. Director Whitfield recommended that the Board approve the whole package. Commissioner McLemore motioned to approve this request. Chairman McDaniel seconded the motion. Chairman McDaniel reported that this ambulance will be housed at the Port St. Joe Station. Chairman McDaniel called for public comment. There was no public comment. Chief Administrator Butler stated that the Board will need to make certain the money is in this year's budget, if not it will need to come out of next year's budget. Assistant Administrator Hammond stated that the County has to fund what is in the Capital Improvement Plan in order to match the \$43,333.00. Chief Administrator Butler inquired whether the money is available in the current budget. E.M.S. Director Whitfield stated that the County has the grant funds from the State and the matching money will be in this upcoming budget. Upon inquiry by Clerk Budget & Finance Officer Herring, E.M.S. Director Whitfield reported that the equipment will not be received until after October 1, 2016. Assistant Administrator Hammond stated that in order to award the bid, the County must fund the Capital Improvement budget that will be voted on later today. Upon inquiry by Commissioner McLemore, E.M.S. Director Whitfield stated that this project is outlined in the Capital Improvement budget. Commissioner McLemore then amended his motion to approve this request, contingent upon the matching funds being available in the Capital Improvement budget. After discussion, Clerk Budget & Finance Officer Herring discussed her concerns regarding the radios being in the grant. E.M.S. Director Whitfield reported that the radios are included in the grant. Clerk Budget & Finance Officer Herring requested that it be contingent upon being approved within the grant and budget. Upon inquiry by Chairman McDaniel, Commissioner McLemore stated that is motion is to approve E.M.S. Director Whitfield request, contingent upon the matching funds are in the budget that passes at tonight public hearing. Upon inquiry by Chairman McDaniel, Commissioner Barnes stated that his second stands. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

TROPICAL STORM HERMINE

Chairman McDaniel called Emergency Management Director Nelson to appear before the Board to discuss Tropical Storm/Hurricane Hermine. Emergency Management Director Nelson was not present.

PUBLIC DISCUSSION

Pat Hardman, of Port St. Joe appeared before the Board to discuss the first F.E.M.A. Flood Map Committee meeting that was held on August 31, 2016 <Commissioner McLemore left the meeting at 4:50 p.m., E.T.>. She reported that Dewberry and N.W.F.W.M.D. (Northwest Florida Water Management District) does not have the ability to change what F.E.M.A. has proposed, but is willing to help Gulf County challenge these changes. Ms. Hardman discussed the model that is being used to determine the property designation and the option of a survey to be performed by the property owner; stating that it is being reviewed whether there is available funding to allow low income or moderate income property owners to obtain this evidence. She reported that F.E.M.A./N.W.F.W.M.D. are not going to start the 90-day challenge period until the issues of reevaluation are completed. Ms. Hardman stated that the County needs to move

forward and stay on it; reporting that the recommendations were to expand the committee, adding Bo Springs, Representative of Northwest Florida Water Management for Gulf County and representatives from the Cities of Port St. Joe and Wewahitchka <Commissioner McLemore returned to the meeting at 4:55 p.m., E.T.>. After discussion, Ms. Hardman stated that it is worth the effort to continue; suggesting the need to at some point schedule a meeting with the Governor and State Representatives.

TROPICAL STORM HERMINE

Commissioner Barnes thanked Roberts and Roberts, Inc.; stating that they had an end-loader and an operator down at the Stumphole.

There being no further business, the meeting did then adjourn at 4:57 p.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**

SEPTEMBER 6, 2016
PORT ST. JOE, FLORIDA
BUDGET HEARING

The Gulf County Board of County Commissioners met this date in special budget session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Sandy Quinn, Jr., and Jerry W. Barnes.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Director of Finance & Management Rhonda Woodward, Clerk Budget & Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Kari Summers, Building Official George Knight, Central Services Director Lynn Lanier, Gulf County E.M.S. Director Houston Whitfield, HR/Risk Management Director Denise Manuel, Assistant Mosquito Control Director Austin Horton, County Planner Brett Lowry, Property Appraiser Mitch Burke, Property Appraiser IT Tech Dennis Barfield, Jr. Assistant Public Works Director Lee Collinsworth, Gulf County RESTORE Act Coordinator Warren Yeager, Jr., Sheriff Mike Harrison, Sheriff's Department Captain Chris Buchanan, and Veterans' Service Officer & S.H.I.P. Administrator Joe Paul.

Chairman McDaniel called the meeting to order at 5:05 p.m., E.T.

TENTATIVE 2016-17 OVERVIEW

Chief Administrator Butler reported that the Board gave direction for County Staff to come back to the Board with a balanced budget based on the current millage rate. He reported that the current Millage Rate is 7.2442, stating that with the increased values within the County, an increase of \$458,433.00 is projected. After discussion by Chief Administrator Butler, he reported that the Final Budget Hearing will be held on September 20, 2016 at 5:01 p.m., E.T. Clerk Norris then advised the Board of the following: 1. The Aggregate Proposed Millage Rate is 7.6301, which is 3.49% above the current year aggregate rolled back rate of 7.3731; 2. The Countywide proposed Tentative Millage Rate is 7.2442; 3. The maximum Countywide Millage Rate is 7.2442, unless the Board votes to adopt a lesser rate; 4. The General Fund Cash Carry Forward amount is \$6,593,836 as balance brought forward cash and has been budgeted as a source of funds in the 2016-17 General Fund Budget (unrestricted is \$5,300,000, with the remaining being restricted cash in the General Fund); 5. Key increases over the rolled back rate are: a) Sheriff's Office Budget increase, b) E.M.S. Budget increase, c) increase to insurance contributions, and d) General Fund/Public Work pay and step increase; 6. The Port St. Joe Downtown Redevelopment Agency's obligation this year based on the current millage rate is \$155,348.00. 7. The Dependent Districts proposed tentative budgets include .5000 millage each; 8. Adding this year MSTU voted debt service proposed tentative millage rate a) Gulfside Beachfront is 1.3139, b) Gulfside Interior is 1.1549, and c) Bayside is 1.1052; 9. Any changes to elected officials salaries based on the State Legislators have

been added; and 10. Changes associated with grant and debt services funds have been included in the proposed budget. Clerk Norris noted that any increases the Board provides will have to be offset by equivalent reductions to other specified budgets. Upon inquiry by Commissioner McLemore, Clerk Budget & Finance Officer Herring reported that the total increase for the Sheriff's Department, including the amount of the insurance contribution, is \$127,645.00, and the E.M.S. increase is \$107,246.00. Commissioner McLemore discussed his concerns regarding being short approximately \$300,000 to a balanced budget; noting that \$234,000 had been identified. Chief Administrator Butler reported that \$319,000 from the proposed budget was cut to get to the current year millage rate. After discussion, Chairman McDaniel called for public comment. Bob Locascio, with Gulf County Senior Citizens Association appeared before the Board to thank the Board for their support; discussing the Alzheimer's program. He requested the Board consider providing additional funds to support the Alzheimer's program. The Board took no action. After further discussion, Chairman McDaniel called for public comment. There were no additional public comment.

RESOLUTION – TENTATIVE 2016-17 MILLAGE RATES

Clerk Norris read the proposed resolution setting forth the tentative millage rates. Commissioner McLemore motioned to adopt the following Resolution. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

RESOLUTION NO. 2016-22

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR GULF COUNTY FOR FISCAL YEAR 2016-2017; PROVIDING FOR AN EFFECTIVE DATE.

Complete Resolution on file with Clerk

(End)

RESOLUTION – TENTATIVE 2016-17 BUDGET

Clerk Norris read the proposed resolution setting forth the tentative 2016-17 budget. Commissioner McLemore motioned to adopt the Tentative 2016-17 Budget Resolution. Commissioner Quinn seconded the motion. After discussion by Commissioner Bryan, Chairman McDaniel called for public comment. There being no public comment, the motion passed then 4 to 1, with Commissioner Bryan voting no, as follows:

RESOLUTION NO. 2016-23

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2016-2017; PROVIDING FOR AN EFFECTIVE DATE.

Complete Resolution on file with Clerk

(End)

FINAL BUDGET HEARING

Following discussion by Clerk Norris, Commissioner McLemore motioned to set the Final Budget Hearing for Tuesday, September 20, 2016 at 5:01 p.m., E.T. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Quinn, and unanimous vote, the meeting did then adjourn at 5:37 p.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**



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4092	08/10/2016	WIRE	BD.CO.COMMISSIONERS P/R		132,851.11	83116	08/13/2016
4097	08/10/2016	WIRE	ELECTRONIC FEDERAL TAX PA		49,758.70	83116	08/13/2016
4098	08/10/2016	WIRE	EXPERTPAY FOR EMPLOYERS		540.38	83116	08/13/2016
4099	08/11/2016	WIRE	CENTENNIAL BANK		2,433.21	83116	08/13/2016
4100	08/11/2016	WIRE	NATIONWIDE RETIREMENT SOL		3,421.50	83116	08/13/2016
4104	08/16/2016	WIRE	CENTENNIAL BANK	135.00			
4105	08/17/2016	WIRE	AMERICAN FIDELITY ASSURAN	5,924.28			
4106	08/19/2016	WIRE	CENTENNIAL BANK	943.81			
4110	08/23/2016	WIRE	BD.CO.COMMISSIONERS P/R	134,797.80			
4114	08/23/2016	WIRE	CENTENNIAL BANK	2,283.21			
4115	08/23/2016	WIRE	NATIONWIDE RETIREMENT SOL	3,421.50			
4116	08/23/2016	WIRE	ELECTRONIC FEDERAL TAX PA	50,022.84			
4117	08/23/2016	WIRE	EXPERTPAY FOR EMPLOYERS	540.38			
4142	08/08/2016	WIRE	FLORIDA DIVISION OF RETIR	56,952.72			
4143	08/01/2016	WIRE	CENTENNIAL BANK	115.00			
4144	08/03/2016	WIRE	CENTENNIAL BANK	2,350.54			
110264	08/02/2016	PRINTED	KENDALL MURPHY		4,050.00	83116	08/13/2016
110265	08/05/2016	PRINTED	GCEC		1,248.03	83116	08/13/2016
110266	08/05/2016	PRINTED	GULF ARC, INC		1,539.50	83116	08/13/2016
110267	08/05/2016	PRINTED	CITY OF FORT ST JOE		4,327.02	83116	08/13/2016
110268	08/05/2016	PRINTED	DAVID RICHES IGA WEWA		193.46	83116	08/13/2016
110269	08/05/2016	PRINTED	ST JOE AUTO PARTS		1,758.54	83116	08/13/2016
110270	08/05/2016	PRINTED	ST JOE HARDWARE		1,086.52	83116	08/13/2016
110271	08/05/2016	PRINTED	ST JOE HARDWARE		451.37	83116	08/13/2016
110272	08/05/2016	PRINTED	ST JOE HARDWARE		143.96	83116	08/13/2016
110273	08/05/2016	PRINTED	ST JOE NATURAL GAS CO		879.61	83116	08/13/2016
110274	08/05/2016	PRINTED	SOUTHERN CLEANING SUPPLY		217.65	83116	08/13/2016
110275	08/05/2016	PRINTED	TRACTOR & EQUIPMENT CO		13.60	83116	08/13/2016
110276	08/05/2016	PRINTED	WALLACE PUMP & SUPPLY		3,781.53	83116	08/13/2016
110277	08/05/2016	PRINTED	WALLACE PUMP & SUPPLY		851.02	83116	08/13/2016
110278	08/05/2016	PRINTED	CITY OF WEWAHITCHKA		344.31	83116	08/13/2016
110279	08/05/2016	PRINTED	CITY OF WEWAHITCHKA		3,568.35	83116	08/13/2016
110280	08/05/2016	PRINTED	MOORE MEDICAL, LLC		405.68	83116	08/13/2016
110281	08/05/2016	PRINTED	DOLomite, INC.		587.84	83116	08/13/2016
110282	08/05/2016	PRINTED	LIGHTHOUSE UTILITIES		382.60	83116	08/13/2016
110283	08/05/2016	PRINTED	BAY COUNTY BOARD COUNTY		3,013.00	83116	08/13/2016
110284	08/05/2016	PRINTED	LIFE MANAGEMENT CENTER		209.63	83116	08/13/2016
110285	08/05/2016	PRINTED	PITNEY BOWES GLOBAL FINAN		194.00	83116	08/13/2016
110286	08/05/2016	PRINTED	ST JOE RENT ALL INC.		1,147.00	83116	08/13/2016
110287	08/05/2016	PRINTED	FISHERS BUILDING SUPPLY		311.55	83116	08/13/2016
110288	08/05/2016	PRINTED	NORTH FLORIDA MEDICAL CEN		130.00	83116	08/13/2016
110289	08/05/2016	PRINTED	TEK DISTRIBUTORS, INC.		2,897.09	83116	08/13/2016
110290	08/05/2016	PRINTED	FIRST COMMUNICATIONS		945.00	83116	08/13/2016
110291	08/05/2016	PRINTED	LEROY HILL COFFEE COMPANY		191.70	83116	08/13/2016
110292	08/05/2016	PRINTED	FLA.DEPT.ENVIRONMENTAL PR		50.00	83116	08/13/2016
110293	08/05/2016	PRINTED	STATE OF OKLAHOMA		960.00	83116	08/13/2016
110294	08/05/2016	PRINTED	W.S. DARLEY & CO.		532.91	83116	08/13/2016
110295	08/05/2016	PRINTED	BAYSIDE LUMBER & BUILDING		12.09	83116	08/13/2016
110296	08/05/2016	PRINTED	BAYSIDE LUMBER & BUILDING		2,127.30	83116	08/13/2016
110297	08/05/2016	PRINTED	ZEE MEDICAL SERVICE		117.00	83116	08/13/2016

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CLERK OF CIRCUIT COURT
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110352	08/05/2016	PRINTED	005809 DOLLAR GENERAL CHARGE SAL	48.85	83116	08/13/2016
110353	08/05/2016	PRINTED	005897 COBRA ADMINISTRATIVE SOLU	76.97	83116	08/13/2016
110354	08/05/2016	PRINTED	005931 BREATHING AIR SYSTEMS	148.50	83116	08/13/2016
110355	08/05/2016	PRINTED	005936 XEROX CORPORATION	81.99	83116	08/13/2016
110356	08/05/2016	PRINTED	005936 XEROX CORPORATION	225.20	83116	08/13/2016
110357	08/05/2016	PRINTED	005936 XEROX CORPORATION	146.52	83116	08/13/2016
110358	08/05/2016	PRINTED	005936 XEROX CORPORATION	230.57	83116	08/13/2016
110359	08/05/2016	PRINTED	005993 KONICA MINOLTA BUSINESS S	124.93	83116	08/13/2016
110360	08/05/2016	PRINTED	006009 ROK TECHNOLOGIES, LLC	400.00	83116	08/13/2016
110361	08/05/2016	PRINTED	006236 ONE WAY FITNESS CENTER	337.50	83116	08/13/2016
110362	08/05/2016	PRINTED	006257 DUKE ENERGY FL., INC.	11.89	83116	08/13/2016
110363	08/05/2016	PRINTED	006257 DUKE ENERGY FLORIDA, INC.	14,499.47	83116	08/13/2016
110364	08/05/2016	PRINTED	006273 JOSEPH R. BAYBA JR.	200.00	83116	08/13/2016
110365	08/05/2016	PRINTED	006311 OUTPOST DESIGN	1,170.00	83116	08/13/2016
110366	08/05/2016	PRINTED	006330 INDEPENDENT HEALTH SERVIC	1,227.66	83116	08/13/2016
110367	08/05/2016	PRINTED	006330 INDEPENDENT HEALTH SERVIC	1,095.90	83116	08/13/2016
110368	08/05/2016	PRINTED	006341 WEWA OUTDOORS & PAWN LLC	29.50	83116	08/13/2016
110369	08/05/2016	PRINTED	006353 LIBERTY CO CLERKS OFFICE	10,140.00	83116	08/13/2016
110370	08/05/2016	PRINTED	006373 BILL CRAMER CHEVROLET	943.02	83116	08/13/2016
110371	08/05/2016	PRINTED	006375 DANIEL A KENNY	200.00	83116	08/13/2016
110372	08/05/2016	PRINTED	006379 IZEA, INC	25,000.00	83116	08/13/2016
110373	08/05/2016	PRINTED	006380 ADT SECURITY SERVICES	131.01	83116	08/13/2016
110374	08/05/2016	PRINTED	006432 118-WASTE PRO-PANAMA CITY	2,511.06	83116	08/13/2016
110375	08/05/2016	PRINTED	006434 MARIAM MEDIA NETWORK, LLC	7,110.79	83116	08/13/2016
110376	08/05/2016	PRINTED	006494 PAUL KOHRS	150.00	83116	08/13/2016
110377	08/05/2016	PRINTED	006497 MODULAR DOCUMENT SOLUTION	216.80	83116	08/13/2016
110378	08/05/2016	PRINTED	006513 ASSOCIATED PAPER, INC	865.87	83116	08/13/2016
110379	08/05/2016	PRINTED	006545 O'REILLY AUTOMOTIVE STORE	39.99	83116	08/13/2016
110380	08/05/2016	PRINTED	006554 CLARENCE RAYFORD BODREY	257,853.03	83116	08/13/2016
110381	08/05/2016	PRINTED	006566 DEWBERRY ENGINEERS, INC.	6,180.00	83116	08/13/2016
110382	08/11/2016	PRINTED	001731 HAROLDS AUTO PARTS	6,180.00	83116	08/13/2016
110384	08/11/2016	PRINTED	001731 HAROLDS AUTO PARTS	222.50	83116	08/13/2016
110385	08/11/2016	PRINTED	003433 SHIRLEY JENKINS	486.63	83116	08/13/2016
110386	08/11/2016	PRINTED	004568 MEDIACOM	605.61	83116	08/13/2016
110387	08/11/2016	PRINTED	004598 LEGAL SERVICES NORTH FLOR	975.05	83116	08/13/2016
110388	08/11/2016	PRINTED	005539 CORRECTIONAL RISK SERVICE	144.09	83116	08/13/2016
110389	08/11/2016	PRINTED	005684 VERIZON WIRELESS	80.00	83116	08/13/2016
110390	08/11/2016	PRINTED	005930 NOVAK LAW GROUP, PLLC	300.00	83116	08/13/2016
110391	08/15/2016	PRINTED	006582 CHRISTOPHER A MARTIN			
110392	08/16/2016	PRINTED	003433 SHIRLEY JENKINS	31.25		
110393	08/16/2016	PRINTED	004160 UNIFIRST CORPORATION	166.50		
110394	08/16/2016	PRINTED	004290 UNITED WAY OF NORTHWEST F	255.74		
110395	08/19/2016	PRINTED	000151 GCEC	50.00		
110396	08/19/2016	PRINTED	000158 GULF COUNTY SHERIFFS	2,256.70		
110397	08/19/2016	PRINTED	000181 CITY OF PORT ST JOE	209,141.10		
110398	08/19/2016	PRINTED	000186 DAVID RICHES IGA WEWA	1,300.00		
110399	08/19/2016	PRINTED	000189 ST JOE AUTO PARTS	312.94		
110400	08/19/2016	PRINTED	000190 ST JOE HARDWARE	1,615.71		
110401	08/19/2016	PRINTED	000190 ST JOE HARDWARE	99.92		



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GULF COUNTY BCC
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FOR: All Except State

FOR CASH ACCOUNT: 00100 10110

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110404	08/19/2016	PRINTED	000215 WALLACE PUMP & SUPPLY	2,153.89
110405	08/19/2016	PRINTED	000222 CITY OF WEWAHITCHKA	2,873.02
110406	08/19/2016	PRINTED	000251 ROWLAND'S WELDING &	42.08
110407	08/19/2016	PRINTED	000285 MOORE MEDICAL, LLC	112.89
110408	08/19/2016	PRINTED	000336 KENDALL MURPHY	1,350.00
110409	08/19/2016	PRINTED	000373 REBECCA J. WIMER	160.00
110410	08/19/2016	PRINTED	000506 DOLomite, INC.	1,145.77
110411	08/19/2016	PRINTED	000537 CARPET COUNTRY	1,184.34
110412	08/19/2016	PRINTED	000666 BAY COUNTY BOARD COUNTY	3,013.00
110413	08/19/2016	PRINTED	000747 PITNEY BOWES GLOBAL FINAN	454.40
110414	08/19/2016	PRINTED	000839 GULF CO. TRANSPORTATION	1,539.50
110415	08/19/2016	PRINTED	000894 ST JOE RENT ALL INC.	136.56
110416	08/19/2016	PRINTED	000906 COMFORTER FUNERAL HOME	260.00
110417	08/19/2016	PRINTED	000928 PROFESSIONAL WINDOWS & GL	780.00
110418	08/19/2016	PRINTED	001002 FISHERS BUILDING SUPPLY	204.70
110419	08/19/2016	PRINTED	001061 NORTH FLORIDA MEDICAL CEN	1,335.00
110420	08/19/2016	PRINTED	001106 LEAF	185.17
110421	08/19/2016	PRINTED	001123 SOUTH GULF COUNTY FIRE DE	2,647.43
110422	08/19/2016	PRINTED	001132 PRECISION COMMUNICATIONS	349.00
110423	08/19/2016	PRINTED	001141 CULLIGAN	32.50
110424	08/19/2016	PRINTED	001141 CULLIGAN	20.50
110425	08/19/2016	PRINTED	001162 TEK DISTRIBUTORS, INC.	1,998.27
110426	08/19/2016	PRINTED	001612 DEPT.BUSINESS PROF.REGULA	487.18
110427	08/19/2016	PRINTED	001643 BAYSIDE LUMBER & BUILDING	3,878.30
110428	08/19/2016	PRINTED	001648 HARRIS BUSINESS MACHINES	46.89
110429	08/19/2016	PRINTED	001648 HARRIS BUSINESS MACHINES	229.86
110430	08/19/2016	PRINTED	001731 HAROLDS AUTO PARTS	1,881.04
110431	08/19/2016	PRINTED	001731 HAROLDS AUTO PARTS	1,307.00
110432	08/19/2016	PRINTED	001731 HAROLDS AUTO PARTS	55.66
110433	08/19/2016	PRINTED	001920 MED-TECH RESOURCE, INC.	413.89
110434	08/19/2016	PRINTED	002074 SUNBELT FIRE APPARATUS	19,573.94
110435	08/19/2016	PRINTED	002258 MARIANNA AUTO PARTS	118.68
110436	08/19/2016	PRINTED	002619 ST. JOSEPH BAY HUMANE SOC	2,016.00
110437	08/19/2016	PRINTED	002638 G & C SUPPLY CO., INC.	363.32
110438	08/19/2016	PRINTED	002660 CDW GOVERNMENT INC.	2,475.72
110439	08/19/2016	PRINTED	003017 BO KNOWS PEST CONTROL	85.00
110440	08/19/2016	PRINTED	003204 DEWAYNE STRADER	50.00
110441	08/19/2016	PRINTED	003484 OFFICE DEPOT, INC	797.15
110442	08/19/2016	PRINTED	003589 MATTHEW BENDER & CO	249.18
110443	08/19/2016	PRINTED	004065 COMBINED INSURANCE SERVIC	1,600.00
110444	08/19/2016	PRINTED	004160 UNIFIRST CORPORATION	138.50
110445	08/19/2016	PRINTED	004160 UNIFIRST CORPORATION	24.80
110446	08/19/2016	PRINTED	004249 STATE OF FLORIDA	6,584.28
110447	08/19/2016	PRINTED	004450 PUBLIC RISK INSURANCE AGE	433.00
110448	08/19/2016	PRINTED	004459 GRAYBAR	113.51
110449	08/19/2016	PRINTED	004495 BOUND TREE MEDICAL, LLC	1,315.73
110450	08/19/2016	PRINTED	004553 J.V. GANDER, DISTRIBUTORS	45.71
110451	08/19/2016	PRINTED	004553 J.V. GANDER, DISTRIBUTORS	325.99
110452	08/19/2016	PRINTED	004553 J.V. GANDER, DISTRIBUTORS	1,459.64
110453	08/19/2016	PRINTED	004553 J.V. GANDER, DISTRIBUTORS	78.95



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FOR: All Except State

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110508	08/24/2016	PRINTED	000421 INT. UNION OF OPER. ENG.	157.25
110509	08/24/2016	PRINTED	004160 UNIFIRST CORPORATION	29.61
110510	08/24/2016	PRINTED	004160 UNIFIRST CORPORATION	243.54
110511	08/24/2016	PRINTED	004290 UNITED WAY OF NORTHWEST F	50.00
110512	08/25/2016	PRINTED	000151 GCEC	2,479.07
110513	08/25/2016	PRINTED	000158 GULF COUNTY SHERIFFS	9,006.67
110514	08/25/2016	PRINTED	000172 NORTHWEST REGIONAL LIBRAR	24,188.00
110515	08/25/2016	PRINTED	000452 GULF COUNTY HEALTH DEPT.	24,920.00
110516	08/25/2016	PRINTED	001318 MIZE PLUMBING, GLASS AND	12,460.45
110517	08/25/2016	PRINTED	002340 COSTIN AND COSTIN	1,103.48
110518	08/25/2016	PRINTED	002340 COSTIN AND COSTIN	5,068.63
110519	08/25/2016	PRINTED	002340 COSTIN AND COSTIN	9,500.00
110520	08/25/2016	PRINTED	003364 JERRY W. BARNES	265.42
110521	08/25/2016	PRINTED	003365 CARMEN L. MCLENORE	400.00
110522	08/25/2016	PRINTED	004483 LOWE'S HOME CENTERS, INC.	193.66
110523	08/25/2016	PRINTED	004568 MEDIACOM	109.95
110524	08/25/2016	PRINTED	005264 FAIRPOINT COMMUNICATIONS	3,957.20
110525	08/25/2016	PRINTED	005445 EMS CONSULTANTS, LTD	4,138.17
110526	08/25/2016	PRINTED	005455 CURRENT SOLUTIONS OF THE	7,932.00
110527	08/25/2016	PRINTED	005684 VERIZON WIRELESS SERVICES	18.62
110528	08/25/2016	PRINTED	005734 FDACS	22,094.36
110529	08/25/2016	PRINTED	005897 COBRA ADMINISTRATIVE SOLU	76.97
110530	08/25/2016	PRINTED	005914 WARD MCDANIEL	400.00
110531	08/25/2016	PRINTED	005930 NOVAK LAW GROUP, PLLC	15,245.00
110532	08/25/2016	PRINTED	005946 GARY M. PABLO, MD	833.33
110533	08/25/2016	PRINTED	006257 DUKE ENERGY FLORIDA, INC.	15,180.70
110534	08/25/2016	PRINTED	006433 SANDY QUINN	181.70
110535	08/25/2016	PRINTED	006586 RIVAS T DRYWALL	7,581.00
110536	08/31/2016	PRINTED	006575 SECOND TO NONE CONCRETE &	7,750.00
110537	08/31/2016	PRINTED	000151 GCEC	2,602.13
110538	08/31/2016	PRINTED	000153 GULF ARC, INC	131.25
110539	08/31/2016	PRINTED	000181 CITY OF FORT ST JOE	3,884.03
110540	08/31/2016	PRINTED	000186 DAVID RICHES IGA WEGA	105.68
110541	08/31/2016	PRINTED	000186 DAVID RICHES IGA WEGA	133.20
110542	08/31/2016	PRINTED	000189 ST JOE AUTO PARTS	1,844.25
110543	08/31/2016	PRINTED	000190 ST JOE AUTO PARTS	15.94
110544	08/31/2016	PRINTED	000190 ST JOE HARDWARE	853.49
110545	08/31/2016	PRINTED	000190 ST JOE HARDWARE	2,025.85
110546	08/31/2016	PRINTED	000190 ST JOE HARDWARE	34.98
110547	08/31/2016	PRINTED	000194 ST JOE NATURAL GAS CO	1,086.73
110548	08/31/2016	PRINTED	000203 SOUTHERN CLEANING SUPPLY	284.32
110549	08/31/2016	PRINTED	000215 WALLACE PUMP & SUPPLY	280.35
110550	08/31/2016	PRINTED	000312 THE WATER SPIGOT, INC	6,460.00
110551	08/31/2016	PRINTED	000537 CARPET COUNTRY	1,709.86
110552	08/31/2016	PRINTED	000638 LIGHTHOUSE UTILITIES	276.32
110553	08/31/2016	PRINTED	000726 LIFE MANAGEMENT CENTER	681.28
110554	08/31/2016	PRINTED	000755 GALLS INC.	428.71
110555	08/31/2016	PRINTED	000894 ST JOE RENT ALL INC.	28.00
110556	08/31/2016	PRINTED	000949 SAM'S CLUB	90.00
110557	08/31/2016	PRINTED	001061 NORTH FLORIDA MEDICAL CEN	130.00



09/21/2016 16:43
838dlyle

GULF COUNTY BCC
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 00100

FOR: All Except Stale

CHECK # CHECK DATE TYPE

VENDOR NAME

UNCLEARED

CLEARED BATCH CLEAR DATE

110558 08/31/2016 PRINTED 001132 PRECISION COMMUNICATIONS 15.46
110559 08/31/2016 PRINTED 001162 TEK DISTRIBUTORS, INC. 4,627.68
110560 08/31/2016 PRINTED 001318 MIZE PLUMBING, GLASS AND 731.53
110561 08/31/2016 PRINTED 001429 LEROY HILL COFFEE COMPANY 97.50
110562 08/31/2016 PRINTED 001532 STATE OF OKLAHOMA 960.00
110563 08/31/2016 VOID 001643 *** NOT FOUND 4,455.60
110564 08/31/2016 PRINTED 001648 HARRIS BUSINESS MACHINES 46.89
110565 08/31/2016 PRINTED 001731 HAROLDS AUTO PARTS 699.33
110566 08/31/2016 PRINTED 001731 HAROLDS AUTO PARTS 1,027.63
110568 08/31/2016 PRINTED 002102 TAUNTON'S LLC 20.88
110569 08/31/2016 PRINTED 002198 LAURA TAYLOR 932.71
110570 08/31/2016 PRINTED 002258 AUTO VALUE OF PORT ST JOE 60.00
110571 08/31/2016 PRINTED 002258 MARIANNA AUTO PARTS 67.88
110572 08/31/2016 PRINTED 002638 G & C SUPPLY CO., INC. 1,070.15
110573 08/31/2016 PRINTED 002895 ESRI 55.30
110574 08/31/2016 PRINTED 003484 OFFICE DEPOT, INC. 102.93
110575 08/31/2016 PRINTED 003524 OFFICE DEPOT CREDIT PLAN 398.43
110576 08/31/2016 PRINTED 003992 ADVANCE AUTO PARTS 181.58
110577 08/31/2016 PRINTED 004160 UNIFIRST CORPORATION 138.50
110578 08/31/2016 PRINTED 004160 UNIFIRST CORPORATION 24.80
110579 08/31/2016 PRINTED 004324 TIFCO ENTERPRISES, INC. 8,284.00
110580 08/31/2016 PRINTED 004410 EMERALD COAST AUTO SALVAG 35.00
110581 08/31/2016 PRINTED 004459 GRAYBAR 3,906.26
110582 08/31/2016 PRINTED 004495 BOUND TREE MEDICAL, LLC 338.43
110583 08/31/2016 PRINTED 004553 J.V. GANDER, DISTRIBUTORS 2,346.85
110584 08/31/2016 PRINTED 004553 J.V. GANDER, DISTRIBUTORS 13,748.31
110585 08/31/2016 PRINTED 004553 J.V. GANDER, DISTRIBUTORS 62.34
110586 08/31/2016 PRINTED 004568 MEDIACOM 136.70
110587 08/31/2016 PRINTED 004568 MEDIACOM 1,500.00
110588 08/31/2016 PRINTED 004599 SUWANNEE RIVER SUPPLY, IN 481.00
110589 08/31/2016 PRINTED 004659 REBECCA L. NORRIS 448.62
110590 08/31/2016 PRINTED 004659 REBECCA L. NORRIS 621.80
110591 08/31/2016 PRINTED 004659 REBECCA L. NORRIS 242.04
110592 08/31/2016 PRINTED 004660 RAMSEYS' PRINTING & OFFIC 106.46
110593 08/31/2016 PRINTED 004820 MILLER HEATING & AIR COND 4,272.00
110594 08/31/2016 PRINTED 004959 BENJAMIN GUTHRIE 135.00
110595 08/31/2016 PRINTED 004964 NEECE TIRE & AUTO SERVICE 2,058.74
110596 08/31/2016 PRINTED 005054 REPLAY SYSTEMS, INC 15,830.00
110597 08/31/2016 PRINTED 005261 SYSCO-GULF COAST SERVICES 3,545.72
110598 08/31/2016 PRINTED 005264 FAIRPOINT COMMUNICATIONS 46.27
110599 08/31/2016 PRINTED 005264 674 - FAIRPOINT COMMUNICA 1,003.34
110600 08/31/2016 PRINTED 005282 UPS 18.74
110601 08/31/2016 PRINTED 005359 LEWIS-SMITH SUPPLY CORP. 3,936.90
110602 08/31/2016 PRINTED 005429 GULF STATE CHEMICAL & WE 3,328.00
110603 08/31/2016 PRINTED 005468 BILL QUARANTA, CGC 2,880.00
110604 08/31/2016 PRINTED 005609 MELANIE G. TAYLOR 475.00
110605 08/31/2016 PRINTED 005614 RELIABLE COPY PRODUCTS 114.29
110606 08/31/2016 PRINTED 005640 ST. JOE ELECTRIC SUPPLY 164.01
110607 08/31/2016 PRINTED 005780 PANAMA ALTERNATOR & START 30.00
110608 08/31/2016 PRINTED 005809 DOLLAR GENERAL CHARGE SAL 91.60
110609 08/31/2016 PRINTED 005993 KONICA MINOLTA BUSINESS S 20.48



09/21/2016 16:43
838dllye

GULF COUNTY BCC
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 00100 10110

FOR: All Except Stale

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

110610	08/31/2016	PRINTED	006009 ROK TECHNOLOGIES, LLC	400.00			
110611	08/31/2016	PRINTED	006152 JENNIFER M. ADAMS	115.00			
110612	08/31/2016	PRINTED	006189 GEOCOM, INC.	7,553.00			
110613	08/31/2016	PRINTED	006198 SARAH PETER	23,500.00			
110614	08/31/2016	PRINTED	006230 UNIVAR USA INC	63,240.00			
110615	08/31/2016	PRINTED	006257 DUKE ENERGY FLORIDA, INC.	478.82			

370 CHECKS CASH ACCOUNT TOTAL 1,226,064.22 935,290.36



09/21/2016 16:43
838dlyle

GULF COUNTY BCC
AP CHECK RECONCILIATION REGISTER

P 9
apchkrcn

	UNCLEARED	CLEARED
370 CHECKS		
FINAL TOTAL	1,226,064.22	935,290.36

** END OF REPORT - Generated by Darla Lyle **



Gulf County Mosquito Control
1001 Tenth Street
Port St Joe, FL 32456
(850) 227-1401 Office (850) 229-9521 Fax

MEMORANDUM

Date: September 20, 2016

To: Gulf County Board of County Commission

From: Mark Cothran, Director GCMC *MC*

Re: Chairman to sign Mosquito Control Documents FY 2016-17

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:43

-
- 1) Request approval from Board for the Chairman to sign the following as required to be in compliance with State of Florida rules and regulations:
 - * a. Mosquito Control Contract
 - b. Certified Budget Documents
 - c. Other required Mosquito Control documents

CONSENT
DATE 9/27/16 **35** *KS*

DIVISION OF AGRICULTURAL
ENVIRONMENTAL SERVICES
(850) 617-7900



THE CONNER BUILDING
3125 CONNER BOULEVARD
TALLAHASSEE, FLORIDA 32399-1650

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

September 14, 2016

Mark Cothran, Director
Gulf County Mosquito Control
1001 – 10th Street
Port St. Joe, Florida 32456

Dear Mark:

Enclosed are two copies of the FY 2016 - 2017 Mosquito Control contract. Please sign both copies for each contract, retain a copy for your records, and return the other signed original to the address below:

Stacey D. Reese
Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services
Office the Director, Contracts Section
3125 Conner Boulevard, Suite F
Tallahassee, Florida 32399-1650
(850) 617-7971
Stacey.Reese@FreshFromFlorida.com

Sincerely,

Stacey D. Reese
Administrative Assistant II

Enclosures



ADAM H. PUTNAM
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Division of Administration

023795

STATE FINANCIAL ASSISTANCE RECIPIENT AGREEMENT

This AGREEMENT, made and entered into this ___ day of _____, by and between the FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, the DEPARTMENT, and Gulf County Mosquito Control, acting on the behalf of Gulf County Board of County Commissioners, the RECIPIENT.

CONTRACT PERIOD: October 1, 2016 to September 30, 2017

SCOPE OF WORK: The RECIPIENT agrees to provide the following services:

Comply with the requirements of Chapter 388, Florida Statutes, Section 215.97, Florida Statutes, and Chapter 5E-13, Florida Administrative Code to conduct arthropod/mosquito control.

DELIVERABLES: The RECIPIENT must provide the following quantifiable, measureable and verifiable units of deliverables which must be received and accepted in writing by the contract manager before payment. These deliverables are directly related to the Scope of Work specifying minimum levels of service to be performed and criteria for evaluating the successful completion of each deliverable.

- A. Submit two copies of the RECIPIENT'S operational work plan on form "Operational Work Plan for Mosquito Control" (FDACS-13666, Rev. 07/13) and detailed work plan on form "Detailed Work Plan Budget - Arthropod Control" (FDACS-13623, Rev. 07/13) shall be submitted to the DEPARTMENT no later than July 15, 2017 as part of the application/re-application process for state aid for fiscal year 2017-2018. Any state or local funds budgeted for the control of mosquitoes in a previous fiscal year shall be estimated and re-budgeted for such control measures the following fiscal year on the RECIPIENT'S detailed work plan budget.

- B. Submit two copies of the RECIPIENT'S certified budget on the form "Annual Certified Budget for Arthropod Control" (FDACS-13617, Rev. 07/13) shall be submitted to the DEPARTMENT no later than September 30, 2016. If any changes are made to the Annual Certified Budget for Arthropod Control, a budget

amendment on the form "Arthropod Control Budget Amendment" (FDACS-13613, Rev. 07/13) must be submitted to the DEPARTMENT prior to over-expending funds in any account or expending funds in non-budgeted accounts.

- C. Submit a monthly financial report to the DEPARTMENT on the form "Mosquito Control Monthly Report" for State Funds (FDACS-13650, Rev. 07/13) no later than thirty days after the end of each month for October through August reports and no later than sixty days after the close of each fiscal year for September reports.
- D. Submit supporting documentation (i.e. receipts, travel vouchers, meeting agendas, invoices, etc.) to the DEPARTMENT with date specified for all state funds that are expended and reported on the form "Mosquito Control Monthly Report" for State Funds (FDACS-13650, Rev. 07/13).
- E. Submit a monthly financial report to the DEPARTMENT on the form "Mosquito Control Monthly Report" for Local Funds (FDACS-13663, Rev. 07/13) no later than thirty days after the end of each month for October through August reports and no later than sixty days after the close of each fiscal year for September reports.
- F. Submit supporting documentation (i.e. receipts, travel vouchers, meeting agendas, invoices, etc.) to the DEPARTMENT with date specified for required 25% matching local funds as detailed in Rule Chapter 5E-13.030, Florida Administrative Code that are expended and reported on the form "Mosquito Control Monthly Report" for Local Funds (FDACS-13663, Rev. 07/13).
- G. Submit a monthly pesticide activity report to the DEPARTMENT on the form "Mosquito Control Monthly Activity Report" (FDACS-13652, Rev. 07/13) no later than thirty days after the end of each month.
- H. Submit one copy to the DEPARTMENT of each financial reporting package containing Nonstate entities' financial statements, Schedule of State Financial Assistance, auditor's reports,

management letter, auditee's written responses or corrective action plan, correspondence on follow-up of prior years' corrective actions taken, and such other information determined by the Auditor General of The State of Florida to be necessary.

I. Execution of this contract shall serve as RECIPIENT'S acknowledgment that it is subject to Section 215.97, Florida Statutes.

J. This Agreement shall be executed and returned to the Department no later than October 1, 2016.

Intellectual property is subject to the following provisions:

- A. Anything by whatsoever designation it may be known, that is produced by, or developed in connection with this contract shall become the exclusive property of the DEPARTMENT and may be copyrighted, patented or otherwise restricted as provided by Florida or federal law. Neither the RECIPIENT nor any individual employed under this contract shall have any proprietary interest in the product.
- B. With respect to each deliverable that constitutes a work of authorship within the subject matter and scope of U.S. Copyright Law, 17 U.S.C. Sections 102-105, such work shall be a "work for hire" as defined in 17 U.S.C. Section 101 and all copyrights subsisting in such work for hire shall be owned exclusively by the DEPARTMENT.
- C. In the event it is determined as a matter of law that any such work is not a "work for hire," RECIPIENT shall immediately assign to the DEPARTMENT all copyrights subsisting therein for the consideration set forth in the contract and with no additional compensation.
- D. The foregoing shall not apply to any preexisting software, or other work of authorship used by RECIPIENT to create a deliverable but which exists as work independent of the deliverable, unless the preexisting software or work was developed by RECIPIENT pursuant to a previous contract with the DEPARTMENT or a purchase by the DEPARTMENT under a State Term Contract.

The DEPARTMENT agrees to provide the following services: N/A

The Department of Management Services' designated United Nations Standard Products and Services Code (UNSPSC) is: 85111704

The DEPARTMENT will pay the RECIPIENT as follows:

An amount not to exceed \$31,540.00 payable in equal quarterly installments upon receipt of required reports submitted to the DEPARTMENT within statutory deadlines.

Bills for any authorized travel expenses shall be submitted and paid in accordance with the rates specified in section 112.061, Florida Statutes, governing payments by the state for travel expenses. Authorization for travel expenses must be specified in the paragraph for payments directly above.

Bills for services shall be submitted to the DEPARTMENT in detail sufficient for a proper pre-audit and post-audit thereof.

Section 215.422, Florida Statutes, provides that agencies have five (5) working days to inspect and approve goods and services, unless bid specifications or the purchase order specifies otherwise. With the exception of payments to health care providers for hospital, medical or other health care services, if payment is not available within 40 days, measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved, a separate interest penalty set by the Chief Financial Officer pursuant to Section 55.03, Florida Statutes, will be due and payable in addition to the invoice amount. To obtain the applicable interest rate, please contact the Agency's Fiscal Section at (850) 617-7200 or Purchasing Office at (850) 617-7181.

Transaction Fee: RECIPIENT shall be pre-qualified as meeting mandatory requirements and qualifications and shall remit fees pursuant to section 287.057(22), F.S., and any rules implementing section 287.057, F.S.

Invoices returned to a RECIPIENT due to preparation errors will result in a payment delay. Invoice payment requirements do not start until a properly completed invoice is provided to the DEPARTMENT.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The vendor

Ombudsman may be contacted at (850) 413-5516 or by calling the Department of Financial Services' Hotline, 1-877-693-5236.

The DEPARTMENT may make partial payments to the RECIPIENT upon partial delivery of services when a request for such partial payment is made by the RECIPIENT and approved by the DEPARTMENT.

This contract may be cancelled by either party giving 30 days written notice.

The DEPARTMENT may terminate this contract at any time in the event of the default or failure of the RECIPIENT to fulfill any of its obligations hereunder. Prior to the exercise of any remedy provided for herein, the DEPARTMENT shall provide thirty (30) calendar days written notice of default and shall provide the RECIPIENT the opportunity to cure such failure or default within said thirty (30) day period. Upon the failure or inability to cure, the DEPARTMENT shall have all rights and remedies provided at law or in equity, including without limitation the following:

- A. Temporarily withhold cash payments pending correction of the deficiency by the RECIPIENT.
- B. Disallow all or part of the cost of the services not in compliance.
- C. Wholly or partly suspend or terminate this contract.

The DEPARTMENT shall have the right of unilateral cancellation for refusal by the RECIPIENT to allow public access to all documents, papers, letters or other material made or received by the RECIPIENT in conjunction with the contract, unless the records are exempt from s. 24(a) of Article I of the State Constitution and s. 119.07(1), Florida Statutes.

IF THE RECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE RECIPIENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

OFFICE OF GENERAL COUNSEL
 407 SOUTH CALHOUN STREET, SUITE 520
 TALLAHASSEE, FL 32399
 PHONE: (850) 245-1000
 EMAIL: PRCUSTODIAN@FRESHFROMFLORIDA.COM

The RECIPIENT must:

- A. Keep and maintain public records that ordinarily and necessarily would be required by the DEPARTMENT in order to perform the service.
- B. Provide the public with access to public records on the same terms and conditions that the DEPARTMENT provides the records and at a cost that does not exceed the cost provided by the law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- D. Meet all requirements for retaining public records and transfer, at no cost, to the DEPARTMENT all public records in possession of the RECIPIENT upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the DEPARTMENT in a format that is compatible with the information technology systems of the DEPARTMENT.

Extension of a contract for contractual services shall be in writing for a single period only not to exceed six (6) months and shall be subject to the same terms and conditions set forth in the initial contract. There shall be only one extension of a contract unless the failure to meet the criteria set forth in the contract for completion of the contract is due to events beyond the control of the RECIPIENT. If initially competitively procured, contracts for contractual services may be renewed on a yearly basis for no more than three (3) years, or for a period no longer than the term of the original contract, whichever period is longer. Renewal of a contract for contractual services shall be in writing and shall be subject to the same terms and conditions set forth in the initial contract. Renewals shall be contingent upon satisfactory performance evaluations by the DEPARTMENT and subject to the availability of funds. Renewal costs may not be charged by the RECIPIENT. Exceptional purchase contracts (single source and emergency contracts) pursuant to Section 287.057(3) (a) and (c), Florida Statutes, may not be renewed.

It is mutually understood and agreed:

- A. The state of Florida's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Legislature as provided in section 287.0582, Florida Statutes.
- B. Payments made under this contract are subject to the approval of the State Chief Financial Officer (Department of Financial Services).

Subject to the requirements of section 216.347, Florida Statutes, a state agency, a water management district or the judicial branch may not authorize or make any disbursement of grants and aids appropriations pursuant to a contract or grant to any person or organization unless the terms of the grant or contract prohibit the expenditure of funds for the purpose of lobbying the Legislature, the judicial branch or a state agency.

There are uniform state audit requirements for state financial assistance provided by state agencies to nonstate entities to carry out state projects in accordance with and subject to requirements of section 215.97, Florida Statutes, which may be applicable to and binding upon RECIPIENT. Nonstate entity means a local governmental entity, nonprofit organization, or for-profit organization that receives state resources. Recipient means a Nonstate entity that receives state financial assistance directly from a state awarding agency.

- A. In the event that the RECIPIENT expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such RECIPIENT, the RECIPIENT must have a state single or project-specific audit for such fiscal year in accordance with section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. In determining the state financial assistance expended in its fiscal year, the RECIPIENT shall consider all sources of state financial assistance, including state financial assistance received from this department resource, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.

- B. Audits conducted pursuant to section 215.97, Florida Statutes, shall be: (1) performed annually, and conducted by independent auditors in accordance with auditing standards as stated in Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
- C. Regardless of the amount of the state financial assistance, the provisions of section 215.97, Florida Statutes, do not exempt a nonstate entity from compliance with provisions of law relating to maintaining records concerning state financial assistance to such nonstate entity or allowing access and examination of those records by the state awarding agency, the Chief Financial Officer, or the Auditor General.
- D. If the RECIPIENT expends less than \$750,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of section 215.97, Florida Statutes, is not required. If the nonstate entity does not meet the threshold requiring the state single audit, such nonstate entity must meet terms and conditions specified in this written agreement with the state awarding agency. In the event that the RECIPIENT expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provision of section 215.97, Florida Statutes, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the RECIPIENT's resources obtained from other than state entities).
- E. Each state awarding agency shall:
- (1) Provide to the RECIPIENT, information needed by the RECIPIENT to comply with the requirements of section 215.97, Florida Statutes.
 - (2) Require the RECIPIENT, as a condition of receiving state financial assistance, to allow the state awarding agency, the Chief Financial Officer, and the Auditor General access to the RECIPIENT's records and the RECIPIENT's independent auditor's working papers as necessary for complying with the requirements of section 215.97, Florida Statutes. The RECIPIENT is required to maintain sufficient

records demonstrating its compliance with the terms of this agreement for a period of five years from the date the audit report is issued, and shall allow the DEPARTMENT or its designee, access to such records upon request.

- (3) Notify the RECIPIENT that section 215.97, Florida Statutes, does not limit the authority of the state awarding agency to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any state agency Inspector General, the Auditor General, or any other state official.
- (4) Be provided by RECIPIENT one copy of each financial reporting package prepared in accordance with the requirements of section 215.97, Florida Statutes. The financial reporting package means the nonstate entities' financial statements, Schedule of State Financial Assistance, auditor's reports, management letter, auditee's written responses or corrective action plan, correspondence on follow-up of prior years' corrective actions taken, and such other information determined by the Auditor General to be necessary and consistent with the purposes of section 215.97, Florida Statutes. Copies of the financial reporting package required by this agreement shall be submitted by or on behalf of the RECIPIENT directly to each of the following:

(a) The Florida Department of Agriculture
and Consumer Services
Division of Administration
509 Mayo Building
407 South Calhoun Street
Tallahassee, Florida 32399-0800

(b) The Auditor General's Office at the following address:

State of Florida Auditor General
Room 401, Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

F. Any reports, management letters, or other information required to be submitted to the DEPARTMENT pursuant to this agreement shall be submitted timely in accordance

with Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

- G. The RECIPIENT shall maintain sufficient records demonstrating its compliance with the terms of this agreement for a period of five (5) years from the date the audit report is issued, and shall allow the DEPARTMENT, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The RECIPIENT shall ensure that audit working papers are made available to the DEPARTMENT, or its designee, Chief Financial Officer, or Auditor General upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by the DEPARTMENT.
- H. The RECIPIENT shall be required to ensure expenditures of state financial assistance be in compliance with laws, rules, and regulations applicable to expenditures of state funds, including, but not limited to, the Reference Guide for State Expenditures.
- I. The RECIPIENT agrees that this agreement may be charged only with allowable costs resulting from obligations incurred during the term of this agreement.
- J. The RECIPIENT agrees that any balances of unobligated cash that have been advanced or paid that are not authorized to be retained for direct program costs in a subsequent period must be refunded to the DEPARTMENT.
- K. Any funds paid in excess of the amount to which the RECIPIENT is entitled under this Agreement must be refunded to the DEPARTMENT.

It is expressly understood and agreed that any articles that are the subject of, or required to carry out, in accordance with section 287.042, Florida Statutes, this contract shall be purchased from a nonprofit agency for the blind or for the severely handicapped that is qualified pursuant to Chapter 413, Florida Statutes, in the same manner and under the same procedures set forth in section 413.036(1) and (2), Florida Statutes; and for purposes of this contract the person, firm or other business entity carrying out the provisions of this contract shall be deemed to be substituted for the state agency insofar as dealings with such qualified nonprofit agency are concerned. Available products, pricing and delivery information may be obtained by

contacting: RESPECT of Florida, 2475 Apalachee Parkway, Suite 205, Tallahassee, Florida 32301-4946, telephone number (850) 377-4816 and fax number (850) 942-7332.

It is expressly understood and agreed that any articles which are the subject of, or required to carry out, in accordance with section 287.095(3), Florida Statutes, this contract shall be purchased from the corporation identified under Chapter 946, Florida Statutes, in the same manner and under the same procedures set forth in section 946.515(2) and (4), Florida Statutes; and for the purposes of this contract the person, firm or other business entity carrying out the provisions of this contract shall be deemed to be substituted for the DEPARTMENT insofar as dealings with such corporation are concerned. The "corporation identified" is Prison Rehabilitative Industries and Diversified Enterprises, Incorporated. Available products, pricing and delivery schedules may be obtained by contacting: PRIDE of Florida, 223 Morrison Road, Brandon, Florida 33511-4835, telephone number (813) 324-8700.

The RECIPIENT is informed that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a RECIPIENT, supplier, subRECIPIENT or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

The RECIPIENT shall not discriminate on the basis of race, sex, religion, color, national origin age or disability and shall comply with all applicable state and federal laws and regulations related thereto, including without limitation, the Americans with Disabilities Act (42 USC 12101 et. Seq.); Section 504 of the Rehabilitation Act of 1973 (29 USC 795); and the Age Discrimination Act of 1975 (42 USC 6101-6107).

The RECIPIENT is informed that the employment of unauthorized aliens by any RECIPIENT is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the RECIPIENT knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract.

The RECIPIENT is informed that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public

work, may not submit bids on leases of real property to a public entity, may not award or perform work as a RECIPIENT, supplier, subRECIPIENT, or consultant under contract with any public entity, and may not transact business with any public entity.

The RECIPIENT will comply with section 20.055, Florida Statutes.

In the event that two or more documents combine to form this agreement between the parties, including future amendments and addenda, and in the event that there are contradictory or conflicting clauses or requirements in these documents, the provisions of the document(s) prepared by the DEPARTMENT shall be controlling.

All contracts entered into by the DEPARTMENT or any division or bureau thereof, are and shall be controlled by Florida law, contrary provisions notwithstanding.

In the event that any clause or requirement of this agreement is contradictory to, or conflicts with the requirements of Florida law, including, but not limited to requirements regarding contracts with Florida's governmental agencies, the offending clause or requirement shall be without force and effect and the requirements of the Florida Statutes and rules promulgated thereunder on the same subject shall substitute for that clause or requirement and be binding on all parties to this contract.

Special Conditions: See attachment _____ or N/A N/A

The Contract Manager for the DEPARTMENT is Stacey Dallis Reese, Agricultural Environmental Services, Office of the Director, Contracts Section, 3125 Conner Boulevard, Suite E, Tallahassee, Florida 32399.

The Contract Manager for the RECIPIENT is Mark Cothran, Director, 1001 - 10th Street, Port St. Joe, Florida 32456.

State resources awarded to the RECIPIENT pursuant to this agreement and are from Florida Department of Agriculture and Consumer Services, CSFA: 42.003 - \$ 31,540.00

If state resources awarded to the RECIPIENT are to be used as matching resources for federal programs, identify the name of federal agency and catalog of Federal Domestic Assistant (title and number).

Signed by parties to this agreement:

FLORIDA DEPARTMENT OF AGRICULTURE
AND CONSUMER SERVICES

RECIPIENT
Gulf County Mosquito Control



Signature

Signature

Director of Administration
Title

Title

9-13-16

Date

Date

Lynn Lanier

From: Sheila Faries <sfaries@baycountyfl.gov>
Sent: Wednesday, September 21, 2016 3:14 PM
To: Alice Vickers (avickers@holmesclerk.com); Kathy Stewart (kstewart@calhounclerk.com);
 Kristie Cloud (kcloud@jacksoncountyfl.com); Lynn Lanier; Risha Brantley
 (rbrantley@washingtonclerk.com); Sherry Snell (sherrys@holmescountyfl.org)
Subject: 2017 ME Interlocal Agreements
Attachments: Radtke, M.D., P.A. - Interim Medical Examiner Services Agreement.pdf; 2017 Medical
 Examiner Contract Amend Inter-Local with Counties.pdf

Attached you will find the 2017 agreement with the District 14 Medical Examiner. I've attached a copy of the interim agreement with Dr. Radtke since we are still operating as the intermin ME.

I need for you to print the signature page for your county, have signed and attested and mailed to me as soon as possible. If a name change needs to be made, please let me know and I will reissue to your county. Remember, I only need the signature page returned for your county please.

Once duly signed and executed, I will return a completed contract to your attention. If you have any questions, please feel free to contact me by email or phone.

Sheila J Faries
 Contract Administrator
 (850) 248-8278 Fax: (850) 248-8276
 840 West 11th Street
 Panama City, FL 32401
sfaries@baycountyfl.gov

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 5:11

**AMENDED INTERLOCAL AGREEMENT
FOR MEDICAL EXAMINER SERVICES**

This Agreement, effective the 1st day of October, 2016, modifies the Interlocal Agreement for Medical Examiner Services entered into on the 18th day of April, 1995, as amended (the "Original Agreement"), by and between BAY COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners; CALHOUN COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners; GULF COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners; HOLMES COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners; JACKSON COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners; and WASHINGTON COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners.

WITNESSETH

WHEREAS, the parties desire to extend and modify certain terms of the Original Agreement; and

WHEREAS, attached as **EXHIBIT A** is the agreement entered into between Bay County and the Medical Examiner for Medical Examiner Services.

NOW, THEREFORE, in consideration of the mutual understandings and agreements hereinafter set forth and agreed between the parties as follows:

1. Paragraph 2 of the Original Agreement is modified and changed to read as follows:
 2. The costs for operating the Medical Examiner's office for the time period of October 1, 2016, through September 30, 2017, will be \$770,202.00 (the "Total Costs").
2. Paragraph 3 of the Original Agreement is modified and changed to read as follows:
 3. Commencing October 1, 2016, the parties shall pay to Bay County on a monthly basis, on or before the fifteenth day of each month, an amount equal to one-twelfth of the amount each party agrees herein is its share of the Total Costs of operation of the Medical Examiner's

office. The Total Costs shall be apportioned (based on the population of each County as follows:

**MEDICAL EXAMINER
BUDGET FY 2017**

Counties	% Current	Total Fees	Each County's Share	Monthly Expense
Calhoun County	4.59%		\$ 35,334	\$2,945
Holmes County	6.54%		\$ 50,398	\$4,200
Gulf County	4.66%		\$ 35,862	\$2,988
Jackson County	15.19%		\$ 116,965	\$9,747
Washington County	7.96%		\$ 61,316	\$5,110
Bay County	61.07%			
Grand Total Fees:	100%		\$ 770,202	

BUDGET FY 2017

Professional Services	\$640,202.00
Contract Services – ME Operating	<u>\$130,000.00</u>
Total Budget	<u>\$770,202.00</u>

The parties hereby reaffirm all portions of the Original Agreement not in conflict with this Amended Interlocal Agreement for Medical Examiner Services.

IN WITNESS WHEREOF, the parties hereto have caused their hands and seals to be set to this Amended Interlocal Agreement for Medical Examiner Services, written by their respective official's thereunto duly authorized.

ME Interlocal Agreement,
effective the 1st day of October, 2016
GULF COUNTY, acting by and through its
Board of County Commissioners

ATTEST:

Clerk

Ward McDaniel, Chairman

Date: _____

AGREEMENT FOR INTERIM MEDICAL EXAMINER SERVICES
BETWEEN BAY COUNTY AND JAY M. RADTKE, M.D., P.A.

THIS AGREEMENT FOR INTERIM MEDICAL EXAMINER SERVICES is made between the BOARD OF COUNTY COMMISSIONERS OF BAY COUNTY, FLORIDA ("County") and JAY M. RADTKE, M.D., P.A. ("Medical Examiner").

WHEREAS, Section 406.15 , Florida Statutes, authorizes the State Attorney for the 14th Judicial Circuit ("State Attorney") to appoint a competent physician to act as medical examiner in the absence of the District Medical Examiner or associate medical examiner; and

WHEREAS, due to the resignation of Dr. Michael Hunter effective March 21, 2015, the State Attorney has appointed Jay M. Radtke, MD to serve as the Interim Medical Examiner until a District Medical Examiner is appointed by the Governor pursuant to Section 406.06, Florida Statutes; and

WHEREAS, Chapter 406, Florida Statutes, authorizes the County to establish salaries, fees and expenses for medical examiner services.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the County and the Medical Examiner agree as follows:

ARTICLE I. SCOPE OF SERVICES

A. The Medical Examiner agrees to furnish his services, labor, and staff necessary for the complete performance of the work of the Medical Examiner for District 14 ("District"), which includes Bay, Calhoun, Gulf, Holmes, Jackson and Washington Counties

("Counties"), and to perform the duties of the District Medical Examiner required under Chapter 406, Florida Statutes.

B. The Medical Examiner shall have the sole duty and responsibility for implementation of office policies, including but not limited to its employees and employee work schedules, as permitted by law or regulation.

ARTICLE II. TIME FOR PERFORMANCE

This Agreement shall begin on March 22, 2015, and shall terminate as provided below.

ARTICLE III. COMPENSATION

The County shall pay for the services under this Agreement on an annual basis in the sum of \$640,202.00, payable in equal monthly installments of \$53,350.00 on the first day of each month throughout the term of this Agreement. Payment for the period of time from March 22, 2015 through March 31, 2015 shall be prorated and paid on March 22, 2015. In addition to the compensation for services provided above, the Medical Examiner shall be provided an annual Operational Budget comprising equipment costs and operating expenses in the amount of \$130,000.00. A copy of the Professional Services and Operational Budget is attached as Exhibit 1. The Medical Examiner shall submit invoices that are consistent with the approved Operational Budget to the County Budget Officer and, upon approval by the County Manager or his/her designee, the Clerk shall pay such invoices and debit the appropriate account within the Operational Budget. Upon request from the Medical Examiner, the County Budget Officer may amend the accounts within the Operational Budget provided that the total amount of the Operational Budget is never

exceeded. Should this Agreement be terminated prior to the end of a month, the County shall pay the Medical Examiner a portion of the above stated monthly amount for Professional Services, based upon the number of days of the month during which services were rendered, and shall pay all invoices incurred prior to such termination that are chargeable to the Operational Budget.

ARTICLE IV. DEPOSITIONS.

The Medical Examiner shall appear as an expert witness for hearings, trials or depositions in connection with work performed as the Medical Examiner pursuant to this Agreement. Such appearances shall be made without charge to the Counties, the State Attorney's office or any other prosecuting agency within the District, or the Public Defender's office or an attorney appointed by the Public Defender's office to serve in that capacity within the District, provided that the County for which such appearances are made is a party to the Interlocal agreement between the Counties ("Interlocal Agreement").

ARTICLE V. PRIVATE PRACTICE.

A. The Medical Examiner may engage in the private practice of medicine pursuant to section 406.06(4), Florida Statutes, insofar as this practice does not interfere with those duties to be performed as Medical Examiner.

B. Any work, including but not limited to consulting work and professional expert testimony that is not performed by the Medical Examiner pursuant to the provisions of this Agreement shall be at the discretion of the Medical Examiner according to section 406.09, Florida Statutes, and the Medical Examiner may receive compensation from third parties for such work, provided that the Medical Examiner shall remit to Bay County the

amounts set out in Schedule A attached, for the use of Bay County Medical Examiner facilities ("Facility") for such work.

ARTICLE VI. WORK AFTER TERMINATION OR DEPARTURE.

The Medical Examiner after departure from office of the Medical Examiner of the District or termination under this Agreement will respond to appropriate legal subpoenas for deposition, trial testimony and any and all other legal proceedings that relates to criminal cases, in connection with work performed as Medical Examiner, without fees or further remuneration beyond the salary received during the term of this Agreement. In such event, Bay County shall pay for travel based on the then current Bay County rates for official business travel.

ARTICLE VII. EQUIPMENT AND FACILITIES

A. From the funds provided in the Operational Budget, the Medical Examiner agrees to furnish all equipment not otherwise provided by the County that is necessary for the complete performance of the work of the Medical Examiner. At the termination of this Agreement, all equipment purchased with funds from the Operational Budget shall be transferred to the County for the benefit of the 14th District Medical Examiner's Office.

B. The Medical Examiner shall provide direction to the Counties for the transport of deceased persons, but shall be responsible to take direction and control only upon their arrival at the Facility. The transportation of deceased persons to and from the Facility shall not be an expense of the Medical Examiner, but shall be an expense of the Counties.

C. In the event of a mass casualty, as determined by circumstances and judgment of the Medical Examiner, the County shall make arrangements for mass transportation and/or storage at the direction of the Medical Examiner. Costs associated with such arrangements shall be paid for by the County.

D. The Medical Examiner shall pay for the costs of all outside consultation fees and all services supplied to the Facility from the Operational Budget, including but not limited to water, gas, heat, light, power, garbage collection, janitorial service, telephone service and medical waste disposal; except that the County shall provide, from funds that are outside the Operational Budget, all grounds and building maintenance and pest control which is furnished to the Facility.

ARTICLE VIII. REPORTING AND MAINTENANCE OF RECORDS

A. The Medical Examiner shall fulfill all reporting and maintenance of record requirements pursuant to Chapter 406.13, Florida Statutes. The Medical Examiner shall further fulfill reporting requirements as may be imposed by any of the Counties or the State.

B. All records of the Medical Examiner, except for client records protected by client confidentiality rules or regulations established by the State, are subject to the provisions of the Public Records Law, Chapter 119, Florida Statutes. The Medical Examiner shall maintain such financial records in accordance with generally accepted governmental accounting principles to assure proper accounting of funds and compliance with the provisions of this Agreement.

C. All records and contracts required by this Agreement shall be available for audit, inspection or copying during normal business hours and as often as any of the Counties may deem necessary, except for client records protected by client confidentiality rules or regulations established by the State. Any of the Counties shall have the right to obtain and inspect any audit pertaining to the performance of this Agreement made by any local, state or federal agency.

D. The Medical Examiner shall retain all records and supporting documents related to this Agreement in accordance with all applicable laws, rules and regulations, including the retention schedule for Medical Examiner records promulgated by the Secretary of State, Bureau of Archives and Records Management. Upon the termination of this Agreement, such records and supporting documents will be conveyed to the successor Medical Examiner.

ARTICLE IX. COMPLIANCE WITH LOCAL, STATE AND FEDERAL RULES, REGULATIONS AND LAWS

The performance of this Agreement shall be in compliance with all applicable laws, orders and codes of the federal, state and local governments.

ARTICLE X. SUBCONTRACTS

The County shall not be liable to any person, firm or corporation that contracts with, subcontracts with, or provides goods or services to the Medical Examiner, or for debts or claims accruing to such parties against the Medical Examiner. County shall pay expenses for subcontracts incurred by the Medical Examiner under the Operational Budget.

ARTICLE XI. CONTRACTUAL RELATIONSHIP BETWEEN THE PARTIES

The relationship of the Medical Examiner shall be that of an independent contractor. Nothing herein contained shall be construed as vesting or delegating to the Medical Examiner or any of the officers, employees, personnel, agents, or subcontractors of the Medical Examiner any right, interest or status as an employee, agent or servant of the County.

ARTICLE XII. INDEMNIFICATION

A. The Medical Examiner shall indemnify, keep and save harmless the Counties and their agents, officials and employees, against all injuries, deaths, losses, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses, which may accrue against the Counties which may result from activities of the Medical Examiner caused through the negligence or omission of the Medical Examiner or his employees, or of a subcontractor to the Medical Examiner or his employees ("Indemnification Claim"). The Medical Examiner shall, at his own expense, appear, defend and pay all charges of attorneys and all costs and other expenses reasonably incurred by the Counties as a result of an Indemnification Claim. The Medical Examiner shall, at the Medical Examiner's expense, satisfy and discharge any judgment rendered against the Counties as a result of an Indemnification Claim. The Medical Examiner expressly understands and agrees that any insurance protection required by this Agreement, or otherwise provided by the Medical Examiner, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Counties required by this Agreement.

B. Indemnity shall continue ever after termination of this Agreement and until such time as any and all claims arising from the Medical Examiner's performance or failure to perform under the terms of this Agreement have been finally settled, regardless of when such claims are made.

C. In the event that any action, suit or proceeding is brought against any of the Counties as a result of an Indemnification Claim, such County shall promptly give notice thereof in writing to the Medical Examiner by certified mail addressed to the Medical Examiner. Upon receipt of notice, the Medical Examiner, at his own expense, shall defend against such Indemnification Claim and take all such steps as may be necessary or proper to prevent a judgment against such County.

ARTICLE XIII. INSURANCE

A. General. The Medical Examiner shall procure and maintain the following described insurance. The insurance requirements shall not limit the liability of the Medical Examiner. The County does not represent that these types or amounts of insurance are sufficient or adequate to protect the Medical Examiner's interest or liabilities, but are merely minimums.

Except for workers' compensation and professional liability, the Medical Examiner insurance policies shall be endorsed to name the County as an additional insured of the County's interests arising from this agreement.

The Medical Examiner waives the right of subrogation against the County.

The Medical Examiner shall require each of his associates and/or subcontractors to procure and maintain, until completion of that

associate's/subcontractor's work, insurance of types and to the limits specified in paragraphs B(1) to (5) inclusive below. It shall be the responsibility of the Medical Examiner to ensure that all his associates/subcontractors comply with all of the insurance requirements contained herein relating to such associates/subcontractors.

B. Coverage. Except as otherwise stated, the amounts and types of insurance shall conform to the following minimum requirements:

1. Professional Liability/Errors or Omissions - The Medical Examiner and associates shall maintain professional liability or errors or omissions insurance with a minimum limit of \$1,000,000 per occurrence.

If a claims made form of coverage is provided, the retroactive date of coverage shall be no later than the inception date of claims made coverage, unless the prior policy was extended indefinitely to cover prior acts.

Coverage shall be extended beyond the policy year either by a supplemental extended reporting period (ERP) of as great duration as available, and with no less coverage and with reinstated aggregate limits, or by requiring that any new policy provide a retroactive date no later than the inception date of claims made coverage.

2. Worker's Compensation - The Medical Examiner shall purchase and maintain workers' compensation insurance for all workers' compensation obligations imposed by state law and employers liability limits of at least \$100,000 each accident and each employee and \$500,000 policy limit for disease.

3. General, Automobile, and Excess or Umbrella Liability - The Medical Examiner shall purchase and maintain coverage on forms no more restrictive than the

latest editions of the Commercial General Liability and Business Auto policies of the Insurance Services office.

Minimum limits of \$1,000,000 per occurrence for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employers liability required in the Workers' Compensation Section) and the amount of coverage required.

Commercial General Liability

Coverage A, shall include premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement, and broad form property damage coverage.

Coverage B, shall include personal injury.

Coverage C, medical payments, is not required.

Occurrence Form - the occurrence form of Commercial General Liability must be provided.

Business Auto Liability

Business Auto Liability coverage is to include bodily injury and property damage arising out of operation, maintenance or use of any auto, including, owned, non-owned and hired automobiles and employee non-ownership use.

Watercraft/ Aircraft Liability

If the Medical Examiner or associates provision of services involves utilization of watercraft or aircraft, watercraft and/or aircraft liability coverage must be

provided to include bodily injury and property damages arising out of ownership, maintenance or use of any watercraft or aircraft, including owned, non-owned and hired.

Umbrella or Excess Liability

Umbrella Liability insurance is preferred, but an Excess Liability equivalent may be allowed. Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages.

4. Business Auto Policy - Coverage must be afforded on a form no more restrictive than the latest edition of the Business Auto Policy filed by the Insurance Services Office and must include:

- a) Minimum limits of \$300,000 per occurrence combined single limit for Bodily Injury Liability and Property Damage Liability, Excess/Umbrella carrier;
- b) All owned vehicles; and
- c) Hired and non-owned vehicles.

C. Certificates of Insurance Requirements - A Certificate of Insurance evidencing the insurance coverage specified in the previous paragraphs (1) to (4) inclusive shall be filed with County' Risk Management Division confirming policy effective date same as this Agreement. The required certificates shall name the types of policies provided and shall also refer specifically to this Agreement and insurance section. The certificates shall contain a 30-day Notice of Change, Cancellation or Non-renewal, and if the insurance policy designated on the certificate expires prior to the expiration of this Agreement, renewal Certificates of Insurance shall be furnished 30 days prior to the date of their expiration.

ARTICLE XIV. TERMINATION

A. It is agreed that the County may terminate this Agreement at any time for cause, and may also terminate this agreement with or without cause by giving at least ninety (90) days prior written notice to the Medical Examiner. Medical Examiner may terminate this Agreement at any time by giving at least ninety (90) days' prior written notice to the County. Notwithstanding the forgoing, this Agreement shall terminate on the effective date of a contract between the County and the District Medical Examiner appointed by the Governor pursuant to Section 406.06, Florida Statutes.

B. The County may terminate this Agreement immediately or temporarily withhold payment of funds upon determination that:

1. The conditions of this Agreement have not been met;
2. The Medical Examiner is no longer licensed to practice medicine in the State of Florida;
3. The Medical Examiner has been convicted or adjudged guilty of a felony or any misdemeanor involving the moral turpitude of the Medical Examiner; or
4. The Medical Examiner becomes physically or mentally incompetent or incapable of performing and rendering the services contemplated by this Agreement.

Such termination or notification of intent to withhold funds shall be in writing. The notice shall specify the manner in which and the extent to which the Medical Examiner has failed to comply with the terms of this Agreement. If funds are withheld for failure to comply with conditions of this Agreement, payment will be made as promptly as possible

but in no event later than thirty (30) days after the Medical Examiner has complied with the condition.

ARTICLE XV. MEDIATION OVER BUDGET AND PAYMENTS.

In the event of a dispute between the parties over a budgeting or payment matter, the parties agree to make good faith efforts to resolve the dispute in an attempt to maintain their relationship. If the parties cannot reach an agreement, they will engage the services of a mediator certified to handle civil disputes within the state courts of Florida. The parties will bear the costs of the mediation equally. If the parties cannot reach an agreement through mediation, the Medical Examiner agrees to resign his commission effective thirty (30) days after receipt of a request in writing from the County.

ARTICLE XVI. ASSIGNMENT

This Agreement shall not be assigned without the written consent of the parties. Notwithstanding the foregoing, the Medical Examiner may have professional services performed by another qualified physician during any time when he is on vacation, incapacitated, or otherwise unavailable. The costs of such professional services shall be borne by the Medical Examiner and by the affected County in Catastrophic Circumstances pursuant to Article XVII, below. The Medical Examiner shall review the autopsies of any other physician providing Medical Examiner services for the District and countersigning any and all autopsy reports or documents relating to said autopsies. Any other physicians providing Medical Examiner services for the District shall also provide the Medical Examiner with copies of notes, synopsis of the case and any documents relied on in

forming a conclusion so that the Medical Examiner may testify as to the information provided.

ARTICLE XVII. CATASTROPHIC CIRCUMSTANCES AND EMERGENCIES.

A. Catastrophic Circumstances shall be defined as any single disaster, or series of disasters, which results in the inaccessibility of, and/or the interruption of utilities, and/or damage to the Medical Examiner Facility, and which results in the Medical Examiner being presented with bodies which come under Medical Examiner jurisdiction and require identification, inspection and/or autopsy. The determination for autopsy requirement rests with the Medical Examiner, in guidance and compliance with Chapter 406, Florida Statutes. In the event of Catastrophic Circumstances, the Medical Examiner may temporarily retain additional employees and/or order the transportation of bodies to other Medical Examiners in order to meet the Medical Examiners' obligations under law. If the Medical Examiner is on vacation, incapacitated, or otherwise unavailable, the Medical Examiner's assignee under Article XVI of this Agreement may likewise retain additional employees and/or order the transportation of bodies to ensure that the Medical Examiner's obligations are met. Regardless whether the additional employees or transportation of bodies is ordered by the Medical Examiner or by the Medical Examiner's assignee, the County shall reimburse the Medical Examiner for the cost of such services for Catastrophic Circumstances upon the Medical Examiner's demonstrating that the services were necessary to the performance of the Medical Examiner's obligations under the law.

B. In the event of a disaster and the subsequent activation of any of the Counties' Emergency Operations Centers, the Medical Examiner will be notified directly and he

and/or his staff will have the opportunity to participate as essential staff in the planning and implementation of emergency operations as they pertain to the duties performed by the Medical Examiner under Chapter 406, F.S. In order to accomplish this, the Medical Examiner will be provided with emergency communication devices, alternate power sources and refrigerated trucks as needed for the operation of the Facility and the preservation of the dead in an expedient fashion.

ARTICLE XVIII. MISCELLANEOUS

A. This Agreement contains the entire understanding of the parties. It may not be changed orally but only by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification, extension, or discharge is sought.

B. Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.

C. If any provision of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement shall be interpreted and construed under the laws of Florida.

ARTICLE XIX. EFFECTIVE DATE.

The Effective Date of this Agreement shall be the date a fully executed copy is filed with the Clerk.

ARTICLE XX. EXECUTION.

The parties execute this Agreement.

MEDICAL EXAMINER

[Handwritten signature of Jay M. Radtke]

Jay M. Radtke, M.D.,P.A.

ATTEST:

BAY COUNTY, FLORIDA

[Handwritten signature of Bill Kinsaul]

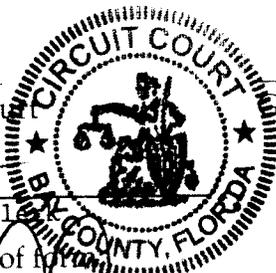
Bill Kinsaul, Clerk of the Court

[Handwritten signature of Guy M. Tunnell]

Guy M. Tunnell, Chairman

By *[Handwritten signature of Kim Rodgers]*
Kim Rodgers, Deputy Clerk

Approved as to correctness of form



[Handwritten signature of Bay County Attorney]

Bay County Attorney

Board Approved: March 3, 2015

EXHIBIT 1
MEDICAL EXAMINER
PROFESSIONAL SERVICES & OPERATIONAL BUDGET

Prof Srv-Medical Examiner	\$640,202.00
Operating Expenses	\$130,000.00
Total Medical Examiner	\$770,202.00

SCHEDULE A

Effective 10/01/04

Morgue Fee, Full Autopsy	\$175.00
Morgue Fee, Examination	\$ 87.50
Body Handling, Extended Morgue Stay (<48 Hours)	\$100.00

**GULF COUNTY, FLORIDA
CONTRACT ADDENDUM w/
OUTPOST DESIGN**

(Original Gulf County, Florida agreement with Outpost Design 10/15/13)

THIS ADDENDUM, made and entered into as of this 1st day of October, 2016 by and between **Gulf County Board of County Commissioners, Gulf County, Florida**, with its principle place of business located at 1000 Cecil Costin, Sr. Blvd., Room 312, Port St. Joe, Florida 32456, and hereinafter referred to as "County." and **Outpost Design**, a North Carolina business and firm whose principal place of business is at 15 Market Street, Concord, NJ 28025 and hereinafter referred to as "Consultant" in consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree to this addendum to the original agreement as follows:

WHEREAS, Consultant and Gulf County officials have discussed the addendum to the original agreement entered under Gulf County Bid 1213-19 for website design, hosting and maintenance services on October 15, 2013; and

WHEREAS, Consultant and County have agreed to the extension of current website maintenance, hosting and analytics for the Gulf County Tourist Development Council "TDC" and Gulf County Economic Development Coalition "EDC" on a month to month basis; and

WHEREAS, per the request of the Executive Directors of each County Department with this Consultant have agreed to and requested to memorialize this month to month extension for each department's website hosting and maintenance services through addendum to the original agreement and subsequent change orders; and

NOW THEREFORE, in consideration of the mutual covenants and conditions herein, the parties agree as follows to the following addendum terms:

- The Gulf County EDC and TDC's will continue their current hosting, maintenance and analytics services with the Consultant with the current established rates of:
 - \$5,000 per month for the Gulf County TDC and not to exceed \$60,000 for the following twelve months through September 30, 2017
 - \$292.50 per month for the Gulf County EDC and not to exceed \$3,510 for the following twelve months through September 30, 2017 (Exhibit "A" attached hereto is 2015 term sheet for EDC website hosting services)
- The Consultant and County agree that the County reserves the exclusive right for termination with a required sixty (60) day advance written notice of any cancellation with or without cause for these website hosting and maintenance services

All the terms and conditions set forth by this addendum are made part of this original October 15, 2013 Website Services Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties hereunto have set their hands and seals the day and year first above written executed or caused to be executed by their duly authorized officials, this Addendum and Agreement which shall be deemed an original on the date first written above.

2016 SEP 22 AM 8:48

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

CONSENT
4/27/16 KS 72

OUTPOST DESIGN

By: _____ Date _____
MICHAEL KLAUS, Principal

STATE OF _____
COUNTY OF _____

THE FOREGOING INSTRUMENT was acknowledged before me this ____ day of _____, 2016, by Outpost Design. Principal, Michael Klaus, who either ____ is personally known to me or produced _____ as identification, and who did not take an oath.

Notary Public
Commission Expires:

GULF COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____ Date _____
Ward McDaniel, Chairman

STATE OF FLORIDA
COUNTY OF GULF

THE FOREGOING INSTRUMENT was acknowledged before me this ____ day of _____, 2016, by GULF COUNTY BOARD OF COUNTY COMMISSIONERS Chairman, Ward McDaniel, who either ____ is personally known to me or produced _____ as identification, and who did not take an oath.

Notary Public
Commission Expires:



September 3, 2015

GCFL EDC Monthly Web Support

Description:

The following scope of service defines the type of support Outpost Design will provide to the Gulf County EDC to run their website and provide technical assistance at a minimum maintenance level.

Outpost understands that the GCFL EDC would like to structure the support as a renewal monthly agreement that can be terminated with 30 days advance notice.

Support includes:

- **Basic Content, Reporting and Troubleshooting Support: 2hrs/month @ \$100/hr**
Outpost Design will provide up to 2 hours of technical support per month to be applied as needed to website content updates, traffic reporting or troubleshooting website issues. Outpost will notify the EDC when these hours have been exhausted*.
- **Website Hosting: \$80/month**
The EDC website has been developed using the TDC website infrastructure as it's foundation and takes advantage of functionality originally built for the TDC. As such the EDC website functions only within the context of the TDC content management system and will not operate as a standalone website.**
- **Google Apps for Work (EDC Email): \$12.50/month**
Outpost will continue the Google Apps for Work subscription for 3 seats @\$12.50/month. Google Apps for work provides email service to the EDC as well as Google's suite of office applications.

Monthly Cost

Hosting	1@80	\$80.00
Google Apps for Work (email)	1@12.50	\$12.50
Support	2@100	\$200.00
	Total	\$292.50

*Additional website support for troubleshooting, content development, new functionality, reporting or general consultation beyond the time allotted in this agreement will be consider as out-of-scope service. Out of scope service is welcomed and can be handled as additional hourly billing or on a project basis to meet the needs of the EDC.

**Should the EDC wish to migrate their web services to a new support vendor, Outpost Design will provide upon request, an export of EDC website data, HTML templates and support files to the EDC. Not included in this export is the GCFL TDC content management system (CMS). The CMS functionality is extended to the EDC as a courtesy by the GCFL TDC and is licensed exclusively to the GCFL TDC.

GULF COUNTY PUBLIC WORKS
1001 TENTH STREET
PORT ST JOE, FL 32456
(850) 227-1401 OFFICE (850) 229-9521 FAX

MEMO

DATE: SEPTEMBER 20, 2016

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MARK COTHRAN, DIRECTOR GCPW *MC*

RE: LIMITED MAINTENANCE AGREEMENTS-WHITE CITY AREA

FILED FOR RECORDS
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:42

-
- 1- RECOMMEND ENTERING INTO LIMITED MAINTENANCE AGREEMENTS WITH THE FOLLOWING PROPERTY OWNERS FOR DITCH MAINTENANCE ACCESS IN THE WHITE CITY AREA.
 - A. RAYMOND H. AND LINDA KUHARSKI SR. 125 PRIDGEON RD.
PARCEL #02812-000R
 - B. JOHN W. AND CAROL B. SETTERICH 6672 GARDENIA ST.
PARCEL # 02921-000R
 - C. MYRA WEIMORTS 6826 GARDENIA ST.
PARCEL # 02805-000R
 - D. ANNIE MAE FARMER 7337 HWY. 71
PARCEL #02857-000R
 - E. LEON C. DEES 7215 HWY 71
PARCEL #02861-000R
 - F. EMERALD COAST F.C.U. 7245 HWY 71
PARCEL #02860-000R
 - G. RUEBEN P. AND WANDA M. FARMER 7379 HWY 71
PARCEL #02858-000R
 - H. ANGUS AND MARY PETERSON JR. 7285 HWY 71
PARCEL #02859-000R
 - I. WILLIAM S. AND BARBARA JEFFCOAT 7270 BEGONIA ST.
PARCEL #02855-000R
 - J. HEATHER R. AND LOU O. FOX 184 W. BEATY AVE.
PARCEL #02856-000R
 - K. DONNIE AND CAROLYN YOUNG 183 RD. 20
PARCEL #02854-000R
 - L. REBEKAH L. AND TIMOTHY ROSENBECK 126 W. BEATY AVE.
PARCEL #02857-050R

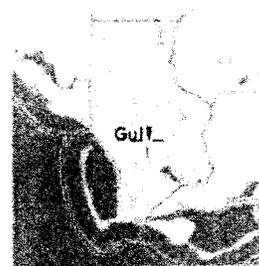
ON 9/21/16
9/21/16 KS



Gulf County Property Appraiser

Parcel: 03572-000R Acres: 0

Name:	GULF COUNTY	Land Value	1,650,000
Site:		Building Value	0
State:		Misc Value	0
	BOARD OF CO COMMISSIONERS	Just Value	1,650,000
	1000 5TH ST	Assessed Value	1,650,000
Mail:	PORT ST JOE, FL 324561648	Exempt Value	1,650,000
		Taxable Value	0



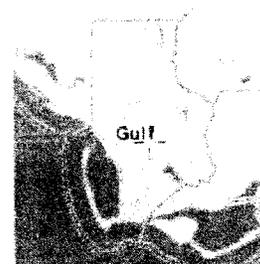
The Gulf County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER GULF COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS --THIS IS NOT A SURVEY--
 Date printed: 09/20/16 : 15:51:42



Gulf County Property Appraiser

Parcel: 03572-000R Acres: 0

Name:	GULF COUNTY	Land Value	1,650,000
Site:		Building Value	0
Sale:		Misc Value	0
	BOARD OF CO COMMISSIONERS	Just Value	1,650,000
	1000 5TH ST	Assessed Value	1,650,000
Mail:	PORT ST JOE, FL 324561648	Exempt Value	1,650,000
		Taxable Value	0



The Gulf County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER GULF COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---

Date printed: 09/20/16 : 15:51:08

From the Desk of Chairman Ward McDaniel, District II

BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456

PHONE (850)229-6106/639-6700

FAX (850) 229-9252 • EMAIL: bocc@gulfcounty-fl.gov

DATE AND TIME OF MEETINGS • FOURTH TUESDAYS AT 9:00 A.M., E.T.

Memorandum

To: Gulf County Board of County Commissioners
9/27/16 GCBOCC Consent Packet

From: Chairman McDaniel, Gulf County Board of Commissioners

CC: Administrator Don Butler

Date: 9/21/16

Re: Nomination for Appointment to Gulf County Economic Development Coalition

I hereby reappoint the following four representatives each to two year terms for the open seats on our Gulf County Economic Development Coalition:

- Kim Bodine
- Melissa Farrell
- Mayor "Bo" Patterson
- Steve Newman

Appointments to become effective September 27, 2016.

Adopted in open session this _____ day of _____, 2016.

_____ Date _____
Chairman of the Gulf County Board of County Commissioners

_____ Date _____
Attest to Chairman's signature: Deputy Clerk of Court

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 4: 28



MEMORANDUM

2016 SEP 21 PM 2:37

CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

TO: GULF COUNTY BOCC
FROM: JENNIFER ADAMS, EXECUTIVE DIRECTOR
DATE: SEPTEMBER 20, 2016
TOPIC: BID #1516-32 / VISITOR GUIDE PRINTING

Gulf County TDC is hereby requesting that the bid received for #1516-32 (printing of the TDC visitor guide) be rejected. At the GCTDC meeting on September 13, 2016, the council agreed to a new concept which will involve printing of 2 separate books. Therefore, we will also need approval to prepare new specifications and re-advertise for bids for printing of the guides in the new formats.

4/27/16 KS

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
SHIP ADMINISTRATOR'S OFFICE

William J. (Joe) Paul, SHIP Administrator
1000 CECIL G. COSTIN SR BLVD, ROOM 303, PORT ST. JOE, FLORIDA 32456
PHONE (850) 229-6125 • FAX (850) 229-7180 • EMAIL: jpaul@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M. E.T.

2016 SEP 21 PM 2:44

FILED FOR CLERK
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

MEMORANDUM

TO: Ward McDaniel, Chairman

FROM: William J. Paul, SHIP Administrator

SHIP Bids Award

DATE: 27 September, 2016

Upon opening Bids for the projects listed below, I am requesting that the bids be awarded to the Low Bidder as indicated.

- * **BID #1516-34-Waymon Hanlon-568 S. 3rd St., Wewa, FL -To Vision Builders \$36,600.00**
- BID #1516-35-Barbara Riley- 245 Ave "A" St PSJ, FL- To RA Driesbach LLC- \$38,886.00**
- BID #1516-36- Isaac Thomas Jr -233 Ave "F"-PSJ, FL -To Vision Builders- \$26,965.00.00**
- BID 1516-27-Robert Schumacher- 1108 Garrison Ave, PSJ, FL-To-Vision Builders, \$20,850.00**

Sincerely,



William J. Paul, SHIP Administrator

CARMEN L. McLEMORE

District 1

WARD MCDANIEL

District 2

JOANNA BRYAN

District 3

SANDY QUINN

District 4

JERRY BARNES

District 5

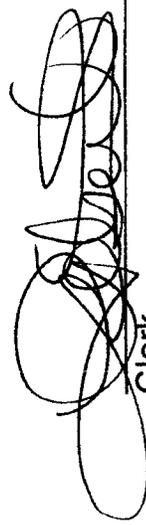
BID TABULATION SHEET

BID #1516-34

PROJECT: S.H.I.P. PROJECT - WAYMON HANLON

COMPANY NAME	BASE BID	ALTERNATE #1	ALTERNATE #2
Gulf to Bay Construction & Development	\$ 66,708.47	No Copies provided	
Vision Builders	\$ 36,600.00		
Raymond Driesbach	\$ 40,310.00		

* -


 Clerk _____
 Date 9/19/16


 BCC Representative _____
 Date 9/19/16

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
SHIP ADMINISTRATOR'S OFFICE

William J. (Joe) Paul, SHIP Administrator
1000 CECIL G. COSTIN SR BLVD. ROOM 303 PORT ST JOE, FLORIDA 32456
PHONE (850) 229-6125 • FAX (850) 229-7180 • EMAIL: jpaul@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M. E.T.

FILED FOR CLERK
REBECCA L. HORNIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:44

MEMORANDUM

TO: Ward McDaniel, Chairman
FROM: William J. Paul, SHIP Administrator
SHIP Bids Award

DATE: 27 September, 2016

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- BID 1516-27-Robert Schumacher- 1108 Garrison Ave, PSJ, FL-To-Vision Builders, \$20,850.00

Sincerely,



William J. Paul, SHIP Administrator

CARMEN L. McLEMORE
District 1

WARD MCDANIEL
District 2

JOANNA BRYAN
District 3

SANDY QUINN
District 4

JERRY BARNES
District 5

9/27/16 LL

BID TABULATION SHEET

BID #1516-35

PROJECT: S.H.I.P. PROJECT - BARBARA RILEY

COMPANY NAME	BASE BID	ALTERNATE #1	ALTERNATE #2
Gulf to Bay Construction & Development	\$ 67,708.41	No Copies provided	
Vision Builders	\$ 43,065.00		
Raymond Driesbach	\$ 38,886.00		

*


 Clerk 9/19/16
Date


 BCC Representative 9/19/16
Date

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
SHIP ADMINISTRATOR'S OFFICE

William J. (Joe) Paul, SHIP Administrator
1000 CECIL G. COSTIN SR BLVD ROOM 303 PORT ST JOE, FLORIDA 32456
PHONE (850) 229-6125 • FAX (850) 229-7180 • EMAIL: jpaul@gulfcountry-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M. E.T.

FILED FOR REPORT
REBECCA L. NORMIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:44

MEMORANDUM

TO: Ward McDaniel, Chairman
FROM: William J. Paul, SHIP Administrator

SHIP Bids Award

DATE: 27 September, 2016

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*** BID #1516-36- Isaac Thomas Jr -233 Ave "F"-PSJ, FL -To Vision Builders- \$26,965.00.00**

BID 1516-27-Robert Schumacher- 1108 Garrison Ave, PSJ, FL-To-Vision Builders, \$20,850.00

Sincerely,



William J. Paul, SHIP Administrator

CARMEN L. McLEMORE

District 1

WARD MCDANIEL

District 2

JOANNA BRYAN

District 3

SANDY QUINN

District 4

JERRY BARNES

District 5

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
SHIP ADMINISTRATOR'S OFFICE

William J. (Joe) Paul, SHIP Administrator
1000 CECIL G. COSTIN SR. BLVD., ROOM 303, PORT ST. JOE, FLORIDA 32456
PHONE (850) 229-6125 • FAX (850) 229-7180 • EMAIL: jpaul@gulfcountry-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M., ET

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:44

MEMORANDUM

TO: Ward McDaniel, Chairman
FROM: William J. Paul, SHIP Administrator
SHIP Bids Award

DATE: 27 September, 2016

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BID #1516-34-Waymon Hanlon-568 S. 3rd St., Wewa, FL -To Vision Builders \$36,600.00

BID #1516-35-Barbara Riley- 245 Ave "A" St PSJ, FL- To RA Driesbach LLC- \$38,886.00

BID #1516-36- Isaac Thomas Jr -233 Ave "F"-PSJ, FL -To Vision Builders- \$26,965.00.00

* ³⁷ **BID 1516-27-Robert Schumacher- 1108 Garrison Ave, PSJ, FL-To-Vision Builders, \$20,850.00**

Sincerely,



William J. Paul, SHIP Administrator

CARMEN L. McLEMORE
District 1

WARD MCDANIEL
District 2

JOANNA BRYAN
District 3

SANDY QUINN
District 4

JERRY BARNES
District 5

BID TABULATION SHEET

BID #1516-37 PROJECT: S.H.I.P. PROJECT - ROBERT SCHUHMACHER

COMPANY NAME	BASE BID	ALTERNATE #1	ALTERNATE #2
Gulf to Bay Construction & Development	\$ 23,975.70	No copies provided	
Vision Builders	\$ 20,850.00		
Raymond Driesbach	\$ 22,555.00		

*


 Clerk

9/19/16
 Date


 BCC Representative

9/19/16
 Date

GULF COUNTY MOSQUITO CONTROL
1001 TENTH STREET
PORT ST JOE, FL 32456
(850) 227-1401 OFFICE (850) 229-9521 FAX

MEMO

DATE: SEPTEMBER 13, 2016

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MARK COTHRAN, DIRECTOR GCMC *MC*

RE: ACCEPT HIGH BID #1516-38: 2002 CHEVY TRUCK

2016 SEP 21 PM 2: 37

FILED FOR RECORD
REBECCA MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

-
- 1- RECOMMEND THE BOARD ACCEPT HIGH BID OF \$1,234.56.
 - 2- FUNDS FROM THE SALE OF THIS PROPERTY MUST BE DEPOSITED IN FUND ~~10356200-564000~~ PER F.S. 388.323(3).
10336400 - 364000 *MC*

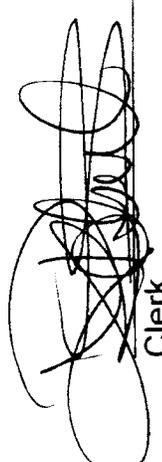
2016 SEP 13 PM 5: 26
BOARD OF COUNTY COMMISSIONERS
GULF COUNTY

BID TABULATION SHEET

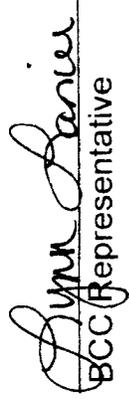
BID #1516-38

PROJECT: SELL 2002 CHEVY 4WD TRUCK - MOSQUITO CONTROL

COMPANY NAME	BASE BID	ALTERNATE #1	ALTERNATE #2
Teddy Kemp	\$ 801.00		
Hal Keels	\$ 1,234.56		


 Clerk

9/21/16
 Date


 BCC Representative

9/12/16
 Date



MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JENNIFER ADAMS, EXECUTIVE DIRECTOR 

DATE: SEPTEMBER 15, 2016

TOPIC: GCTDC MEDIA BILLING SCHEDULE FISCAL YEAR 2016-17

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 2:37

By this memorandum, I am requesting the Board approve the attached monthly billing schedule for sole-source paid, owned, earned and shared media for fiscal year 2016-17, at a total cost not to exceed \$335,000.00.

Please note: this schedule has been developed at the start of the year and the individual monthly cost per sole-source medium may vary monthly due to such factors as market demand, media program performance, trending, acts of nature, etc., however, the total cost per line item, as noted on the attachment will not be exceeded.

4/27/16 KS
 91

GCTDC 2015 - 2016 Advertising Program Breakdown

PAID Media	Oct-15	Nov-15	Dec-15	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Total
Google Ad Words	\$5,000.00	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$5,750.00	\$5,750.00	\$7,500.00	\$7,500.00	\$7,500.00	\$95,000.00
Google Display	\$0.00	\$0.00	\$0.00	\$3,500.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$24,500.00
Facebook Display/Posts	\$2,500.00	\$2,500.00	\$1,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$27,000.00
Digital Adv/Niche	\$2,500.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$8,000.00	\$0.00	\$3,000.00	\$3,500.00	\$3,500.00	\$90,500.00
Radio	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$8,000.00
Print	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
TV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Brand	\$20,000.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00
Total	\$30,000.00	\$32,500.00	\$31,500.00	\$53,000.00	\$39,000.00	\$39,000.00	\$37,000.00	\$13,750.00	\$5,750.00	\$16,500.00	\$17,000.00	\$20,000.00	\$335,000.00

	Total	Paid Media	Search	Balance	Recon
Winter	\$24,000.00	\$2,500.00	\$15,000.00	\$6,500.00	
Brand	\$70,000.00	\$0.00	\$0.00	\$0.00	
Spring	\$181,750.00	\$110,000.00	\$51,750.00	\$20,000.00	
Summer	\$5,750.00	\$0.00	\$5,750.00	\$0.00	
Fall	\$53,500.00	\$20,000.00	\$22,500.00	\$11,000.00	
Total	\$335,000.00	\$132,500.00	\$95,000.00	\$37,500.00	\$335,000.00

JJ 9/15/16 10:18 AM



**Media Buying Policy
October 1, 2013
Version 1**

There are three phases of every paid media buy:

1. Planning
2. Buying and execution
3. Reconciliation

PLANNING

Goal: The goal of the planning phase is to create a topline media flowchart that answers all strategic objectives set forth in the communication plan and approved strategy.

Timing: Depending on scope of budget and objective, average time for the planning process is 30-90 days. This can take place up to 6 months prior to media buy.

Product: Media Plan (flowchart)

Approval: GCTDC Executive Director, GCTDC Marketing Committee, Gulf County BOCC

At this point in the planning process, media outlets are contacted and RFPs' are sent to all eligible touchpoints and/or mediums fitting the parameters as determined by the media planner. This criteria could include but is not limited to: reach, engagement with target audience, frequency, passion points, price, availability, timing, etc. Pricing is requested and inventory is checked. Proposals or estimates are received from the outlets at this time. Timing and weight of exposure is determined at this point but actual placements are still subject to change based on timing of launch. Outlets are selected based on best delivery of strategic goals and measurement criteria towards the approved target audience. Partners are selected because they integrate well with other outlets in the plan.

The media plan (flowchart) with approximate budget by outlet is approved by TDC prior to moving to next phase in development. Once this plan is approved, overall budgets per medium and media do not change. All future insertions reconcile to these budgets; however, individual placements and line item budgets may change due to inventory and optimization. At this point, all media partners should be entered as vendors into the Gulf County AP system.

If budgets or timing change at this point, no monetary penalty should be assessed by media outlets except in extreme circumstances – as identified in selected proposals. However, specific inventory could be lost and/or best price may not be able to be secured pending timing. There could be agency planning fees depending on scope.

BUYING

- Goal:** The goal of the buying phase is to negotiate best opportunity (in price and strategy) and secure exact media placements based on approved media plan.
- Timing:** Depending on scope of budget and objective, average time for the buying process is 15-30 days. This can take place up to 3 months prior to media buy.
- Product:** Media Buy Detail (spreadsheet) and Insertion Orders per partner.
- Approval:** GCTDC Executive Director

The second phase of the buying process is two-fold. It begins with negotiation and placement selection and ends with approval of insertion orders signaling media space is reserved for creative placement.

Once the media plan is approved, negotiation with selected outlets begins. During this time, media buyer begins to negotiate including but not limited to specific placements, impressions or number of spots, share of voice, size, demographic targeting, timing and price. Added value is also negotiated at this time because outlets have verbal commitment of a buy based on budget approval.

Once the media buyer and the media outlet/partner have come to detailed agreement, a media buy detail is created. This is a spreadsheet outlining every placement with specific production details. This chart reconciles to approved plan from first phase – while placements can shift at any time, budgets per outlet are fixed at this point. Contracts are issued. The TDC will issue an insertion order, similar to a purchase order, listing all details including payment terms. (Different mediums have different payment terms – for example, broadcast outlets have standard payment terms of NET 10 days.) Some outlets require payment in advance if there is no previous buying history. Some outlets also require media contract signature.

Once both the insertion order and/or contract have been signed, media is reserved. If the buy is changed or deleted after this point, penalties will be assessed. If creative is not delivered by the agreed upon deadline, blank placements will run.

Optimization during the media execution phase occurs depending on medium. For example, if online media is purchased, impression levels and placements may change on a real-time basis based on media buyer approval and performance. This should be documented so invoices and billing can be reconciled beyond initial contract.

RECONCILIATION

- Goal:** The goal of the reconciliation phase is to confirm quality, placement and price of executed media units prior to payment by TDC.
- Timing:** Depending on duration of media buy and partner payment terms, reconciliation can begin 15 days after start of buy through to 60 days post-buy.
- Product:** Approved invoices with matching proof of run and reconciled spreadsheet upon completion of the media buy.
- Approval:** GCTDC Executive Director

The final phase of the media buying process reconciles actual placements with estimated or projected placements from the media buy detail. It includes issuing payment to the approved media partner in a timely fashion.

Once the media space is reserved and creative units are trafficked, media outlets will begin the billing process. All media invoices should include proof of run – tearsheets, digital screengrabs, analytics, etc. If media invoices do not include proof of run, they will not be approved by the TDC. Invoices should be issued to the media buyer associated with the buy detail. This buyer – whether external agent or internal staff – reviews and approves all invoices by matching proof with insertion order or optimization report. If unit totals differ from budget or optimization, media buyer must show proof of authorization prior to change in execution. If units did not run according to agreed upon buy, negotiation of make good or discount begins. If all units are approved, invoice is sent through for payment.

This final step in the buying process should conclude with an actualized spreadsheet showing measurement and final details reconciling to budget. Once all units have run, measurement criteria have been analyzed and invoices have been paid; the media buy is complete.

Definitions:

Media Buyer - External agent or internal staff responsible for development, implementation and measurement of media campaign.

Insertion Order – Purchase order for selected and approved media placements.

Proof of Run - – Tangible evidence confirming media campaign was executed according to the buy details including but not limited to tearsheets, air checks, digital screengrabs, and analytics.



2016 SEP 21 PM 2:38

FILED FOR RECORDED
RECORDER OF DEEDS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JENNIFER ADAMS, EXECUTIVE DIRECTOR 

DATE: SEPTEMBER 15, 2016

TOPIC: no luggage BILLING SCHEDULE FISCAL YEAR 2016-17

By this memorandum, I am requesting that the Board approve expenses with no luggage for fiscal year 2016-17, at a total cost not to exceed \$229,500.00. This reflects funds budgeted for fiscal year 2016-17 and includes their services for paid, owned, earned and shared media, brand roll-out and sole-source production costs associated with GCTDC promotions. Production costs will be billed through at net; no upcharge will be allowed.

4/27/16 MS

Gulf County TDC
no luggage billing schedule
Fiscal Year 10/1/2016 - 9/30/2017
To align with fiscal communications plan and no luggage scope of service

Project	Budget	FALL			WINTER			SPRING			SUMMER			
		Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	
Prime	\$ 115,000.00	\$ 10,000.00	\$ 25,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 115,000.00
Brand	\$ 99,500.00	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 15,500.00	\$ 10,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,500.00
Event Marketing	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 15,000.00
Total	\$ 229,500.00	\$ 25,000.00	\$ 40,000.00	\$ 45,000.00	\$ 40,000.00	\$ 29,500.00	\$ 24,000.00	\$ 9,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ -	\$ -

Prior year sched \$ 209,500.00 \$ 20,000.00 \$ 12,500.00 \$ 24,000.00 \$ 21,545.00 \$ 15,500.00 \$ 15,500.00 \$ 15,500.00 \$ 19,465.00 \$ 16,000.00 \$ 20,000.00 \$ 20,000.00 \$ 20,000.00 \$ 20,000.00 \$ 4,990.00

Two years ago \$ 209,250.00 \$ 20,000.00 \$ 16,000.00 \$ 23,500.00 \$ 25,000.00 \$ 18,000.00 \$ 18,000.00 \$ 18,000.00 \$ 13,000.00 \$ 13,000.00 \$ 23,750.00 \$ 25,000.00 \$ 25,000.00 \$ 8,000.00 \$ 6,000.00

GCFL

2016-2017 no luggage scope of service

Guiding Principles: (consistent with prior year)

Increase Visitation to Gulf County
 Increase Visitor Spending in Gulf County
 Deliver Qualified Leads to TDC and Partners
 Acquire Long-time, Loyal Visitors
 Balance the growth of tourism industry with local quality of life

2016/2017 Strategic Goals:

- Increase Prime Season bed-tax revenue by 15%
- Increase fiscal visitor spending throughout Gulf County by **30%**
- Proactively promote and preserve Gulf County's natural and cultural identity.
- Act as Gulf County Brand Ambassadors with guests and local community
- **Implement new brand assets and develop long-range strategic plan**

2016/2017 Marketing Strategy

Implement marketing initiatives and tactics that are dual purpose: introduce the Gulf County brand to visitors and continue to create awareness of prime season adventures to extend reach. Create interest with the adventure traveler around a brand push from January through May. Continue to market partners as Gulf County experts keeping them highlighted, informed and receiving quality leads.

2016/2017 Marketing Objectives (Measurement Criteria)

- Increase awareness and visitor interest in Prime Season. Define GCFL Prime Season as water adventures in September through May. **Measure ROI by increasing more new visitor interest in Prime Season:**
 - increasing qualified web traffic by 10%;
 - increasing GCTDC subscriber base by 20%;
 - increasing social network reach by 30%; and
 - refocus on earned media – getting back to **2015** editorial reach levels but increasing number of relevant, brand-based clips through custom pitching
- Create, publish and promote Live Unpacked content and tactical execution. **Measure ROI by increasing branded message reach and exposure.**
 - Increase reach of Adventure Guide content by integrating it into at least 2-3 mediums and/or news feeds.
 - Increase adventure guide partner exposure by 25%.
 - Amplify Gulf County voice by implementing and rolling out according to schedule – big three: visitor guide, website and branded gear.
- Convert more interested consumers from passive observers to engaged Prime Season planners. **Measure ROI by increasing visitor engagement with partner content.**
 - Increase reach and exposure for lodging partners and excursion partners

GCFL

2016-2017 no luggage scope of service

- Increase participation and interest in the Concierge Program by 25%
- Redefine “leads” from new website – increase calls, texts, emails – instead of “downstream traffic”.
- Communicate consistently to partners so they can better leverage messaging and assets to grow their marketing.

no luggage Projects of Emphasis - Scope of Service – by project**Prime Season**

Anticipated projects include: The Adventure Guide network and corresponding mid-scale, photoshoot; Jan-May brand campaign; Jan-May promotional campaign or special project TBD; five PR feature releases and four Associated Press or other wire drops, one publisher visit including new consultant with additional travel contacts; ongoing custom pitching, twitter for media and all database management; The Concierge Program .

Services include:

- Ongoing strategy development, measurement and optimization, as needed for paid media campaign.
- Creative Development, planning and management of Izea network of paid influencers or similar scale digital campaign.
- Development, deployment and follow up of press releases and AP drops.
- Custom pitching and database management
- Creative development and execution of social network design
- Creative development and editing of stories for Adventure Guide focused on Prime season
- Strategic and creative development of new Concierge Program
- Creative direction, production and project management of all facets of photoshoot.
- Client Relationship Management

New this year:

- We will officially roll out the concierge program based on our pilot program this summer. Program will include it’s promotion as well as content creation for partners.
- Re-focus on earned media. Additional staff will be added to take back Cision management as well as introduce new travel contacts and execute more follow through for TDC.

Production and travel:

- Overall, approximately \$115,000 or roughly 50% of the total no luggage fee is dedicated to prime season.
- Production charges include approximately \$30,000-35,000 of this total and will be charged at net cost: interactive production as needed for contest web pages; contest prizes or other production; 3-4 trips to Gulf County or for publisher trip, as needed; all photoshoot expenses.

GCFL

2016-2017 no luggage scope of service

Brand Roll Out

Anticipated projects include: VisitGulf.com re-design, Visitor Guide re-design, Branded Gear program, new TDC stationary, vehicle graphics and modified Welcome Center

Services include:

- Lead strategy development, top-level design development, content creation and development for new mobile website launch.
- Strategic development for photojournal and field guide concept of visitor guide.
- Design development, content creation and production management of new visitor guide.
- Design development for phase one of branded gear to include 5-6 new items.
- Design development and production management of other identified year-one roll out items: TDC stationary, welcome center signage, annual meeting design, and vehicle graphics.
- Production management and creative development for one Adventure Guide shoot – to include lodging partner vignettes.
- Client Relationship Management and Project Management

New this year:

- All design services

Production and travel:

- Overall, approximately \$99,500 or roughly 43% of the total no luggage fee is dedicated to brand roll out.
- Production charges include approximately \$29,000 of this total and will be charged at net cost:: interactive development, art or photography expenses, production or color testing, 2-3 trips to Gulf County or printing facility for Visitor Guide.

GCFL

2016-2017 no luggage scope of service

Event Marketing

Anticipated projects include: Approximately eight events – three “A” events, three “B” events and two “C” events

Services include:

- Ongoing Creative Development, Media planning and Production of digital and social campaigns for each event.
- Trafficking and execution of campaigns
- Digital media planning and execution
- Client Relationship Management

New this year:

- All

Production and travel:

- Overall, approximately \$15,000 or roughly 7% of the total no luggage fee is dedicated to digital event marketing
- There are no production charges included in this estimate.

**Budget Amendment No. 11
FY2015-2016**

Amend the FY2015-2016 Budget for General Fund and Public Works Fund for line item adjustments within departmental budgets and transfers between departments. This amendment is being requested to allocate funding for approved expenditures, but does not change the overall budget.

General Fund

		Original Budget	Increase/ (Decrease)	Amended Budget
<u>Reserves & Transfers Out:</u>				
00158100-591000	GF Inter-Fund Transfer Out	3,713,149	122,000	3,835,149
<u>Expenditures:</u>				
<i>Board of County Commissioners:</i>				
00151100-544000	Rentals & Leases	7,160	800	7,960
00151100-546002	Repair & Maint- Equipment	27,950	(8,000)	19,950
00151100-549002	Other Charges - PY Rev Refund	0	6,900	6,900
00151100-551000	Office Supplies	2,000	200	2,200
00151100-552001	Oper Supp- Gas, Oil, & Lub	0	100	100
<i>County Administration:</i>				
00151100-549000	Other Current Charges & Obliga	100	100	200
00151100-552000	Operating Supplies	0	100	100
00151200-555000	Training	2,000	(200)	1,800
<i>Risk Management/Human Resource Department:</i>				
00151302-513000	Other Salaries & Wages	0	360	360
00151302-531000	Professional Services	300	5,250	5,550
00151302-540000	Travel & Per Diem	4,000	(1,500)	2,500
00151302-541000	Communications Services	1,500	(300)	1,200
00151302-542000	Freight & Postage Service	250	(100)	150
00151302-552000	Operating Supplies	4,225	(2,500)	1,725
00151302-555000	Training	1,100	2,100	3,200
<i>Insurance Department:</i>				
00151302-545000	Insurance	352,900	(1,000)	351,900
00151303-549000	Other Current Charges & Obliga	0	1,000	1,000
<i>Planning & Zoning Department:</i>				
00151500-534000	Other Services	0	2,100	2,100
00151500-544000	Rentals & Leases	3,000	(1,400)	1,600
00151500-549001	Other Non-Promo Advertising	3,200	1,100	4,300
00151500-552000	Operating Supplies	6,679	(2,000)	4,679
00151500-552002	Oper Supp- Tools & Small Equip	0	200	200

2016 SEP 21 PM 2:38
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 DEPT. COUNTY CLERK

4/27/16 HS

GIS Services Department:

00151501-531000	Professional Services	0	200	200
00151501-540000	Travel & Per Diem	5,500	(1,700)	3,800
00151501-541000	Communications Services	300	300	600
00151501-549001	Other Non-Promo Advertising	0	300	300
00151501-551000	Office Supplies	325	300	625
00151501-552000	Operating Supplies	6,414	(2,000)	4,414
00151501-564000	Machinery & Equipment	0	2,600	2,600

Information Technology Department:

00151600-531000	Professional Services	0	130	130
00151600-534000	Other Services	0	1,000	1,000
00151600-540000	Travel & Per Diem	6,000	(3,000)	3,000
00151600-541000	Communications Services	6,857	(1,955)	4,902
00151600-549001	Other Non-Promo Advertising	0	225	225
00151600-552000	Operating Supplies	5,000	5,100	10,100
00151600-555000	Training	5,000	(4,000)	1,000
00151600-564000	Machinery & Equipment	2,000	2,500	4,500

Supervisor of Elections:

00151900-564000	Machinery & Equipment	125,672	(121,482)	4,190
00151900-564000-HAVA	Machinery & Equipment	0	118,172	118,172

Fire Coordinator:

00152200-534000	Other Services	0	200	200
00152200-540000	Travel & Per Diem	1,400	(400)	1,000
00152200-552000	Operating Supplies	900	200	1,100
00152200-554000	Books, Pub, Subs & Memberships	700	800	1,500
00152200-555000	Training	800	(800)	0

Building Department:

00152400-531000	Professional Services	0	800	800
00152400-540000	Travel & Per Diem	3,000	(2,000)	1,000
00152400-541000	Communications Services	1,500	1,500	3,000
00152400-549000	Other Current Charges & Obliga	0	200	200
00152400-552000	Operating Supplies	1,500	1,000	2,500
00152400-552001	Oper Supp- Gas, Oil, & Lub	8,600	(1,500)	7,100

Emergency Management:

00152500-512000	Regular Salaries & Wages	89,449	(21,000)	68,449
00152500-523000	Life & Health Insurance	7,309	(6,600)	709
00152500-534000	Other Services	0	1,700	1,700
00152500-540000	Travel & Per Diem	9,800	(3,000)	6,800
00152500-541000	Communications Services	5,000	900	5,900
00152500-542000	Freight & Postage Service	150	100	250
00152500-544000	Rentals & Leases	150	50	200
00152500-546001	Repair & Maint- Build & Grnd	0	4,800	4,800
00152500-546002	Repair & Maint- Equipment	7,896	1,300	9,196
00152500-549000	Other Current Charges & Obliga	0	50	50
00152500-549001	Other Non-Promo Advertising	50	200	250
00152500-551000	Office Supplies	5,910	(4,500)	1,410
00152500-552000	Operating Supplies	15,000	(3,500)	11,500
00152500-552001	Oper Supp- Gas, Oil, & Lub	5,000	(1,000)	4,000
00152500-552002	Oper Supp- Tools & Small Equip	0	5,100	5,100
00152500-562000	Buildings	15,000	14,700	29,700
00152500-564000	Machinery & Equipment	5,000	10,700	15,700

Honeyville Community Emerg Center:

00152502-543000	Utility Service	0	900	900
00152502-546001	Repair & Maint- Build & Grnd	275	5,100	5,375
00152502-552001	Oper Supp- Gas, Oil, & Lub	1,900	(900)	1,000

Emergency Medical Services:

00152600-546001	Repair & Maint- Build & Grnd	3,000	3,900	6,900
00152600-546002	Repair & Maint- Equipment	23,000	(3,900)	19,100

Search & Rescue - Wewahitchka:

00152601-546002	Repair & Maint- Equipment	3,000	(50)	2,950
00152601-549000	Other Current Charges & Obliga	0	50	50

Extension Services

00153700-531000	Professional Services	0	130	130
00153700-540000	Travel & Per Diem	2,000	(480)	1,520
00153700-542000	Freight & Postage Service	100	50	150
00153700-549001	Other Non-Promo Advertising	0	300	300

Animal Control:

00156200-534000	Other Services	0	100	100
00156200-541000	Communications Services	600	100	700
00156200-544000	Rentals & Leases	0	100	100
00156200-549000	Other Current Charges & Obliga	2,000	(450)	1,550
00156200-554000	Books, Pub, Subs & Memberships	0	150	150

Gulf Co. Health Dept:

00156202-546001	Repair & Maint- Build & Grnd	4,000	(1,225)	2,775
00156202-546002	Repair & Maint- Equipment	445	1,225	1,670
00156202-549000	Other Current Charges & Obliga	0	505	505
00156202-552000	Operating Supplies	1,000	(505)	495

Public Assistance Services:

00156400-546003	Repair & Maint- Commodity Prg	200	135	335
00156400-552001	Oper Supp- Gas Commodity Prg	200	(135)	65

Parks & Recreation Facilities:

00157200-546001	Repair & Maint- Build & Grnd	14,000	(5,100)	8,900
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Dead Lakes Parks & Recreation:

00157201-546001	Repair & Maint- Build & Grnd	5,000	4,500	9,500
00157201-552000	Operating Supplies	16,780	(4,500)	12,280

Public Works Fund

		<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Transfers In:				
10438100-381000	PW Inter-Fund Transfer In	3,371,320	122,000	3,493,320
Expenditures:				
PW Finance & Administration:				
10451300-512000	Regular Salaries & Wages	332,230	1,800	334,030
10451300-512001	Salaries- Term Pay Annual Leav	15,120	(3,100)	12,020
10451300-512002	Salaries- Term Pay Sick Leave	6,804	(1,800)	5,004
10451300-521000	FICA Taxes (Soc Sec Match)	21,954	(400)	21,554
10451300-522000	Retirement Contributions	54,130	1,300	55,430
10451300-523000	Life & Health Insurance	44,901	200	45,101
10451300-531000	Professional Services	0	100	100
10451300-534000	Other Services	2,000	700	2,700
10451300-541000	Communications Services	5,100	800	5,900
10451300-549001	Other Non-Promo Advertising	0	2,000	2,000
10451300-552000	Operating Supplies	3,700	3,000	6,700
10451300-562000	Buildings	18,317	(18,317)	0
10451300-562000-BLDG	Buildings	100,000	18,317	118,317
10451300-564000	Machinery & Equipment	1,902	(1,902)	0
PW Facility Maintenance:				
10451900-512000	Regular Salaries & Wages	232,747	2,000	234,747
10451900-521000	FICA Taxes (Soc Sec Match)	14,426	(400)	14,026
10451900-522000	Retirement Contributions	16,897	400	17,297
10451900-523000	Life & Health Insurance	49,418	100	49,518
10451900-531000	Professional Services	0	100	100
10451900-534000	Other Services	2,100	800	2,900
10451900-541000	Communications Services	2,300	300	2,600
10451900-543000	Utility Service	100,000	(6,000)	94,000
10451900-544000	Rentals & Leases	0	1,000	1,000
10451900-546001	Repair & Maint- Build & Grnd	14,646	6,000	20,646
10451900-552002	Oper Supp- Tools & Small Equip	3,400	300	3,700

PW Fleet Maintenance:

10451901-512000	Regular Salaries & Wages	181,249	600	181,849
10451901-521000	FICA Taxes (Soc Sec Match)	11,235	(400)	10,835
10451901-522000	Retirement Contributions	13,159	2,000	15,159
10451901-523000	Life & Health Insurance	36,534	200	36,734
10451901-546002	Repair & Maint- Equipment	81,000	(1,500)	79,500
10451901-546003	Repair & Maint- Parts	45,290	(2,000)	43,290
10451901-549000	Other Current Charges & Obliga	100	300	400
10451901-552000	Operating Supplies	8,200	700	8,900
10451901-552002	Oper Supp- Tools & Small Equip	5,000	1,800	6,800
10451901-564000	Machinery & Equipment	16,000	700	16,700

PW Detention & Correction:

10452300-512000	Regular Salaries & Wages	249,732	2,000	251,732
10452300-521000	FICA Taxes (Soc Sec Match)	15,484	(400)	15,084
10452300-522000	Retirement Contributions	19,936	400	20,336
10452300-523000	Life & Health Insurance	27,498	3,100	30,598
10452300-534000	Other Services	850	50	900
10452300-541000	Communications Services	2,500	(500)	2,000
10452300-544000	Rentals & Leases	0	400	400
10452300-546002	Repair & Maint- Equipment	22,000	(7,000)	15,000
10452300-546003	Repair & Maint- Parts	13,180	15,000	28,180
10452300-552000	Operating Supplies	25,000	(2,000)	23,000
10452300-552001	Oper Supp- Gas, Oil, & Lub	21,100	(1,000)	20,100
10452300-552002	Oper Supp- Tools & Small Equip	10,200	7,000	17,200
10452300-564000	Machinery & Equipment	14,000	(2,000)	12,000

PW Solid Waste:

10453400-541000	Communications Services	175	200	375
10453400-546001	Repair & Maint- Build & Grnd	6,000	200	6,200
10453400-549000	Other Current Charges & Obliga	375	200	575
10453400-552000	Operating Supplies	2,100	(600)	1,500

PW Stormwater Management:

10453800-512000	Regular Salaries & Wages	8,565	(125)	8,440
10453800-523000	Life & Health Insurance	2,471	125	2,596

PW Road & Street Facilities:

10454100-512000	Regular Salaries & Wages	641,251	(29,198)	612,053
10454100-512001	Salaries- Term Pay Annual Leav	15,370	(10,450)	4,920
10454100-512002	Salaries- Term Pay Sick Leave	4,816	5,800	10,616
10454100-542000	Freight & Postage Service	0	100	100
10454100-544000	Rentals & Leases	0	2,000	2,000
10454100-546001	Repair & Maint- Build & Grnd	0	100	100
10454100-546002	Repair & Maint- Equipment	0	600	600
10454100-549000	Other Current Charges & Obliga	0	300	300
10454100-564000	Machinery & Equipment	0	122,000	122,000

PW Mosquito Control:

10456200-512000	Regular Salaries & Wages	143,557	(3,850)	139,707
10456200-522000	Retirement Contributions	12,337	1,700	14,037
10456200-523000	Life & Health Insurance	19,238	2,000	21,238
10456200-531000	Professional Services	500	150	650

PW Courthouse Facilities:

10471200-543000	Utility Service	2,000	6,000	8,000
10471200-546001	Repair & Maint- Build & Grnd	21,459	(7,300)	14,159
10471200-552000	Operating Supplies	17,900	6,300	24,200
10471200-552001	Oper Supp- Gas, Oil, & Lub	0	1,000	1,000

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 27th day of September, 2016.

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick 108
Governor

Celeste Philip, MD, MPH
State Surgeon General

Vision: To be the **Healthiest State** in the Nation

September 15, 2016

Ward McDaniel, Chairman
Gulf County Board of County Commissioners
Gulf County Courthouse
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, FL 32456

Dear Chairman,

Enclosed are five originals of the 2016-2017 Core Contract between the Florida Department of Health in Gulf County and the Gulf County Board of County Commissioners.

These documents are submitted for your recordkeeping. I have enclosed five signature pages for execution, four of which to be returned to me for submission to Florida Department of Health state office following Board approval.

If you have any questions, please call me at (850) 653-2111 ext. 0409.

Respectfully,

Sandy K. Martin
Business Manager

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 4:27

Enclosures

cc: Marsha Lindeman, Administrator, Florida Department of Health in Franklin County

Contract and fee schedule on file with clerk

9/27/16 LL

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Celeste Philip, MD, MPH
State Surgeon General

Vision: To be the Healthiest State in the Nation

September 15, 2016

Gulf County Board of County Commissioners
Gulf County Courthouse
1000 Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456

Dear Commissioners,

The Florida Department of Health in Gulf County is submitting the attached proposed fee schedules (Environmental Health and Medical) for approval by the Board of County Commissioners. Our Environmental Health fee schedule has not changed. We continue to follow recommendations from our state health office to adjust our Medical Clinic fee schedule to more closely align with the Medicare fee schedule.

The Florida Department of Health in Gulf County requests that these fees be effective October 1, 2016. Pursuant to Florida Statutes, Section 154.06 (1), the Board of County Commissioners must establish the fee schedule by resolution.

If you have any questions, please call me at (850) 227-1276 ext. 0409.

Respectfully,

Sandy K. Martin
Business Manager

Enclosures:
2016-17 Environmental Health proposed fee schedule
2016-17 Medical Clinic proposed fee schedule

cc: Marsha Lindeman, Administrator, Florida Department of Health in Gulf County

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:38

Contract and fee schedule on file with clerk

6/27/16 KS

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
FIRE COORDINATOR

Brad Price

1000 CECIL G. COSTIN SR. BLVD., ROOM 310, PORT ST. JOE, FLORIDA 32456
PHONE (850)227-8353 • EMAIL: bprice@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAY OF THE MONTH AT 9.00 AM., E.T.

2016 SEP 21 PM 2:40

CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

To: Gulf County BOCC

From: Brad Price, Gulf County Fire Coordinator

South Gulf County VFD, recently applied for a 50/50 Forestry Grant and was awarded the grant without board approval. SGVFD had a misunderstanding on board policy on writing grants and working with the Grant Coordinator. They have been advised of the boards procedure for applying for grants and is asking for board approval for the listed grant. Attached is a copy of the grant for your approval.

If you have any questions please give me a call.

GULF COUNTY
2016 SEP 19 AM 11:42
CLERK OF COUNTY
COMMISSIONERS

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

Joanna Bryan
District 3

Sandy Quinn
District 4

WARREN YEAGER
District 5

110
9/27/16 KS

State Approved Grant

FLORIDA DEPARTMENT OF
AGRICULTURE AND CONSUMER
SERVICES

FLORIDA FOREST
SERVICE

FOREST PROTECTION
BUREAU



FAX COVER PAGE

PAGE 1 OF A 2 PAGE TRANSMISSION

TO: **Volunteer Fire Assistance Grant Recipient**

FROM: **Matt Weinell, Fire Resource Manager**

PHONE: 850/681-5931

Fax: 850/681-5901

Attached you will find a list of approved items for purchase through the VFA Grant Program. The "AMOUNT APPROVED" column lists the amount that was approved to spend, the column marked "FED COST SHARE (50%)" is the total possible amount to be reimbursed. The recipient can spend up to the approved amount, but will only get reimbursed for half of that amount.

Please remember to provide the complete Proof-of-Purchase package (ex. copy of check, invoice with zero balance) for approved items to be reimbursed. **Invoices must be stamped paid and indicate a check number.**

Send Proof-of-Purchase package with Certificate of Expenditure to our office for reimbursement:

VFA Grants Room 159
Florida Forest Service
3125 Conner Blvd.
Tallahassee, FL 32399-1650

The **Certificate of Expenditure** must be **signed and notarized** and returned with the Proof-of-Purchase package. Copies of the Certificate of Expenditure can be found on our website at: http://www.fl-dof.com/wildfire/vfd_grants.html. Please remember that the sooner the proof-of-purchase package is returned, the sooner we can reimburse the 50% match.

2016 APPROVED FEDERAL COST SHARE

02 Gulf

South Gulf Fire and Rescue

AMOUNT APPROVED	FED COST SHARE (50%)	NUMBER	DESCRIPTION
\$24,332	\$12,166.00	15	Radios, Antennas, Speakers, 1 Radio Repeater, 4 SCBA Masks, 4 HUD Receivers

FIRE DEPT. TOTAL \$24,332 \$12,166.00

3/3/2016
C. P. M. D.



ADAM H. PUTNAM
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Florida Forest Service
VOLUNTEER FIRE ASSISTANCE GRANT APPLICATION

LEGAL NAME <u>South Gulf Fire and Rescue</u>	FORM OF ORGANIZATION (Municipal, Fire District, Non-Profit, County) <u>Gulf County Fire</u>
ADDRESS <u>PO Box 126</u>	<u>Non Profit</u>
CITY <u>Port Saint Joe FL</u>	IF COUNTY LIST VFD'S BENEFITING FROM GRANT <u>County wide Response</u>
STATE <u>FL</u>	<u>Port Saint Joe VFD Overstreet VFD</u>
ZIP <u>32456</u>	<u>Nightland view VFD Wetayo Creek VFD</u>
COUNTY <u>Gulf</u>	<u>Howards Creek VFD Newahickie VFD</u>
EMPLOYER IDENTIFICATION NUMBER (EIN) <u>59-6000627</u>	<u>White City VFD Buffer Reserve State Park</u>

IS FIRE DEPARTMENT LOCATED IN AN INCORPORATED TOWN? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> IF YES, NAME OF TOWN _____	WHAT IS THE FIRE DEPARTMENT ISO RATING? <u>6</u>
POPULATION OF TOWN _____	IS FIRE DEPARTMENT NIMS COMPLIANT? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
PROTECTED AREA (EST. POPULATION) _____ SIZE (SQ. MILES) _____ <u>Less than 10,000</u> <u>50 sq miles</u>	CURRENT COOPERATIVE AGREEMENT WITH FFS? YES <input type="checkbox"/> NO <input type="checkbox"/>
<u>1800 houses</u> <u>2,514 acres stat park</u>	DISTANCE OF CLOSEST MUTUAL AID FIRE DEPARTMENT <u>10 mile</u>
	NAME OF FIRE DEPARTMENT <u>Port Saint Joe VFD</u>

NUMBER OF FIREFIGHTERS PAID <u>0</u> VOLUNTEERS <u>35</u>	HAS APPLICANT RECEIVED GRANT FUNDS FROM ANY SOURCE IN THE PAST 12 MONTHS? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
NO. OF INCIDENTS PAST YEAR WILDLAND FIRE <u>20</u> OTHER <u>150</u>	IF YES, WHERE? _____
NO. OF FIREFIGHTERS CERTIFIED AS WILDLAND FIREFIGHTER I <u>5</u> WILDLAND FIREFIGHTER II <u>0</u>	AMOUNT \$ _____
	LIST TOTAL FUNDS RECEIVED FROM OTHER TAXING AUTHORITIES SUCH AS CITY, COUNTY, TAXING DISTRICTS (Past 12 Months) AMOUNT \$ <u>80,000</u>

LIST OF FIREFIGHTING VEHICLES			
TYPE	MAKE/YR MODEL	PUMP CAPACITY (GPM)	WATER CAPACITY (GAL)
Brush Truck	1999 F 450	150	300
Brush Truck	2011 F 450	150	350
FERRARI Pumper	2007	1250	1000
Tanker	1999 KME	1250	2500

ESTIMATED GRANT FUNDING REQUEST		LIST OF EQUIPMENT OR SUPPLIES TO PURCHASE WITH GRANT FUNDS		
FEDERAL	\$ <u>12,165.67</u>	NUMBER	DESCRIPTION	AMOUNT
APPLICANT	\$ _____		<u>See attached</u>	
COUNTY	\$ <u>12,165.67</u>			
TOTAL	\$ <u>24,331.35</u>			
*Federal not more than 50% of total. Applicant at least 50% of total in matching funds.				

We understand that this is a 50 percent maximum cost-share program (Cooperative Forestry Assistance Act of 1978, PL 95-313) and that funds on deposit up to 50 percent of the actual purchase price of the items approved will be committed to our project. TO THE BEST OF MY KNOWLEDGE AND BELIEF ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE GOVERNING BODY OF THE APPLICANT HAS DULY AUTHORIZED THIS DOCUMENT.

Type Name of Authorized Representative <u>Nick Vacco</u>	Title <u>Chief</u>	Telephone Number <u>850 227-7338</u>
Signature of Authorized Representative <u>[Signature]</u>	Date Signed and Submitted <u>3/3/2016</u>	FAX <u>850 227-7338</u> <u>same/advise</u>
		Email <u>Nick@bellsouth.net</u>

Attachment

List of firefighting equipment

Pumper aerial E one Custom 1250 15000 GAL

List of equipment to be funded

15 XPR 7550UHF portable radios with antenna belt clip 2 batteries	@\$695.00	\$10,425.00 ✓
15 Single rapid chargers for XPR 7550	@ 49.77	\$746.55 ✓
15 Remote speakers for XPR 7550	@\$71.25	\$1068.75
5 XRP 3500 portable radio with antenna 2 batteries	@\$406.63	\$2,033.15 ✓
1 Motorola SLR analog/digital repeater SGCF	@\$3200.00	\$3200.00 ✓
1 Coax lightning suppression polyphaser	@\$76.64	\$76.64 ✓
1 shelf	@\$75.03	\$75.03 ✓
1 labor installation	@\$295.00	\$295.00 ✓

Total \$17,920.12

Repeater work around to work analog and digital

1 xpr 550 UHF mobile radio 450-512 MHZ	\$861.00 ✓
1 power supply	\$148.20 ✓
1 Motorola gateway console connectivity	\$798.00 ✓
1 gateway cable	\$159.00 ✓
1 Yagi antenna	\$166.00 ✓
1 nm connector	\$5.89 ✓
1 Coax lightning suppressor	\$56.45 ✓
1 jumper NF/MUHFM	\$27.45 ✓
1 shelf	\$75.03 ✓
1 installation	\$675.00 ✓

Total \$3191.23

Total Request for radios, repeaters and tower work

Requesting equipment

4 MSA SCBA masks	@\$495.00	\$1980.00
4 HUD Receivers	@315.00	\$1260.00

Total \$3220.00

Total expenses \$24,331.35 50% matching grant \$12,165.67

I hope this explains our request and answers any question of the grant. I can be reached at 850-227-7338. As we are an all-volunteer department, you will have to leave a message or email me and I will get back to you as soon as possible. We answer about 150 to 180 calls a year. We usually have around 20 calls that are grass or wildland fires about 10 -15 structure fires and rest are first responder calls. We are looking to set aside a total of \$25,000 for this project.

My priority is to get my communications back on track and updated.

Radio Grant request

To better understand our request our radio tower was hit by lightning. The damage was pretty extensive but temporary repairs have been made. By replacing our current system with a digital radio system and repeaters we will increase our coverage of our area. Being surrounded by water and an air force radar installation we have our communication difficulties. We not only cover the residential areas we also cover the Saint Joseph State Park and the buffer preserve areas. By using our tower to repeat to the 911 dispatch tower we will be able to accomplish this but only if we go digital. We will have ability to use analog if digital fails doubling abilities in emergencies.

SCBA Mask Request

We are trying replacing and adding some MSA masks used by our firefighters

Thank You
Nick Vacco
Chief SGFR



FILED FOR RECORDED
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 2:40

MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: LIANNA SAGINS, GRANTS

DATE: SEPTEMBER 27,2016

RE: EMS GRANT AMENDMENT

By this memorandum, I am requesting that the Board approve the attached document to serve as a grant amendment to the EMS Matching Grant ID Code M4258.

The EMS Matching Grant ID Code M4258 originally allocated \$130,000 for a new ambulance and a new cot, mounting system and accessories. The attached document allows for the \$130,000 to be used for a new ambulance, a new cot, mounting system and accessories, and additionally new radios, accessories and installation.

4 attachments

-  **Summary of Grant Fund Expenditures.doc**
132K
-  **Option 1 Ambulance Bid.pdf**
130K
-  **Revised Stryker Cot and Mount Quote.pdf**
49K
-  **Radio Quote Gulf County EMS XPR 5550 08.30.16.pdf**
94K

Houston Whitfield <nwhitfield@gulfcountry-fl.gov>
To: "Isagins@gulfcountryedc.com" <isagins@gulfcountryedc.com>

Thu, Sep 8, 2016 at 11:45 AM

From: Houston Whitfield
Sent: Thursday, September 08, 2016 10:21 AM
To: 'Van Lewen, Alan' <Alan.VanLewen@flhealth.com>
Subject: RE: Matching Grant for Gulf County

Mr. Van Lewen

Thank you for your prompt attention to our revised grant request. This will be an improvement to our County EMD services.

Houston Whitfield

EMS Director

From: Van Lewen, Alan [mailto:Alan.VanLewen@flhealth.com]
Sent: Thursday, September 08, 2016 6:23 AM
To: Houston Whitfield <nwhitfield@gulfcountry-fl.gov>
Subject: RE: Matching Grant for Gulf County

We received your information concerning the purchase quotations for equipment under state emergency medical services (EMS) matching grant ID Code M4258. This grant has a budget consisting of \$130,000.00 in state funds already sent to Gulf County in advance, a required matching amount of \$43,333.00 from Gulf County, for a total of \$173,333.00.

The state funds for the state EMS matching grants derive from traffic fine surcharges and not any tax on the general public as a whole, nor are any federal funds involved. The state itself derives no goods or services from these grants. The purpose of these grants is to improve and expand EMS in Florida as specified by 401.113 (1), Florida Statutes, via in part by these matching grants to local and other agencies, both governmental and private.

The line item budget for the ambulance was \$154,508.00 for the ambulance, but the July 23, 2016 price indicated in Excellence shows a price of less than this of \$148,127.77 for an essentially new ambulance including, the cab and chassis and conversion modifications needed.

The next line items were for a Stryker Stretcher and retention device. The August, 23, 2016 price quotation from Stryker contains the elements for a stretcher with operational capabilities fully consistent with the item as initially requested. The stretcher should be capable of handling the larger patient becoming increasingly frequent. Although the cost is higher than the initial budget, the quality, capability, and configuration provides a better stretcher.

The UHF mobile radio is a necessity for the ambulance to have communications and operate optimally in terms of interactions with the EMS base of operations. The costs for this can be met under-budget.

We conclude that the proposed changed budget is consistent with the purpose for which the grant was provided and improves the use of the funds and resulting capabilities of the equipment when in service. Consequently, as the state EMS certified contract manager for this grant, I hereby approve that the budgetary changes and the costs are allowable under this grant. ID Code M4258.

In summary, the three line items in Mr. Whitfield's August 31, 2016 message to County Administrator Mr. Don Butler, now constitute the current approved budget as shown following:

\$148,127.77	New Ambulance
\$22,966.99	New Cot, Mounting System and Accessories
\$2,217.51	New Radios and accessories and installation.
\$20.73	Unassigned
<u>\$173,3333.00</u>	<u>Total Grant Budget</u>

The \$20.73 under budget can be added to any of the line items as/if needed. Because this is a 75% matching grant, 75% of any unspent funds in the total budget, plus all interest earned on the state funds, must be returned to the state. If costs exceed the total budget the excess amount is solely the responsibility of Gulf County.

Thank you for your inquiry about this matter. It is professionally and fiscally prudent to do this and protects the county from potential disallowance of costs.

Alan Van Lewen

Health Services and Facilities Consultant Telephone: (850) 224-4400 ext. 202
DOH Emergency Medical Services Fax: (850) 224-4078 or (850) 224-4079
4052 Bald Cypress Way, Mail Bin A-22 E-Mail: alan.vanlewen@flhhs.gov
Tallahassee, FL 32399-1722

DOH Mission: To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.

FOIA: If you are a Florida resident, you have a very broad public records law. Most requests for information to or from state officials regarding state business are public records, as to procedure, go to the state website from request.



M E M O R A N D U M

TO: BOARD OF COUNTY COMMISSIONERS
FROM: LIANNA SAGINS, GRANT COORDINATOR
DATE: SEPTEMBER 27, 2016
TOPIC: EMS GRANT APPLICATION

FILED FOR RETURN
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:40

I am requesting permission to apply for the following grant and for the Chairman to execute the necessary documents:

Florida Department of Health
Emergency Medical Services Program
EMS County Grant

I am also requesting adoption of the attached resolution pending County Attorney review in order to receive EMS funds for employee training and classes in the amount of \$1,698.00.

EMS COUNTY GRANT APPLICATION



**FLORIDA DEPARTMENT OF HEALTH
Emergency Medical Services Program
Complete all items**

ID. Code (The State EMS Program will assign the ID Code – leave this blank) **C50**

1. County Name: Gulf County
Business Address: 1000 Cecil G. Costin Sr. Blvd. Port St. Joe, Florida 32456
Telephone: (850) 229-6144
Federal Tax ID Number (Nine Digit Number). VF 5 9 6 0 0 6 2 7

2. Certification: (The applicant signatory who has authority to sign contracts, grants, and other legal documents for the county) I certify that all information and data in this EMS county grant application and its attachments are true and correct. My signature acknowledges and assures that the County shall comply fully with the conditions outlined in the Florida EMS County Grant Application.	
Signature:	Date: 09/27/2016
Printed Name: Ward McDaniel	
Position Title: Chairman	

3. Contact Person: (The individual with direct knowledge of the project on a day-to-day basis and has responsibility for the implementation of the grant activities. This person is authorized to sign project reports and may request project changes. The signer and the contact person may be the same.)	
Name:	Lianna Sagins
Position Title:	Grant Coordinator
Address:	1000 Cecil G. Costin Sr. Blvd. Port St. Joe, Florida 32456
Telephone: (850) 229-6144	Fax Number: (850) 229-9252
E-mail Address: lsagins@gulfcountyedc.com	

4. Resolution: Attach a resolution from the Board of County Commissioners certifying the grant funds will improve and expand the county pre-hospital EMS system and will not be used to supplant current levels of county expenditures. We cannot process for funds without a current resolution.

5. Budget: Complete a budget page(s) for each organization to which you shall provide funds. List the organization(s) below. (Use additional pages if necessary)
Gulf County EMS

FLORIDA DEPARTMENT OF HEALTH
EMERGENCY MEDICAL SERVICES (EMS) GRANT SECTION

REQUEST FOR GRANT FUND DISTRIBUTION

In accordance with the provisions of Section 401.113(2) (a), *Florida Statutes*, the undersigned hereby requests an EMS grant fund distribution for the improvement and expansion of pre-hospital EMS.

DOH Remit Payment To:

The agency name and mailing address **must** be in the state MyFloridaMarketPlace (MFMP) system.

Name of Agency: Gulf County Board of County Commissioners

Mailing Address: 1000 Cecil G. Costin Sr. Blvd.

Port St. Joe, Florida 32456

Federal Identification number: 59-6000627

Authorized County Official: _____ 09/27/2016
Signature Date

Ward McDaniel
Type or Print Name and Title

Sign and return this page with your application to:

*Florida Department of Health
Emergency Medical Services Section, Grants
4052 Bald Cypress Way, Bin A-22
Tallahassee, Florida 32399-1722*

Do not write below this line. For use by State Emergency Medical Services Program

Grant Amount for State to Pay: \$ _____ Grant ID: Code: C50

Approved By : _____
Signature of State EMS Grant Officer Date

State Fiscal Year: 2016 - 2017

<u>Organization Code</u>	<u>E.O.</u>	<u>OCA</u>	<u>Object Code</u>	<u>Category</u>
64-61-70-30-000	05	SF005	750000	059998

Federal Tax ID: VF _____

Grant Beginning Date: _____ Grant Ending Date: _____

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

Initiating Department: 16 IT

Check type of Activity below:

Asset Acquisition
 Asset Purchase _____
Amount Invoice# Invoice Date Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

Asset Donation _____
Donation From Asset Description Value

Improvement to Existing Asset _____
Describe the Need For and Description Of the Improvement, Attach a copy if necessary

Asset Transfer To
 Receiving Department -- Name Emergency Medical
 Surplus (useable condition but no longer needed by Department)

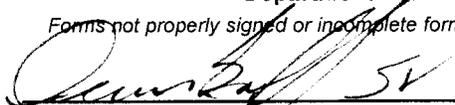
Asset Disposal
 Retired (check reason) Retirement Reason:
 Sold Obsolete / No longer needed
 Trade-in Non-Repairable
 Donate Repair Not Cost Effective
 Return to other Government Cannibalized
 Other

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 4:28

Enter Information for Asset/Inventory Activity checked above (Use Attachment if needed)			
Department/Location	Asset Tag #	Description	Serial Number
	16-51	Dell OptiPlex 780 Computer	PSJ FM4TFN1
	16-54	Dell OptiPlex 780 Computer	w... 4N4TFN1
	16-56	Dell OptiPlex 780 Computer	PSJ 3N4FTN1

Enter Information for Vehicles, Heavy Equipment, Trailers (Use Attachment if needed)			
Vehicle Tag Number	Year, Make Model	Vehicle Identification No.	Odometer Miles

Other Information :
2 Units in PSJ and 2 Units in Wewa

<p align="center">Department / Location Approval</p> <p><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p> _____ Department Head Signature *</p> <p align="right">9/21/16 _____ Date</p> <p><small>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</small></p>	<p align="center">Board of County Commissioners Consent Agenda Approval</p> <p align="center">_____ Date</p> <p align="center"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
--	---

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

9/27/16 CL

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

Initiating Department: 16 IT

Check type of Activity below:

Asset Acquisition
 Asset Purchase

Amount	Invoice#	Invoice Date	Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment			

Asset Donation

Donation From	Asset Description	Value

Improvement to Existing Asset

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

Asset Transfer To

Receiving Department -- Name County Jail

Surplus (useable condition but no longer needed by Department)

Asset Disposal

Retired (check reason)	Retirement Reason:
<input type="checkbox"/>	<input type="checkbox"/> Obsolete / No longer needed
<input type="checkbox"/>	<input type="checkbox"/> Non-Repairable
<input type="checkbox"/>	<input type="checkbox"/> Repair Not Cost Effective
<input type="checkbox"/>	<input type="checkbox"/> Cannibalized
<input type="checkbox"/>	<input type="checkbox"/> Other
<input type="checkbox"/>	<input type="checkbox"/> Trade-in
<input type="checkbox"/>	<input type="checkbox"/> Donate
<input type="checkbox"/>	<input type="checkbox"/> Return to other Government

FILED FOR THE
 RECORDER OF DEEDS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 AUG 16 PM 2:29

Handwritten: d2016 sent email etc.

Enter Information for Asset/Inventory Activity checked above (Use Attachment if needed)

Department/Location	Asset Tag #	Description	Serial Number
	16-14	Dell OptiPlex 960 Computer	57G19K1

Enter Information for Vehicles, Heavy Equipment, Trailers (Use Attachment if needed)

Vehicle Tag Number	Year, Make Model	Vehicle Identification No.	Odometer Miles

Other Information :

16-77 Evette Farmer

Department / Location Approval

Forms not properly signed or incomplete forms will be returned to the Department

[Signature]
 Department Head Signature *

8-15-16
 Date

* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.

Board of County Commissioners
 Consent Agenda Approval

Date

Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

Handwritten: 9/27/16 KS



**GULF COUNTY
EMERGENCY MANAGEMENT**

1000 Cecil G. Costin, Sr. Blvd. Bldg 500
Port St. Joe, Florida 32456

INTEROFFICE MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: MARSHALL NELSON

DATE: SEPTEMBER 20, 2016

SUBJECT: INVENTORY ADJUSTMENT

2016 SEP 21 PM 2:41

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

By this memo we are requesting that the following items be transferred from Emergency Management inventory to Public Works inventory.

Should you have any questions or need additional information do not hesitate to call me at 850-229-9110

Inventory Number

Description

90-267

Samsung 42" Plasma TV

90-269

Samsung 42" Plasma TV

90-270

Samsung 42" Plasma TV

90-271

Samsung 42" Plasma TV

90-272

Samsung 42" Plasma TV

90-273

Samsung 42" Plasma TV

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

128

Initiating Department: Emergency Management

Check type of Activity below:

Asset Acquisition

Asset Purchase

Amount Invoice# Invoice Date Vendor Name

Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

Asset Donation

Donation From Asset Description Value

Improvement to Existing Asset

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

Asset Transfer To

Receiving Department -- Name Public Works

Surplus (useable condition but no longer needed by Department)

Asset Disposal

<input type="checkbox"/> Retired (check reason) <input type="checkbox"/> Sold <input type="checkbox"/> Trade-in <input type="checkbox"/> Donate <input type="checkbox"/> Return to other Government	Retirement Reason:	<input type="checkbox"/> Obsolete / No longer needed <input type="checkbox"/> Non-Repairable <input type="checkbox"/> Repair Not Cost Effective <input type="checkbox"/> Cannibalized <input type="checkbox"/> Other
---	--------------------	--

2016 SEP 12 PM 2:58

Enter Information for Asset/Inventory Activity checked above (Use Attachment if needed)			
Department/Location	Asset Tag #	Description	Serial Number
EM	90-267	Samsung 42" Plasma TV	KWW3CEQ50644
EM	90-269	Samsung 42" Plasma TV	KWW3CEQ30848
EM	90-270	Samsung 42" Plasma TV	KWW3CEQ30848

Enter Information for Vehicles, Heavy Equipment, Trailers (Use Attachment if needed)			
Vehicle Tag Number	Year, Make Model	Vehicle Identification No.	Odometer Miles

Other Information : _____

<p style="text-align: center;">Department / Location Approval</p> <p style="font-size: small;">Forms not properly signed or incomplete forms will be returned to the Department</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> _____ Department Head Signature * </div> <div style="text-align: center;"> <u>9/6/16</u> _____ Date </div> </div> <p style="font-size: x-small;">* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</p>	<p style="text-align: center;">Board of County Commissioners Consent Agenda Approval</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p> <p style="font-size: x-small; text-align: center;">Approval must be obtained <u>before</u> transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</p>
---	--

Office of the Clerk of Circuit Court		
Asset Tag# _____	Asset Record Updated _____	Copy Returned to Department _____

128
9/27/16 KS



09/22/2016 10:20
838eb1an

GULF COUNTY BCC
FIXED ASSET WORKSHEET

P 1
famstmt

ASSET # 4225			MASTER ASSET			DESCRIPTION	SAMSUNG 42" PLASMA TELEVISION				
CLASS	40	MISC. EQUIPMENT	FUND SOURCE			MAINT CONT	Y		INSURED	N	
SUBCL	403	AUDIO/VIDEO EQU	ACQUIS METH	A1	PURCHASE	VENDOR DESC	Vendor Name	Mi	CARRIER		
COMMODITY						TYPE	G		INSURED VAL		0.00
DEPT	90	EMERGENCY MANAG	ACQUIS DATE		08/15/2008	EXPIRE DATE			EXPIRE DATE		0.00
LOC CODE	90	EMERGENCY MANAG	ACQUIS COST		1,138.00	ANNUAL COST		0.00	POLICY CST		0.00
LOC MEMO			ACRES		0.000	MEMO			MEMO		
ROOM			QTY	1							
STORAGE LOC			UNIT PRICE		1,138.00						
			PURCH MEMO								
STATUS	A	ACTIVE				DEPRECIATE	Y				
CONDITION	E	EXCELLENT	SOY BOOK		1,138.00	DEPREC PRIN		1,138.00			
CUSTODIAN		EMERGENCY MANAGEMENT	CURRENT BOOK		0.00	FIRST YR/PR	2008/11		LAST YR/PR	2015/10	
TITLEHOLDER		G.C.BOCC	EST SALVAGE		0.00	EST LIFE	7				
			REPL COST		1,138.00	PERIODS TAKEN		84			
TAG #	90-267		LAST INVENT			ACCUM DEPREC		1,138.00			
SERIAL #	WW3CEQ506443		IMPROVE MEMO								
MANUFACTURER	SAMSU	SAMSUNG									
MODEL	42"	PLASMA	RETIRE DATE								
MODEL YEAR	2008		DISP CODE								
LICENSE #			DISP PRICE		0.00						
			SALE PRICE		0.00						
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT						
4365		39837A	39837A	06/26/2008	1,138.00						

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	GFAAG	40000		100.00
2	CONTRA	GFAAG	31511		100.00
5	DEPRECIATION EXPENSE	GFAAG	59000		100.00
6	ACCUMULATED DEPRECIATION	GFAAG	16790		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
-----	-----	------	--------



09/22/2016 10:21
838eb1an

GULF COUNTY BCC
FIXED ASSET WORKSHEET

P 1
famstmnt

ASSET # 4228		MASTER ASSET		DESCRIPTION	SAMSUNG 42" PLASMA TELEVISION	
CLASS 40	MISC. EQUIPMENT	FUND SOURCE		MAINT CONT	Y	INSURED N
SUBCL 403	AUDIO/VIDEO EQU	ACQUIS METH	A1 PURCHASE	VENDOR DESC	Vendor Name Mi	CARRIER
COMMODITY				TYPE	G	INSURED VAL
DEPT 90	EMERGENCY MANAG	ACQUIS DATE	08/15/2008	EXPIRE DATE		EXPIRE DATE
LOC CODE 90	EMERGENCY MANAG	ACQUIS COST	1,138.00	ANNUAL COST	0.00	POLICY CST
LOC MEMO	PSJ	ACRES	0.000	MEMO		MEMO
ROOM	EOC	QTY	1			
STORAGE LOC		UNIT PRICE	1,138.00			
		PURCH MEMO				
STATUS	A ACTIVE			DEPRECIATE	Y	
CONDITION	E EXCELLENT	SOY BOOK	1,138.00	DEPREC PRIN		1,138.00
CUSTODIAN	EMERGENCY MANAGEMENT	CURRENT BOOK	0.00	FIRST YR/PR	2008/11	LAST YR/PR
TITLEHOLDER	G.C. BOCC	EST SALVAGE	0.00	EST LIFE	7	2015/10
		REPL COST	1,138.00	PERIODS TAKEN	84	
TAG # 90-269		LAST INVENT		ACCUM DEPREC		1,138.00
SERIAL #	WW3CEQ308426	IMPROVE MEMO				
MANUFACTURER	SAMSU SAMSUNG	RETIRE DATE				
MODEL	42" PLASMA	DISP CODE				
MODEL YEAR	2008	DISP PRICE	0.00			
LICENSE #		SALE PRICE	0.00			
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT	
4365		39837A	39837A	06/26/2008	1,138.00	

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	GFAAG	40000		100.00
2	CONTRA	GFAAG	31511		100.00
5	DEPRECIATION EXPENSE	GFAAG	59000		100.00
6	ACCUMULATED DEPRECIATION	GFAAG	16790		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
-----	-----	------	--------



09/22/2016 10:21
838eb1an

GULF COUNTY BCC
FIXED ASSET WORKSHEET

P 1
famstmnt

ASSET # 4230		MASTER ASSET			DESCRIPTION	SAMSUNG 42" PLASMA TELEVISION			
CLASS	40	MISC. EQUIPMENT	FUND SOURCE		MAINT CONT	Y	INSURED	N	
SUBCL	403	AUDIO/VIDEO EQU	ACQUIS METH	A1	PURCHASE		CARRIER		
COMMODITY					VENDOR DESC	Vendor Name	Mi	INSURED VAL	
DEPT	90	EMERGENCY MANAG	ACQUIS DATE		TYPE	G		INSURED VAL	0.00
LOC CODE	90	EMERGENCY MANAG	ACQUIS COST		EXPIRE DATE			EXPIRE DATE	
LOC MEMO	PSJ		ACRES		ANNUAL COST		0.00	POLICY CST	0.00
ROOM	EOC		QTY	1	MEMO			MEMO	
STORAGE LOC			UNIT PRICE						
			PURCH MEMO						
STATUS	A	ACTIVE			DEPRECIATE	Y			
CONDITION	E	EXCELLENT	SOY BOOK	1,138.00	DEPREC PRIN		1,138.00		
CUSTODIAN		EMERGENCY MANAGEMENT	CURRENT BOOK	0.00	FIRST YR/PR	2008/11		LAST YR/PR	2015/10
TITLEHOLDER	G.C. BOCC		EST SALVAGE	0.00	EST LIFE	7			
			REPL COST	1,138.00	PERIODS TAKEN		84		
TAG #	90-270		LAST INVENT		ACCUM DEPREC		1,138.00		
SERIAL #	WW3CEQ308489		IMPROVE MEMO						
MANUFACTURER	SAMSU SAMSUNG		RETIRE DATE						
MODEL	42" PLASMA		DISP CODE						
MODEL YEAR	2008		DISP PRICE	0.00					
LICENSE #			SALE PRICE	0.00					
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT				
4365		39837A	39837A	06/26/2008	1,138.00				

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	GFAAG	40000		100.00
2	CONTRA	GFAAG	31511		100.00
5	DEPRECIATION EXPENSE	GFAAG	59000		100.00
6	ACCUMULATED DEPRECIATION	GFAAG	16790		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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09/22/2016 10:38
838eb1an

GULF COUNTY BCC
FIXED ASSET WORKSHEET

P 1
famstmnt

ASSET # 4233		MASTER ASSET			DESCRIPTION	SAMSUNG 42" PLASMA TELEVISION		
CLASS	40	MISC. EQUIPMENT	FUND SOURCE		MAINT CONT	Y	INSURED	N
SUBCL	403	AUDIO/VIDEO EQU	ACQUIS METH	A1	PURCHASE		CARRIER	
COMMODITY					VENDOR DESC	Vendor Name Mi	INSURED VAL	0.00
DEPT	90	EMERGENCY MANAG	ACQUIS DATE	08/15/2008	TYPE	G	INSURED VAL	
LOC CODE	90	EMERGENCY MANAG	ACQUIS COST	1,138.00	EXPIRE DATE		EXPIRE DATE	
LOC MEMO	PSJ		ACRES	0.000	ANNUAL COST	0.00	POLICY CST	0.00
ROOM			QTY	1	MEMO		MEMO	
STORAGE LOC			UNIT PRICE	1,138.00				
			PURCH MEMO					
STATUS	A	ACTIVE			DEPRECIATE	Y		
CONDITION	E	EXCELLENT	SOY BOOK	1,138.00	DEPREC PRIN		1,138.00	
CUSTODIAN		EMERGENCY MANAGEMENT	CURRENT BOOK	0.00	FIRST YR/PR	2008/11	LAST YR/PR	2015/10
TITLEHOLDER	G.C. BOCC		EST SALVAGE	0.00	EST LIFE	7		
			REPL COST	1,138.00	PERIODS TAKEN	84		
TAG #	90-271		LAST INVENT		ACCUM DEPREC		1,138.00	
SERIAL #	WW3CEQ308498		IMPROVE MEMO					
MANUFACTURER	SAMSU SAMSUNG							
MODEL	42" PLASMA		RETIRE DATE					
MODEL YEAR	2008		DISP CODE					
LICENSE #			DISP PRICE	0.00				
			SALE PRICE	0.00				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT			
4365		39837A	39837A	06/26/2008	1,138.00			

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	GFAAG	40000		100.00
2	CONTRA	GFAAG	31511		100.00
5	DEPRECIATION EXPENSE	GFAAG	59000		100.00
6	ACCUMULATED DEPRECIATION	GFAAG	16790		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT



09/22/2016 10:23
838eblan

GULF COUNTY BCC
FIXED ASSET WORKSHEET

P 1
famstmt

ASSET # 4242			MASTER ASSET			DESCRIPTION	SAMSUNG 42" PLASMA TELEVISION			
CLASS	40	MISC. EQUIPMENT	FUND SOURCE			MAINT CONT	Y		INSURED	N
SUBCL	403	AUDIO/VIDEO EQU	ACQUIS METH	A1	PURCHASE	VENDOR DESC	Vendor Name Mi		CARRIER	
COMMODITY						TYPE	G		INSURED VAL	0.00
DEPT	90	EMERGENCY MANAG	ACQUIS DATE		08/15/2008	EXPIRE DATE			EXPIRE DATE	0.00
LOC CODE	90	EMERGENCY MANAG	ACQUIS COST		1,138.00	ANNUAL COST		0.00	POLICY CST	0.00
LOC MEMO			ACRES		0.000	MEMO			MEMO	
ROOM			QTY	1						
STORAGE LOC	EOC		UNIT PRICE		1,138.00					
			PURCH MEMO							
STATUS	A	ACTIVE				DEPRECIATE	Y			
CONDITION	E	EXCELLENT	SOY BOOK		1,138.00	DEPREC PRIN		1,138.00		
CUSTODIAN		EMERGENCY MANAGEMENT	CURRENT BOOK		0.00	FIRST YR/PR	2008/11		LAST YR/PR	2015/10
TITLEHOLDER	G. C. BOCC		EST SALVAGE		0.00	EST LIFE	7			
			REPL COST		1,138.00	PERIODS TAKEN		84		
TAG #	90-272		LAST INVENT			ACCUM DEPREC		1,138.00		
SERIAL #	WW3CEQ308499		IMPROVE MEMO							
MANUFACTURER	SAMSU SAMSUNG									
MODEL	42" PLASMA		RETIRE DATE							
MODEL YEAR	2008		DISP CODE							
LICENSE #			DISP PRICE		0.00					
			SALE PRICE		0.00					
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT					
4365		39837A	39837A	06/26/2008	1,138.00					

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	GFAAG	40000		100.00
2	CONTRA	GFAAG	31511		100.00
5	DEPRECIATION EXPENSE	GFAAG	59000		100.00
6	ACCUMULATED DEPRECIATION	GFAAG	16790		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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09/22/2016 10:24
838ebian

GULF COUNTY BCC
FIXED ASSET WORKSHEET

P 1
famsmnt

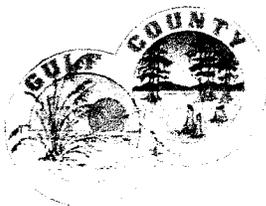
ASSET # 4244		MASTER ASSET		DESCRIPTION	SAMSUNG 42" PLASMA TELEVISION		
CLASS 40	MISC. EQUIPMENT	FUND SOURCE		MAINT CONT	Y	INSURED	N
SUBCL 403	AUDIO/VIDEO EQU	ACQUIS METH	A1 PURCHASE	VENDOR DESC	Vendor Name Mi	CARRIER	
COMMODITY				TYPE	G	INSURED VAL	0.00
DEPT 90	EMERGENCY MANAG	ACQUIS DATE	08/15/2008	EXPIRE DATE		EXPIRE DATE	
LOC CODE 90	EMERGENCY MANAG	ACQUIS COST	1,235.00	ANNUAL COST	0.00	POLICY CST	0.00
LOC MEMO PSJ		ACRES	0.000	MEMO		MEMO	
ROOM EOC		QTY	1				
STORAGE LOC	VIDEO CONFERENCING	UNIT PRICE	1,235.00				
		PURCH MEMO					
STATUS A	ACTIVE			DEPRECIATE	Y		
CONDITION E	EXCELLENT	SOY BOOK	1,235.00	DEPREC PRIN		1,235.00	
CUSTODIAN	EMERGENCY MANAGEMENT	CURRENT BOOK	0.00	FIRST YR/PR	2008/11	LAST YR/PR	2015/10
TITLEHOLDER	G.C. BOCC	EST SALVAGE	0.00	EST LIFE	7		
		REPL COST	1,235.00	PERIODS TAKEN	84		
TAG # 90-273		LAST INVENT		ACCUM DEPREC		1,235.00	
SERIAL # WW3CEQ308523		IMPROVE MEMO					
MANUFACTURER	SAMSU SAMSUNG						
MODEL 42"	PLASMA	RETIRE DATE					
MODEL YEAR 2008		DISP CODE					
LICENSE #		DISP PRICE	0.00				
		SALE PRICE	0.00				
VEND # 4365	PO #	DOCUMENT # 39837A	INVOICE # 39837A	INV DATE 06/26/2008	INV AMT	1,235.00	

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	GFAAG	40000		100.00
2	CONTRA	GFAAG	31511		100.00
5	DEPRECIATION EXPENSE	GFAAG	59000		100.00
6	ACCUMULATED DEPRECIATION	GFAAG	16790		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
-----	-----	------	--------



**GULF COUNTY
EMERGENCY MANAGEMENT**

1000 Cecil G. Costin, Sr. Blvd. Bldg 500
Port St. Joe, Florida 32456

INTEROFFICE MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: MARSHALL NELSON

DATE: SEPTEMBER 20, 2016

SUBJECT: INVENTORY ADJUSTMENT

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:40

By this memo we are requesting that the following item be removed from inventory and junked.

Should you have any questions or need additional information do not hesitate to call me at 850-229-9110

Inventory Number
90-299

Description
ID Ville Premier System ID Maker

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

Initiating Department: 90 Emergency Management

Check type of Activity below:

- Asset Acquisition
- Asset Purchase

Amount Invoice# Invoice Date Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

- Asset Donation
- Donation From Asset Description Value

- Improvement to Existing Asset
- Describe the Need For and Description Of the Improvement, Attach a copy if necessary

- Asset Transfer To
 - Receiving Department – Name _____
 - Surplus (useable condition but no longer needed by Department)

- Asset Disposal
 - Retired (check reason) Retirement Reason:
 - Obsolete / No longer needed
 - Non-Repairable
 - Repair Not Cost Effective
 - Cannibalized
 - Other
 - Sold
 - Trade-in
 - Donate
 - Return to other Government

FILED FOR RECORDS
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 2:41

Enter Information for Asset/Inventory Activity checked above (Use Attachment if needed)			
Department/Location	Asset Tag #	Make, Model and Description	Serial Number
Emergency Management	90-299	Premier System ID Maker	VIIDM2-629-4PRO

Enter information for Vehicles, Heavy Equipment, Trailers (Use Attachment if needed)			
Vehicle Tag Number	Year, Make Model	Vehicle Identification No.	Odometer Miles

Other Information : _____

<p align="center">Department / Location Approval</p> <p><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p><u>Marshall Cole</u> <u>9/20/16</u> Department Head Signature * Date</p> <p><small>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</small></p>	<p align="center">Board of County Commissioners Consent Agenda Approval</p> <p align="center">_____ Date</p> <p align="center"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
--	--

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

138

Initiating Department: Public Works

Check type of Activity below:

- Asset Acquisition
- Asset Purchase

Amount Invoice# Invoice Date Vendor Name
 Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

- Asset Donation
- Donation From Asset Description Value

- Improvement to Existing Asset
- Describe the Need For and Description Of the Improvement, Attach a copy if necessary

- Asset Transfer To
 - Receiving Department -- Name Jail
 - Surplus (useable condition but no longer needed by Department)

- Asset Disposal
 - Retired (check reason) Retirement Reason: Obsolete / No longer needed
 - Sold Non-Repairable
 - Trade-in Repair Not Cost Effective
 - Donate Cannibalized
 - Return to other Government Other

FILED FOR RECORDED
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 2:42

Enter Information for Asset/Inventory Activity checked above (Use Attachment if needed)			
Department/Location	Asset Tag #	Description	Serial Number

Enter Information for Vehicles, Heavy Equipment, Trailers (Use Attachment if needed)			
Vehicle Tag Number	Year, Make Model	Vehicle Identification No.	Odometer Miles
70-641	2003 F-150	1FTRF18W23NA93891	

Other Information :

<p align="center">Department / Location Approval</p> <p align="center"><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p><i>Lee Collinsworth</i> Department Head Signature * <u>9-1-16</u> Date</p> <p><small>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</small></p>	<p align="center">Board of County Commissioners Consent Agenda Approval</p> <p align="center">_____ Date</p> <p align="center"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
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GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

139

Initiating Department: Public Works

Check type of Activity below:

Asset Acquisition
 Asset Purchase

Amount	Invoice#	Invoice Date	Vendor Name
<i>Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment</i>			

Asset Donation

Donation From	Asset Description	Value

Improvement to Existing Asset

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

Asset Transfer To

Receiving Department -- Name _____

Surplus (useable condition but no longer needed by Department)

Asset Disposal

<input type="checkbox"/> Retired (check reason)	Retirement Reason:	<input type="checkbox"/> Obsolete / No longer needed
<input type="checkbox"/> Sold		<input checked="" type="checkbox"/> Non-Repairable
<input type="checkbox"/> Trade-in		<input type="checkbox"/> Repair Not Cost Effective
<input type="checkbox"/> Donate		<input type="checkbox"/> Cannibalized
<input type="checkbox"/> Return to other Government		<input type="checkbox"/> Other

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 16 SEP 21 PM 2:42

Enter Information for Asset/Inventory Activity checked above (Use Attachment if needed)			
Department/Location	Asset Tag #	Description	Serial Number
Detention & Corrections	75-147	2006 52" Scag Mower	A1000070

Enter Information for Vehicles, Heavy Equipment, Trailers (Use Attachment if needed)			
Vehicle Tag Number	Year, Make Model	Vehicle Identification No.	Odometer Miles

Other Information : _____

<p align="center">Department / Location Approval</p> <p align="center"><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p><u>Lu Collinsworth</u> Department Head Signature *</p> <p align="right">9-20-16 Date</p> <p><small>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</small></p>	<p align="center">Board of County Commissioners Consent Agenda Approval</p> <p align="center">_____ Date</p> <p align="center"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
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Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

139
 9/27/16 KS

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

140

Initiating Department: Public Works

Check type of Activity below:

Asset Acquisition
 Asset Purchase

Amount Invoice# Invoice Date Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

Asset Donation

Donation From Asset Description Value

Improvement to Existing Asset

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

Asset Transfer To

Receiving Department -- Name _____

Surplus (useable condition but no longer needed by Department)

Asset Disposal

<input type="checkbox"/> Retired (check reason)	Retirement Reason:	<input type="checkbox"/> Obsolete / No longer needed
<input type="checkbox"/> Sold		<input checked="" type="checkbox"/> Non-Repairable
<input type="checkbox"/> Trade-in		<input type="checkbox"/> Repair Not Cost Effective
<input type="checkbox"/> Donate		<input type="checkbox"/> Cannibalized
<input type="checkbox"/> Return to other Government		<input type="checkbox"/> Other

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 12 AM 9:29

Enter Information for Asset/Inventory Activity checked above (Use Attachment if needed)			
Department/Location	Asset Tag #	Description	Serial Number
Detention & Corrections	75-166	2008 Trimstar Mower	07090073
Detention & Corrections	75-174	2009 Trimstar Mower	09070582
Detention & Corrections	75-172	2009 Trimstar Mower	09060675

Enter Information for Vehicles, Heavy Equipment, Trailers (Use Attachment if needed)			
Vehicle Tag Number	Year, Make Model	Vehicle Identification No.	Odometer Miles

Other Information :

<p style="text-align: center;">Department / Location Approval</p> <p style="text-align: center;"><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> Department Head Signature * </div> <div style="text-align: center;"> 9-1-16 Date </div> </div> <p style="font-size: 10pt; margin-top: 5px;">* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</p>	<p style="text-align: center;">Board of County Commissioners Consent Agenda Approval</p> <p style="text-align: center;">_____ Date</p> <p style="font-size: 10pt; text-align: center;">Approval must be obtained <u>before</u> transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</p>
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Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

140

9/27/16 KS

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

142

Initiating Department: Public Works

Check type of Activity below:

Asset Acquisition
 Asset Purchase

Amount	Invoice#	Invoice Date	Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment			

Asset Donation

Donation From	Asset Description	Value

Improvement to Existing Asset

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

Asset Transfer To

Receiving Department -- Name _____

Surplus (useable condition but no longer needed by Department)

Asset Disposal

<input type="checkbox"/> Retired (check reason)	Retirement Reason:	<input type="checkbox"/> Obsolete / No longer needed
<input type="checkbox"/> Sold		<input checked="" type="checkbox"/> Non-Repairable
<input type="checkbox"/> Trade-in		<input type="checkbox"/> Repair Not Cost Effective
<input type="checkbox"/> Donate		<input type="checkbox"/> Cannibalized
<input type="checkbox"/> Return to other Government		<input type="checkbox"/> Other

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 12 AM 9:28

Enter Information for Asset/Inventory Activity checked above (Use Attachment if needed)			
Department/Location	Asset Tag #	Description	Serial Number
Maintenance	25-198	Dell Laptop	KKJOOE913781
Maintenance	25-143	1998 Ice Machine	980561842

Enter Information for Vehicles, Heavy Equipment, Trailers (Use Attachment if needed)			
Vehicle Tag Number	Year, Make Model	Vehicle Identification No.	Odometer Miles

Other Information :

Department / Location Approval

Forms not properly signed or incomplete forms will be returned to the Department

Lee Williams

 Department Head Signature *

9-1-16

 Date

* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.

**Board of County Commissioners
Consent Agenda Approval**

 Date

Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

142
ap/ha KS

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
FIRE COORDINATOR

Brad Price

1000 CECIL G. COSTIN SR. BLVD., ROOM 310 , PORT ST. JOE, FLORIDA 32456
PHONE (850)227-8353 • EMAIL: bprice@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAY OF THE MONTH AT 9:00 AM , E.T.

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:42

To: Gulf County BOCC

From: Brad Price, Fire Coordinator

This letter is in regards to an invoice from Overstreet VFD. The expenditure was over the bid amount and the product has already been received but has not been paid. The reason for the purchase was due to the fact that the Chief of Overstreet was under the impression that he was piggy-backing another department that did have board approval but did not know he was not included on the bid.

I am requesting for permission from the board to allow the clerk's office to pay the invoice. Attached you will find the invoice in question and a quote from the only other vendor in the region. Any question in this matter please give me a call.

GULF COUNTY
2016 SEP -7 PM 4:24
BOARD OF COUNTY
COMMISSIONERS

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

Joanna Bryan
District 3

Sandy Quinn
District 4

WARREN YEAGER
District 5

9/27/16 KS

SunbeltFire

8050 McGowin Dr.
 Fairhope, AL 36532
 (251) 928-9917 • (800) 642-8484
 (251) 928-9933 Fax
 www.sunbeltfire.com

2016 SEP 21 PM 2:42

FILED FOR RECORD
 REBECCA L MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS INVOICE
 NO RETURNS ON ELECTRICAL OR SPECIAL ORDER PARTS
 NO RETURNS AFTER 30 DAYS. 10% RE STOCK CHARGE ON ALL RETURNED PARTS

DISCLAIMER OF WARRANTIES

All warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability, fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

DATE ENTERED	YOUR ORDER NO	DATE SHIPPED	INVO DE DATE	INVOICE NUMBER
31 MAY 16	JOHNNY MIZE	27 JUL 16	27 JUL 16	97356

ACCOUNT NO. 963
 GULF COUNTY COURTHOUSE
 1000 COSTIN BLVD
 PORT ST JOE FL 32456

PAGE 1 OF 1
 GULF COUNTY COURTHOUSE
 1000 COSTIN BLVD
 PORT ST JOE FL 32456

18501027-1115

SHIP TO		SHIP VIA	SHIP NO	TERMS	FOB POINT	
UPS		FE WH	DS97356	NET 30	FAIRHOPE, AL	
QUANTITY	UNIT	PART NO.	DESCRIPTION	LIST	NET	AMOUNT
4	4	0	MSASCBA AMTXILD11C0B12AAA1		3802.49	15,209.96
4	4	0	MSA809872 CYL & VAL 45CU.FT,ALUMINUM		564.72	2,258.88
4	4	0	L2DTFS-LAMB-R BAG, MASK		16.00	64.00
1	1	0	NCSH N/C SHIPPING EQUIP		0.00	0.00
<p>Thank you for allowing us to be of service to you! We appreciate your business. Please let us know if we did not meet your expectations or if we do not carry something you need.</p>						<p>2016 AUG -1 AM 11:49</p>
				PARTS		17,532.84
				SUBLET		
				FREIGHT		0.00
				SALES TAX		0.00
				TOTAL		\$17,532.84

Gulf County VFD
 Acct# _____
 Date: _____ Signature _____

TEN-8 FIRE EQUIPMENT INC.
 IN SERVICE TO SERVE YOU

SALES QUOTE

2241 59TH AVENUE DRIVE EAST 1411 MARITIME DRIVE
 BRADENTON, FL 34203 SANFORD, FL 32771
 TEL FAX 352-228-8263
 PHONE 407-328-5179 PHONE 407-328-5171
 FAX 407-328-5168 FAX 407-328-5163
 (201) 311-1530 WWW.TEN8FIRE.COM

Sales Quote Number: Q157324
 Sales Quote Date: 09/07/16

Page: 1

Sell To: GULF COUNTY B.O.C.C.
 1000 CECIL G. COSTIN BLVD
 PORT ST. JOE, FL 32456

Ship To: GULF COUNTY B.O.C.C.
 Attn: Brad Price
 1000 CECIL G. COSTIN BLVD
 PORT ST. JOE, FL 32456

Ship Via: STANDARD DELIVERY
 Payment terms: NET 30 DAYS

Ten-8 Contact: KHUYNH
 Customer ID: GULF C

Item No.	Description	Unit	Quantity	Unit Price	Total Price
	MSA-A-M7XTHD11C0B12AAA0 SYSTEM CONFIGURED FireHawk M7XT Air Mask (4500 PSIG) DOUBLE PULL W/CHEST STRAP SWIVELING LUMBAR PAD CYLINDER 30-MIN CARBON SUPERLITE REG. CBRN.SOLID COV.PTC. THRD. H EMERGENCY BREATHING SUPPORT NONE MASK UE HYCAR MEDIUM, TUFF W/NECKSTRAP COMMUNICATIONS NONE PASS W/THERMISTOR	EACH	4	4,512.17	18,048.68

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 2:42

Transferred to page 2

18,048.68

TEN-8 FIRE EQUIPMENT INC.
 IN SERVICE TO SERVE YOU

500 SOUTH AVENUE DRIVE EAST
 BRADENTON, FL 34213
 N. FLA. 1-800-228-8388
 PHONE 941-750-7799
 FAX 941-564-2548

141 MARITIME DRIVE
 SANFORD, FL 32771
 PHONE 407-323-1081
 FAX 407-323-5181

WWW.TEN-8.COM

SALES QUOTE

Sales Quote Number: Q157324
 Sales Quote Date: 09/07/16

Page 2

Bill To: GULF COUNTY B O C C
 1000 CECIL G. COSTIN BLVD
 PORT ST. JOE, FL 32456

Ship To: GULF COUNTY B O C C
 Attn: Brad Price
 1000 CECIL G. COSTIN BLVD
 PORT ST. JOE, FL 32456

Ship Via: STANDARD DELIVERY
 Payment terms: NET 30 DAYS

Ten-8 Contact: KHUYNH
 Customer ID: GULF C

Item No.	Description	Unit	Quantity	Unit Price	Total Price
	Transferred from page 1 HEADS_UP_DISPLAY EXTERNAL				18,048.68
	CASE NONE				
ERG-GB5080L	ARSENAL SCBA LINED MASK BAG	EACH	4	22.83	91.32
INCLUDED	FREIGHT CHARGES INCLUDED				

Amount Subject to Sales Tax: 0.00
 Amount Exempt from Sales Tax: 18,140.00

Subtotal: 18,140.00
 Invoice Discount: 0.00
 Sales Tax: 0.00
 Total: 18,140.00

FILED FOR RECORDS
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2016 SEP 21 PM 2:42

Quote submitted by: KHUYNH
 This Quote is valid until 10/07/16



GULF COUNTY
EMERGENCY MANAGEMENT

1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

INTEROFFICE MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: MARSHALL NELSON
DATE: 9/21/2016
SUBJECT: Gulf County Flood Response Plan

By this memo we are requesting the board's review and approval of the attached Gulf County Flood Response Plan.

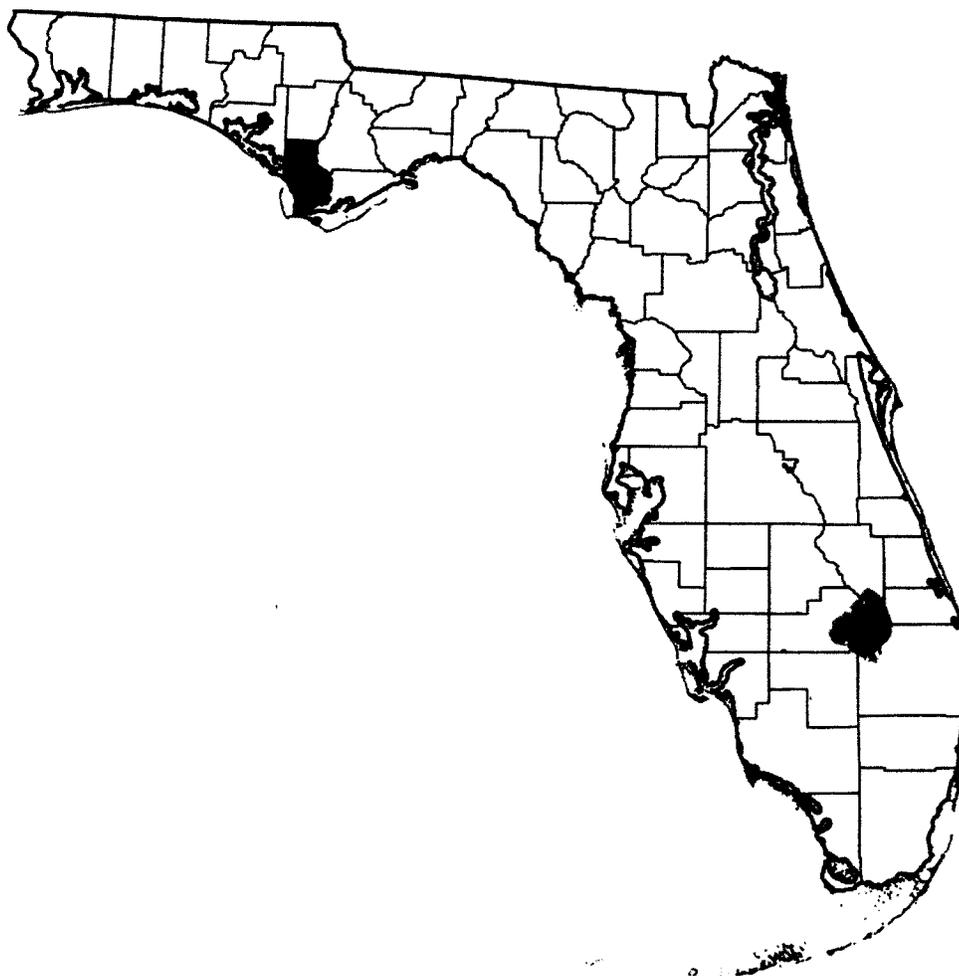
Attachment

FILED FOR RECORD
REGGAL L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:39

149
DATE: 9/21/16 KS



Gulf County Emergency Management



Flood Response Plan

Gulf County Emergency Management

1000 Cecil G. Costin Sr., Blvd, Bldg. 500

Port St. Joe, FL 32456

850-229-9110

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PROMULGATION STATEMENT

Submitted herein is the Flood Response Plan (FRP), which serves as a roadmap for response and recovery from flooding incidents. This plan supports the Gulf County Comprehensive Emergency Management Plan (CEMP) as an Annex, is adopted by virtue of the CEMP being adopted, and supersedes any previous plan promulgated for this purpose. This plan establishes the framework defining the implementation and coordination of incident objectives in response to a flood.

This plan has been developed as an Annex to the CEMP, following the guidance of the State of Florida Comprehensive Emergency Management Plan, the National Response Framework, the National Incident Management System, and FEMA’s *Comprehensive Preparedness Guide (CPG) 101 (v. 2.0) – Developing and Maintaining Emergency Operations Plans*. The efficient and effective implementation of this plan is the responsibility of the Emergency Management Director or their designee. A program of review and evaluation of this plan is essential to its overall effectiveness.

This plan is hereby promulgated as of the date signed below.

Marshall Nelson
Director of Emergency Management

Date

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INTRODUCTION

HAZARD IDENTIFICATION

Floods are the most common and widespread of all natural disasters. Most communities in the United States will experience some kind of flooding after spring rains, heavy thunderstorms, or winter snow thaws. Floods can be slow or fast rising but generally develop over a period of days.

Flash floods usually result from intense storms dropping large amounts of rain within a brief period. Flash floods occur with little or no warning and can reach full peak in only a few minutes.

Sources of floodwaters in Gulf County include the Gulf of Mexico, the Chipola River, and the Apalachicola River and their tributaries. For additional information on this hazard to Gulf County, please see the 2015 Local Mitigation Strategy.

PURPOSE

The Gulf County Flood Warning Program establishes a framework through which Gulf County may prevent, prepare for, respond to, and recover from salt water or freshwater flooding conditions that could adversely affect the health, safety and general welfare of Gulf County's residents or visitors.

Provisions are made within this program for the needed flexibility of direction, coordination and method of operation to enable both government and non-government entities to accomplish their objectives of mitigation, preparedness, response and recovery, before, during and after a flood event has impacted the County. This plan also provides the framework for rendering support to other counties, municipalities and states as well as the federal government in their respective flood management efforts.

SCOPE

This plan will describe the various types of flooding that could occur, provide procedures for disseminating warning information, and for determining, assessing and reporting the severity and magnitude of impact on flooded areas. This document will also establish the concept under which the county government will operate in response to flood emergencies and create a framework for expeditious, effective and coordinated employment of local resources.

PLANNING ASSUMPTIONS

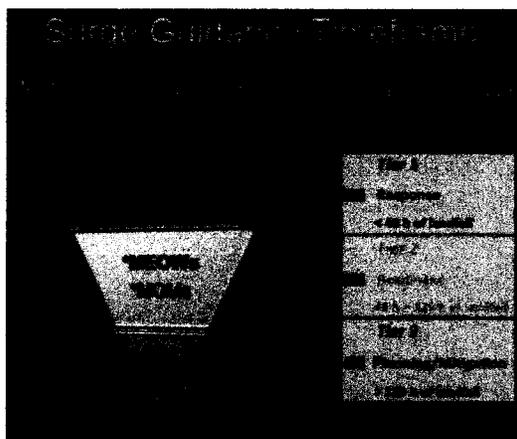
The state agencies of Florida have certain expertise and resources at their disposal that may be used in relieving emergency or disaster related problems that are beyond the County's capabilities. When the County declares a local state of emergency and requests state assistance following a flood disaster, the Governor will declare a state of disaster emergency, and the State Emergency Operations Center (SEOC) will be activated should conditions warrant such action. Should state assistance be inadequate to cope with the flooding event, the Governor will request federal government assistance under a presidential disaster declaration.

The National Weather Service Office (NWSO) Tallahassee, will issue flood advisory, watches and warning information to both Government and the citizens. The State Watch Office will follow-up the NWSO's warning information with direct contact with Gulf County Emergency Management.

SITUATION

Because of the seasonal possibility of large-scale flooding events within Gulf County, the County must be adequately prepared to deal with, reduce vulnerability to, and recover from these flood emergencies. The emergency management functions within the county must be coordinated with other local government and non-governmental agencies as well as with the Florida Division of Emergency Management (FDEM), to ensure the most effective preparation and use of manpower, equipment, resources and facilities in response to flood threats and/or emergencies.

- The primary causes of flooding most likely to affect Gulf County are as follows:
 - Hurricanes/tropical storms which can generate high winds, wave action along coastal zones and widespread flooding over much of the populated area of the County. Salt water intrusion from the storm surge has the potential to affect a significant amount of the County's population depending on the intensity of the storm event. Although tropical storms can form during almost any time of year, hurricane/tropical storm season begins on June 1 and extends to November 30.
 - **STORM SURGE:** Regarding the flood threats from storm surge, the graphic below depicts the timeline and the modeling tools from the National Hurricane Center (NHC) that the local emergency management office uses to estimate and refine potential storm surge impacts. (For more information about storm surge, go to: <http://www.nhc.noaa.gov/ssurge/index.shtml>). Then as the NHC makes computer runs associated with a particular storm, they will make the "REX-files" available to the local emergency management office in order to better approximate the flooding potential. Ultimately, within, 24 hours of a landfall, the local Tallahassee Weather Forecast Office will provide the most precise surge impacts to the local jurisdiction in the form of probability statements and graphics.



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- Other weather systems, both of a tropical and non-tropical nature, which may or may not have an identifiable low pressure center, can produce as much as 20 inches of rain over a 72- hour period. Such events occur primarily during the hurricane season, but can occur at other times as well. This flooding can result in canals and rivers overflowing their banks, and could be further aggravated by even slightly above normal tide conditions.
- Severe thunderstorms which are local in nature can often cause flashflood-like isolated flooding from short-term, torrential rains, which may or may not be accompanied by high winds. These events generally occur between late May and late September but may also occur at any time of year.

POPULATION INFORMATION

Table 1: Gulf County Population Projections for Planning Periods 2009-2030¹ Projected, April 1

Area of County	2010	2015	2020	2025
Port St. Joe	3,445	3,525	3,715	3,827
Wewahitchka	1,981	2,126	2,240	2,273
Unincorporated	10,437	10,695	10,745	10,900
Total	15,863	16,346	16,700	17,200

¹ University of Florida, Bureau of Economic and Business Research, *Estimates of Population by County and City in Florida: April 1, 2015*

² Florida Demographic Estimating Conference, February 2014 and the University of Florida Bureau of Economic and Business Research, Florida Population Studies, Bulletin 168, April 2014

There are 4,123 buildings located in the Special Flood Hazard Area, unincorporated – 3,379, Port St. Joe – 555, and Wewahitchka – 189. These buildings are also covered by flood threat recognition system, flood emergency warnings, and the flood response operations.

AUTHORITIES AND REFERENCES

- Public Law 91-606, Disaster Relief Act of 1970
- Public Law 93-288, Disaster Relief Act of 1984
- Public Law 100-707, Robert T. Stafford Act
- Chapter 252, Florida State Statutes, as amended
- Statewide Mutual Aid Agreement, State of Florida, 2010

CONCEPT OF OPERATIONS

This program is based on the principle that the County bears the initial responsibility for disaster response and recovery. As a corollary to this principle, each level within local government will accomplish the functions for which it is responsible, requesting relief from the next higher level of government only after resources at that level prove inadequate to respond to the flood emergency or disaster. Requests for assistance will be made to the Florida Division of Emergency Management only after a state of local emergency has been adopted by the Board of County Commissioners.

Should both state and local resources be deemed inadequate to respond to the flood emergency, the Governor will request assistance through the Federal Emergency Management Agency (FEMA). The request will be based on local and state damage assessment and expenditure reports which are to be maintained and supplied by the County and/or state for each flood disaster related activity.

When conditions are favorable for flooding from either hurricane-induced storm surge flooding or from fresh water flooding caused by more than normal amounts of rainfall in a short period of time, the following actions will be taken by the agencies and organizations listed below:

- Emergency Management
 - Staff the EOC as the situation dictates.
 - Notify all primary respondents as the situation dictates.
 - Advise the public of the situation through local radio, television, the Emergency Management website, and social media.
 - Request activation of the Emergency Alert System if required.
 - Keep the Florida Division of Emergency Management and other state agencies informed of the situation throughout the event.
 - Activate the mass notification system when an imminent life or property threatening flooding situation exists.
 - To alert and coordinate Community Emergency Response Team (CERT) responses.
- School Board
 - Provide shelter facilities and bus transportation
- American Red Cross
 - Provide manpower and supplies for opening and operation of evacuation shelters and to coordinate with Emergency Management regarding the timing of such openings consistent with the dangers facing the people who will occupy the shelter.

- Gulf County Sheriff's Office/Port St. Joe Police Department

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- Provide traffic control and security for those in the flood threatened areas.
- Provide security for shelters as needed.
- Wewa Search & Rescue/Gulf County Volunteer Fire Districts/Gulf County EMS
 - Provide fire control and suppression.
 - Provide rescue service as needed.
 - To provide ambulance/rescue service
 - Provide first-aid support at shelters if available.
- Public Works
 - Assist in traffic control by erecting barricades to guide persons in threatened areas to places of safe refuge.
 - Erect barricades to deny entry to flooded areas and areas with infrastructure damage
 - Assist performing flood control measures.
- Florida Department of Health – Gulf County
 - Provide public health and environmental health-related services
- City of Port St. Joe Public Works, City of Wewahitchka Public Works, Duke Energy, Gulf Coast Electric Co-op, St. Joe Natural Gas, Light House Utilities, Gulf Aire WWTP
 - Provide emergency maintenance of utilities in the flood damaged areas.
- Amateur Radio Emergency Services
 - Provide communications support between the EOC, hospitals, public shelters and other critical facilities if required.
- Community Emergency Response Teams
 - Provide volunteers to support the EOC call center answering phones.
 - Assist with rapid impact assessments.

Meteorological information for Gulf County will be obtained from the National Hurricane Center (NHC) in Miami, Florida for all flood threats resulting from tropical storms and hurricanes. More specific local advisories pertaining to Gulf County will be issued by the NWS Office in Tallahassee. The Emergency Operations Center receives weather information from Tallahassee NWS via telephone, internet, and, if necessary, satellite telephone. The EOC monitors the

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following for current weather information: The Weather Channel (cable and satellite), local television (cable and satellite), iNWS (NWS text and email alert system), EM NET, and Emergency Weather Radios.

Requests for state assistance must be forwarded to the State EOC for assessment and approval before deployment of state resources. Prior to requesting state assistance, the current situation must be identified, the current and projected resource needs must be assessed, and a timeframe indicating how long state resources would be needed must be identified.

EXECUTION

Gulf County Emergency Management may activate portions of the Flood Warning Program if a flood disaster/emergency threatens prior to the Board of County Commissioners declaring a state of local emergency. In this situation, GCEM will coordinate increased readiness procedures and such emergency response actions as might be necessary for the immediate protection of life and property.

PUBLIC INFORMATION

Increasing the public's awareness of flood hazards and the methods they can use for protecting themselves from the effects of these hazards is a necessary part of reducing disaster potential, preparing for disasters as well as a continuing responsibility of public officials. In addition, providing accurate information immediately before, during and after a flood emergency or disaster is very important for saving lives, minimizing property damage, and informing people of various assistance programs. This plan describes the organization and procedures for providing accurate information to the public.

Gulf County Emergency Management is responsible for coordinating public information programs and related activities with regard to flood emergencies or disasters. This responsibility includes public awareness programs in schools, civic and fraternal organizations, community subdivisions and other organized groups including radio and television when requested.

The Public Information Network, comprised of members of the following agencies, will meet periodically before, during and after a flood emergency to minimize conflicting information being disseminated. Members of the network who have assigned public relations tasks include but are not limited to the following:

- American Red Cross representative
- City of Port St. Joe representative
- City of Wewahitchka representative
- Emergency Management Director
- Florida Department of Transportation Public Information Officer

- FDOH – Gulf County Public Information Officer
- Gulf County Sheriff Office Public Information Officer
- Gulf County Fire Coordinator
- Gulf County EMS representative
- Chamber of Commerce representative
- Tourism Development Council representative

Although Gulf County does not publish an "All Hazards Guide", information to residents and visitors of Gulf County is made available through the local library, our website and a robust social media presence. In addition, various pamphlets and brochures are distributed annually through a multitude of outreach efforts throughout the County. Every effort is made to deliver this information to people living in flood-prone areas. Disaster related information is also provided to recipients of the local telephone system in their books.

Special information programs have been established for people with special needs such as the elderly and the handicapped. These individuals are encouraged to pre-register with GCEM who will advise them of their vulnerability to flooding and items that they should bring to a shelter in the event of an evacuation. GCEM will also arrange for transportation to shelter if needed.

During an emergency/disaster that might result in flooding over parts of the community, members of our response team will be assembled in the Emergency Operations Center to provide information to the public.

FLOOD THREAT RECOGNITION PHASE

Some of the indications of a potential flooding event are as follows:

- Impending tropical weather system.
- Saturated grounds due to prolonged rainy periods whereby absorption into the soil is hindered or a period of three to five inches of rain has fallen within 48 hours and more rain is anticipated.
- High tides occurring during the heaviest rainy periods.
- A series of rain clouds producing a "training effect" over an area.
- Higher than normal river levels.

Emergency Operations Center activation levels and the corresponding agency roles and responsibilities are:

- Level Three - Monitoring (day to day operations)
 - Emergency Management
 - Daily, review the day’s short-term forecast at the Tallahassee Weather Forecast Office’s home page. If a flood threat presents itself, disseminate the information to those most affected areas/populations through one or more of the following methods
 - NOAA Weather Radio (EAS)
 - Email (email lists for government entities and vulnerable areas such as mobile home parks, etc.)
 - Media releases
 - Social media
 - Mass notifications systems
 - Collaborate with both the National Weather Service Office in Tallahassee, and the State Watch Office on any significant flooding event potential. When a potential major flooding type event threatens, the Tallahassee Weather Service Forecast Office and the Florida Division of Emergency Management (FDEM) will most likely institute once a day webinar and/or conference calls with the threatened counties. (NOTE: Tallahassee Weather will provide the best area rainfall forecasts as well as the best real-time rainfall rates for each weather event. They have access to, and/or possess, rainfall and waterway gauges to monitor real-time water impacts.) Using GIS-type mapping products depicting areas susceptible to past flooding events, alert response agencies based on the weather forecasts.
 - Initiate conference calls with the various fire districts, as needed.
 - Distribute the road closure list to the public through social media as needed
 - Public Works
 - Maintain 24/7 capability to respond to the public regarding roadway concerns.
 - Begin cleaning of culverts and break beaver dams.
 - Set up “sandbag stations” as needed throughout the County for the public to fill and pick up sandbags for residential and business property protection.
 - Gulf County Sheriff’s Office

- Dispatch will monitor road closures and update and distribute the road closure list every four hours as needed

EMERGENCY WARNING DISSEMINATION

During this phase, the National Weather Service Office, Tallahassee has issued a “Flood Watch or Warning” and the conditions cited above are the most unfavorable for the grounds absorbing a heavy rainfall amount and therefore roadway flooding, etc., will present hazardous/adverse conditions to the public and/or the river levels are expected to rise into flood stage.

- Level Two - Partial Activation
 - Emergency Management
 - Continue with all activities in the Threat Recognition Stage.
 - Critical Facilities: The Gulf County Emergency Management Department maintains a listing of Critical Facilities which could be affected by flooding in the County. This listing is considered sensitive and is protected under HSPD 5 and is available For Official Use Only. In the event of a flooding risk to one or more of these facilities, they will be notified as soon as possible in advance of the risk in accordance with the emergency notification protocols outlined in the CEMP and SOGs. Due to the critical nature of the function or service provided by these facilities, every attempt will be made to give as much advanced warning as possible so that preventative measures can be taken to protect the facilities.
 - Provide regular updates via email to staff and the local governmental agencies and Critical Facilities.
 - Assemble complete EOC staff and brief at the initial stages of Level 2 Activation, depending on the anticipated severity of the event.
 - Monitor the flooding event and disseminate details of the impacts via all means identified in the CEMP as well as other plans, policies, and procedures.
 - Continue to collaborate with both the National Weather Service Office in Tallahassee and the State Watch Office on the flooding event potential and adjacent counties.
 - Pre-identify and coordinate shelter openings, as required.
 - Initiate actions for a Local State of Emergency, if warranted.
 - Alert response teams regarding impact reporting and first responder assistance requirements.

- Gulf County School District representative will be asked to remain either at the EOC or available by phone while school delay/closing decisions are made.
- American Red Cross
 - Open shelters as requested.
 - Provide humanitarian services, as necessary.
 - Provide a liaison to the EOC, as requested.
- Gulf County Sheriff's Office
 - Provide liaison to EOC when requested.
 - Coordinate traffic activities
- Public Works
 - Provide a liaison to the EOC to maintain an accurate, current listing of affected roadways.
 - Take reports from the public regarding flooding and maintain flooding records.
 - Barricade flooded roadways as necessary.
 - Submit projects and mitigation initiatives to the Local Mitigation Strategy Working Group
- Other support organizations
 - Emergency Alerting System: The EOC depends on the NWS, Tallahassee, for activating the Emergency Alerting System. That system transmits warning and instructions via the weather radio, TV, radio, and cable media.

EXERCISE PROGRAM

Generally, during the Statewide Hurricane Exercise, elements of the Flood Warning Program will be tested and the Post-Exercise Report will highlight those relevant portions of the plan. If the State opts not to conduct a Statewide Hurricane Exercise in the course of a year, then the County Emergency Management Director will develop and conduct it. Exercises and drills must be conducted at least annually to verify the flood warning program and the skills of emergency response personnel. Results of these exercises and drills provide a basis for changes to the flood warning program, implementing procedures, and for further scheduling of training for response personnel. A real-world flooding type event can fulfill the exercise requirement providing a written After Action Report was accomplished and timelines for corrective actions were established. All

exercises will be held in accordance with the Homeland Security Exercise Evaluation Program (HSEEP).

Concept of Operations:

An exercise is an event that tests the integrated response capability and major elements within the flood warning program. The emergency preparedness exercise will simulate a flood emergency that may result in massive evacuation and sheltering. Exercises will be conducted as part of the FEMA 4-year exercise plan and/or the Statewide Hurricane exercise scheduled between April and June of each year.

- There are four types of exercises that Gulf County uses for our flood response program:
- Drills
 - A drill is a supervised instruction of a supervised instruction period aimed at developing, testing, monitoring technical skills necessary to perform emergency response operations. In addition to the required exercise, drills will be accomplished at the frequencies listed below:
 - Communications between the shelters and the EOC will be conducted at least annually before the hurricane and/or flood season. Communications between agencies, State and other EOCs are conducted daily. The tests of communications with on-scene teams will be part of the flood exercise.
- Table-top
 - A simulation in which response activities are discussed. There is no mobilization of emergency personnel and resources.
- Functional
 - Designed to demonstrate one or more functions or capabilities specified in the flood warning program. Mobilization of local personnel and resources will be limited.
- Full scale
 - Designed to fully demonstrate the emergency capabilities of appropriate agencies and organizations. Mobilization of local personnel and resources will be demonstrated.

Scheduling and Scenario Development

Exercises will be scheduled jointly by the response agencies and GCEM. Scenarios will be developed with inputs from all participating agencies. Scenarios will be varied from year to year such that all major elements of the flood-warning program are tested during a four-year period. The scenarios will include, but not be limited to the following:

- Objectives of the exercise and appropriate evaluation criteria,
- Date, time, place and participating organizations,
- The simulated event,
- A time schedule of real and simulated events,
- A narrative summary describing the conduct of the exercises, and
- A description of arrangements for advance materials to be provided to observers.

Critiques and Reports

A critique will be conducted after each exercise to evaluate the capability of each participating agency to implement plans and procedures. When written, a copy of the After Action Report and/or critique will be provided to each floodplain manager.

ADMINISTRATION

RECORDS PRESERVATION AND RESTORATION

All County departments must ensure the protection of vital records so that normal activities may continue after the disaster. These records may also be necessary for the rapid recovery from the effects of a flood disaster.

Damage to important records and documents is most often the result of fire and water damage. These records can often be saved by prompt salvage actions. Technical guidance for records preservation can be obtained from the internet. There are several companies that specialize in document salvage and restoration.

FUNDING AND ACCOUNTING

Gulf County may allocate and expend funds as deemed appropriate to meet the requirements of local emergency operations.

Complete accurate accounts of emergency expenditures and obligations, including personnel and equipment costs must be maintained. Despite the difficulty in maintaining such records in the stress of an emergency, accurate accounting is required to identify and document:

- Funds for which no federal reimbursement will be requested should a presidential declaration be made and,

- Those funds eligible for reimbursement under emergency or major disaster project applications.

MAINTENANCE AND AUXILIARY ACTIVATION OF THE FLOOD WARNING PROGRAM

The GCEM will maintain and update this program annually. Program review will be accomplished by May 1st of every other year. Portions of this program will be activated periodically in order to conduct exercises as part of the review process.

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ATTACHMENTS

- 1) Attachment 1: Sample Media Release – Road Closures
- 2) Attachment 2: Sample Media Release – Shelter Locations
- 3) Attachment 3: Pre-Scripted Messages
- 4) Attachment 4: Radio and TV Script for Flooding Event

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Attachment 1 Sample Media Release – Road Closures



Gulf County Emergency Management
 1000 Cecil G. Costin Sr. Blvd. Bldg. 500
 Port St. Joe, Florida 32456

Email: pio@gulfcounty-fl.gov
 Website: www.gulfcounty-fl.gov

Voice: (850)229-9110
 Fax: (850)229-9115

PRESS RELEASE

The following roads are now open with full access

Lake Grove Road
Warmouth Drive
Byrd Parker Drive
Cut Off Drive

The following roads are open with limited access

Red Bull Island Drive	Paradise Lane
Neal Road	Bryant Landing
Gaskin Side Camp Road	Canning Drive
Cox Landing Road	Rope Avenue
Bea Bea Road	Dead Lakes Drive
Homestead Street	Hickory Street
Avondale Street	Elm Street
Audubon Street	Oak Street
Johnson Street	Goodwin Street

The following roads remain closed at this time

Douglas Landing Road	Bream Street
Sauls Creek Road	E Bass Street
David Whitfield Road	Mace Martin Road
Nellie Whitfield Road	Byrd Street
N Turkey Avenue	Orchard Street
Willis Landing at the end of Dalkeith Road	John Dill Road
Bud Brockett Road	Bob Little Drive

Checkpoints remain on Lake Grove Road and on Doc Whitfield Road.

Residents are encouraged to contact the Sheriff's office if they see any unusual or suspicious activity at 850-639-5717 or 850-227-1115.

The Gulf County EOC continues to operate at a Level 2 Activation. Hours are 7:00am-5:30pm EST. The office can be contacted at 850-229-9110.

(FOR IMMEDIATE RELEASE)

###

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Attachment 2 Sample Media Release – Shelter Locations



Gulf County Emergency Management
1000 Cecil G. Costin Sr. Blvd. Bldg. 500
Port St. Joe, Florida 32456

Email: pio@gulfcountry-fl.gov
www.gulfcountry-fl.gov

Voice: (850)229-9110
Fax: (850)229-9115

PRESS RELEASE

GULF COUNTY SHELTER OPENING

At 2:00 PM ET Red Cross opened a general population shelter at the **Honeyville Community Center 240 Honeyville Park Dr. Wewahitchka, FL 32465** for those who are displaced from their homes due to the flooding event.

The Gulf County EOC continues to operate at a Level 2 Activation. Hours are 7:00am-5:30pm EST. The office can be contacted at 850-229-9110.

SAMPLE

(FOR IMMEDIATE RELEASE)

###

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Attachment 3 - Pre-Scripted Messages

Pre-Scripted Messages for Staff:

The Executive Policy/ Disaster Managers Group should report to the EOC at [INSERT TIME] for a situational briefing due to the impending weather threat to our area.

Pre-Scripted Messages for the Public

Flash Flood Warning

Flash Flood Warning for [INSERT AREA] until [INSERT TIME]. Rapid flooding in low-lying areas probable. When walking/driving, Turn Around, Don't Drown.

Flash Flood Watch

Flash Flood Watch for [INSERT AREA] until [INSERT TIME]. Rapid flooding in low-lying areas possible. When walking/driving, Turn Around, Don't Drown.

Flood Watch

Flood Watch for [INSERT AREA] until [INSERT TIME]. Residents should take precautions & monitor local media for the latest info.

Flood Warning

Flood Warning for [INSERT AREA] until [INSERT TIME]. Flooding possibility in 12-48 hours. Take precautions now & monitor local media for latest info.

Flood Evacuations Ordered

Due to the potential flooding the residents within [INSERT AREA] are being asked to evacuate. Monitor local media for info.

Road Closure

[INSERT STREET NAME] is closed between [INSERT STREET NAME] and [INSERT STREET NAME] until [INSERT DATE/TIME] due to [INSERT CAUSE]. The detour is [INSERT DETOUR]. Expect delays. Notice of road opening will not be sent. For traffic updates, visit www.flhsmv.gov/fhp/traffic and www.fl511.com, or <https://www.facebook.com/GulfCountyEmergencyManagement>

Severe Thunderstorm

Severe thunderstorm warning for [INSERT AREA] until [INSERT TIME].

Tornado Warning

Tornado Warning for [INSERT AREA] until [INSERT TIME]. Move to a safe location and monitor media/NOAA Weather Radio.

Tornado Watch

Tornado Watch for [INSERT AREA] until [INSERT TIME]. Residents should prepare to shelter. Monitor media/NOAA Weather Radio for latest info.

Traffic Hazard/Auto Accident

[INSERT INCIDENT] currently at [INSERT LOCATION]. Emergency crews working to clear the area. Expect delays. Notice of road opening will not be sent. For traffic updates, visit fl511.com

Tropical Storm Warning

Tropical Storm Warning, evacuation ordered for Zones [INSERT EVACUATION ZONES]. Complete storm prep & take shelter by. Monitor media for latest info.

Tropical Storm Watch

Tropical Storm Watch. Make final preparations now, check supplies/go bag, bring in outdoor items. Monitor media for latest info/any changes.

Attachment 4 – Radio and TV Script for Flooding Event

Option 1 - Prepare for storm event

Flooding is expected and has been forecasted by the National Weather Service for [INSERT AREA] by [INSERT DATE]. It is important to make plans for possible evacuation should and order be given now. If an evacuation order is given you will be notified in time to evacuate safely and prior to flooding conditions. You should consider property protection measures such as elevating furniture, sandbagging and considering an alternate location once the order is given. It is always a good idea to have 5-7 days of water and food on hand as well as medications. Be sure to monitor the NOAA alert radio and Gulf County Emergency Management will issue alert notification messages by social media, phone, text and/or email. Be sure you are familiar with evacuation routes prior to leaving. Do not drive on streets already flooded.

Option 2 - Evacuate

An evacuation order has been issued by Gulf County Emergency Management. If you do not have any place to evacuate too you can use the [INSERT LOCATION]. If you are a registered Special Needs person, you will be contacted for transportation within the hour. It is imperative you evacuate immediately for your own safety. If you delay, you may not be able to leave once roads are closed.

Option 3 - Hurricane preparedness alert

The National Weather Service has issued a 3 day cone indicating Hurricane [INSERT NAME] will possibly strike our area. It is extremely important you complete your property protection measures such as boarding up windows, moving furniture inside and securing your house or business. The County Emergency Management Agency will continue issuing alerts advising evacuation orders and when roads will no longer be passable. The White City and Highland View Bridges will close when winds reach 45mph and no additional traffic will be allowed to cross which could leave some stranded in Gulf County. Make preparations immediately to leave. Prepare your personal “Go Kit” to include medication, food and water when you evacuate. We anticipate a full evacuation order [INSERT DATE]. Plan ahead, if you can leave do so now.

Storm surge is predicted to be [INSERT HIGHT] feet high moving inland for [INSERT DISTANCE]. Know your evacuation route before leaving your home or business.

Option 4 - Hurricane Evacuation Alert

The Gulf County Emergency Management agency has issued an evacuation order for [INSERT EVACUATION ZONES] and any low lying areas. It is important you evacuate immediately and make sure you take all necessary supplies, documents, medications, food and water as you evacuate. Additional information will be disseminated via our Alert Notification System when

to return. It is expected current rain will intensify [INSERT TIMEFRAME] with flooding expected to begin by [INSERT TIMEFRAME].

Option 5 (Post Storm, Re-Entry)

Gulf County Emergency Management has issued a [INSERT REENTRY PHASE]. There is a curfew in affect from [INSERT TIME]. Law Enforcement will arrest anyone violating this order. Safe drinking water is a major concern following flooding. The Florida Department of Health – Gulf County has determined if you depend on well water it is not safe due to salt water intrusion. The DOH has issued instructions on how to disinfect wells along the [INSERT AREA]. For now, it is encouraged to use bottled water available at various distribution points or any stores that may now be open. You may contact the Health Department at [INSERT NUMBER] for questions. Remember there may still be downed wires, flooded out roads and mold inside structures.

Option 5 (Rebuilding & Permits)

Once you are able to secure materials for repair, it is required you contact the Gulf County Building Department for a permit. It is unlawful to conduct any repairs without a permit. Do not dump any debris, yard waste in storm drains or ditches. Seek assistance at the Disaster Recovery Center for possible grant opportunities to rebuild and mitigate your structure.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
CHIEF ADMINISTRATOR'S OFFICE

180

Donald Butler, Chief Administrator
1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-6106/639-6700 • FAX (850) 229-9252 • EMAIL: dbutler@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M., E.T.

2016 SEP 21 PM 4: 27

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: DON BUTLER, COUNTY ADMINISTRATOR
DATE: SEPTEMBER 15, 2016
RE: FIRE DEPARTMENT RADIOS PURCHASE

1. Request the board approve the purchase of thirty-seven (37) XPR 7550 Portable Radios with charger, spare battery and shoulder microphone be awarded to First Communications, for a price of \$816.95 each, in the amount of \$30,227.15. This is a State Contract price and purchase. Attached is the information on the state contract and the provision of the bid policy that allows state contracting to be used for this contract. Purchase to be paid from St. Joe Fire Control District Fund #106, (10652200-552002). This will be funded from the one-tenth mil reserved for communications for fire departments (10659800-599001).

Thank you.

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

JOANNA BRYAN
District 3

SANDY QUINN
District 4

JERRY W. BARNES
District 5

180
9/27/16 L

4) Exemptions shall be permitted following a majority vote of the Commission states and authorizes for one of the following reasons:

1. That an emergency exists.
2. That there is a sole source supplier.
3. Purchase through State Contract.
4. Purchase from Surplus Property department or division.
5. Purchase through State Contract.
6. Purchase from P.R.I.D.E.
7. Purchase through General Services Administration (G.S.A.).
8. Purchase through Florida Sheriff's Association State Contract.
9. Exceptional Purchases – purchase required based upon one or more of the following: specifications differ from contract commodities of services, product quality, critical delivery schedule, compatibility with existing goods or services, availability of service, applications of unique technical requirements, legislative directive, prior experience of vendor in particular field which results in cost savings to the County.

NOTE: Repair work to county equipment that is routinely used in county operations is exempt from the county bid policy, but if the cost of the repair is anticipated to exceed \$15,000.00 (Public Works Department) / \$5,000 (all other County Departments), estimates should be received (if possible) with documentation submitted to the Clerk's Office.

5) County volunteer organizations :

The bid limit for all county volunteer organizations (Gulf County volunteer fire departments, E.S.U., Search & Rescue, etc.) will be \$3,000.00 but written requests and written permission may be provided from the Chairman and County Administrator jointly up to \$7,500.00 or from the county commission.

6) Bid Opening Policy and Procedure:

The bids will be opened by the Clerk's Office in the presence of the Administrator's designee (the specific time for opening the bids should be as a general policy {10 a.m. Eastern Standard Time} unless the bid specifications state otherwise and stated in the advertisement).

Along with the copies of the bids, tabulation sheet showing all bids received will be provided to the Administrator's Office within 24 hours thereafter and the sheet will be signed and dated by the Clerk's Office and the Administrator's Office.

When the bids are opened by the Clerk's Office, all bids must be stamped in a discernible area of the bid with the Clerk's time stamp.

In accordance with Section 255.0518, F.S., all sealed bids for construction or repairs on a public building or public work shall be opened at a public meeting conducted in compliance with Section 286.011, F.S. The name of each bidder and the bid price shall be announced.

AAH02JDC9JA2N	Motorola Mototrbo XPR3300 VHF 136-174MHz 5 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries.	639.33	391.63	0.45
PMMN4071	Motorola IMPRES Noise Cancelling Remote Speaker Microphone	85.00	63.75	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4406	Motorola IMPRES Smart Replacement Battery for XPR3300/XPR3500	66.00	36.30	0.45
AAH02RDC9JA2N	Motorola Mototrbo XPR3300 UHF 403-512MHz 4 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries.	681.00	374.55	0.45
PMMN4071	Motorola IMPRES Noise Cancelling Remote Speaker Microphone	85.00	63.75	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4406	Motorola IMPRES Smart Replacement Battery for XPR3300/XPR3500	66.00	36.30	0.45
AAH02JDH9JA2N	Motorola Mototrbo XPR3500 VHF 136-174MHz 5 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries. Display/Limited Keypad	697.67	383.72	0.45
PMMN4071	Motorola IMPRES Noise Cancelling Remote Speaker Microphone	85.00	63.75	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4406	Motorola IMPRES Smart Replacement Battery for XPR3300/XPR3500	66.00	36.30	0.45
AAH02RDH9JA2N	Motorola Mototrbo XPR3500 UHF 403-512MHz 4 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries. Display/Limited Keypad	739.33	406.69	0.45
PMMN4071	Motorola IMPRES Noise Cancelling Remote Speaker Microphone	85.00	63.75	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4406	Motorola IMPRES Smart Replacement Battery for XPR3300/XPR3500	66.00	36.30	0.45
AAH56JDC9KA1N	Motorola Mototrbo XPR7350 VHF 136-174MHz 5 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries.	1140.33	627.18	0.45
PMMN4050	Motorola Noise Cancelling Remote Speaker Microphone	95.00	71.25	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4409	Motorola IMPRES Smart Replacement Battery for XPR7350/XPR7550	112.00	61.60	0.45
AAH56RDC9KA1N	Motorola Mototrbo XPR7350 UHF 403-512MHz 4 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries.	1182.00	650.10	0.45
PMMN4050	Motorola Noise Cancelling Remote Speaker Microphone	95.00	71.25	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4409	Motorola IMPRES Smart Replacement Battery for XPR7350/XPR7550	112.00	61.60	0.45
AAH56JDN9KA1N	Motorola Mototrbo XPR7350 VHF 136-174MHz 5 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries. Color Display/Full Keypad	1229.67	679.02	0.45
PMMN4050	Motorola Noise Cancelling Remote Speaker Microphone	95.00	71.25	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4409	Motorola IMPRES Smart Replacement Battery for XPR7350/XPR7550	112.00	61.60	0.45
AAH56RDN9KA1N	Motorola Mototrbo XPR7550 UHF 403-512MHz 4 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries. Color Display/Full Keypad	1266.33	685.93	0.45
PMMN4050	Motorola Noise Cancelling Remote Speaker Microphone	95.00	71.25	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4409	Motorola IMPRES Smart Replacement Battery for XPR7350/XPR7550	112.00	61.60	0.45

816.95 each

AAH02JDC9JA2N	Motorola Mototrbo XPR3300 VHF 136-174MHz 5 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries.	639.33	351.63	0.45
PMMN4071	Motorola IMPRES Noise Cancelling Remote Speaker Microphone	85.00	63.75	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4406	Motorola IMPRES Smart Replacement Battery for XPR3300/XPR3500	66.00	36.30	0.45
AAH02RDC9JA2N	Motorola Mototrbo XPR3300 UHF 403-512MHz 4 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries.	681.00	374.55	0.45
PMMN4071	Motorola IMPRES Noise Cancelling Remote Speaker Microphone	85.00	63.75	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4406	Motorola IMPRES Smart Replacement Battery for XPR3300/XPR3500	66.00	36.30	0.45
AAH02JDH9JA2N	Motorola Mototrbo XPR3500 VHF 136-174MHz 5 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries. Display/Limited Keypad	697.67	383.72	0.45
PMMN4071	Motorola IMPRES Noise Cancelling Remote Speaker Microphone	85.00	63.75	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4406	Motorola IMPRES Smart Replacement Battery for XPR3300/XPR3500	66.00	36.30	0.45
AAH02RDH9JA2N	Motorola Mototrbo XPR3500 UHF 403-512MHz 4 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries. Display/Limited Keypad	739.33	406.63	0.45
PMMN4071	Motorola IMPRES Noise Cancelling Remote Speaker Microphone	85.00	63.75	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4406	Motorola IMPRES Smart Replacement Battery for XPR3300/XPR3500	66.00	36.30	0.45
AAH56JDC9KA1N	Motorola Mototrbo XPR7350 VHF 136-174MHz 5 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries.	1140.33	627.18	0.45
PMMN4050	Motorola Noise Cancelling Remote Speaker Microphone	85.00	71.25	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4409	Motorola IMPRES Smart Replacement Battery for XPR7350/XPR7550	112.00	61.60	0.45
AAH56RDC9KA1N	Motorola Mototrbo XPR7350 UHF 403-512MHz 4 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries.	1182.00	650.10	0.45
PMMN4050	Motorola Noise Cancelling Remote Speaker Microphone	85.00	71.25	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4409	Motorola IMPRES Smart Replacement Battery for XPR7350/XPR7550	112.00	61.60	0.45
AAH56JDN9KA1N	Motorola Mototrbo XPR7350 VHF 136-174MHz 5 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries. Color Display/Full Keypad	1226.67	678.02	0.45
PMMN4050	Motorola Noise Cancelling Remote Speaker Microphone	85.00	71.25	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4409	Motorola IMPRES Smart Replacement Battery for XPR7350/XPR7550	112.00	61.60	0.45
AAH56RDN9KA1N	Motorola Mototrbo XPR7550 UHF 403-512MHz 4 Watt Analog/Digital Portable Radio with Belt Clip, Antenna and 2 Li-Ion Batteries. Color Display/Full Keypad	1266.33	685.93	0.45
PMMN4050	Motorola Noise Cancelling Remote Speaker Microphone	85.00	71.25	0.25
WPLN4232	Motorola IMPRES Smart Rapid Single Unit Charger	63.00	49.77	0.21
WPLN4212	Motorola IMPRES Smart Rapid Six Unit Charger	495.00	371.25	0.25
PMNN4409	Motorola IMPRES Smart Replacement Battery for XPR7350/XPR7550	112.00	61.60	0.45

AMENDMENT NO.: 4
 Land Mobile FM or PM Communications Equipment
 State Term Contract No.: 725-500-12-1

This Amendment No. 4 ("Amendment"), is effective as of June 30, 2016, to the Land Mobile FM or PM Communications Equipment, State Term Contract No. 725-500-12-1 ("Contract"), between the **State of Florida, Department of Management Services** ("Department") and **Mobile Communications of North Florida LLC dba First Communications, Inc.** ("Contractor") collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined:

WHEREAS the Department awarded the above referenced Contract to provide Land Mobile FM or PM Communications Equipment; and

WHEREAS the Parties agreed that the Contract may be amended by mutual agreement pursuant to incorporated ITB Section 4.42 "Modification of Terms" of the Contract; and

WHEREAS the Parties agree to renew the Contract as provided in Section 6.0 "Renewal" of the Contract; and

THEREFORE, in consideration of the mutual promises contained below, and other good and valuable consideration, receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following:

Contract Amendment.

a. The following Contract sections are added:

14.0 Cooperation with Inspector General.

Pursuant to subsection 20.055(5), F.S., Contractor, and any subcontractor to the Contractor, understand and will comply with their duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. Upon request of the Inspector General or any other authorized State official, the Contractor shall provide any type of information the Inspector General deems relevant to the Contractor's integrity or responsibility. Such information may include, but shall not be limited to, the Contractor's business or financial records, documents, or files of any type or form that refer to or relate to the Contract. The Contractor shall retain such records for five years after the expiration of the Contract, or the period required by the General Records Schedules maintained by the Florida Department of State (available at: <http://dos.myflorida.com/library-archives/records-management/general-records-schedules/>), whichever is longer. The Contractor agrees to reimburse the State for the reasonable costs of investigation incurred by the Inspector General or other authorized State official for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the State which results in the suspension or debarment of the Contractor. Such costs shall include, but shall not be limited to: salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees.

AMENDMENT NO.: 4
 Land Mobile FM or PM Communications Equipment
 State Term Contract No.: 725-500-12-1

15.0 Subcontractors.

The Contractor shall not subcontract any work under the Contract without prior written consent of the Department. The Contractor is fully responsible for satisfactory completion of all subcontracted work. The Department supports diversity in its procurements and contracts, and requests that Contractors offer subcontracting opportunities to certified woman-, veteran-, and minority-owned small businesses. The Contractor may contact the OSD at osdinfo@dms.myflorida.com for information on certified business enterprises available for subcontracting opportunities.

b. The following Contract sections are amended:

2.19 Access to Public Records

(1) If, under this Contract, the Contractor is providing services, the Department may unilaterally cancel the Contract for refusal by the Contractor to allow access to all public records, including documents, papers, letters, or other material made or received by the Contractor in conjunction with the Contract, unless the records are exempt from s. 24(a) of Art. I of the State Constitution and section 119.07(1), Florida Statutes.

(2) If, under this Contract, the Contractor is providing services and is acting on behalf of a public agency as provided by section 119.0701(1)(b), Florida Statutes, the Contractor shall:

(a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.

(b) Provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

(d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the Contractor upon termination of the Contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.

Protection of Trade Secrets or Other Confidential Information

(1) If the Contractor considers any portion of materials made or received in the course of performing the Contract ("contract-related materials") to be trade

AMENDMENT NO.: 4

Land Mobile FM or PM Communications Equipment
State Term Contract No.: 725-500-12-1

secret under section 812.081, Florida Statutes, or otherwise confidential under Florida or federal law, the Contractor must clearly designate that portion of the materials as "confidential" when submitted to the Department.

- (2) If the Department receives a public records request for contract-related materials designated by the Contractor as "confidential," the Department will provide only the portions of the contract-related materials not designated as "confidential." If the requester asserts a right to examine contract-related materials designated as "confidential," the Department will notify the Contractor. The Contractor will be responsible for responding to and resolving all claims for access to contract-related materials it has designated "confidential."
- (3) If the Department is served with a request for discovery of contract-related materials designated "confidential," the Department will promptly notify the Contractor about the request. The Contractor will be responsible for filing, the appropriate motion or objection in response to the request for discovery. The Department will provide materials designated "confidential" only if the Contractor fails to take appropriate action, within timeframes established by statute and court rule, to protect the materials designated as "confidential" from disclosure.
- (4) The Contractor shall protect, defend, and indemnify the Department for claims, costs, fines, and attorney's fees arising from or relating to its designation of contract-related materials as "confidential."

Retention of Records

Contractor shall retain sufficient documentation to substantiate claims for payment under the Contract, and all other records made in relation to the Contract, for five (5) years after expiration or termination of the Contract.

3.16.1 Diversity Reporting.

The State of Florida supports its diverse business community by creating opportunities for woman-, veteran-, and minority-owned small businesses to participate in procurements and contracts. The Department encourages supplier diversity through certification of woman-, veteran-, and minority-owned small business enterprises, and provides advocacy, outreach, and networking through regional business events. For additional information, please contact the Office of Supplier Diversity (OSD) at osdinfo@dms.myflorida.com

Upon request, the Contractor shall report to the Department its spend with business enterprises certified by the OSD. These reports must include the time period covered, the name and Federal Employer Identification Number of each business enterprise utilized during the period, commodities and contractual services provided by the business enterprise, and the amount paid to the business enterprise on behalf of each Customer purchasing under the Contract.

AMENDMENT NO.: 4
Land Mobile FM or PM Communications Equipment
State Term Contract No.: 725-500-12-1

II. Contract Renewal. Pursuant to Section 6.0 of the Contract, State Term Contract No. 725-500-12-1 is renewed for a period of one (1) year at the same terms and conditions, with a Contract expiration date of June 29, 2017.

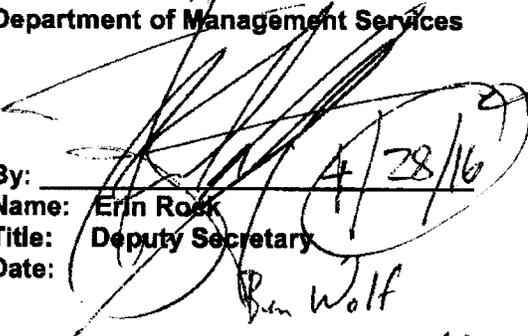
III. Conflict. To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control.

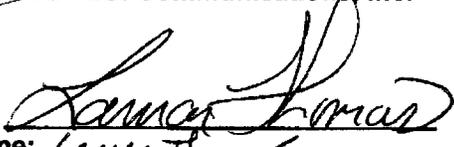
IV. Warrant of Authority. Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

V. Effect. Unless otherwise modified by this Amendment, all terms and conditions contained in the Contract shall continue in full force and effect.

State of Florida,
Department of Management Services

Contractor:
Mobile Communications of North Florida
LLC dba First Communications, Inc.

By: 
Name: Erin Roark
Title: Deputy Secretary
Date: 4/28/16

By: 
Name: Lamar Thomas
Title: General Manager
Date: 4-13-16

Ben Wolf
Chief of Staff



GULF COUNTY TAX COLLECTOR

SHIRLEY J. JENKINS
TAX COLLECTOR

Telephone: (850) 229-6116

Fax: (850) 229-9224

August 22, 2016

TO: Taxing Authorities

RE: Parcel # 03450-003R

The Department of Revenue has approved a request for refund on the above referenced parcel number. Property Appraiser has issued a correction due to this property was dedicated as common area as per ORB 482/452. Please see attached sheet for amount due. If you have any questions you may call this office at 850-229-5353.

Thank you,

Christina Strader,
Property Tax Supervisor

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 AUG 22 AM 11:06

CONSENT
DATE: 4/27/16 KS
188

Shirley J Jenkins, CFC
Gulf County Tax Collector
Refund from Taxing Authorities

<u>Taxing Authority</u>	<u>Tax Year</u>	<u>Refund Amt</u>	<u>Interest</u>
Gulf County BOCC	2012	46.63	11.81
FZ	2012	4.06	1.03
		<u>50.69</u>	<u>12.84</u>

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

CHIEF ADMINISTRATOR'S OFFICE

Donald Butler, Chief Administrator
1000 CECIL G. COSTIN SR. BLVD., ROOM 302 , PORT ST. JOE, FLORIDA 32456
PHONE (850)229-6106/639-6700 • FAX (850) 229-9252 • EMAIL: dbutler@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M., E.T.

MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: DON BUTLER, COUNTY ADMINISTRATOR
DATE: SEPTEMBER 21, 2016
RE: BUDGET

Request the board approve the \$50 per employee increase in insurance allocation per the approved budget for 2016-17 yesterday.

Thank you.



FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:38

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

JOANNA BRYAN
District 3

SANDY QUINN
District 4

JERRY W. BARNES
District 5

190
KINSEY
9/27/16 KS

GULF COUNTY MOSQUITO CONTROL
1001 TENTH STREET
PORT ST JOE, FL 32456
(850) 227-1401 OFFICE (850) 229-9521 FAX

MEMO

DATE: SEPTEMBER 13, 2016

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MARK COTHRAN, DIRECTOR GCMC *MC*

RE: ACCEPT HIGH BID #1516-38: 2002 CHEVY TRUCK

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2: 37

-
- 1- RECOMMEND THE BOARD ACCEPT HIGH BID OF \$1,234.56.
 - * 2- FUNDS FROM THE SALE OF THIS PROPERTY MUST BE DEPOSITED IN FUND ~~10356200-564000~~ PER F.S. 388.323(3).
10336400 - 364000 *8/4*

GULF COUNTY
2016 SEP 13 PM 5: 26
BOARD OF COUNTY
COMMISSIONERS

CONSENT
DATE *9/21/16* *KS*
191



Gulf County Mosquito Control
1001 Tenth Street
Port St Joe, FL 32456
(850) 227-1401 Office (850) 229-9521 Fax

MEMORANDUM

Date: September 20, 2016

To: Gulf County Board of County Commission

From: Mark Cothran, Director GCMC *MC*

Re: Chairman to sign Mosquito Control Documents FY 2016-17

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:43

-
- 1) Request approval from Board for the Chairman to sign the following as required to be in compliance with State of Florida rules and regulations:
 - a. Mosquito Control Contract
 - * b. Certified Budget Documents
 - * c. Other required Mosquito Control documents

**RESOLUTION NO. 2016-
FY2015-2016 BUDGET**

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has restricted reserves in the General Fund for Landfill Closure; and

WHEREAS, said reserves are needed to reimburse Public Works Solid Waste Department for current year approved landfill closure expenditures incurred through 9/20/16 fiscal year 2015-2016;

NOW, THEREFORE, BE IT RESOLVED as follows:

The 2015-2016 fiscal year budget is to be amended as follows:

General Fund

		<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Reserves & Transfers Out:</u>				
00158100-591000	GF Inter-Fund Transfer Out	3,835,149	324,253	4,159,402
00159800-599001	GF Resv- CCF Restricted	713,665	(324,253)	389,412

Public Works Fund

		<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Transfers In:</u>				
10438100-381000	PW Inter-Fund Transfer In	3,493,320	324,253	3,817,573
<u>Expenditures:</u>				
<u>Pub Wk Solid Waste</u>				
10453400-531000-CLOSE	Professional Services	473,507	317,770	791,277
10453400-552000-CLOSE	Operating Supplies	556	3,416	3,972
10453400-552001-CLOSE	Oper Supp- Gas, Oil, & Lub	10,957	3,067	14,024

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 27th day of September, 2016.

ATTEST:

Ward McDaniel, Chairman

Rebecca L. Norris, Clerk

2016 SEP 21 PM 2:43
FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

193
DATE: 9/27/16 KS

**RESOLUTION NO. 2016-
FY2015-2016 BUDGET**

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has unanticipated revenues in various funds; and

WHEREAS, said revenue adjustments are necessary for expenditures and appropriations in fiscal year 2015-2016;

NOW, THEREFORE, BE IT RESOLVED as follows:

The 2015-2016 fiscal year budget is to be amended as follows:

General Fund

		Original Budget	Increase/ (Decrease)	Amended Budget
<u>Transfers In:</u>				
00138100-381000	GF Inter-Fund Transfer In	49,149	925,500	974,649
<u>Reserves & Transfers Out:</u>				
00159700-599000	GF Resv- Contingencies	913,663	70,000	983,663
00159800-599000	GF Resv- CCF Working Capital	3,000,000	(1,000,000)	2,000,000
00159800-599001	GF Resv- CCF Restricted	389,412	1,855,500	2,244,912

State Mosquito Control Fund

		Original Budget	Increase/ (Decrease)	Amended Budget
<u>Revenues:</u>				
10333400-365000	Mosquito Control State Aid	31,540	1,472	33,012
10333500-335610-ZIKA	ZIKA Virus State Funds	0	10,000	10,000
<u>Expenditures:</u>				
<i>Mosquito Control Services:</i>				
10356200-562000	Buildings	92,297	(25,000)	67,297
10356200-564000	Machinery & Equipment	24,000	26,472	50,472
<i>Mosquito Control Services-ZIKA Virus:</i>				
10356200-564000-ZIKA	Machinery & Equipment	0	10,000	10,000

Public Works Fund

		Original Budget	Increase/ (Decrease)	Amended Budget
<u>Revenues:</u>				
10436500-365000	Sale Surplus Material & Scrap	0	3,739	3,739
<u>Expenditures:</u>				
<i>PW Finance & Administration:</i>				
10451300-552000	Operational Supplies	6,700	1,160	7,860

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

CONSENT

9/27/16 KS

PW Fleet Maintenance:

10451901-564000	Machinery & Equipment	16,700	1,000	17,700
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PW Detention & Correction:

10452300-552002	Oper Supp- Tools & Small Equip	17,200	1,579	18,779
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Beach Renourishment Fund

		<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Reserves & Transfers Out:</u>				
12158100-591000	BRP Inter-Fund Transfer Out	0	855,500	855,500
<u>Expenditures:</u>				
12153700-531000	Professional Services	855,500	(855,500)	0

Hospital Fund

		<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Reserves & Transfers Out:</u>				
12458100-591000	HF Inter-Fund Transfer Out	0	70,000	70,000
<u>Expenditures:</u>				
12456100-582000	Aids to Private Organizations	1,921,499	(70,000)	1,851,499

Tourist Development Council Fund

		<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Revenues:</u>				
12833400-334390-BEACH	DEP Beach Restoration Grants	0	41,145	41,145
<u>Expenditures:</u>				
12853700-531000-BEACH	Professional Services	0	41,145	41,145

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 27th day of September, 2016.

ATTEST:

Ward McDaniel, Chairman

Rebecca L. Norris, Clerk

From the Desk of Commissioner Jerry Barnes, District V

BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

1000 CECIL G. COSTIN SR. BLVD., ROOM 302 , PORT ST. JOE, FLORIDA 32456
PHONE (850)229-6106/639-6700
FAX (850) 229-9252 • EMAIL: bocc@gulfcounty-fl.gov
DATE AND TIME OF MEETINGS • FOURTH TUESDAYS AT 9:00 A.M., E.T.

Memorandum

To: Gulf County Board of County Commissioners
From: Commissioner Jerry Barnes, Gulf County Board of Commissioners
CC: Board of County Commissioners
Administrator Don Butler
Date: 9/19/16
Re: Resolution introduced for 9/27/16 GCBOCC Commission Meeting

Attached please find a proposed resolution in support of a temporary expedited authority and fee waiver by the Gulf County Building Department for affected property owners that apply for emergency relief and permitting following the recent Hurricane Hermine and the coastal erosion impacting our Gulf County property owners.

Adopted and authorized for the adoption of the attached emergency resolution in open session this _____ day of _____, 2016.

Chairman of the Gulf County Board of County Commissioners

Date _____

Attest to Chairman's signature: Deputy Clerk of Court

Date _____

2016 SEP 21 PM 4: 28
FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

196
9/21/16 KS

GULF COUNTY BOARD OF COUNTY COMMISSIONERS
RESOLUTION: 2016-__

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, AUTHORIZING THE ADMINISTRATION AND BUILDING DEPARTMENT OFFICIALS FOR THE PROPER REVIEW AND ISSUANCE OF TEMPORARY BUILDING PERMITS UPON PROPER APPLICATION FROM THOSE GULF COUNTY PROPERTY OWNERS AFFECTED BY THE RECENT LOCAL EMERGENCY DECLARATION FOR HURRICANE HERMINE AND THE COASTAL EROSION, PUBLIC SAFETY AND PROPERTY PROTECTION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Gulf County Board of County Commissioners following a thorough review and inspections of the affected coastal areas and erosion control issues for private land owners of Gulf County, and

WHEREAS, the Gulf County Board of County Commissioners recently passed a local emergency declaration after previous consultations with the Florida Department of Environmental Protection (DEP); and

WHEREAS, the Gulf County Board of County Commissioners seeks to expedite and assist those affected Gulf County residents seeking immediate relief and protection to their coastal properties due to the affects of Hurricane Hermine and the coastal erosion, and

WHEREAS, the Gulf County Board of County Commissioners following the issuance of its emergency declaration now retain statutory authority to issue temporary sixty (60) day permits to those qualified applicants that meet the necessary DEP guidelines and requirements for placing or installing permissible actions to reduce erosion and threat of property loss;

WHEREAS, the authority of this Commission and its instruction to the proper County officials shall help assist and protect the property, public health, safety, and welfare of the coastal residents of Gulf County.

NOW THEREFORE, BE IT RESOVED BY THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA AS FOLLOWS:

Section 1. That the Board of County Commissioners finds the above recitals to be true and correct and incorporated herein by reference.

Section 2. That the Gulf County Board of County Commissioners instructs and authorizes the County Administration through its Building Department officials to issue temporary building permits to those qualified applicants that demonstrate a fully qualified and permissible installation as strictly defined by DEP guidelines.

Section 3. That the Gulf County Board of County Commissioners authorize these county officials to receive, evaluate, analyze and upon confirmation for all compliant measures to issue temporary sixty (60) permits to those applicants.

Section 4. That the Gulf County Board of County Commissioners requires that all applicants demonstrate to county officials not only current but a continuing active application to the DEP for such permanent coastal construction activity and impact.

Section 5. That the Gulf County Board of County Commissioners hereby direct county officials to temporarily waive permitting fees for such applicants through December 1, 2016 or sooner upon repeal by the Commission

DULY adopted this ____ day of _____, 2016.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

By: _____
WARD MCDANIEL, CHAIRMAN

ATTEST:

APPROVED AS TO FORM AND CONTENT

Clerk / Deputy Clerk
(SEAL)

Jeremy T.M. Novak, Gulf County Attorney



MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: LIANNA SAGINS, GRANT COORDINATOR

DATE: SEPTEMBER 27, 2016

TOPIC: EMS GRANT APPLICATION

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 LEVY COUNTY, FLORIDA
 2016 SEP 21 PM 2:40

 I am requesting permission to apply for the following grant and for the Chairman to execute the necessary documents:

Florida Department of Health
 Emergency Medical Services Program
 EMS County Grant

* I am also requesting adoption of the attached resolution pending County Attorney review in order to receive EMS funds for employee training and classes in the amount of \$1,698.00.

RESOLUTION NO. 2016- _____

A RESOLUTION CERTIFYING THAT THE MONIES FROM THE EMERGENCY MEDICAL SERVICES MATCHING GRANT WILL IMPROVE AND EXPAND THE COUNTY'S PRE-HOSPITAL EMERGENCY MEDICAL SERVICES SYSTEM.

WHEREAS, Gulf County has an outstanding Emergency Medical Services system, which serves the citizens of Gulf County; and

WHEREAS, the Emergency Medical Services system receives funding from Gulf County only for specific, itemized, budgeted expenditures; and

WHEREAS, the budgeted funds for the Emergency Medical Services system cannot be used for other items or activities; and

WHEREAS, the existing budget allocations do not provide for all needs of the Emergency Medical Services systems;

NOW THEREFORE, BE IT RESOLVED BY THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS as follows:

- 1. That monies from the Emergency Medical Services Matching grant will improve and expand the County's pre-hospital Emergency Medical Services system.**
- 2. That the grant monies will not be used to supplant existing County Emergency Medical Services budget allocations.**
- 3. That a copy hereof shall be provided to all parties of interest upon request.**

ADOPTED this 27th day of September, 2016.

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA**

ATTEST:

**BY: _____
REBECCA L. NORRIS
CLERK**

**BY: _____
WARD MCDANIEL
CHAIRMAN**

Don Butler

From: Gene BeHage <genebehage@gmail.com>
Sent: Thursday, August 11, 2016 7:55 PM
To: Don Butler
Cc: Patricia Hardman
Subject: 30A speed adjustment

Don appreciate you taking a few moments to meet with me today. As I stated , the CCA specifically would like to see the speed limit brought back to 55 MPH from the Indian Pass raw bar to the Franklin county line on 30A.

The rationale for this adjustment is as follows:

1. The speed limit was previously 55 MPH on this specific section of road, and was reduced to 45 MPH during the road resurfacing. It was NOT changed back.
2. Route 30A was substantially improved from a safety standpoint, by increasing the width of the road, and also adding shoulders (*which the previous road did not have*) for additional safety.
3. This is, for intent and purpose a basic rural road with a low density population, and no intersections.

Don, please let me know if there is any further assistance needed from me, or the CCA to facilitate this correction.

Gene BeHage CCA Director
850-705-1256
genebehage@gmail.com

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:45



GULF COUNTY BOARD OF COMMISSIONERS PUBLIC SPEAKING FORM

Any citizen shall be entitled to be placed on the official agenda of a regular meeting of the Commission and/or be heard during the public comment period of a Commission meeting when recognized by the Chairman within the scope of the Commission's jurisdiction through the adopted Public Speaking Form.

To make a public speaking request and placed on the agenda, please fill out and submit this form and return to the Gulf County Administration, Room 302, Robert Moore Administration Building, 1000 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456 prior to 12:00 p.m. the Tuesday before the noticed Commission meeting date. Back-up materials, if any, must be included with the original Public Speaking Form in order to allow the Board an opportunity to review the material before the discussion.

Appearance before the Board of County Commissioners is limited to (individual) THREE minutes or (group) FIVE minutes in accordance with the Gulf County Public Speaking Ordinance. You will be provided an opportunity to speak only when recognized by the Chairman of the Board of Commissioners. All public comment shall be held in strict accordance with the Gulf County Public Speaking Ordinance 2013-07 as well as the adopted Gulf County Pledge of Civility.

NAME OF SPEAKER OR GROUP: <u>Wawa Medical Center</u>	DATE OF REQUEST <u>9-27-16 (Sept Mtg)</u>
--	---

NAME OF PERSON REPRESENTING GROUP: <u>Katrina Saunders</u>	ADDRESS: <u>255 W River Rd Wawa</u>	PHONE NUMBER: <u>639-5828</u> EMAIL ADDRESS: <u>ksaunders@wmc.org</u>
--	-------------------------------------	--

Please indicate (X) how you prefer to be contacted: Mailing Address Email

SUBJECT YOU WISH TO DISCUSS: FOHC Quarterly Update & Marketplace Enrollment Info

Use this space for any explanatory comments you feel necessary.

HAVE YOU EVER CONTACTED ANYONE IN COUNTY GOVERNMENT IN REGARD TO THIS SUBJECT?

YES NO

IF SO, WHO? I give a quarterly update to the BOCC

WHEN?

WHAT WAS THE OUTCOME?

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2016 SEP 21 PM 2:45

By signing this public speaking form, I hereby swear and affirm that all of my comments and testimony provided by me are the truth and nothing but the truth, and I have reviewed and will strictly abide by the Gulf County Public Speaking Ordinance. Further, I shall only speak when recognized by the Chairman and strictly address all my comments to the Chairman of the County Commission as well as take direction, questions and further comment directly from the Chair.

x Katrina Saunders

TO BE COMPLETED BY ADMIN. OFFICE ONLY	DATE SPEAKER SCHEDULED:	SPEAKER NOTIFIED? INITIALS:
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