

JULY 19, 2016

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Sandy Quinn, Jr., and Jerry W. Barnes.

Others present were: Clerk Director of Finance & Management Rhonda Woodward, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Deputy Administrator Kari Summers, Building Official George Knight, E.M.S. Director Houston Whitfield, Assistant Mosquito Control Director Austin Horton, County Planner Brett Lowry, Public Works & Mosquito Control Director Mark Cothran, Assistant Public Works Director Lee Collinsworth, Sheriff Mike Harrison, Staff Assistant Mike Aiken, and Veterans' Service Officer & S.H.I.P. Administrator Joe Paul.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Chairman McDaniel opened the meeting with prayer, and led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Chairman McDaniel called for public comment regarding the Consent Agenda. There was no public comment. S.H.I.P. Administrator Paul requested that pages 40 & 41 (under Item #4 * Award Bid #1516-24 * S.H.I.P. Project – Amos Pittman) be pulled from the Consent Agenda. Commissioner Quinn motioned to approve the Consent Agenda, excluding pages 40& 41 (under Item #4 * Award Bid #1516-24 * S.H.I.P. Project – Amos Pittman). Commissioner McLemore seconded the motion, and it passed unanimously, as follows:

1. Minutes – May 24, 2015 - Regular Meeting
– June 21, 2016 - Regular Meeting
2. Approval of Checks and Warrants for June, 2016 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Appointment – Career Source Gulf Coast Board of Directors (Reappointment * John Reeves)
4. Bid – Award Bid #1516-22 * S.H.I.P. Project – Pearly M. Harris (Raymond Driesbach, LLC * in the amount of \$22,681.00 * low bidder)

– Award Bid #1516-23 * S.H.I.P. Project – Charles Gathers (Vision Builders * in the amount of \$29,900.00 * low bidder)

****DELETE**** – Award Bid #1516-24 * S.H.I.P. Project – Amos Pittman (Raymond Driesbach, LLC * in the amount of \$29,900.00 * low bidder)

– Award Bid #1516-25 * S.H.I.P. Project – Bettye Gordan (Raymond Driesbach, LLC * in the amount of \$16,800.00 * low bidder)

5. Request for Funds – Gulf County Sheriff’s Office (Beach Patrol Funds * May, 2016 * \$4,876.14)

– Gulf County Sheriff’s Office (Speed Measurement Trailer * to be paid from Crime Prevention Funds * \$8,350.00)

6. Resolution – Amending the FY 2015-16 Budget (Restricted Reserves for General Fund & Public Works Fund), as follows:

RESOLUTION NO. 2016-14

WHEREAS, the Board of County Commissioners of Gulf County, Florida has restricted reserves in the General Fund for Landfill Closure; and

WHEREAS, said reserves are needed to reimburse Public Works Solid Waste Department for current year approved landfill closure expenditures incurred through 6/30/16 Fiscal Year 2015-16;

NOW, THEREFORE BE IT RESOLVED, as follows:

The 2015-16 Fiscal Year Budget is to be amended, as follows:

General Fund

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Reserves & Transfers Out:			
00158100-591000 GF Inter-Fund Transfer Out	3,224,417	488,732	3,713,149
00159800-599001 GF Resv- CCF Restricted	1,202,397	(488,732)	713,665

Public Works Fund

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Transfers In:			
10438100-381000 PW Inter-Fund Transfer In	2,882,588	488,732	3,371,320
Expenditures:			
Pub Wk Solid Waste			
10453400-531000-CLOSE Professional Services	3,230	470,277	473,507

10453400-534000-CLOSE	Other Services	0	7,000	7,000
10453400-544000-CLOSE	Rentals & Leases	0	82	82
10453400-552000-CLOSE	Operating Supplies	140	416	556
10453400-552001-CLOSE	Oper Supp-Gas, Oil & Lub	0	10,957	10,957

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 19th day of July, 2016.
(End)

– Amending the FY 2015-16 Budget (Unanticipated Revenue for General Grants Fund), as follows:

RESOLUTION NO. 2016-15

WHEREAS, the Board of County Commissioners of Gulf County, Florida has unanticipated revenue and line item adjustments in the General Grants Fund; and

WHEREAS, said revenue adjustments are necessary for expenditures in Fiscal Year 2015-16;

NOW, THEREFORE BE IT RESOLVED, as follows:

The 2015-16 Fiscal Year Budget is to be amended, as follows:

General Grants Fund

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>	
Revenues:				
Gen Grt Federal Grants				
11433100-331200-HMGP	Haz. Mitig. Grt Prgm	0	2,037	2,037
Gen Grt Private Grants				
11436600-366000-EDC-P	EDC Private Source Grants	0	26,500	26,500
Expenditures:				
Hazard Mitigation Grant				
11452501-531000-HMGP	Professional Services	0	2,037	2,037
Small Co Solid Waste Grant				
11453400-531000-SCSW	Professional Services	4,000	(4,000)	0
11453400-564000-SCSW	Machinery & Equip	89,909	4,000	90,909
Transportation Regional Incentive Program				
11454100-531000-TRIP	Professional Services	0	679	679
11454100-563000-TRIP	Infrastructure	350,000	(679)	349,321

Economic Development Private Grants

11455200-531000-EDC-P Professional Services 0 26,500 26,500

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 19th day of July, 2016.

(End)

7. S.H.I.P. – Annual Reports (Closeout FY2013-14 * Interim FY2014-15 & FY2015-16)

8. Tax Roll – Recapitulation of the 2015 Tax Roll

(End)

EMAIL – RECREATIONAL VEHICLE ORDINANCE

Chief Administrator Butler discussed page 78 of the Agenda regarding an email from Joyce Weeks requesting an exemption to rent a RV lot long-term. He suggested the Board hold a workshop or public hearing to discuss this matter further. Chairman McDaniel stated that he would not mind holding a workshop, but there will need to be a time limit. Commissioner McLemore discussed his concerns regarding “opening up” this Ordinance; stating he would like to settle this issue today. Commissioner Bryan discussed her concerns regarding the pervious changes to the RV Ordinance that carved out exceptions; stating the Board should ask Staff to look at the present (RV) Ordinance, with the exceptions that are already in place, to see if Ms. Weeks falls under these guidelines. After discussion by members of the Board, Commissioner Bryan motioned to allow Staff to begin the process to define the exception the Board previously voted on and offer clarity regarding long-term rentals. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

RESOLUTION – SUPPORT GULF TO BAY

For the Board’s consideration, Chief Administrator Butler discussed a proposed resolution in support of the Gulf to Bay Project. He reported that this proposed resolution includes an agreement with F.D.O.T. to transfer the existing U.S. 98 alignment to Gulf County upon construction completion. He stated that when F.D.O.T. builds the By-Pass and the City or County accepts ownership of the old U.S. 98 through St. Joe Beach, then any program funds for that segment of roadway which was budgeted in the Five (5) Year Plan will be given to the City or County to be used on County road projects. After discussion by members of the Board, Commissioner Bryan motioned to adopt the following Resolution. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

RESOLUTION NO. 2016-16

A RESOLUTION OF THE COUNTY COMMISSIONER OF GULF COUNTY, FLORIDA DECLARING ITS SUPPORT FOR THE EFFORTS FO THE FLORIDA DEPARTMENT OF TRANSPORTATION AND

OPPORTUNITY FLORIDA TO DESIGN, SEEK PERMITS, ACQUIRE RIGHT-OF-WAY, AND CONSTRUCT A REALIGNMENT OF US HIGHWAY 98, AFFECTING THE WESTERNMOST FOUR MILES OF THE US 98 IN GULF COUNTY.

Complete Resolution on file with Clerk

(End)

PURCHASE REQUEST – CHEMICAL / MOSQUITO CONTROL

Assistant Mosquito Control Director Horton appeared before the Board to request permission of a chemical purchase, in the amount of \$63,240.00 through Univar. Upon inquiry by Commissioner Bryan, Assistant Mosquito Control Director Horton stated that the funds are available in their budget. Commissioner Bryan then motioned to approve this request. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

AWARD BID #1516-24 – S.H.I.P. PROJECT – AMOS PITTMAN

S.H.I.P. Administrator Paul appeared before the Board to report that the low bidder for S.H.I.P. Project – Amos Pittman (Bid #1516-24) was Raymond Driesbach, LLC, but he received a letter from Mr. Pittman requesting that Raymond Driesbach, LLC not be allowed to perform the work on his home. He stated that he called Franklin and Walton County to inquire how they have dealt with this situation; reporting that if the second low bidder would agree to complete the job for the same price as Raymond Driesbach, LLC then the County could award the contract to the second low bidder. S.H.I.P. Administrator Paul reported that the second low bidder is Vision Builders of the Gulf Coast and the contractor has verbally agreed to complete the project (at the low bidder's price). He requested approval from the Board to award Bid #1516-24 for S.H.I.P. Project – Amos Pittman to Vision Builders of the Gulf Coast, contingent upon receiving a written letter from the contractor confirming that the job will be completed at the price of \$29,900.00. After discussion by Commissioner McLemore, S.H.I.P. Administrator Paul reported that he spoke with County Attorney Novak regarding this matter and County Attorney Novak stated that he didn't see a problem. Chairman McDaniel inquired as to obtaining a letter from Mr. Driesbach confirming that he has no objections to the awarding of this bid; requesting that S.H.I.P. Administrator Paul speak with the County Attorney. Commissioner McLemore stated that with the County Attorney's advice, he can move forward with this. After discussion by members of the Board, Commissioner Quinn requested the Board obtain a letter from Mr. Driesbach. Commissioner McLemore motioned to move forward, subject to review before the Board makes a final decision on this subject. He stated that he wants to hear it from the County Attorney. After discussion, Commissioner McLemore withdrew his motion. Commissioner Quinn motioned to move forward (award Bid #1516-24 for S.H.I.P. Project – Amos Pittman to Vision Builders of the Gulf Coast, in the amount of \$29,900.00), contingent upon receiving a letter from County Attorney Novak stating that everything is okay to move forward with the awarding of this bid. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

FINANCIAL STATEMENTS

Clerk Director of Finance & Management Woodward inquired whether the Board members had received their Financial Statements; stating that if they have any questions to please let her know. Chairman McDaniel stated that he has received his copy.

GRANT – LANGSTON DRIVE SIDEWALK PROJECT

Upon inquiry by Commissioner Quinn, Planner Lowry reported that the County took the lead on this (L.A.P.) grant (Bid #1415-08 for engineering services only) for the Langston Drive Sidewalk Project, but it is a City project. He also reported that the F.D.O.T. Work Plan has this project scheduled for FY 2017-18.

PACES FOUNDATION – GATEWAY MANOR / AFFORDABLE HOUSING

Commissioner Quinn reported that the PACES Foundation is still moving forward, but due to the lawyers involved, the closing process is taking some time. He discussed his concerns regarding this project (Gateway Manor); stating the Board was told it would be move-in ready by December, 2015. He noted there has been no work done on site. After discussing his concerns regarding the \$300,000.00 of S.H.I.P. funds set aside for this project, Commissioner Quinn personally invited the PACES Foundation to attend the Board meeting in August, 2016 to provide an update to the Board regarding the affordable housing project.

ROAD PAVING – 2015-16 ROAD BOND PROJECT

Upon inquiry by Commissioner McLemore, Chief Administrator Butler stated that County Engineer Smallwood is not present at today's meeting to provide an update regarding the 2015-16 Road Bond Project (Bid #1516-12). He reported that Roberts & Roberts, Inc. was awarded the bid (#1516-12) and there is a scheduled time for them to begin the work. Chief Administrator Butler stated that he will contact County Engineer Smallwood and provide an update to all five (5) Commissioners regarding this project.

SCALLOP SEASON

Commissioner Barnes reported that FWC has agreed to give Gulf County a short scallop season this year.

OFFICERS – BATON ROUGE

Commissioner Barnes discussed the officers that lost their lives in Baton Rouge. In appreciation of our officers, He asked if there was anything the County could do to recognize them and asked for input on ways to accomplish this. Commissioner Barnes expressed his appreciation for Sheriff Harrison and the men and women that work for us 24 (twenty-four) hours a day.

GOLF CART – ST. JOE BEACH

Commissioner Bryan stated that people of St. Joe Beach and Beacon Hill would like to be able to cross U.S. Highway 98 to get to the beach on their golf carts. She reported that the City of Port St. Joe has secured the ability to cross U.S. Highway 98 in the City limits. Commissioner Barnes requested the Board allow Staff to contact F.D.O.T. to see if anything can be done to allow people to cross U.S. Highway 98 on their golf carts.

Commissioner Bryan then motioned to direct Staff to obtain this information. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. Gretchen Mayes, of St. Joe Beach appeared before the Board to report that the speed limit on U.S. Highway 98 is 45 (MPH), but people are going 60 (MPH). She discussed her concerns regarding this being a State Road, not a County Road and the upcoming sidewalk project; reporting that it is not a golf cart path. Ms. Mayes requested the Board think about the golf carts crossing the highway; noting there isn't even a pedestrian crosswalk available. After discussion by Chairman McDaniel, Commissioner Bryan reported there are two (2) pedestrian crosswalks planned in the sidewalk project; one (1) at the park (Beacon Hill Veterans' Memorial), and one (1) by the Lookout Lounge. There being no further public comment, the motion passed unanimously.

N.R.D.A. UPDATE – HIGHLAND VIEW BOAT RAMP

Commissioner Bryan provided an update regarding the N.R.D.A. (Natural Resource Damage Assessment) funds for the Highland View Boat Ramp Project; reporting the original grant application was underfunded and there are additional funds available from other projects that did not go forward. She reported that D.E.P. feels that the Highland View Boat Ramp would be a good project to invest these additional funds in. She reported that the County is waiting on the 30% plans from Preble-Rish (Dewberry), and once the plans are submitted, the project will be placed in the "pot" for additional funds.

WHITE CITY PARK

Commissioner Bryan reported that the holdup (delay) at White City Park is due to the asbestos removal; stating that the County did not receive acceptable bids (Bid #1516-21). She also stated that the County will have to do something regarding the removal of the asbestos; noting the County's need to continue to look at this matter in order for the project to move forward. Commissioner Bryan stated that she will work with Public Works Director Cothran regarding this issue.

FIVE YEAR WORK PROGRAM – F.D.O.T.

Virgie Bowen, of F.D.O.T. appeared before the Board to discuss the F.D.O.T Rural Work Program Coordination. She reported that as of July 1st the FY 2017-21 Five-Year Work Program was adopted. Ms. Bowen discussed an issue in regards to the permitting of some signs; reporting that the issues have been worked out. Chairman McDaniel directed the Clerk to freeze Ms. Bowen's (speaking) time. Commissioner McLemore inquired whether there were any long range plans for State Highway 71. Ms. Bowen reported that there is not a long-term project that she is aware of regarding State Highway 71. She noted she can review it and bring it forward as a request. Chairman McDaniel discussed the County trying to get the Port and Rail operational; reporting Gulf County will be the farthest Port from an interstate. He also discussed his concerns regarding the need of a long range plan of getting another bridge across the Apalachicola River to tie into Tallahassee and loop back into I-10. Chairman McDaniel gave the floor back to Ms. Bowen and directed the Clerk to resume the clock. Ms. Bowen stated that she looks forward to working with Gulf County. Planner Lowry thanked Virgie Bowen for coming to today's meeting and helping with the permitting of the signs.

QUASI-JUDICIAL HEARING – REVIEW & CONSIDERATION OF P.D.R.B. RECOMMENDATIONS

SMALL SCALE MAP AMENDMENT – GULF COUNTY SCHOOL BOARD/HIGHLAND VIEW

County Planner Lowry introduced the small scale map amendment from the Gulf County School Board (Parcel ID #04272-000R) requesting a land use designation change of 7.92 acres from Public Use to Mixed Commercial/Residential Use. He reported that the P.D.R.B. recommended to the Board, by a 3-0 vote, to approve this request as presented. Planner Lowry asked if there was any objection to the waiving of the Quasi-Judicial Hearing. Chairman McDaniel reported that the site is located at the old Highland View School; then inquired whether anyone had objections to the waiving of the Quasi-Judicial Hearing. There being no objection, Commissioner Bryan motioned to waive the Quasi-Judicial Hearing. Commissioner Quinn seconded the motion. Jack Husband, on behalf of the Gulf County School Board appeared before the Board to discuss the small scale map amendment request; reporting that as it stands the property can only be used as a school. He stated that the land use change is consistent with the surrounding area; reporting that any future development of this parcel will become before the P.D.R.B. and the Board. After discussion by Planner Lowry, Chairman McDaniel called for public comment. There being no public comment, Planner Lowry requested the Board approve the findings of the P.D.R.B. and move to waive the reading. Commissioner Bryan motioned to approve the recommendation by the P.D.R.B. Commissioner Barnes seconded the motion. Commissioner Quinn reported that he will have to abstain being that the application is from the School Board. Chairman McDaniel called for public comment. There being no public, the motion passed 4-0, with Commissioner Quinn abstaining due to his employer being the Gulf County School Board <FORM 8B on file with Clerk>.

BROCHURE – GOLF CARTS

Gretchen Mayes, of St. Joe Beach appeared before the Board to present a brochure regarding golf carts that she obtained from the Sheriff's Office <copy not provided to the Clerk for the record>.

SUMMER 2017

Gretchen Mayes, of St. Joe Beach appeared before the Board to discuss summer of 2017; stating that T.D.C. has done a great job of promoting Gulf County. She reported that during the July 4th weekend the population doubled in Gulf County. Ms. Mayes encouraged the Board to begin planning now for next summer and beef-up law enforcement in Gulf County. She requested that the Board find the funds in enforce the Leave No Trace Ordinance; stating that the beaches were trashed over the 4th of July weekend. After discussion by Ms. Mayes, Commissioner Bryan discussed her concerns regarding the enforcement of the Leave No Trace Ordinance; stating that we do need to plan for next summer. Commissioner Quinn reported that tags are being placed on items that have been left on the beach. Chairman McDaniel reported that T.D.C. have been tagging items, but nothing has been removed from the beach. Discussion followed by members of the Board regarding this matter.

YARD DEBRIS – ST. JOE BEACH

Mike Williamson, of St. Joe Beach appeared before the Board to discuss his concerns regarding yard debris at St. Joe Beach; stating that something needs to be done about the palm tree leaves piling up. He requested that the Board look at yard debris and what the County can do in the future.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Quinn, and unanimous vote, the meeting did then adjourn at 10:10 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**