

NOVEMBER 5, 2014

PORT ST. JOE, FLORIDA

SPECIAL MEETING

The Gulf County Board of County Commissioners met this date in special session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan and Tynalin Smiley. <Commissioner Warren J. Yeager, Jr. was absent.>

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Building Inspector George Knight, Central Services Director Denise Manuel, Gulf County E.M.S. Director Houston Whitfield, Fire Coordinator Brad Price, Grant Coordinator Towan Kopinsky, Maintenance Superintendent Steve Mork, County Planner David Richardson, Public Works Director Joe Danford, Sheriff's Department Captain Chris Buchanan, T.D.C. Executive Director Jennifer Jenkins, and Veterans' Service Officer Joe Paul.

Chairman McDaniel called the meeting to order at 8:31 a.m., E.T.

WHITE CITY BOAT RAMP

Chief Administrator Butler discussed the damage to the White City Boat Dock (caused by a barge out of Louisiana); reporting that a meeting will be scheduled next week with the insurance carrier of the barge company to discuss the incident. He also discussed his concerns regarding public safety and the need to remove the dock without voiding the insurance claim. County Attorney Novak reported that the barge company's insurance company offered approximately \$7,300.00 for the repairs for the White City Boat Dock; stating that a constructional engineer report was provided to the adjustor of Great American (adjustor for barge Company, Creole Chief, Inc.). He reported that he provided Great American with a demand of \$53,000.00, which was a quote from McCormick (low qualified bidder * Bid #1314-26) to restore the dock back to its original condition prior to the accident. County Attorney Novak requested authorization to close the area on November 17th and begin removal of the damaged dock, contingent upon unsatisfactory response from Great American. Commissioner McLemore motioned to move forward with this request and recommendation by County Attorney Novak. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0). Following discussion by County Attorney Novak, Commissioner McLemore motioned to allow the County Attorney to file a lawsuit on November 17th against Creole Chief, Inc. on behalf of the County; contingent upon receiving an unsatisfactory response from Great American. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0). After discussion by County

Attorney Novak, Commissioner Smiley motioned to allow Chief Administrator Butler to accept payment from the insurance carrier and proceed with the awarding of the bid (#1314-26) to McCormick Contracting Company, Inc. (low qualified bidder), contingent upon the outcome of next week's inspection meeting with Great American. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0). County Attorney Novak reported that three (3) sealed bids were received regarding the repair of the White City Boat Dock; one of which did not qualify. County Attorney Novak discussed the possibility of receiving an unsatisfactory response from the insurance carrier and there being no funds available by the County to repair the dock. Commissioner Smiley motioned to reject all bids (#1314-26) if the insurance carrier is not in agreement with the estimated cost of repairs. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

AHCA ANNUAL LIP LOA / SALES TAX

County Attorney Novak discussed a proposed LIP (Low Income Pool) Agreement with AHCA (Agency for Health Care Administration) that was approved by the Board last year; reporting that the pledge amount has changed to \$462,086.00. Upon request by County Attorney Novak, Commissioner McLemore motioned to allow the Chairman to sign the LIP Agreement with AHCA, in the amount of \$462,086.00. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

GULF COUNTY TRUST BOARD RESOLUTION

County Attorney Novak reported that the Chairman of the Gulf County Trust Board signed a resolution approving the Health Trust Board's pledge of the County's surplus sales tax. Upon request by County Attorney Novak, Commissioner McLemore motioned to direct the Clerk to transfer these funds from sales tax surplus to Gulf County E.M.S., in the amount of \$140,000.00. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

AHCA ANNUAL LIP LOA / SALES TAX

Following discussion by County Attorney Novak, Commissioner McLemore motioned to direct the Clerk to provide the additional pledge, in the amount of \$45,000.00 to Sacred Heart Hospital. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

WHITE CITY FIRE STATION

After discussion by Chief Administrator Butler, Commissioner Bryan motioned to accept Change Order #1 from Cathey Construction for the Design/Build of the White City Fire Station (Bid #1213-09), reduction of \$64,527.16 and approve a direct purchase for the building and the concrete. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0). Upon recommendation by Chief Administrator Butler, Commissioner

McLemore motioned to approve Payment Request #2 with Cathey Construction for the Design/Build of the White City Fire Station (Bid #1213-09), in the amount of \$6,565.40, contingent upon Project Manager Lee Collinsworth's approval. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0). Upon recommendation by Chief Administrator Butler, Commissioner Smiley motioned to allow an additional ninety (90) days to the contract with Cathey Construction regarding the Design/Build of the White City Fire Station (Bid #1213-09). Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

RESTORE ACT CONSULTANT

Upon recommendation by Chief Administrator Butler, Commissioner McLemore motioned to award Bid #1415-01 for a Restore Act Consultant to Dewberry, and to hire Erin Deady, not to exceed \$5,000.00 and not to be paid from Restore Act Funds, as a Technical Assistant. Commissioner Smiley seconded the motion. After discussion by Commissioner Bryan, Chairman McDaniel called for public comment. There being no public comment, the motion passed 3 to 1, with Commissioner Bryan voting no.

EMS BILLING CONTRACT

Chief Administrator Butler discussed the E.M.S. Billing Contract and the need to extend this contract. County Attorney Novak reported that the Board has extended this contract twice this year with E.M.S. Billing Consultant and requested that the Board extend the current billing contract to the end of January. Commissioner McLemore motioned to extend the E.M.S. Billing Contract until the end of January, 2015 and to advertise to receive sealed bids for E.M.S. billing services. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

SOLO CONTRACT WELCOME GUIDE PRINTING AGREEMENT

After discussion by Chief Administration Butler, Commissioner McLemore motioned to allow the Chairman to sign the agreement with Solo Printing, Inc. for the printing of the 2015 Visitor Guides (Bid #1314-29) for the Gulf County T.D.C. Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

PAY STUDY / PAY RAISE

Chief Administrator Butler discussed obtaining a pay study for Staff and recommended that the Board award Bid #1314-24 to Evergreen Solutions. After discussion, Commissioner McLemore motioned to award Bid #1314-24 to Evergreen Solutions, in the amount of \$22,000.00 to perform a Pay and Class Study. Commissioner Smiley seconded the motion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

After discussion by Chief Administrator Butler, Commissioner McLemore motioned to approve a 3% raise for County Employees, retroactive October 1, 2014. Commissioner Smiley seconded the motion. Upon inquiry by Clerk Norris, Commissioner McLemore stated that the 3% pay increase does include the Constitutional Officers and the Gulf County Sheriff's Office. After discussion by members of the Board, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

INDIAN LAGOON / RESTORE

Chief Administrator Butler discussed placing the issue regarding the Indian Lagoon before the County Local Restore Act Committee to work up a plan to enhance Indian Lagoon. Commissioner McLemore discussed his concerns regarding Indian Lagoon and the oyster population. After further discussion, Commissioner McLemore motioned to move forward with the efforts to enhance Indian Lagoon. After discussion by Chairman McDaniel, Commissioner Smiley seconded the motion. Chairman McDaniel called for public comment. Pat Hardman, of Coastal Community Association appeared before the Board to discuss Indian Lagoon and placing this matter on the agenda for the Restore Act Committee. Upon inquiry by Commissioner Bryan, Commissioner McLemore clarified his motion as to move forward with locating a program, grant dollars, restore dollars, and to get everyone involved (FWC) to help Indian Lagoon. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

E.M.S. – CARDIAC MONITOR

Chief Administrator Butler reported that all items on the agenda have been discussed, but he has an additional item that could be considered an emergency that needs to be discussed. Chairman McDaniel directed Chief Administrator Butler to address the matter. Chief Administrator Butler reported that less than twenty-four (24) hours before this special meeting, he was contacted by E.M.S. Director Whitfield regarding a cardiac monitor that is not operational. He reported that an ambulance truck is down and it will take approximately three (3) weeks before a new cardiac monitor will be received. Upon inquiry by Chairman McDaniel, E.M.S. Director Whitfield reported that a cardiac monitor in the ALS truck is a requirement. He discussed the new cardiac monitor; reporting that it would cost \$5,000.00 to repair the present one and due to the age of the monitor parts are not made for this model. Upon recommendation by E.M.S. Director Whitfield, Commissioner McLemore motioned to purchase a new cardiac monitor from Physio Control, using the inoperable cardiac monitor as a trade-in for \$5,000.00 for a total purchase price of \$22,920.72 (sole-source item). Commissioner Bryan seconded the motion. County Attorney Novak requested that the Board include the following steps in their motion: (1) suspend the current requirement for the twenty-four (24) hour notice, (2) amend the Agenda so that this topic will be included in today's action items, and (3) state that this topic is an emergency due to public safety and a sole-source item. Commissioner McLemore then added all three (3) steps to his motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0).

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Smiley, and a unanimous 4-0 vote, the meeting did then adjourn at 9:14 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**